

# **FILE COPY**

# OF A PRIVATE LIMITED COMPANY

Company No. 362776

The Registrar of Companies for Scotland hereby certifies that

# **NEW SOLUTIONS (SCOTLAND)**

is this day incorporated under the Companies Act 1985 as a private company and that the company is limited.

Given at Companies House on 17th July 2009



\*NSC362776M\*









#### Companies House

- for the record

Please complete in typescript, or in bold black capitals.

CHWP000

Declaration on application for registration

50	362776	

Company Name in full | New Solutions (Scotland)

Joyce Helen White

Macdonalds Solicitors

† Please delete as appropriate.

do solemnly and sincerely declare that I am a † [Solicitor engaged in the formation of the company][person named as director or secretary of the company in the statement delivered to the Registrar under section 10 of the Companies Act 1985] and that all the requirements of the Companies Act 1985 in respect of the registration of the above company and of matters precedent and incidental to it have been complied with.

And I make this solemn Declaration conscientiously believing the same to be true and by virtue of the Statutory Declarations Act 1835.

Declarant's signature

Joyce H. Whote

Declared at

Glasgow

Day

Year

Month

O Please print name.

before me 0

Fiona Henderson

Signed

Franci Heroleson

Date

† A Commissioner for Oaths or Notary Public or Justice of the Peace or Solicitor

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public

Messrs Macdonalds Solicitors

St. Stephen's House, 279 Bath Street, Glasgow, G2 4JL

JHW/AW FLE

Tel 0141 303 7145

DX number GW142

DX exchange Glasgow

de

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17/07/2009 COMPANIES HOUSE Registrar of Companies at:

When you have completed and signed the form please send it to the

Companies House, Crown Way, Cardiff, CF14 3UZ for companies registered in England and Wales

DX 33050 Cardiff

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB for companies registered in Scotland DX 235 Edinburgh or LP - 4 Edinburgh 2

SCT



Please complete in typescript, or in bold black capitals. CHWP000

# **30**(5)(a)

Declaration on application for registration of a company exempt from the requirement to use the word "limited" or "cyfyngedig"

362776

Company Name in full
----------------------

New Solutions (Scotland)

Joyce Helen White

Macdonalds Solicitors

† Please delete as appropriate.

a [Solicitor engaged in the formation of the company][person named as director or secretary of the company in the statement delivered under section 10 of the Companies Act 1985] to solemnly and sincerely declare that the company complies with the requirements of section 30(3) of the Companies Act 1985.

And I make this solemn Declaration conscientiously believing the same to be true and by virtue of the Statutory Declarations Act 1835.

#### Declarant's signature

Joyce H. White

Month

Declared at

Glasgow

Day

Year

٠0

Please print name.

SCT

before me 0

Fiona Henderson

Signed

Tora Herolena

Messrs Macdonalds Solicitors

Date | 16 July 2009

A Commissioner for Oaths or Notary Public or Justice of the Peace or Solicitor

Please give the name, address, telephone number and, if available, a DX number and Exchange of the person Companies House should contact if there is any query.

JHW/AW FLE

Tel 0141 303 7145

DX number GW 142

DX exchange Glasgow

17/07/2009

COMPANIES HOUSE

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Companies House, Crown Way, Cardiff, CF14 3UZ

St. Stephen's House, 279 Bath Street, Glasgow, G2 4JL

for companies registered in England and Wales

DX 33050 Cardiff

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB DX 235 Edinburgh for companies registered in Scotland or LP - 4 Edinburgh 2



Please complete in typescript,

First directors and secretary and intended situation of registered office

or in bold black capitals. CHWP000	109.0.0.00				
Notes on completion appear on final page	\$ 362776				
Company Name in full	New Solutions (Scotland)	(H)			
·					<u> </u>
Proposed Registered Office	St. Stephen's House	50	PALICOI	-PH R	٥
(PO Box numbers only, are not acceptable)	2 <del>79 Bath-Street</del>				
Post town	Glasgow		GLAS	63W	
County / Region			Postcode	G2 4JŁ	G11746
If the memorandum is delivered by an agent for the subscriber(s) of the memorandum mark the box opposite and give the agent's	<b>✓</b>		_		
name and address. Agent's Name	Messrs Macdonalds Solicitors			.,	
Address	St. Stephen's House				
	279 Bath Street				
Post town	Glasgow				
County / Region			Postcode	G2 4JL	
Number of continuation sheets attached					
	Magaza Mandonalde Solicitore			· · · · · · · · · · · · · · · · · · ·	



Messrs Macdonalds Solicitors St. Stephen's House, 279 Bath Street, Glasgow, G2 4JL		
DX number GW142	DX exchange Glasgow	

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Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff for companies registered in England and Wales

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB for companies registered in Scotland DX 235 Edinburgh or LP - 4 Edinburgh 2

Company Sec	retary (see notes 1-5)	•
	Company name	
N	AME *Style / Title	*Honours etc
* Voluntary details	Forename(s)	
	Surname	
	Previous forename(s)	
†† Tick this box if the	Previous surname(s)	
address shown is a service address for	Address **	
the beneficiary of a Confidentiality Order granted under section		
723B of the Companies Act 1985	Post town	
otherwise, give your usual residential address. In the case	County / Region	Postcode
of a corporation or Scottish firm, give the registered or principal	Country	
office address.		Consent to act as secretary of the company named on page 1
(	Consent signature	Date
<b>Directors</b> (see no Please list directors in		
		Professor *Honours etc
	Forename(s)	George
	Surname	Fleming
	Previous forename(s)	
	Previous surname(s)	
**Tick this box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985 otherwise, give your usual residential address. In the case of a corporation or Scottish firm, give the registered or principal office address.	Address **	50 Randolph Road
	Post town	Glasgow
	County / Region	Postcode G11 7LG
	Country	
		Day Month Year
	Date of birth	1 6 0 8 1 9 4 4 Nationality British
	Business occupation	CHEMBER /MANAGING DIRECTOR
	Other directorships	PORT OF THE
		Envirocentre Limited & G.F. & Company (Scotland) Limited  I consent to act as director of the company named on page 1
	Consent signature	

Directors (see notes 1-5) Please list directors in alphabetical order \*Honours etc NAME \*Style / Title Mr Forename(s) Duar \* Voluntary details Surname Fleming DUAR SOUN Previous forename(s) FLEMING Previous surname(s) <sup>††</sup> Tick this box if the Address <sup>††</sup> BRADFIELD AN. address shown is a service address for the beneficiary of a KELVINDALE **Confidentiality Order** granted under section 723B of the Companies GLASFON Post town Act 1985 otherwise, give your usual residential address. In Postcode County / Region CANARGUIRE 612 OQW the case of a corporation or Scottish Country firm, give the registered or principal 10/12/1976 office address. Date of birth Nationality **Business occupation** CONSUCTAN 1 ENVIROCENTRE Other directorships SCOTLAND 40 I consent to act as director of the company named on page 1 09/06/09 Consent signature Date This section must be **Signed** Date signed by either an agent on behalf of all Signed **Date** subscribers or the subscribers (i.e those who signed **Signed** Date as members on the memorandum of Signed Date association). Signed Date Signed Date

Date

Signed

#### **Notes**

 Show for an individual the full forename(s) NOT INITIALS and surname together with any previous forename(s) or surname(s).

If the director or secretary is a corporation or Scottish firm - show the corporate or firm name on the surname line.

Give previous forename(s) or surname(s) except that:

- for a married woman, the name by which she was known before marriage need not be given,
- names not used since the age of 18 or for at least 20 years need not be given.

A peer, or an individual known by a title, may state the title instead of or in addition to the forename(s) and surname and need not give the name by which that person was known before he or she adopted the title or succeeded to it.

#### Address:

Give the usual residential address.

In the case of a corporation or Scottish firm give the registered or principal office.

#### Subscribers:

The form must be signed personally either by the subscriber(s) or by a person or persons authorised to sign on behalf of the subscriber(s).

- 2. Directors known by another description:
  - A director includes any person who occupies that position even if called by a different name, for example, governor, member of council.
- 3. Directors details:
  - Show for each individual director the director's date of birth, business occupation and nationality.
  - The date of birth must be given for every individual director.
- 4. Other directorships:
  - Give the name of every company of which the person concerned is a director or has been a director at any time in the past 5 years. You may exclude a company which either is or at all times during the past 5 years, when the person was a director, was:
  - dormant,
  - a parent company which wholly owned the company making the return,
  - a wholly owned subsidiary of the company making the return, or
  - another wholly owned subsidiary of the same parent company.

If there is insufficient space on the form for other directorships you may use a separate sheet of paper, which should include the company's number and the full name of the director.

 Use Form 10 continuation sheets or photocopies of page 2 to provide details of joint secretaries or additional directors.

### THE COMPANIES ACTS 1985 and 2006

COMPANIES HOUSE FEE PAID EDINBURGH

COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE

CAPITAL

MEMORANDUM OF ASSOCIATION

OF

#### **NEW SOLUTIONS (SCOTLAND)**



- The name of the Company (hereinafter referred to as "the Company") is
- The Registered Office of the Company will be situate in Scotland. 2.
- The company's objects are; 3.

NEW SOLUTIONS (SCOTLAND).

1.

To undertake and provide consultancy and research services in (i) relation to all aspects of the management of the environment and the development of equipment and systems in relation to the improvement, measurement, testing and/or monitoring of the environment or for environmental purposes, and to examine report, advise on any proposals, suggestions and recommendations arising therefrom; to act as corporate, industrial, business, management, marketing, human resources, organisation. personnel, recruitment, selection, placement, executive, search, engineering, energy, science and technology, quality control consultants, advisers and agents; to provide consultancy, advisory, management, secretarial, engineering, technical, scientific and technological and information and personnel and services of every kind to businesses, firms, companies, corporations, institutions, governments or authorities municipal, local or otherwise and individual; to employ, retain or contract, train, assign and supply the services of personnel or companies of all kinds; to act as consultants, advisors agents or managers of every description including business, industrial and trade development, asset exploitation or sales information and intelligence efficiency improvement techniques, business office, factory, plant and works appraisals, public personnel examinations. and surveys and inspections. personnel, purchasing, sales promotion, marketing. advertising. engineering, chemical, geological. production, management, mineralogical, metallurgical, materials, physical ceramic, mineral and mineral products, mining and quarrying, waste disposal, energy, fuel, petroleum, oil related plant and product design in relation to all types of commercial, manufacturing, service and government undertakings and public sector undertakings and technical, economic and financial affecting government, commerce and industry; managers, business contractors and representatives, arbitrators, commission and general agents.

In furtherance of the above objects but not otherwise the Company shall have power;

- (a) To purchase or by any other means acquire and take options over any property whatever, and any rights or privileges of any kind over or in respect of any property.
- (b) To apply for, register, purchase, or by other means acquire and protect, prolong and renew, whether in the United Kingdom or elsewhere all forms of intellectual property rights including any patents, patent rights, licences, secret processes, trade marks, designs, protections and concessions and to disclaim, alter, modify, use and turn to account and to manufacture under or grant licences or privileges in respect of the same, and to expend money in experimenting upon, testing and improving any patents, inventions or rights which the Company may acquire or propose to acquire.
- (c) To improve, manage, construct, repair, develop, exchange let on lease or otherwise mortgage, charge, sell, dispose of, turn to account, grant licences, options, rights and privileges in respect of, or otherwise deal with all or any part of the property rights of the Company.
- (d) To invest and deal with the moneys of the Company not immediately required in such manner as may from time to time be determined and to hold or otherwise deal with any investments made.
- (e) To lend and advance money or give credit with or without security to any person, firm or Company, to enter into guarantees, contracts of indemnity and suretyships of all kinds, to receive money on deposit or loan.
- (f) To borrow and raise money in any manner and to secure the repayment of any money borrowed, raised or owing by mortgage, charge, Standard Security, lien or other security upon the whole or any part of the Company's property or assets (whether present or future), and also by a similar mortgage, charge, Standard Security, lien or Security to secure and guarantee the performance by the Company of any obligation or liability it may undertake or which may become binding on it.
- (g) To draw, make, accept, endorse, discount, negotiate, execute and issue cheques, bills of exchange, promissory notes, bills of lading, warrants, debentures, and other negotiable or transferable instruments.
- (h) To apply for, promote, and obtain any Act of Parliament, order, or licence of the Department of Trade or other authority for enabling the Company to carry any of its objects into effect or for effecting any modification of the Company's constitution, or for any other purpose which may seem calculated directly or indirectly to promote the Company's interests, and to oppose any proceedings or applications which may seem calculated directly or indirectly to prejudice the Company's interests.

- (i) To enter into any arrangements with any Government or Authority (supreme, municipal, local or otherwise) that may seem conducive to the attainment of the Company's objects or any of them, and to obtain from any such Government or Authority any charters, decrees, rights, privileges or concessions which the Company may think desirable and to carry out, exercise, and comply with any such charters, decrees, rights, privileges, and concessions.
- (j) To subscribe for, take, purchase, or otherwise acquire, hold, sell, deal with and dispose of, stocks, debentures, debenture stocks, bonds, obligations or securities issued or guaranteed by any other Company constituted or carrying on business in any part of the world, and debentures, debenture stocks, bonds, obligations, or securities issued or guaranteed by any government or authority, municipal, local or otherwise, in any part of the world.
- (k) To control, manage, finance, any Company or Companies in which the Company has a direct or indirect financial interest, to provide secretarial, administrative, technical, commercial and other services and facilities of all kinds for any such Company or Companies and to make payments and other arrangements which may seem desirable with respect to any business or operations of or generally with respect to any such Company or Companies.
- (I) To promote any other Company for the purpose of acquiring the whole or any part of the property or undertaking of any of the liabilities of the Company, or of undertaking any operations which may appear likely to assist or benefit the Company or to enhance the value of any property of the Company, and to subscribe for, or otherwise acquire all or any part of the shares or securities of any such Company as aforesaid.
- (m) To sell or otherwise dispose of the whole or any part of the property of the Company, either together or in portions, for such consideration as the Company may think fit, and in particular for shares, debentures, or securities of any Company purchasing the same.
- (n) To act as agents or brokers and as trustees for any person, firm or Company.
- (o) To employ and remunerate any person firm or Company rendering services to the Company.
- (p) To pay all or any expenses incurred in connection with the promotion, formation and incorporation of the Company, or to contract with any person, firm or Company to pay the same.
- (q) To conduct appeals for money or other gifts or for any other assistance for any of the purposes of the Company and to solicit and accept subscriptions and donations of any kind and bequests for any of the purposes of the Company.

- (r) To grant or make provision for pensions, life assurance, health and retirement benefit to or for employees or former employees and to the widows, widowers, children and other dependants of deceased employees and to pay or subscribe to funds or schemes for the provision of such pensions and other benefits for such persons.
- (s) To establish and support or aid in the establishment and support of any Charitable Trust, Association or Institution and to donate, subscribe or guarantee money for charitable purposes in any way connected with or calculated to further any of the objects of the Company.
- (t) To do all or any of the things or matters aforesaid in any part of the world and either as principles, agents, contractors or otherwise, and by or through agents, brokers, sub-contractors or otherwise and either alone or in conjunction with others.
- (u) To do all such other things as may be incidental or conducive to the attainment of the Company's objects or any of them.
- 4. The liability of the members is limited.
- 5. Every member of the Company undertakes to contribute such amount as may be required (not exceeding £1) to the Company's assets if it should be wound up while he is a member or within one year after he ceases to be a member for payment of the Company's debts and liabilities contracted before he ceases to be a member and of the cost, charges and expenses of winding up and for the adjustment of the rights of the contributories among themselves.
- 6. The income and property of the Company however derived shall be applied solely towards the promotion of the objects of the Company as set forth in this Memorandum of Association and no portion thereof shall be paid or transferred directly or indirectly by way of dividend bonus or otherwise howsoever by way of profit to the members of the Company.
- 7. If upon the winding up or dissolution of the Company there remains, after the satisfaction of all its debts and liabilities, any property whatsoever the same shall not be paid to or distributed among the members of the Company but shall be given or transferred to one or more other body having objects similar to the objects of the Company (such body to be determined by the members of the Company at or before the time of dissolution) or to another body the objects of which are the promotion of charity and anything incidental or conducive thereto (whether or not the body is a member of the Company).

WE, the subscribers to this, Memorandum of Association, wish to be formed into a Company pursuant to this Memorandum.

# Names, Addresses and Descriptions of Subscribers

3 1 1 1 1 x

NAME	Prof George Fleming
ADDRESS	50 Randolph Road, Glasgow G11 7LG
Signed	day of June 2009
DATED the9	day of June 2009
Witness to the abov	e Signature: A. Markell
JOHN MAR	WITNESS NAME
11 KING	PARIC TORRANCE WITNESS ADDRESS
EXECUTIVE	SECRETARY OCCUPATION
NAME	Mr Duar Fleming
ADDRESS	33 Bradfield Avenue, Kelvindale, Glasgow G12 0QH
Signed	
DATED the	day of June 2009
Witness to the abov	e Signature: A. Manhell
JOHN MARI	WITNESS NAME
11 Icines PF	ARIS, TORRANCE WITNESS ADDRESS
r 141 × 15	SECRETARY OCCUPATION

#### THE COMPANIES ACTS 1985 AND 2006

# COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL

#### ARTICLES OF ASSOCIATION

of

### **NEW SOLUTIONS (SCOTLAND)**

#### INTERPRETATION

In these regulations:-

"the Act" means the Companies Act 1985 including any statutory modification or re-enactment thereof for the time being in force and any provisions of the Companies Act 2006(c) for the time being in force.

"the articles" means the articles of the company.

"clear days" in relation to the period of a notice means that period excluding the day when the notice is given or deemed to be given and the day for which it is given or on which it is to take effect.

"executed" includes any mode of execution.

"office" means the registered office of the company.

"secretary" means the secretary of the company, if any.

"the United Kingdom" means Great Britain and Northern Ireland.

"communication" means the same as in the Electronic Communications Act 2000,

"electronic communication" means the same as in the Electronic Communications Act 2000.

Unless the context otherwise requires, words or expressions contained in these regulations bear the same meaning as in the Act but excluding any statutory modification thereof not in force when these regulations become binding on the company.

The subscribers to the memorandum of association of the company and such other persons as are admitted to membership in accordance with the articles shall be members of the company. No person shall be admitted a member of the company unless he is approved by the

directors. Every person who wishes to become a member shall deliver to the company an application for membership in such form as the directors require executed by him.

3. A member may at any time withdraw from the Company by giving at least seven clear days notice to the company. Membership shall not be transferable and shall cease on death.

#### **GENERAL MEETINGS**

4. The directors may call general meetings and, on the requisition of members pursuant to the provisions of the Act, shall forthwith proceed to convene a general meeting in accordance with the provisions of the Act. If there are not within the United Kingdom sufficient directors to call a general meeting, any director or any member of the company may call a general meeting.

#### NOTICE OF GENERAL MEETINGS

5. All other general meetings shall be called by at least fourteen clear days' notice but a general meeting may be called by shorter notice if it is so agreed by a majority in number of the members having a right to attend and vote being a majority together holding not less than ninety per cent in nominal value of the shares giving that right.

The notice shall be given to all the members and to the directors and auditors.

6. The accidental omission to give notice of a meeting to, or the non-receipt of notice of a meeting by, any person entitled to receive notice shall not invalidate the proceedings at that meeting.

#### PROCEEDINGS AT GENERAL MEETINGS

- 7. No business shall be transacted at any meeting unless a quorum is present. Save in the case of a company with a single member, two persons entitled to vote upon the business to be transacted, each being a member or a proxy for a member or a duly authorised representative of a corporation, shall be a quorum.
- 8. If such a quorum is not present within half an hour from the time appointed for the meeting, or if during a meeting such a quorum ceases to be present, the meeting shall stand adjourned to the same day in the next week at the same time and place or to such time and place as the directors may determine.

- 9. The chairman, if any, of the board of directors or in his absence some other director nominated by the directors shall preside as chairman of the meeting, but if neither the chairman nor such other director (if any) be present within fifteen minutes after the time appointed for holding the meeting and willing to act, the directors present shall elect one of their number to be chairman and, if there is only one director present and willing to act, he shall be chairman.
- 10. If no director is willing to act as chairman, or if no director is present within fifteen minutes after the time appointed for holding the meeting, the members present and entitled to vote shall choose one of their number to be chairman.
- 11. A director shall, notwithstanding that he is not a member, be entitled to attend and speak at any general meeting.
- 12. The chairman may, with the consent of a meeting at which a quorum is present (and shall if so directed by the meeting), adjourn the meeting from time to time and from place to place, but no business shall be transacted at an adjourned meeting other than business which might properly have been transacted at the meeting had the adjournment not taken place. When a meeting is adjourned for fourteen days or more, at least seven clear days' notice shall be given specifying the time and place of the adjourned meeting and the general nature of the business to be transacted. Otherwise it shall not be necessary to give any such notice.
- 13. A resolution put to the vote of a meeting shall be decided on a show of hands unless before, or on the declaration of the result of, the show of hands a poll is duly demanded. Subject to the provisions of the Act, a poll may be demanded:-
  - (a) by the chairman; or
  - (b) by at least two members having the right to vote at the meeting; or
  - (c) by a member or members representing not less than one-tenth of the total voting rights of all the members having the right to vote at the meeting.

and a demand by a person as proxy for a member shall be the same as a demand by the member.

14. Unless a poll is duly demanded a declaration by the chairman that a resolution has been carried or carried unanimously, or by a particular majority, or lost, or not carried by a particular majority and an entry to that effect in the minutes of the meeting shall be conclusive evidence of

the fact without proof of the number or proportion of the votes recorded in favour of or against the resolution.

- 15. The demand for a poll may, before the poll is taken, be withdrawn but only with the consent of the chairman and a demand so withdrawn shall not be taken to have invalidated the result of a show of hands declared before the demand was made.
- 16. A poll shall be taken as the chairman directs and he may appoint scrutineers (who need not be members) and fix a time and place for declaring the result of the poll. The result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded.
- 17. A poll demanded on the election of a chairman or on a question of adjournment shall be taken forthwith. A poll demanded on any other question shall be taken either forthwith or at such time and place as the chairman directs not being more than thirty days after the poll is demanded. The demand for a poll shall not prevent the continuance of a meeting for the transaction of any business other than the question on which the poll was demanded. If a poll is demanded before the declaration of the result of a show of hands and the demand is duly withdrawn, the meeting shall continue as if the demand had not been made.
- 18. No notice need be given of a poll not taken forthwith if the time and place at which it is to be taken are announced at the meeting at which it is demanded. In any other case at least seven clear days' notice shall be given specifying the time and place at which the poll is to be taken.

#### **VOTES OF MEMBERS**

- 19. On a show of hands every member present in person shall have one vote. On a poll every member present in person or by proxy shall have one vote.
- 20. A member in respect of whom an order has been made by any court having jurisdiction (whether in the United Kingdom or elsewhere) in matters concerning mental disorder may vote, whether on a show of hands or on a poll, by his trustee, guardian or other person authorised in that behalf appointed by that court, and any such trustee, guardian or other person may, on a poll, vote by proxy. Evidence to the satisfaction of the directors of the authority of the person claiming to exercise the right to vote shall be deposited at the office, or at such other place as is specified in accordance with the articles for the deposit of instruments of proxy, not less than 48 hours before the time appointed for holding the meeting or adjourned meeting at which the right to vote is to be exercised and in default the right to vote shall not be exercisable.

- 21. No objection shall be raised to the qualification of any voter except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting shall be valid. Any objection made in due time shall be referred to the chairman whose decision shall be final and conclusive.
- 22. The appointment of a proxy shall be executed by or on behalf of the appointor and shall be in the following form (or in a form as near thereto as circumstances allow or in any other form which is usual or which the directors may approve):-

PLC/Limited

I/We of being a member/members of the above named company, hereby appoint of or failing him, of as my/our proxy to vote in my/our name[s] and on my/our behalf at the general meeting of the company to be held on 200, and at any adjournment thereof.

Signed on 200 ."

23. Where it is desired to afford members an opportunity of instructing the proxy how he shall act the instrument appointing a proxy shall be in the following form (or in a form as near thereto as circumstances allow or in any other form which is usual or which the directors may approve):-

PLC/Limited

I/We of being a member/members of the above named company, hereby appoint of or failing him, of as my/our proxy to vote in my/our name[s] and on my/our behalf at the general meeting of the company to be held on adjournment thereof.

This form is to be used in respect of the resolutions mentioned below as follows:

Resolution No. 1 \*for \*against Resolution No. 2 \*for \*against

Unless otherwise instructed, the proxy may vote as he thinks fit or abstain from voting.

Signed this

'n

day of

200 ."

<sup>\*</sup>Strike out whichever is not desired.

- 24. The appointment of a proxy and any authority under which it is executed or a copy of such authority certified notarially or in some other way approved by the directors may:-
  - (a) in the case of an instrument in writing be deposited at the office or at such other place within the United Kingdom as is specified in the notice convening the meeting or in any instrument of proxy sent out by the company in relation to the meeting not less than 48 hours before the time for holding the meeting or adjourned meeting at which the person named in the instrument proposes to vote; or
  - (b) in the case of an appointment contained in an electronic communication, where an address has been specified for the purpose of receiving electronic communications
    - (i) in the notice convening the meeting, or
    - (ii) in any instrument of proxy sent out by the company in relation to the meeting, or
    - (iii) in any invitation contained in an electronic communication to appoint a proxy issued by the company in relation to the meeting,

be received at such address not less than 48 hours before the time for holding the meeting or adjourned meeting at which the person named in the appointment proposes to vote; or

- (b) in the case of a poll taken more than 48 hours after it is demanded, be deposited as aforesaid after the poll has been demanded and not less than 24 hours before the time appointed for the taking of the poll; or
- (c) where the poll is not taken forthwith but is taken not more than 48 hours after it was demanded, be delivered at the meeting at which the poll was demanded to the chairman or to any director;

and an appointment of proxy which is not deposited, delivered or received in a manner so permitted shall be invalid.

25. A vote given or poll demanded by proxy or by the duly authorised representative of a corporation shall be valid notwithstanding the previous determination of the authority of the person voting or demanding a poll unless notice of the determination was received by the company at the office or at such other place at which the instrument of proxy was duly deposited before the commencement of the meeting or adjourned meeting at which the vote is given or the poll demanded or (in the case of a poll taken otherwise than on the same day as the meeting or adjourned meeting) the time appointed for taking the poll.

#### NUMBER OF DIRECTORS

26. Unless otherwise determined by Special Resolution of the Company in General Meeting, the number of Directors shall be not less than one.

#### **ALTERNATE DIRECTORS**

- 27. Any director (other than alternate director) may appoint any other director, or any other person approved by resolution of the directors and willing to act, to be an alternate director and may remove from office an alternate director so appointed by him.
- 28. An alternate director shall be entitled to receive notice of all meetings of directors and of all meetings of committees of directors of which his appointor is a member, to attend and vote at any such meeting at which the director appointing him is not personally present, and generally to perform all the functions of his appointor as a director in his absence but shall not be entitled to receive any remuneration from the company for his services as an alternate director. But it shall not be necessary to give notice of such a meeting to an alternate director who is absent from the United Kingdom.
- 29. An alternate director shall cease to be an alternate director if his appointor ceases to be a director.
- 30. Any appointment or removal of an alternate director shall be by notice to the company signed by the director making or revoking the appointment or in any other manner approved by the directors.
- 31. Save as otherwise provided in the articles, an alternate director shall be deemed for all purposes to be a director and shall alone be responsible for his own acts and defaults and he shall not be deemed to be the agent of the director appointing him.

#### **POWERS OF DIRECTORS**

32. Subject to the provisions of the Act, the memorandum and the articles and to any directions given by special resolution, the business of the company shall be managed by the directors who may exercise all the powers of the company. No alteration of the memorandum or articles and no such direction shall invalidate any prior act of the directors which would have been valid if that alteration had not been made or that direction had not been given. The powers given by this regulation shall not be limited by any special power given to the directors by the articles

- and a meeting of directors at which a quorum is present may exercise all powers exercisable by the directors.
- 33. The directors may, by power of attorney or otherwise, appoint any person to be the agent of the company for such purposes and on such conditions as they determine, including authority for the agent to delegate all or any of his powers.

#### **DELEGATION OF DIRECTORS' POWERS**

34. The directors may delegate any of their powers to any committee consisting of one or more directors. They may also delegate to any managing director or any director holding any other executive office such of their powers as they consider desirable to be exercised by him. Any such delegations may be made subject to any conditions the directors may impose, and either collaterally with or to the exclusion of their own powers and may be revoked or altered. Subject to any such conditions, the proceedings of a committee with two or more members shall be governed by the articles regulating the proceedings of directors so far as they are capable of applying.

#### APPOINTMENT AND RETIREMENT OF DIRECTORS

- 35. No person shall be appointed or reappointed a director at any general meeting unless:-
  - (a) he is recommended by the directors; or
  - (b) not less than fourteen nor more than thirty five clear days before the date appointed for the meeting, notice executed by a member qualified to vote at the meeting has been given to the company of the intention to propose that person for appointment stating the particulars which would, if he were so appointed, be required to be included in the company's register of directors together with notice executed by that person of his willingness to be appointed.
- 36. Not less than seven nor more than twenty eight clear days before the date appointed for holding a general meeting notice shall be given to all who are entitled to receive notice of the meeting of any person who is recommended by the directors for appointment as a director at the meeting or in respect of whom notice has been duly given to the company of the intention to propose him at the meeting for appointment as a director. The notice shall give the particulars of that person which would, if he were so appointed, be required to be included in the company's register of directors.

- 37. The company may by ordinary resolution appoint a person who is willing to act to be a director either to fill a vacancy or as an additional director.
- 38. The directors may appoint a person who is willing to act to be a director, either to fill a vacancy or as an additional director, provided that the appointment does not cause the number of directors to exceed any number fixed by or in accordance with the articles as the maximum number of directors.

#### DISQUALIFICATION AND REMOVAL OF DIRECTORS

- 39. The office of a director shall be vacated if:-
  - (a) he ceases to be a director by virtue of any provision of the Act or he becomes prohibited by law from being a director; or
  - (b) he becomes bankrupt or makes an arrangement or composition with his creditors generally; or
  - (c) he is, or may be, suffering from metal disorder and either:-
    - (i) he is admitted to hospital in pursuance of an application for admission for treatment under the Mental Health Acts 1983 and 2007 or, in Scotland, an application for admission under the Mental Health (Scotland) Act 1984, or an application for compulsory treatment order under the Mental Health (Care and Treatment) (Scotland) Act 2003, or
    - (ii) an order is made by a court having jurisdiction (whether in the United Kingdom or elsewhere) in matters concerning mental disorder for his detention or for the appointment of a trustee, guardian or other person to exercise powers with respect to his property or affairs; or
  - (f) he resigns his office by notice to the company; or
  - (g) he shall for more than six consecutive months have been absent without permission of the directors from meetings of directors held during that period and the directors resolve that his office be vacated.

#### REMUNERATION OF DIRECTORS

40. The Directors shall be entitled to such remuneration as the company may by ordinary resolution determine and, unless the resolution provides otherwise, the remuneration shall be deemed to accrue from day to day.

#### **DIRECTORS' EXPENSES**

41. The directors may be paid all travelling, hotel and other expenses properly incurred by them in connection with their attendance at meetings of directors or committees of directors or general meetings or separate meetings of the holders of debentures of the company or otherwise in connection with the discharge of their duties.

#### DIRECTORS' APPOINTMENTS AND INTERESTS

- 42. Subject to the provisions of the Act, the directors may appoint one or more of their number to the office of managing director or to any other executive office under the company and may enter into an agreement or arrangement with any director for his employment by the company or for the provision by him of any services outside the scope of the ordinary duties of a director. Any such appointment, agreement or arrangement may be made upon such terms as the directors determine and they may remunerate any such director for his services as they think fit. Any appointment of a director to an executive office shall terminate if he ceases to be a director but without prejudice to any claim to damages for breach of the contract of service between the director and the company.
- 43. Subject to the provisions of the Act, and provided that he has disclosed to the directors the nature and extent of any material interest of his, a director notwithstanding his office:-
  - (a) may be a party to, or otherwise interested in, any transaction or arrangement with the company or in which the company is otherwise interested;
  - (b) may be a director or other officer of, or employed by, or a party to any transaction or arrangement with, or otherwise interested in, any body corporate promoted by the company or in which the company is otherwise interested; and
  - (c) shall not, by reason of his office, be accountable to the company for any benefit which he derives from any such office or employment or from any such transaction or arrangement or from any interest in any such body corporate and no such transaction or arrangement shall be liable to be avoided on the ground of any such interest or benefit.
- 44. For the purposes of regulation 43:-
  - (a) a general notice given to the directors that a director is to be

regarded as having an interest of the nature and extent specified in the notice in any transaction or arrangement in which a specified person or class of persons is interested shall be deemed to be a disclosure that the director has an interest in any such transaction of the nature and extent so specified; and

(b) an interest of which a director has no knowledge and of which it is unreasonable to expect him to have knowledge shall not be treated as an interest of his.

#### **DIRECTORS' GRATUITIES AND PENSIONS**

45. The directors may provide benefits, whether by the payment of gratuities or pensions or by insurance or otherwise, for any director who has held but no longer holds any executive office or employment with the company and for any member of his family (including a spouse and a former spouse) or any person who is or was dependent on him, and may (as well before as after he ceases to hold such office or employment) contribute to any fund and pay premiums for the purchase or provision of any such benefit.

#### PROCEEDINGS OF DIRECTORS

- 46. Subject to the provisions of the articles, the directors may regulate their proceedings as they think fit. A director may, and the secretary at the request of a director shall, call a meeting of the directors. It shall not be necessary to give notice of a meeting to a director who is absent from the United Kingdom. Questions arising at a meeting shall be decided by a majority of votes. In the case of an equality of votes, the chairman shall have a second or casting vote. A director who is also an alternate director shall be entitled in the absence of his appointor to a separate vote on behalf of his appointor in addition to his own vote.
- The quorum necessary for the transaction of business at a meeting of the Directors shall be not less than two Directors. In the event that there is only one director holding office then that sole director may act to transact any business of the Company and the foregoing quorum requirement shall not apply.
- 48. The directors may appoint one of their number to be the chairman of the board of directors and may at any time remove him from that office. Unless his is unwilling to do so, the director so appointed shall preside at every meeting of directors at which he is present. But if there is no director holding that office, or if the director holding it is unwilling to preside or is not present within five minutes after the time appointed for the meeting, the directors present may appoint one of their number to be

chairman of the meeting.

- 49. All acts done by a meeting of directors, or of a committee of directors, or by a person acting as a director shall, notwithstanding that it be afterwards discovered that there was a defect in the appointment of any director or that any of them were disqualified from holding office, or had vacated office, or were not entitled to vote, be as valid as if every such person had been duly appointed and was qualified and had continued to be a director and had been entitled to vote.
- 50. A resolution in writing signed by all the directors entitled to receive notice of a meeting of directors or of a committee of directors shall be as valid and effectual as if it had been passed at a meeting of directors or (as the case may be) a committee of directors duly convened and held and may consist of several documents in the like form each signed by one or more directors; but a resolution signed by an alternate director need not also be signed by his appointor and, if it is signed by a director who has appointed an alternate director, it need not be signed by the alternate director in that capacity.

#### **MINUTES**

- 51. The directors shall cause minutes to be made in books kept for the purpose:-
  - (a) of all appointments of officers made by the directors; and
  - (b) of all proceedings at meetings of the company, and of the directors, and of committees of directors, including the names of the directors present at each such meeting.

#### ACCOUNTS

52. No member shall (as such) have any right of inspecting any accounting records or other book or document of the company except as conferred by statute or authorised by the directors or by ordinary resolution of the company.

#### NOTICES

57. Any notice to be given to or by any person pursuant to the articles (other than a notice calling the meeting of directors) shall be in writing or shall be given using electronic communications to an address for the time being notified for that purpose to the person giving the notice.

In this regulation, "address", in relation to electronic communications,

includes any number or address used for the purpose of such communications.

- 53. The company may give any notice to a member either personally or by sending it by post in a prepaid envelope addressed to the member at his registered address or by leaving it at that address or by giving it using electronic communications to an address for the time being notified to the company by the member. A member whose registered address is not within the United Kingdom and who give to the company an address within the United Kingdom at which notices may be given to him shall be entitled to have notices given to him or an address to which notices may be sent using electronic communications, shall be entitled to have notices given to him at that address, but otherwise no such member shall be entitled to receive any notice from the company. In this regulation and the next, "address" in relation to in relation to electronic communications, includes any number or address used for the purpose of such communications.
- 54. A member present, either in person or by proxy, at any meeting of the company shall be deemed to have received notice of the meeting and, where requisite, of the purposes for which it was called.
- 55. Proof that an envelope containing a notice was properly addressed, prepaid and posted shall be conclusive evidence that the notice was given. Proof that a notice contained in electronic communication was sent in accordance with guidance issued by the Institute of Chartered Secretaries and Administrators shall be conclusive evidence that the notice was given. A notice shall be deemed to be given at the expiration of 48 hours after the envelope containing it was posted or, in the case of a notice contained in an electronic communication, at the expiration of 48 hours after the time it was sent.

#### **INDEMNITY**

56. Subject to the provisions of the Act but without prejudice to any indemnity to which a director may otherwise be entitled, ever director or other office or auditor of the company shall be indemnified out of the assets of the company against any liability incurred by him in defending any proceedings, whether civil or criminal, in which judgment is given in his favour or in which he is acquitted or in connection with any application in which relief is granted to him by the court from liability for negligence, default, breach of duty or breach of trust in relation to the affairs of the company.

#### Names and Addresses of Subscribers

Prof George Fleming 50 Randolph Road Glasgow G11 7LG Signed Dated 9,6,09	Mr Duar Fleming 33 Bradfield Avenue Kelvindale Glasgow G12 0QH Signed
Dated 9/6/09 Witness to the above signature	g. marlell
JOHN MARJHAL Name  11 KING PARK Address	4
TORNANCE EXECUTIVE SECRETAR Decupation	'n
Dated 9/6/01	0 4 4
John Marshace Name	g. marhall
1) ICINGS PARK Address	
TORRANCE  EXECUTIVE SECRETAR Documention	n.