

SAINT BRIDE'S CHURCH (DUMFRIES) LIMITED (COMPANY LIMITED BY GUARANTEE)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

31ST MARCH 2021

COMPANY REGISTRATION NUMBER:- SC362396 SCOTTISH CHARITY NUMBER:- SC040685

THURSDAY



SCT

01/07/2021 COMPANIES HOUSE

#144

CARSON & TROTTER

CHARTERED ACCOUNTANTS
123 IRISH STREET
DUMFRIES
DG1 2PE

Charity information

Trustees A M Crosbie

T A C Ormond

K Davies

Company number SC362396

Charity number SC040685

Registered office St. Bride's Parish Office

92 Whitesands Dumfries DG1 2RX

Independent Examiners Carson & Trotter

Chartered Accountants

123 Irish Street

Dumfries DG1 2PE

Bankers Barclays Bank plc

3 Castle Street Dumfries

Dumfries DG1 1DJ

Solicitors Robert Wilson & Son

109 Drumlanrig Street

Thornhill DG3 5LX

Contents

	Page
Trustees' report	1 - 4
Independent Examiner's Report	5
Statement of financial activities	6
Statement of Financial Position	7 - 8
Notes to the financial statements	9 - 17

<u>Trustees' report</u> for the year ended 31st March 2021

The Trustees, who are also directors, present their report and the financial statements for the year ended 31st March 2021. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities and Trustees Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, its memorandum and articles of association, and constitutes a limited company, limited by guarantee, as defined in the Companies Act 2006.

The company was incorporated on 9th July 2009 and has been registered with the Office of Scottish Charity Regulator as a charity.

Recruitment and appointment of new trustees

The governing document states that 'the maximum number of directors shall be six'. At each annual general meeting, all of the directors shall retire from office but shall then be eligible for re-election.

Risk management

The directors have a duty to identify and review the risk to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

In accordance with the memorandum and articles of association of the company:

- i) To maintain the worshipping congregation of Catholic Christians dedicated to Saint Bride presently worshipping in the church of the Greyfriars, Dumfries
- ii) The propagation of the Christian Gospel and the advancement of the Christian religion

The congregation is very grateful to the many volunteers who assist in the running of its services.

ACHIEVEMENT AND PERFORMANCE

There is no avoiding the subject of Covid-19 in this annual report.

The first lockdown in 2020 prevented us from celebrating the Sacred Triduum. All worship was initially banned and churches and church halls closed. As the restrictions were eased it became possible for small numbers to meet in the garden of the Rectory so that they could hear Mass being said in the hallway of the house. It was reminiscent of the Penal Laws when our worship was restricted by the Presbyterians. The year progressed in terms of worship but the Scottish Government unlawfully closed all churches again on the 5th January, 2021. This resulted in us missing another Sacred Triduum. In total Mass was said on 97 occasions during the reporting year.

Another real impact on our charitable activities has been the unreasonable and possibly unlawful behaviour of Dumfries and Galloway Council in their role as distributor of pandemic support grants during this crisis. They have excluded all churches from these grants regardless of the circumstances or the pastoral or social actions of those charities. We were allowed to access the governments furlough scheme.

We did receive a small grant from the Corra Foundation. Clearly the unlawful forced closure of the church and hall has made a serious impact on our activities and income.

<u>Trustees' report</u> for the year ended 31st March 2021

47 Castle Street, Dumfries, DG1 1DU

Some work continued on 47 Castle Street. There is now only one flat to complete. We have had difficulty renting out 47c as it became vacant during the Pandemic and everything is impacted by the restrictions. We hope that in the coming year we will be able to return in part to some level of normal.

Dumfries Oecumenical Report

For obvious reasons, virtually all occumenical events in Dumfries this year have had to be postponed or cancelled.

The evangelistic outreach event planned for last year by the Dumfries Christian Network, "2020 Vision", was postponed to this year, and has now been postponed for a further year. As St. Bride's is no longer a member of the DCN, it is unlikely that we will have much involvement in this.

It could be argued that the sole occumenical event has been St. Bride's Rosary, at which all are welcome, and which a member of St. Andrew's R.C. Church regularly attends. We have maintained monthly Rosary when permitted by the Government restrictions, and in accordance with good practice and guidance during the Covid-19 crisis. My fervent prayer is that the Scottish Government would soon permit the churches to reopen, so that we might once again be able to attend Rosary and hear Mass at our beloved church.

Dumfries Interfaith Group Report

There have likewise been no interfaith events in Dumfries

SCoJeC (the Scottish Council of Jewish Communities) has set a good example by sending regular e-mails about online events, such as Purim celebrations and a British-Israeli panel discussion on the effects of Covid-19.

It is hoped that the annual Interfaith Themed Gathering in the Autumn may, Deo volente, go ahead this year.

FINANCIAL REVIEW

The results for the year ended 31st March 2021 shows a surplus of £18,755 (2020 - deficit £40,479). At the year end total funds of £305,794 are held;£41,620 being restricted and £264,174 being unrestricted.

Reserves Policy

Reserves are needed to bridge the gap between the spending and receiving of income and to cover unplanned emergency repairs and other expenditure. The Trustees endeavour to keep an amount equivalent to six months average expenditure to cover these.

Principal funding sources

The loans made by the congregation and the giving of the congregation are the principal source of funding.

Investment policy and objectives

Under the Memorandum of Association, the trustees are not limited in the types of investment they make. However, to date, the trustees have made no investments other than cash deposits and the acquisition of heritable property, the titles to which are vested in the charity.

Stipend

The Rector was paid a salary of £13,591 (including employer's national insurance) during the reporting year. £10,230 has been covered by the Government's Coronavirus Job Retention Scheme.

Pension

The Trustees agreed that they would contribute to the Rector's pension fund when finances permit.

<u>Trustees' report</u> for the year ended 31st March 2021

Loans

The Trustees acknowledge the generous loans from Mr and Mrs J A Donaldson and The Reverend Andrew Crosbie. Standard Securities have been recorded against the subjects owned by the church at 47 Castle Street to secure the loans made to the church. These have also been recorded with Companies House.

PLANS FOR FUTURE PERIODS

- 1. Find an assistant priest
- 2. Replace the lighting in the church
- 3. Grow the congregation
- 4. Complete the installation of the bells
- 5. Complete the Town Centre Living Fund consultation on the future use of the church
- 6. Complete the work on 47 Castle Street

Reference and administrative details

Trustops

The Trustees who served during the year unless otherwise stated are as below:

A M Crosbie

T A C Ormond

K Davies

Registered Office

St. Bride's Parish Office, 92 Whitesands, Dumfries, DG1 2RX

Company Number

SC362396

Charity Number

SC040685

Independent Examiner

Carson & Trotter, Chartered Accountants, 123 Irish Street, Dumfries, DG1 2PE

Bankers

Barclays Bank plc, 3 Castle Street, Dumfries, DG1 1DJ

Solicitors

Robert Wilson & Son, 109 Drumlanrig Street, Thornhill, DG3 5LX

<u>Trustees' report</u> for the year ended 31st March 2021

Statement of trustees' responsibilities

The Trustees (who are also directors of Saint Bride's Church (Dumfries) Limited for the purposes of company law) are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law applicable to charities in Scotland requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP (FRS102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Section 415A of the Companies Act 2006 relating to small companies.

This report was approved by the Board on 7th June 2021 and signed on its behalf by

Katharira Davies

K Davies Trustee

Page 4

Independent Examiner's Report to the Directors and Members of Saint Bride's Church (Dumfries) Limited

I report on the accounts of the charity for the year ended 31st March 2021 which are set out on pages 6 to 17.

Respective responsibilities of trustees and examiner

The charity's trustees, who are also the directors of the charity for the purposes of the Companies Act, are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of the independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

- a. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

b. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs L. E. Brannock, BA, C.A.

Zinda E Hogunock

Messrs Carson & Trotter Chartered Accountants

123 Irish Street

Dumfries

DG1 2PE

Date: 9th June 2021

<u>Statement of financial activities including income and expenditure account</u> <u>for the year ended 31st March 2021</u>

		Unrestricted	Restricted	2021 Total	2020 Total
		funds	funds	funds	funds
	Notes	£	£	£	£
Income and endowments from:					
Donations	2	3,874	-	3,874	5,799
Charitable activities	3	3,425	23,167	26,592	3,707
Other income	4	15,205	-	15,205	15,424
Total income and endowments		22,504	23,167	45,671	24,930
Expenditure on:					
Charitable activities	5	15,739	10,667	26,406	64,859
Governance costs	6	510		510	550
Total expenditure	,	16,249	10,667	26,916	65,409
Net income/(expenditure)		6,255	12,500	18,755	(40,479)
Other recognised gains/(losses) on investm	ent properties				187,902
Net movement in funds		6,255	12,500	18,755	147,423
Reconciliation of funds	16				
Total funds brought forward		257,919	29,120	287,039	139,616
Total funds carried forward		264,174	41,620	305,794	287,039

All income and expenditure derives from continuing activities.

Statement of Financial Position as at 31st March 2021

		202	2021		0
	Notes	£	£	£	£
Fixed assets					
Tangible assets	8		384,025		349,972
Current assets					
Debtors	10	49,600		73,380	
Cash at bank and in hand		53,336		1,312	
		102,936		74,692	
Creditors: amounts falling due within one year	11	(55,417)		(55,625)	
Net current assets			47,519		19,067
Total assets less current liabilities Creditors: amounts falling due			431,544		369,039
after more than one year	12		(125,750)		(82,000)
Net assets			305,794		287,039
The funds of the charity:					
Restricted Funds	16		41,620		29,120
Unrestricted Funds	16		264,174		257,919
Total Charity funds			305,794		287,039

The trustees' statements required by Sections 475(2) and (3) are shown on the following page which forms part of this Statement of Financial Position.

Statement of Financial Position (continued)

<u>Trustees' statements required by Sections 475(2) and (3)</u> <u>for the year ended 31st March 2021</u>

For the year ended 31st March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and in accordance with FRS102, The Financial Reporting Standard applicable in the UK and Republic of Ireland.

These financial statements were approved by the Trustees on 7th June 2021, and are signed on their behalf by:

Katharine Davies

K Davies Trustee

Registration number SC362396

The notes on pages 9 to 17 form an integral part of these financial statements.

Notes to the financial statements for the year ended 31st March 2021

1. Summary of significant accounting policies

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

1.1. General information and basis of preparation

Saint Bride's Church (Dumfries) Limited is a company limited by guarantee, registered in Scotland. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office along with the nature of the charity's operations and principle activities are given in the trustees' report.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) as amended for accounting periods commencing from 1 January 2019, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

1.2. Income recognition

All income is included in the SOFA when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

Government grants are revenue in nature and are received in connection with the company's charitable activities. These have been released in full to the profit and loss account in line with expenditure incurred during the year.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received.

Investment income is recognised on a receivable basis.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS102).

Notes to the financial statements for the year ended 31st March 2021

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1.3. Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.4. Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payment to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

Charitable expenditure comprises those costs incurred by the charity and includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.5. Tangible fixed assets

The properties at 47 Castle Street, Dumfries are classed as Investment Property and as such are included in the Financial Statements at a valuation provided by the Trustees as no market value is readily available. In the circumstances the Trustees believe that no provision for depreciation on these assets should be made and will review the valuations at each year end to determine whether or not they remain appropriate.

The leasehold property is initially recorded at cost.

Depreciation is calculated so as to write off the cost of an asset less its estimated residual value, over its expected useful life, as follows:

Leasehold property

Straight Line over the life of the lease

1.6. Investment Properties

Investment Properties for which fair value can be measured reliably without undue cost or effort are measured at fair value at each reporting date with changes in fair value recognised in "net gains/(losses) on investment properties" in the Statement of Financial Activities.

1.7 Going concern

At the time of signing these accounts, the trustees have considered the effect of the Coronavirus on the going concern position, and consider that this does indicate that the charity will continue to operate for a period of at least 12 months from the date of signing these accounts. The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist.

Notes to the financial statements for the year ended 31st March 2021

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2.	Income from	donations	and	legacies

	2021	2020
	Total	Total
	£	£
Donations	3,445	4,581
Gift aid recovery	429	1,218
	3,874	5,799

Income from donations and legacies was attributable to unrestricted funds in both years.

3. Income from charitable activities

	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Grants Keltek Trust re Bells	3,425	23,167	26,592	2,907 800
Total income from charitable activities	3,425	23,167	26,592	3,707

In 2020, all income from charitable activites was unrestricted.

4.	Other income	2021 £	2020 £
	Rent receivable	15,205	15,424

In 2021 and 2020, all other income is unrestricted

Notes to the financial statements for the year ended 31st March 2021

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5.	Charitable activities	2021 Unrestricted	2021 Restricted	2021 Total	2020 Total
		funds £	funds £	funds £	funds £
	Rector's stipend	2,781	10,230	13,011	13,172
	National insurance	580	-	580	627
	Rates	194	-	194	1,903
	Insurance	662	-	662	526
	Light and heat	2,951	-	2,951	3,144
	Telephone	1,068		1,068	903
	Repairs and maintenance	791	-	791	3,458
	Advertising	71	-	71	1,447
	Travel	3,064	427	3,491	2,310
	Sacristy	748	-	748	1,289
	Mission work Grenada	-	-		2,763
	Church bells	362	-	362	2,301
	Loan interest	-	-	-	7,596
	General expenses	658	10	668	975
	Legal and professional fees	219	· -	219	1,441
	Depreciation	1,590	-	1,590	1,590
	Vulnerable Groups Housing Project	-	-	-	19,414
		15,739	10,667	26,406	64,859

In 2020, charitable activities costs of £19,414 were restricted and £45,445 were unrestricted.

6. Support and Governance Costs

	2021 Total Funds £	2020 Total Funds £
Independent Examiners Fee	510	550
	510	550

In 2021 and 2020, all support and governance costs were unrestricted.

Notes to the financial statements for the year ended 31st March 2021

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7. Staff costs and employee benefits

The total staff costs and employee benefits were as follows:	-	•
	2021	2020
	£	£
Director's remuneration	13,011	13,172
Social security costs	580	627
	13,591	13,799
· ·		
Number of employees:		
The average number of employees during the year was as follows:		
	2021	2020
	No.	No.
Number of staff	1	1

During the year the Reverend Andrew Crosbie was the only member of staff.

Reverend Crosbie, who is also a Trustee, receives emoluments for his services as shown above. These represent remuneration for his position in the Church and not for services as a Trustee. None of the other Trustees received any remuneration.

No employees received remuneration amounting to more than £60,000.

No Trustees have been reimbursed for expenditure during the year or the previous year.

Notes to the financial statements for the year ended 31st March 2021

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8. Tangible fixed assets

	Investment Properties	Short leasehold property	Total
	£	£	£
Cost			
At 1st April 2020	315,000	39,742	354,742
Additions	35,643	-	35,643
At 31st March 2021	350,643	39,742	390,385
Depreciation			
At 1st April 2020	-	4,770	4,770
Charge for the year	-	1,590	1,590
At 31st March 2021	-	6,360	6,360
Net book values			
At 31st March 2021	350,643	33,382	384,025
At 31st March 2020	315,000	34,972	349,972

In addition to the above Saint Bride's Church (Dumfries) Limited also own title to Greyfriars Church, Dumfries which it acquired for Nil cost.

The investment properties at Castle Street, Dumfries are included in the Financial Statements at a valuation provided by the Trustees as no market value is readily available. In the circumstances the Trustees believe that no provision for depreciation on these properties should be made and they will review the valuations at each year end to determine whether or not they remain appropriate.

9. Directors' emoluments

	2021	2020
	£	£
Remuneration and other benefits	13,591	13,799

None of the trustees were reimbursed for any expenditure during the year.

Notes to the financial statements for the year ended 31st March 2021

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10.	Debtors	2021 £	2020 £
	Trade debtors	49,600	73,380
11.	Creditors: amounts falling due within one year	2021 £	2020 £
	Director's loan account: Rev. A Crosbie	22,548	22,548
	Loan from JA and Mrs. M Donaldson	31,000	31,000
	Trade creditors	778	778
	Other taxes and social security costs	1,091	1,299
		55,417	55,625

The loan from Reverend A Crosbie is secured by three Standard Securities dated 15 December 2019 over Flat 4, Flat 2 and 47C Castle Street, Dumfries, DG1 1DU.

The loan from Mr J A and Mrs M Donaldson which is interest free and repayable on demand is secured by a Standard Security dated 12 December 2019 over Flat 47B Castle Street, Dumfries, DG1 1DU.

12.	Creditors: amounts falling due	2021	2020
	after more than one year	£	£
	Director's loan account: Rev. A Crosbie	79,510	82,000
	Coronavirus Bounce Back Loan	46,240	· •
		125,750	82,000

The loan from Rev. A Crosbie has interest applied of 8% per annum and is repayable no later than 31 March 2028. Interest was waived in the current year due to the ongoing pandemic. It is secured by three Standard Securities dated 15 December 2019 over Flat 4, Flat 2 and 47C Castle Street, Dumfries, DG1 1DU.

Notes to the financial statements for the year ended 31st March 2021

..... continued

13.	Reserves	Income and expenditure		
		account	Total	
		£	£	
	At 31st March 2020	287,039	287,039	
	Surplus for the year	18,755	18,755	
	At 31st March 2021	305,794	305,794	
				

14. Related party transactions

The charity has a loan of £102,058 (2020: £104,548) from one of the trustees, The Reverend Andrew Crosbie.

15. Controlling interest

The company is under the control of the trustees.

Notes to the financial statements for the year ended 31st March 2021

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16. Statement of funds

	Balance at 1st April 2020	Income	Expenditure	Balance at 31st March 2021
	£	£	£	£
Unrestricted general funds	257,919	22,504	(16,249)	264,174 ———
Restricted funds:				
Vulnerable Housing Project	29,120			29,120
HMRC Job Retention Scheme	· -	10,230	(10,230)	-
Mission Project	-	12,937	(437)	12,500
	29,120	23,167	(10,667)	41,620
Total Funds	287,039	45,671	(26,916)	305,794

The unrestricted general funds represent the free funds of the organisation which are not designated for particular purposes.

The restricted fund is to be used to investigate a possible housing development on land at the back of the Church under the Dumfries & Galloway Council's "Vulnerable Groups Housing Project." Also included within restricted funds are amounts relating to HMRC's Coronavirus Job Retention Scheme as well as funds from The Fellowship of St John (UK) Trust Association to be put towards the Church's mission project.

17. Analysis of net assets between funds

	Restricted Funds £	Unrestricted Funds £	Total £
Fixed assets		384,025	384,025
Current assets	41,620	61,316	102,936
Current and long term liabilities	-	(181,167)	(181,167)
Total funds	41,620	264,174	305,794