

**UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2019
FOR
THE PUBLISHING BUREAU LTD**

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FOR THE YEAR ENDED 31 OCTOBER 2019**

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THE PUBLISHING BUREAU LTD

**COMPANY INFORMATION
FOR THE YEAR ENDED 31 OCTOBER 2019**

DIRECTOR:

O Van Helden

REGISTERED OFFICE:

6th Floor, Gordon Chambers
90 Mitchell Street
Glasgow
G1 3NQ

REGISTERED NUMBER:

SC349428 (Scotland)

ACCOUNTANTS:

Cornerstone Accountants
6th Floor
Gordon Chambers
90 Mitchell Street
Glasgow
Lanarkshire
G1 3NQ

THE PUBLISHING BUREAU LTD (REGISTERED NUMBER: SC349428)

**BALANCE SHEET
31 OCTOBER 2019**

	Notes	2019 £	£	2018 £	£
FIXED ASSETS					
Tangible assets	4		10,009		10,956
CURRENT ASSETS					
Debtors	5	73,099		58,630	
Cash at bank and in hand		<u>177,055</u>		<u>146,844</u>	
		250,154		205,474	
CREDITORS					
Amounts falling due within one year	6	<u>63,570</u>		<u>57,287</u>	
NET CURRENT ASSETS			<u>186,584</u>		<u>148,187</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			196,593		159,143
PROVISIONS FOR LIABILITIES	7		<u>1,902</u>		<u>1,235</u>
NET ASSETS			<u>194,691</u>		<u><u>157,908</u></u>
CAPITAL AND RESERVES					
Called up share capital			1		1
Retained earnings			<u>194,690</u>		<u>157,907</u>
SHAREHOLDERS' FUNDS			<u>194,691</u>		<u><u>157,908</u></u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 October 2019.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 October 2019 in accordance with Section 476 of the Companies Act 2006.

The director acknowledges his responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395
- (b) and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

BALANCE SHEET - continued
31 OCTOBER 2019

The financial statements have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

In accordance with Section 444 of the Companies Act 2006, the Income Statement has not been delivered.

The financial statements were approved by the director and authorised for issue on 14 July 2020 and were signed by:

O Van Helden - Director

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2019**

1. STATUTORY INFORMATION

The Publishing Bureau Ltd is a private company, limited by shares, registered in Scotland. The company's registered number and registered office address can be found on the Company Information page.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Turnover

Turnover is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 20% on a reducing balance basis
Motor vehicles	- 20% on a reducing balance basis
Computer equipment	- 33% on a straight line basis

Taxation

Taxation for the year comprises current and deferred tax. Tax is recognised in the Income Statement, except to the extent that it relates to items recognised in other comprehensive income or directly in equity.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Timing differences arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in financial statements. Deferred tax is measured using tax rates and laws that have been enacted or substantively enacted by the year end and that are expected to apply to the reversal of the timing difference.

Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits.

Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to profit or loss in the period to which they relate.

3. EMPLOYEES AND DIRECTORS

The average number of employees during the year was 5 (2018 - 7).

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 OCTOBER 2019

4. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
COST				
At 1 November 2018	3,402	19,835	29,057	52,294
Additions	186	-	2,654	2,840
At 31 October 2019	<u>3,588</u>	<u>19,835</u>	<u>31,711</u>	<u>55,134</u>
DEPRECIATION				
At 1 November 2018	1,732	13,334	26,272	41,338
Charge for year	371	1,301	2,115	3,787
At 31 October 2019	<u>2,103</u>	<u>14,635</u>	<u>28,387</u>	<u>45,125</u>
NET BOOK VALUE				
At 31 October 2019	<u>1,485</u>	<u>5,200</u>	<u>3,324</u>	<u>10,009</u>
At 31 October 2018	<u>1,670</u>	<u>6,501</u>	<u>2,785</u>	<u>10,956</u>

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Trade debtors	69,005	53,612
Other debtors	4,094	5,018
	<u>73,099</u>	<u>58,630</u>

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Trade creditors	24,910	16,879
Taxation and social security	12,586	20,375
Other creditors	26,074	20,033
	<u>63,570</u>	<u>57,287</u>

7. PROVISIONS FOR LIABILITIES

	2019 £	2018 £
Deferred tax	<u>1,902</u>	<u>1,235</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 OCTOBER 2019

7. PROVISIONS FOR LIABILITIES - continued

	Deferred tax
	£
Balance at 1 November 2018	1,235
Provided during year	<u>667</u>
Balance at 31 October 2019	<u>1,902</u>

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.