

CHARITY NUMBER SC040647

COMPANY NUMBER SC362134

The Urban Roots Initiative
Report of the Directors
and
Financial Statements for the year ended 31 March 2011

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for the year ended 31 March 2011**

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The Urban Roots Initiative

Company Information

CHARITY NUMBER:	SC040647
COMPANY NUMBER	SC362134
ADDRESS:	Toryglen Community Base 8-34 Prospecthill Square Toryglen GLASGOW G42 0LE
BANKERS:	The Co-operative Bank PO Box 250 Delf House Southway Skelmersdale WN8 6WT
INDEPENDENT EXAMINER:	Raymond Henry FCA The Kelvin Partnership Chartered Accountants The Cooper Building 505 Great Western Road GLASGOW G12 8HN

The Urban Roots Initiative

Report of the Directors for the year ended 31 March 2011

The Directors present their annual report together with the financial statements for the period ended 31 March 2011.

LEGAL AND ADMINISTRATIVE ARRANGEMENTS

The Urban Roots Initiative was incorporated as a company limited by guarantee and not having a share capital on 3 July 2009.

The directors, who are also trustees of the charity, during the year under review were:

Daniel Alderslowe
Glen Williams
Cecile Uwimbabazi
Kathleen Kelly
Frank McBride
April Walker

ANNUAL REPORT FOR URBAN ROOTS APR 10 – MAR 11

The period covered by this financial year has seen a significant growth in the range and amount of activity undertaken by Urban Roots. By securing additional funding from the Scottish Government's Climate Challenge Fund we were able to employ Roz Corbett as a Food and Waste Project Officer as well as continuing to employ Abi Mordin as the Project Co-ordinator and Danny Cavangh as a Project Officer (Danny left the organisation at the very beginning of April 2011). This generous assistance to help communities to take action on climate change continued to be the main source of funding for most revenue (staff salaries) and nearly all the capital expenditure. We have taken steps to reduce our reliance on this funding by securing monies from a more diverse source of funders, investigating the possibilities of developing a social enterprise to reduce our reliance on grants and undertaking our own fundraising activities to increase our unreserved deposits.

THE COMMUNITY GARDENING VOLUNTEER GROUP

This group continued to be popular throughout the year with at least 6 and sometimes up to 15 volunteers meeting on a Tuesday and Wednesday during the main growing season. They continued to develop the main community garden at St. Brigid's Chapel and also worked on the gardens at Glenmore Ave and the Community Halls. The range of vegetables and fruit grown, which the volunteers could take home to use, continued to grow. Occasionally the group helped out on other projects such as the development of the garden at The Stables in Castlemilk for Cassiltoun Housing Association. Also there were visits to other sites such as seeing and helping out at Cyrenians Farm in Midlothian in March. Despite the extremely cold December 2010 weather a core of volunteers continued to attend, doing indoor activities.

MALLS MIRE CONSERVATION VOLUNTEER GROUP

A large number of volunteers continued to attend on a Thursday doing a variety of work maintaining the diversity of this area and associated woodland related activities. Highlights included the 6 week green wood working course delivered by Geoff Forrest in the woods during a glorious May and June in 2010 and also a visit to his lovely home and workshop in Dumfriesshire in September 2010 to do a one day course on willow weaving. Again a core of volunteers travelled to Urban Roots in the bitter December weather to do indoor craft activities.

ECO KIDS CLUB

This group for 5 -12 year olds continued to meet on a Monday 4 – 5pm to carry out an array of activities based on an environmental theme such as gardening and art and crafts.

ECO FOOTPRINTING / YOUR MONEY YOUR PLANET

The strategy of measuring the eco footprint of Toryglen and then reducing this impact begun during the previous financial year was completed this year. From the information given on the survey forms a creative and engaging 6-session training course, Your Money Your Planet, was developed to encourage people to take steps to reduce their own eco footprint. This has proved very successful and has since been replicated a number of times.

BLOSSOM FESTIVAL

Our annual celebration of the coming of the cherry blossom to Toryglen, and the biggest social event to showcase the activities of Urban Roots, was a roaring success in the glorious sunshine of late April 2010. This year the theme of performing arts proved popular and was all powered by our renewable technology.

The Urban Roots Initiative

Report of the Directors for the year ended 31 March 2011 (continued)

GROW YOUR OWN / GREAT GRUB

As more people become aware of the need to tackle the causes of climate change and other environmental issues there is a need to provide information and practical steps people can take. 2 short courses on how to grow your own fruit and vegetables and how to cook your own climate-friendly meals proved to be very popular and have been replicated.

PARTNERSHIP WORKING / SESSIONAL WORKERS

Urban Roots continues to concentrate its core activities in Toryglen but to spread the environmental message we have done more partnership work, especially with schools across the southside of Glasgow and into neighbouring South Lanarkshire. A growing amount of this work was done by sessional workers. A fine example of this is the work Lusi Alderslowe has done with Cassiltoun Housing Association in developing the garden at The Stables in Castlemilk. Continuing the work that was done by the Growing Boxes short-term scheme the previous year, she has engaged with various schools and nursery groups there. This work culminated in a Halloween event that proved to be one of the most successful social events ever seen in Castlemilk.

PERMACULTURE DESIGN COURSE / TORYGLEN PARK

Urban Roots hosted a full design course in November 2010 primarily for the volunteers. Permaculture is an innovative design process that incorporates a compassionate value system with a positive "can do" attitude to readdress environmental issues and live as sustainably as possible. The group doing the course came up with several designs for a large community garden on Toryglen Park. They took into account the wants and desires of local people and community groups in the area as expressed in various surveys. After the course a steering group of volunteers developed a more comprehensive design. This group continued to meet to progress the plans

OTHER HIGHLIGHTS

National Apple Day in October 2010 was celebrated, as last year, with a display of over 250 traditional types of apples. We used the apple press to make fresh juice and had hands-on related arts and crafts in the Geoff Shaw Centre with over 200 people attending, mostly from local schools.

Another example of partnership working was with the Orchard Grove crèche where we encouraged them to visit the woods at Malls Mire with a guided tour and child friendly activities. There has been growing evidence of the importance of children interacting more with nature to help their development. This proved so successful that the crèche regularly went to the woods as part of their normal activities.

Urban Roots supported the Scottish Permaculture Gathering in Glasgow in February 2011 by organising a social event with a Ceilidh and cooking an evening meal for up to 80 people. Thanks to the volunteer help we were able to raise over £600 for the organisation.

There was a day trip to Loch Katrine in February 2011 as a way of enabling volunteers to get out of the city and for Urban Roots to say thanks for all their efforts.

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The Directors are required by law to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Trust and of the surplus or deficit of the Trust for the year. In preparing those accounts, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the Trust will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Trust and to enable them to ensure that the accounts comply with the relevant statutory requirements and the Deed of Trust. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Report of the Directors
for the year ended 31 March 2011
(continued)**

STATEMENT ON RISK

During the year the Directors have reassessed the major risks to which the organisation may be exposed. Those risks, as identified by the Directors, have been reviewed and plans are in place to deal with them.

RESERVES POLICY

The Directors continue to closely monitor the Charity's finances, with the agreed policy objectives of securing the future of the Charity's projects by establishing a working reserve to provide at least three months' operational core costs.

TAXATION

The Trust has been recognised by HM Revenue & Customs as a Charity for tax purposes. As a result no liability to taxation is anticipated on any of the income.

Approved by the Directors on 7 November 2011

A handwritten signature in black ink, appearing to read 'Frank McBride', written in a cursive style.

Frank McBride
Director

The Urban Roots Initiative

**Income and Expenditure Account
Incorporating Statement of Financial Activities
for the year ended 31 March 2011**

	Note	Restricted £	Unrestricted £	Total £	2010 £
Incoming resources:					
Incoming resources from general funds:					
Donations and grants	2	121,753	2,997	124,750	78,555
Activities for generating funds:					
Sales and sundry income		-	1,869	1,869	20
Investment income		-	15	15	12
Total incoming resources:		<u>121,753</u>	<u>4,881</u>	<u>126,634</u>	<u>78,587</u>
Resources expended:	3				
Cost of generating funds:		176	-	176	-
Charitable activities		125,538	249	125,787	57,438
Governance costs		-	881	881	2,339
Total resources expended:	4	<u>125,704</u>	<u>1,130</u>	<u>126,844</u>	<u>59,777</u>
Net incoming resources before transfers		(3,961)	3,751	(210)	18,810
Transfers		<u>(13,872)</u>	<u>13,872</u>	-	-
Net movement in funds:		<u>(17,833)</u>	<u>17,623</u>	<u>(210)</u>	<u>18,810</u>
Total funds brought forward		<u>17,833</u>	<u>977</u>	<u>18,810</u>	-
Total funds carried forward		<u>-</u>	<u>18,600</u>	<u>18,600</u>	<u>18,810</u>

The notes form part of these financial statements

The Urban Roots Initiative

**Balance Sheet
31 March 2011**

	Note	2011 £	£	2010 £	£
Fixed assets:					
Fixtures and fittings	5		143		286
Current assets:					
Debtors		14,678		-	
Bank account no. 1		<u>4,660</u>		<u>19,405</u>	
		19,338		-	
Current liabilities					
Amounts falling due within one year					
Accrued expenses		<u>881</u>		<u>881</u>	
NET CURRENT (LIABILITIES)/ASSETS			<u>18,457</u>		<u>18,254</u>
NET ASSETS			<u>18,600</u>		<u>18,810</u>
ACCUMULATED FUNDS	6				
Unrestricted funds			18,600		977
Restricted funds			<u>-</u>		<u>17,833</u>
			<u>18,600</u>		<u>18,810</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 31 March 2011.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2011 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Directors on 7 November 2011 and were signed on its behalf by:



Frank McBride
Director

The notes form part of these financial statements

Notes to the Financial Statements
for the year ended 31 March 2011

1. ACCOUNTING POLICIES

a) Basis of accounting

The financial statements have been prepared under the historical cost convention in accordance with the Charities Accounts (Scotland) Regulations 2006, Statement of Recommended Practice: Accounting and Reporting for Charities issued in March 2005 and also in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

b) Fund accounting

Unrestricted funds are available for use at the discretion of the management committee and in furtherance of the general objectives of the charity.

Restricted funds are subject to restrictions on their expenditure imposed by the donor.

c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amounts can be quantified with reasonable accuracy.

Investment interest is included when receivable.

d) Resources expended

Expenditure is recognised on an accruals basis as the liabilities incurred. Expenditure includes any VAT which cannot be recovered and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity include the audit fees and costs linked to the strategic management of the charity.

Expenditure, where not clearly identifiable as charitable activities expenditure or governance expenditure has been charged to governance expenditure, relevant to size and usage, as follows:

e) Tangible Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer Equipment - 33% Straight-line

The Urban Roots Initiative

Notes to the Financial Statements for the year ended 31 March 2011

2. INCOMING RESOURCES

	Restricted	Unrestricted	Total	
	£	£	£	£
Climate Challenge Fund-Urban Roots	83,951	-	83,951	38,314
Climate Challenge Fund-Food and Waste	25,430	-	25,430	-
Cassiltoun Housing Association	6,149	-	6,149	-
Culture and Sport-Vibrancy	3,000	-	3,000	-
Glasgow Southeast Regeneration	3,223	-	3,223	-
Hidden Gardens	-	1,750	1,750	-
Other income	-	1,869	1,869	-
Fairshare	-	-	-	13,070
Awards for All (Blossom Festival)	-	-	-	8,339
NHS Greater Glasgow (Healthy Living)	-	-	-	4,732
Scottish Community Foundation	-	-	-	4,623
NHS (Temporary Projects Officer post)	-	-	-	3,000
BTCV	-	-	-	1,457
Toryglen Gardening Club	-	-	-	4,270
Other Donations	-	1,247	1,247	750
	<u>121,753</u>	<u>4,866</u>	<u>126,619</u>	<u>78,555</u>

3. RESOURCES EXPENDED

	Cost of grant applications	Direct charitable activities	Support of charitable activities	Governance	2011 Total	2010 Total
	£	£	£	£	£	£
Wages	-	56,266	-	-	56,266	29,639
Sessional Workers	-	21,756	-	-	21,756	1,114
Training	-	6,626	-	-	6,626	1,790
Transport	-	2,211	-	-	2,211	325
Rent	-	6,613	-	-	6,613	5,140
Insurance	-	924	-	-	924	771
Posts & stationery	-	1,880	-	-	1,880	668
Publicity	-	939	-	-	939	1,061
Materials and tools	-	21,980	-	-	21,980	3,359
Educational materials	-	138	-	-	137	4,331
Legal Fees	-	-	-	-	-	1,458
Accountancy fee	-	-	-	881	881	881
Big Lottery Fund (unused funding)	-	-	-	-	-	1,532
Energy Monitors	-	-	-	-	-	2,912
Fruit Barra	-	336	-	-	336	675
Petty cash	-	3,550	-	-	3,550	1,100
Play equipment	-	-	-	-	-	2,581
Hire of marquee	-	2,425	-	-	2,425	-
Fundraiser expenses	176	-	-	-	176	-
Depreciation	-	143	-	-	143	143
Miscellaneous	-	-	-	-	-	296
	<u>176</u>	<u>125,787</u>	<u>-</u>	<u>881</u>	<u>126,844</u>	<u>59,777</u>

The Urban Roots Initiative

**Notes to the Financial Statements
for the year ended 31 March 2011**

4. TOTAL RESOURCES EXPENDED

The total resources expended are stated after charging:

	31.03.11 £	31.03.10 £
Depreciation	<u>143</u>	<u>143</u>
	<u>143</u>	<u>143</u>

5. TANGIBLE FIXED ASSETS

	Computer Equipment £
COST	
At 1 April 2010	429
Additions	<u>-</u>
At 31 March 2011	<u>429</u>
DEPRECIATION	
At 1 April 2010	143
Charge for year	<u>143</u>
At 31 March 2011	<u>286</u>
NET BOOK VALUE	
At 31 March 2011	<u>143</u>
At 31 March 2010	<u>286</u>

6. ACCUMULATED FUNDS

	Balance at 01.04.2010 £	Incoming £	Outgoing £	Transfers £	Balance at 31.03.11 £
Restricted Funds					
Climate Challenge Fund	-	83,951	83,951	-	-
Climate Challenge Fund-Food and Waste	-	25,430	25,430	-	-
Fairshare	6,494	-	1,610	(4,884)	-
Awards for All (Blossom Festival)	8,339	-	6,742	(1,597)	-
NHS (Temporary Projects Officer post)	3,000	-	1,903	(1,097)	-
Cassiltoun Housing Association	-	6,149	2,774	(3,375)	-
Culture and Sport-Vibrancy 1	-	3,000	2,165	(835)	-
Southeast Regeneration-Vibrancy 2	-	3,223	1,139	(2,084)	-
	<u>17,833</u>	<u>121,753</u>	<u>125,714</u>	<u>(13,872)</u>	<u>-</u>
Unrestricted funds	<u>977</u>	<u>4,881</u>	<u>1,130</u>	<u>13,872</u>	<u>18,600</u>
	<u>18,810</u>	<u>126,634</u>	<u>126,844</u>	<u>-</u>	<u>18,600</u>

Notes to the Financial Statements
for the year ended 31 March 2011

7. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Restricted	Unrestricted	Total
	£	£	£
Tangible fixed assets	-	143	143
Debtors	14,678	-	14,678
Bank - cash	(14,678)	19,338	4,660
Creditors	-	(881)	(881)
	<u>-</u>	<u>18,600</u>	<u>18,600</u>

**Independent Examiner's Report to the Trustees of
The Urban Roots Initiative**

I report on the accounts of the charity for the year ended 31 March 2011, which are set out on pages 5 to 10.

Respective responsibilities of management committee and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity executive committee considers that the audit requirement of Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention :

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Raymond Henry, FCA
The Kelvin Partnership Ltd
Chartered Accountants
Registered Auditors
The Cooper Building
505 Great Western Road
Glasgow G12 8HN

Dated : 7 November 2011