

Scottish Charity Registration No. SC044222
Company Registration No. SC364189 (Scotland)

REGISTRAR OF COMPANIES

TULLIS RUSSELL ENVIRONMENTAL EDUCATION LIMITED
(A COMPANY LIMITED BY GUARANTEE)
DIRECTORS' REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2016

COMPANIES HOUSE
31 MAY 2017
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Tullis Russell Environmental Education Limited

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Tullis Russell Environmental Education Limited

**Legal and Administrative Information
For the year ended 31 August 2016**

Company Number:	SC364189 (Scotland)
Scottish Charity Number:	SC044222
Directors:	Michael Deeprise Geoffrey Miller Ronald Page Alastair McCabe
Secretary:	Geoffrey Miller
Registered Office:	Rothesfield Markinch KY7 6PB
Principal Address:	Address Withheld
Bankers:	Royal Bank of Scotland Cupar Fife Branch 18 Crossgate Cupar Fife KY15 5HH
Independent Examiner:	Michael Crerar CA Geoghegans Chartered Accountants 6 St Colme Street Edinburgh EH3 6AD

Tullis Russell Environmental Education Limited

Directors' Report

For the year ended 31 August 2016

The Directors (who are also Trustees of the charitable company for the purposes of charity law) present their report for the year ended 31 August 2016.

Objectives and Activities

The objectives of the charitable company as set out in its governing document are as follows:

- The advancement of education
- The advancement of citizenship or community
- The advancement of the arts, heritage, culture or science
- The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities are primarily intended
- The advancement of environmental protection or improvement

Achievements and Performance

As referred to in last year's directors' report Tullis Russell Papermakers Limited ceased trading and went into Administration during April 2015. As well as the TREE Centre being based at the Markinch site the Charity had also received both financial and other support from the Company. Due to the uncertainties over the Markinch site the Trustees decided to suspend the activities of the Charity until matters are clearer and before considering further proposals that would allow the Charity to operate in a sustainable manner going forward.

Financial Review

There was net expenditure for the year of £45,472 (2015: net expenditure of £57,126) which comprised of net expenditure of £45,472 in unrestricted funds.

Reserves Policy

The balance held as unrestricted funds at 31 August 2016 was £445,221, of which £60,420 are regarded as 'free reserves', after allowing for funds tied up in tangible fixed assets. This current level of reserves is considered sufficient to meet current commitments in the short to medium term while the Directors consider their options going forward.

Tullis Russell Environmental Education Limited

Directors' Report (continued)

For the year ended 31 August 2016

Structure, Governance and Management

Tullis Russell Environmental Education Limited (TREE) is a registered Scottish charity and is a company limited by guarantee which was incorporated on 18 August 2009. The company obtained Scottish charitable status on 23 August 2013 and commenced its charitable operations with effect from 1 September 2013.

The company is established under a Memorandum of Association which established the objects and powers of the company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

The Directors who served during the year to date were:

Michael Deeprose	For Markinch Community Council
Geoffrey Miller	For Tullis Russell Papermakers Limited
Ronald Page	For North Glenrothes Community Council
Alastair McCabe	For Pitteuchar, Stenton and Finglassie Community Council

Under the Memorandum of Association the maximum number of directors (excluding alternate directors) is eight, of which no more than five shall be Partner Directors and no more than three shall be Co-opted Directors. The minimum number of directors shall be four.

Membership of the charitable company is only open to Markinch Community Council; North Glenrothes Community Council; Pitteuchar, Stenton and Finglassie Community Council; and Tullis Russell Papermakers Limited.

Each of these members is entitled to appoint one Partner Director with the exception of Tullis Russell Papermakers Limited who is entitled to appoint a maximum of two.

No director may serve as an employee of the charitable company nor receive any remuneration in respect of carrying out their duties as a director. The directors may however be paid all travelling and other expenses reasonably incurred by them in connection with their attendance at meetings or otherwise in connection with the carrying out of their duties.

Directors' Report (continued)
For the year ended 31 August 2016

Directors' Responsibilities Statement

The Directors (who are also Trustees of the charitable company for the purposes of charity law) are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charitable company will continue in operation.

The Directors are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice Accounting and Reporting by Charities and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

On behalf of the Board



Geoffrey Miller
Director

18 May 2017

Tullis Russell Environmental Education Limited

Independent Examiner's report to the Directors of Tullis Russell Environmental Education Limited

I report on the financial statements of the Tullis Russell Environmental Education Limited for the year ended 31 August 2016 which are set out on pages 6 to 12.

Respective Responsibilities of Directors and Examiner

The Directors (who are also the Trustees of the charitable company for the purposes of charity law) are responsible for the preparation of the financial statements in accordance with the terms of the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The Directors consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the financial statements as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charitable company and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeks explanations from the Directors concerning any such matters. The procedures undertaken do not provide all that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

Independent Examiner's statement

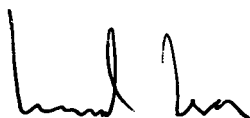
In the course of my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare financial statements which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations;

have not been met; or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

I draw your attention to note 1 to the financial statements in relation to the adoption of the going concern basis of preparation.



Michael Crerar, CA

Independent Examiner
Geoghegans
Chartered Accountants
6 St Colme Street
Edinburgh
EH3 6AD

18 May 2017

Tullis Russell Environmental Education Limited

**Statement of Financial Activities
(incorporating Income and Expenditure Account)
For the year ended 31 August 2016**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2016 £	Total 2015 £
Income from:					
Room hires		-	-	-	9,924
Other incoming resources	2	-	-	-	725
Total income		-	-	-	10,649
Expenditure on:					
Charitable Activities	3	45,472	-	45,472	67,775
Total Expenditure		45,472	-	45,472	67,775
Net income/ (expenditure) for the year		(45,472)	-	(45,472)	(57,126)
Net movement in funds					
Fund balance at 1 September 2015		490,693	-	490,693	547,819
Fund balance at 31 August 2016	9	445,221	-	445,221	490,693

Tullis Russell Environmental Education Limited

Balance Sheet

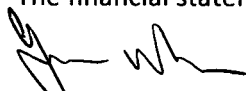
As at 31 August 2016

	Notes	£	2016 £	£	2015 £
Fixed assets					
Tangible assets	6		384,801		419,411
Current assets					
Debtors	7	7,127		4,132	
Cash at bank and in hand		58,853		72,937	
		<u>65,980</u>		<u>77,069</u>	
Creditors due within one year	8	<u>(5,560)</u>		<u>(5,787)</u>	
Net current assets			<u>60,420</u>		<u>71,282</u>
Total assets less current liabilities			<u>445,221</u>		<u>460,693</u>
Reserves					
Restricted funds	9	-	-	-	-
Unrestricted funds			<u>445,221</u>		<u>490,693</u>
			<u>445,221</u>		<u>490,693</u>

For the year ended 31 March 2016 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to Small Companies. The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476. The Board acknowledge their responsibility for:

- (i) ensuring the company keeps accounting records which comply with sections 386 and 387; and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of its financial year, and of its surplus or deficit for the financial year in accordance with sections 394 and 395, and which otherwise comply with the requirements of the Companies Act relating to financial statements, as far as applicable to the charitable company.

The financial statements were approved and authorised for issue by the Board on 18 May 2017.


Geoffrey Miller
Director

Company Registration No: SC364189

**Notes to the Financial Statements
For the year ended 31 August 2016**

1. Accounting Policies

1.1 Basis of Preparation

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to the accounts. The financial statements have been prepared in accordance with the Charities Accounts (Scotland) Regulations 2006 (as amended) and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015).

Going Concern

Tullis Russell Papermakers Limited went into administration on 27 April 2015. This company provided both financial and service support to the charitable company. The charitable company has now minimised its operational costs so as to ensure it is able to meet its liabilities as they fall due, and the Directors are monitoring the position with a view to ensuring, where possible, the ongoing viability of the charitable company. For these reasons, the Directors have continued to adopt the going concern basis of accounting in preparing the annual financial statements.

1.2 Income

All income is included in the Statement of Financial Activities (SOFA) when the charitable company is entitled to the income and the amount can be qualified with reasonable accuracy. The following specific policies are applied to particular categories of income.

Donations and similar incoming resources are included in the year in which they were receivable, which is when the charity becomes entitled to the resource.

Grants receivable are credited to the SOFA in the year for which they are received.

1.3 Expenditure

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay expenditure. All costs have been directly attributed to one of the functional categories or resources expenses in the SOFA.

Resources expended are included in the SOFA on an accruals basis, inclusive of any VAT which cannot be recovered.

Certain expenditure is directly attributable to specific activities and has been included in those cost categories. Certain other costs, which are attributable to more than one activity, are apportioned across categories on the basis of an estimate of the proportion of time spent by staff on those activities.

Notes to the Financial Statements (continued)
For the year ended 31 August 2016

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. The costs of minor additions or those costing below £1,000 are not capitalised. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over time its expected useful life, as follows:

Assets in the course of construction	No charge until the asset is brought into use
Heritable property	2% straight line
Permanent exhibits	10% straight line
Fixtures, fittings & equipment	20% straight line

Assets in the course of construction previously comprised the Eco-Education Centre and other facilities. Following the completion in September 2013, these assets were transferred to Heritable Property and are now depreciated over their useful economical lives.

1.5 Fund Accounting

Funds held by the charitable company comprise both unrestricted and restricted funds. Restricted funds are to be used for particular restricted purposes within the charitable company's objectives. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Unrestricted funds include designated funds where the directors have earmarked funds for a particular purpose.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

1.6 Taxation

As a charity, Tullis Russell Environmental Education Limited is exempt from tax on income and gains to the extent that these are applied to its charitable objects. No tax charges have arisen in the charitable company.

1.7 Legal status of the charity

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

2. Incoming resources from charitable activities

	Unrestricted	Restricted	2016	2015
	£	£	£	£
Education Centre	-	-	-	725

Tullis Russell Environmental Education Limited

Notes to the Financial Statements (continued)
For the year ended 31 August 2016

3. Charitable activities expenditure

	Unrestricted	Restricted	2016	2015
	£	£	£	£
Direct charitable expenditure				
Wages and salaries recharge	-	-	-	24,485
Insurance	3,538	-	3,538	1,606
Rates	2,909	-	2,909	5,401
Cleaning	-	-	-	1,496
Repairs and maintenance	65	-	65	1,948
Motor running expenses	-	-	-	1,211
IT and online costs	-	-	-	1,425
Telephone	45	-	45	835
Printing, postage and stationery	-	-	-	183
Ecology education consultation	-	-	-	446
Legal and professional fees	1,742	-	1,742	2,140
Advertising	-	-	-	7,108
Catering	-	-	-	2,356
Bank charges	63	-	63	82
Impairment charge	-	-	-	(23,461)
Depreciation	34,610	-	34,610	34,610
Sundry expenses	-	-	-	422
Bad debts	-	-	-	1,789
Service for clients	-	-	-	703
Accountancy fees – Current Year	1,750	-	1,750	2,240
Independent Examiner fee	750	-	750	750
	<u>45,472</u>	<u>-</u>	<u>45,472</u>	<u>67,775</u>

4. Net income/(expenditure) for the year

Stated after charging/(crediting):	2016	2015
	£	£
Property impairment charge	-	(23,461)
Depreciation charge	34,610	34,610
Independent Examiner fee	750	750
Independent Examiner – Other services	<u>1,750</u>	<u>1,750</u>

Notes to the Financial Statements (continued)
For the year ended 31 August 2016

5. Directors

No Directors (nor any person connected with them) received any remuneration or reimbursement of expenses during the current or prior year.

6. Tangible fixed assets

	Heritable property £	Permanent exhibits £	Fixtures, fittings & equipment £	Total £
Cost				
At 1 September 2015	<u>1,112,039</u>	<u>109,091</u>	<u>7,299</u>	<u>1,228,429</u>
At 31 August 2016	<u>1,112,039</u>	<u>109,091</u>	<u>7,299</u>	<u>1,228,429</u>
Depreciation				
At 1 September 2015	784,280	21,818	2,920	809,018
Charge for year	<u>22,241</u>	<u>10,909</u>	<u>1,460</u>	<u>34,610</u>
At 31 August 2016	<u>806,521</u>	<u>32,727</u>	<u>4,380</u>	<u>843,628</u>
Net Book Value				
At 31 August 2016	<u>305,518</u>	<u>76,364</u>	<u>2,919</u>	<u>384,801</u>
At 31 August 2015	<u>327,759</u>	<u>87,273</u>	<u>4,379</u>	<u>419,411</u>

7. Debtors

	2016 £	2015 £
Prepayments	6,613	4,132
Other debtors	<u>514</u>	<u>-</u>
	<u>7,127</u>	<u>4,132</u>

Tullis Russell Environmental Education Limited

Notes to the Financial Statements (continued)
For the year ended 31 August 2016

8. Creditors: amounts falling due within one year	2016	2015
	£	£
Trade creditors	3,060	3,282
Other creditors	-	5
Accruals	<u>2,500</u>	<u>2,500</u>
	<u>5,560</u>	<u>5,787</u>

9. Analysis of net assets between funds	Unrestricted Funds	Restricted Funds	Total
	£	£	£
Fund balances at 31 August 2016 are represented by:			
Tangible fixed assets	384,801	-	384,801
Net current assets	<u>60,420</u>	<u>-</u>	<u>60,420</u>
	<u>445,221</u>	<u>-</u>	<u>445,221</u>

Tullis Russell Environmental Education Limited

Notes to the Financial Statements (continued)
For the year ended 31 August 2016

10. Statement of Financial Activities – Detailed comparative figures 2015

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2015 £
Incoming resources				
<i>Incoming resources from generated funds:</i>				
Room hires		9,924	-	9,924
<i>Incoming resources from charitable activities</i>		<u>725</u>	<u>-</u>	<u>725</u>
Total incoming resources		<u>10,649</u>	<u>-</u>	<u>10,649</u>
Resources expended				
<i>Charitable activities</i>		53,424	11,054	64,478
<i>Governance costs</i>		<u>3,297</u>	<u>-</u>	<u>3,297</u>
Total resources expended		<u>56,721</u>	<u>11,054</u>	<u>67,775</u>
Net (expenditure) for the year		(46,072)	(11,054)	(57,126)
Gross transfers between funds		<u>438,322</u>	<u>(438,322)</u>	<u>-</u>
Net movement in funds		392,250	(449,376)	(57,126)
Fund balance at 1 September 2014		<u>98,443</u>	<u>449,376</u>	<u>547,819</u>
Fund balance at 31 August 2015		<u>490,693</u>	<u>-</u>	<u>490,693</u>

11. Related party relationships and transactions

During the year, no income was received from Tullis Russell Papermakers Limited, a member of the charitable company, for the hire of meeting rooms (2015: £1,839).

12. Control

In the opinion of the Board of Directors, there is no ultimate controlling party.