

**REGISTERED COMPANY NUMBER: SC362134 (Scotland)**  
**REGISTERED CHARITY NUMBER: SC040647**

**Report of the Trustees and  
Unaudited Financial Statements For The Year Ended 31 March 2012  
for  
The Urban Roots Initiative**

The Kelvin Partnership Ltd  
Chartered Accountants  
The Cooper Building  
505 Great Western Road  
Glasgow  
G12 8HN

FRIDAY



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SCT 25/01/2013 #195  
COMPANIES HOUSE

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for the Year Ended 31 March 2012**

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## **The Urban Roots Initiative**

### **Report of the Trustees for the Year Ended 31 March 2012**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2012. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**  
SC362134 (Scotland)

**Registered Charity number**  
SC040647

**Registered office**  
Unit 8  
34 Prospecthill Square  
Toryglen  
GLASGOW  
G42 0LE

**Trustees**  
G M A Williams  
D Alderslowe  
C Uwimbabazi - resigned 16.1.12  
K Kelly  
F McBride  
A Walker  
J McMahon

**Independent Examiner**  
Raymond Henry FCA  
The Kelvin Partnership Ltd  
Chartered Accountants  
The Cooper Building  
505 Great Western Road  
Glasgow  
G12 8HN

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The Urban Roots Initiative was incorporated as a company limited by guarantee and not having a share capital on 3 July 2009.

##### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**Report of the Trustees  
for the Year Ended 31 March 2012**

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

The period covered by this financial year saw growth again in the range and amount of activity undertaken by Urban Roots. By securing further funding from the Scottish Government's Climate Challenge Fund we were able to employ Abi Mordin as Project Manager, a Project Food Co-ordinator (Roz Corbett until September 2011 and then Emma Iller from October 2011) and Juliet Buckner as a Project Support Worker. This generous assistance to help communities to take action on climate change continued to be the main source of funding for most revenue (staff salaries) and most of the capital expenditure. Our efforts to reduce our reliance on this funding by securing monies from a more diverse source of funders, allowed us to employ a sessional Woodlands Officer (Tom Cooper from September 2011) after the Climate Challenge Fund stopped funding the role from the start of this financial year. We continued to investigate the possibilities of developing a social enterprise to reduce our reliance on grants and how we could increase our own fundraising activities to increase our unreserved deposits. Towards the end of the financial year the staff initiated flexible contingency plans reducing their hours with the support of the Urban Roots Board if the further 3 years funding applied for from Climate Challenge Fund was not granted. These plans had to be implemented for Urban Roots to continue as CCF funding was not granted in April 2012.

**THE COMMUNITY GARDENING VOLUNTEER GROUP**

This group continued throughout the year with 6 to 10 volunteers meeting on a Tuesday and Wednesday. They continued to develop the main community garden at St. Brigid's Chapel and also worked on the gardens at Glenmore Avenue and the Community Halls. A steering group was formed for developing a Market Garden on Toryglen Park. They completed a permaculture design for it. Frustratingly a purpose built care home was granted permission to use the land. An alternative site for the Market Garden between the high rised flats in Prospecthill Circus and Polmadie cleansing depot was agreed. Unfortunately we weren't given leave to use it until the very end of this period.

**MALLS MIRE CONSERVATION VOLUNTEER GROUP**

A large number of volunteers continued to attend on a Thursday doing a variety of work maintaining the diversity of this area and associated woodland related activities. Tom Cooper was employed as a Woodlands Officer from September 2011 which led to a much more planned and systematic approach such as a comprehensive forestry plan which allowed the securing of further diverse funding.

**ECO KIDS CLUB**

This group for 5 -12 year olds continued to meet on a Monday 4 - 5pm to carry out an array of activities based on an environmental theme such as gardening and art and crafts. Also they had used the woods more as an area for activities and exploration.

**BLOSSOM FESTIVAL**

Our annual celebration of the coming of the cherry blossom to Toryglen, and the biggest social event to showcase the activities of Urban Roots, was a roaring success in late April 2011. Again this year the theme of performing arts proved popular and was all powered by our renewable technology.

**PARTNERSHIP WORKING / INTERNS / SESSIONAL WORKERS**

Urban Roots continues to concentrate its core activities in Toryglen but to spread the environmental message we have done more partnership work across the southside of Glasgow. Liere Aliende and Craig Mulhern became interns in January 2012 and they did lots of work with schools setting up gardens mainly at Shawlands Academy and Kings Park Primary as well as in Toryglen. Sessional workers continued to do much of our partnership work with other organisations. Lusi Alderslowe carried on working with Cassiltoun Housing Association in The Stables at Castlemilk. In the Gorbals, Mark Hesling worked with the Healthy Living Network there. One of our most successful collaborations was with the Prince's Trust during the autumn of 2011. We employed Alice Warren and Lucy Cunningham as sessional workers who delivered a very successful 6 week programme of activities for a group of local young people. A few found employment whilst on the course whilst some others developed such an interest in conservation work that they started training courses in the subject. One of the highlights of the programme was young people engaging with children from the crèche by working with them on woodland arts and crafts

**GREAT GRUB / YOUR MONEY YOUR PLANET / GROW YOUR OWN**

These short courses continued to be run by Urban Roots and proved to be very popular. We were also able to raise funds by selling the format for the courses to other organisations.

**Report of the Trustees  
for the Year Ended 31 March 2012**

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

**OTHER COURSES**

Urban Roots hosted an introduction and a full design course in Permaculture that started during this period. Permaculture is an innovative design process that incorporates a compassionate value system with a positive "can do" attitude to readdress environmental issues and live as sustainably as possible. Other workshops delivered by us included a popular living willow structures weekend and compost masterclasses.

**OTHER HIGHLIGHTS**

Another fine example of collaborative partnership working was the hosting of The Glasgow Southside Harvest Event in September 2011 on Toryglen Park. Co-ordinating an array of organisations this was a hugely popular event promoting growing your own and eating local and seasonal food. Urban Roots also organised two big events promoting sustainability: Green Streets (transport) in September and Save Yer Energy in November. Upcycling (jazzing up old clothes etc) events were enthusiastically attended as was a Halloween event which included a lantern parade through Malls Mire wood. Urban Roots brought the Scottish Government Healthier Scotland Campaign Food Bus to Toryglen in November so that the hands on healthy cooking experience could be experienced by school children, teachers and volunteers.

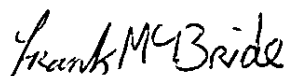
In September 2011 there was a barbecue for volunteers in the Woods and also a trip to an orchard in Lanarkshire to pick plums. Urban Roots staff cooked a Christmas lunch in Toryglen Community Hall for over 20 volunteers to say a big thank you for all their efforts in 2011.

**FINANCIAL REVIEW**

**Reserves policy**

The Directors continue to closely monitor the Charity's finances, with the agreed policy objectives of securing the future of the Charity's projects by establishing a working reserve to provide at least three months' operational core costs.

**ON BEHALF OF THE BOARD:**



F McBride - Trustee

23 November 2012

**Independent Examiner's Report to the Trustees of  
The Urban Roots Initiative**

I report on the accounts for the year ended 31 March 2012 set out on pages five to twelve.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
  - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Raymond Henry FCA  
The Kelvin Partnership Ltd  
Chartered Accountants  
The Cooper Building  
505 Great Western Road  
Glasgow  
G12 8HN

23 November 2012

**Statement of Financial Activities  
for the Year Ended 31 March 2012**

		Unrestricted funds £	Restricted funds £	31.3.12 Total funds £	31.3.11 Total funds £
	Notes				
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income	2	6,597	199,474	206,071	126,619
Activities for generating funds	3	2,525	-	2,525	-
Investment income	4	71	-	71	15
<b>Total incoming resources</b>		<b>9,193</b>	<b>199,474</b>	<b>208,667</b>	<b>126,634</b>
<b>RESOURCES EXPENDED</b>					
<b>Costs of generating funds</b>					
Costs of generating voluntary income		-	-	-	176
<b>Charitable activities</b>					
Direct Charitable Activity		(2,834)	139,708	136,874	125,787
Governance costs		900	-	900	881
<b>Total resources expended</b>		<b>(1,934)</b>	<b>139,708</b>	<b>137,774</b>	<b>126,844</b>
<b>NET INCOMING/(OUTGOING) RESOURCES before transfers</b>					
		11,127	59,766	70,893	(210)
Gross transfers between funds	11	1,737	(1,737)	-	-
Net incoming/(outgoing) resources		12,864	58,029	70,893	(210)
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		18,600	-	18,600	18,810
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>31,464</b>	<b>58,029</b>	<b>89,493</b>	<b>18,600</b>

The notes form part of these financial statements

**The Urban Roots Initiative**

**Balance Sheet  
At 31 March 2012**

	Notes	Unrestricted funds £	Restricted funds £	31.3.12 Total funds £	31.3.11 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	8	914	-	914	143
<b>CURRENT ASSETS</b>					
Debtors	9	7,730	8,835	16,565	14,678
Cash at bank		23,700	58,030	81,730	19,338
		<u>31,430</u>	<u>66,865</u>	<u>98,295</u>	<u>34,016</u>
<b>CREDITORS</b>					
Amounts falling due within one year	10	(881)	(8,835)	(9,716)	(15,559)
<b>NET CURRENT ASSETS</b>		<u>30,549</u>	<u>58,030</u>	<u>88,579</u>	<u>18,457</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>31,463</u>	<u>58,030</u>	<u>89,493</u>	<u>18,600</u>
<b>NET ASSETS</b>		<u>31,463</u>	<u>58,030</u>	<u>89,493</u>	<u>18,600</u>
<b>FUNDS</b>	11				
Unrestricted funds				31,463	18,600
Restricted funds				58,030	-
<b>TOTAL FUNDS</b>				<u>89,493</u>	<u>18,600</u>

The notes form part of these financial statements

**The Urban Roots Initiative**

**Balance Sheet - continued  
At 31 March 2012**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2012.

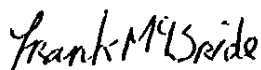
The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2012 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 23 November 2012 and were signed on its behalf by:



F McBride -Trustee

**Notes to the Financial Statements  
for the Year Ended 31 March 2012**

**1. ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

**Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

**Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment	- 33% on cost
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**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2012

2. VOLUNTARY INCOME

	31.3.12	31.3.11
	£	£
Donations	1,443	1,247
Grants	199,475	123,503
Other income	5,153	1,869
	<u>206,071</u>	<u>126,619</u>

Grants received, included in the above, are as follows:

	31.3.12	31.3.11
	£	£
Climate Challenge Fund-Urban Roots	90,303	83,951
Climate Challenge Fund-Food and Waste	-	25,430
Cassiltoun Housing Association	8,077	6,149
Culture and Sport-Vibrancy	4,000	3,000
Glasgow Southeast Regeneration	-	3,223
Hidden Gardens	-	1,750
Foyle Fund	3,000	-
Clyde Gateway	5,000	-
Gorbals Healthy Living	6,000	-
Glasgow Housing Assoc-Toryglen Park Development	20,000	-
People's Postcode	6,940	-
Robertson Trust	14,000	-
Awards for All	7,630	-
Consumer Focus	540	-
The Prince's Trust	5,500	-
Baker's Award	600	-
Forestry Commission	4,965	-
CHFS Fund	750	-
Cycling Scotland	9,100	-
Glasgow City Council-IGF	5,000	-
East Pollockshield Quad	570	-
Scottish Community Foundation	7,500	-
	<u>199,475</u>	<u>123,503</u>

3. ACTIVITIES FOR GENERATING FUNDS

	31.3.12	31.3.11
	£	£
Course fees	<u>2,525</u>	<u>-</u>

4. INVESTMENT INCOME

	31.3.12	31.3.11
	£	£
Deposit account interest	<u>71</u>	<u>15</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2012

5. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	31.3.12	31.3.11
	£	£
Depreciation - owned assets	<u>599</u>	<u>143</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2012 nor for the year ended 31 March 2011.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2012 nor for the year ended 31 March 2011.

7. STAFF COSTS

	31.3.12	31.3.11
	£	£
Wages and salaries	<u>51,970</u>	<u>56,266</u>

8. TANGIBLE FIXED ASSETS

	Computer equipment £
<b>COST</b>	
At 1 April 2011	429
Additions	<u>1,370</u>
At 31 March 2012	<u>1,799</u>
<b>DEPRECIATION</b>	
At 1 April 2011	286
Charge for year	<u>599</u>
At 31 March 2012	<u>885</u>
<b>NET BOOK VALUE</b>	
At 31 March 2012	<u>914</u>
At 31 March 2011	<u>143</u>

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.12	31.3.11
	£	£
Trade debtors	<u>16,565</u>	<u>14,678</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2012

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.12	31.3.11
	£	£
Bank loans and overdrafts	8,835	14,678
Other creditors	881	881
	<u>9,716</u>	<u>15,559</u>

11. MOVEMENT IN FUNDS

	At 1.4.11	Net movement	Transfers	At 31.3.12
	£	in funds	between funds	£
		£	£	
<b>Unrestricted funds</b>				
General fund	16,850	11,126	1,737	29,713
Hidden Gardens	1,750	-	-	1,750
	<u>18,600</u>	<u>11,126</u>	<u>1,737</u>	<u>31,463</u>
<b>Restricted funds</b>				
Cassiltoun Housing Association	-	623	(623)	-
Culture and Sport-Vibrancy	-	2,514	-	2,514
Awards for All	-	4,271	-	4,271
Foyle Fund	-	569	-	569
Clyde Gateway	-	4,814	-	4,814
Gorbals Healthy Living	-	(1,200)	1,200	-
Glasgow Housing Assoc-Toryglen Park				
Development	-	18,965	-	18,965
People's Postcode	-	3,601	-	3,601
Consumer Focus	-	107	(107)	-
The Prince's Trust	-	2,207	(2,207)	-
Baker's Award	-	600	-	600
Forrestry Commisiiion	-	2,296	-	2,296
Cycling Scotland	-	9,100	-	9,100
Glasgow City Council- IGF	-	3,800	-	3,800
Scottish Community Foundation	-	7,500	-	7,500
	<u>-</u>	<u>59,767</u>	<u>(1,737)</u>	<u>58,030</u>
<b>TOTAL FUNDS</b>	<u>18,600</u>	<u>70,893</u>	<u>-</u>	<u>89,493</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2012

11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	9,193	1,933	11,126
<b>Restricted funds</b>			
Climate Challenge Fund-Urban Roots	90,303	(90,303)	-
Cassiltoun Housing Association	8,076	(7,453)	623
Culture and Sport-Vibrancy	4,000	(1,486)	2,514
Awards for All	7,630	(3,359)	4,271
Foyle Fund	3,000	(2,431)	569
Clyde Gateway	5,000	(186)	4,814
Gorbals Healthy Living	6,000	(7,200)	(1,200)
Glasgow Housing Assoc-Toryglen Park Development	20,000	(1,035)	18,965
People's Postcode	6,940	(3,339)	3,601
Robertson Trust	14,000	(14,000)	-
Consumer Focus	540	(433)	107
The Prince's Trust	5,500	(3,293)	2,207
Baker's Award	600	-	600
Forrestry Commission	4,965	(2,669)	2,296
CHFS Fund	750	(750)	-
Cycling Scotland	9,100	-	9,100
Glasgow City Council- IGF	5,000	(1,200)	3,800
EastPollokshield Quad	570	(570)	-
Scottish Community Foundation	7,500	-	7,500
	<hr/> 199,474	<hr/> (139,707)	<hr/> 59,767
<b>TOTAL FUNDS</b>	<hr/> <hr/> 208,667	<hr/> <hr/> (137,774)	<hr/> <hr/> 70,893

**The Urban Roots Initiative**

**Detailed Statement of Financial Activities  
for the Year Ended 31 March 2012**

	31.3.12 £	31.3.11 £
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Donations	1,443	1,247
Grants	199,475	123,503
Other income	5,153	1,869
	<hr/> 206,071	<hr/> 126,619
<b>Activities for generating funds</b>		
Course fees	2,525	-
<b>Investment income</b>		
Deposit account interest	71	15
	<hr/> 208,667	<hr/> 126,634
<b>RESOURCES EXPENDED</b>		
<b>Costs of generating voluntary income</b>		
Fundraising expenses	-	176
<b>Charitable activities</b>		
Wages	51,970	56,266
Postage and stationery	2,286	1,880
Sundries	3,406	-
Sessional workers	42,092	21,756
Training	5,338	6,626
Rent	5,066	6,613
Insurance	764	924
Publicity	1,104	939
Materials and tools	11,034	21,980
Educational materials	39	138
Fruit barra	-	336
Petty cash	1,750	3,560
Hire of marquee	-	2,405
Transport	2,022	2,221
Events	5,342	-
Room hire	2,862	-
Professional fees	1,200	-
Computer equipment	599	143
	<hr/> 136,874	<hr/> 125,787
<b>Governance costs</b>		
Accountancy	900	881
	<hr/> 137,774	<hr/> 126,844
<b>Total resources expended</b>		
	<hr/>	<hr/>
<b>Net income/(expenditure)</b>	<hr/> 70,893	<hr/> (210)

This page does not form part of the statutory financial statements