# REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2014 FOR

# BARROWLAND BALLET REGISTERED COMPANY NUMBER SC344711

Kathleen Benham CA Benham Conway & Co Chartered Accountants 16 Royal Crescent Glasgow G3 7SL

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#### REPORT OF THE TRUSTEES For The Year Ended 30 June 2014

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 June 2014. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

#### REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

SC344711

Registered Charity number

SC040984

Registered office

223 The Briggait

141 Bridgegate Glasgow

Lanarkshire

G1 5HZ

**Trustees** 

N Gilmore J Fitzgerald

K J Caldwell

R Gillespie

M Manson

A H Reddick

#### Independent examiner

Kathleen Benham CA

Benham Conway & Co

**Chartered Accountants** 

16 Royal Crescent

Glasgow

G3 7SL

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The liability of the members is limited to £1 each.

#### Recruitment and appointment of new trustees

The charity has a policy in place whereby the constitution of the board of trustees is reviewed on an annual basis. The trustees undertake an informal skills audit with a view to appointing new members. The charity has an objective to have the majority of the board as non executives.

#### Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

#### REPORT OF THE TRUSTEES For The Year Ended 30 June 2014

#### **OBJECTIVES AND ACTIVITIES**

#### Objectives and aims

The company's objectives are to promote, maintain, improve and advance the appreciation of and participation in the arts generally and in particular the arts of dance theatre, contemporary dance, music, singing, comedy and film, but not excluding drama, ballet, opera, circus and fine art.

The company also aims to provide inclusive arts education for the benefit and enjoyment of the whole community and promote community integration through the arts. It performs and offers education work locally, nationally and internationally.

#### REPORT OF THE TRUSTEES For The Year Ended 30 June 2014

#### **ACHIEVEMENT AND PERFORMANCE**

#### Charitable activities

This financial year has been a significant year in the development of Barrowland Ballet. The success of the Tiger and Tiger Tale tour and following invitations to showcase at events such as Imaginate, Barrowland Ballet have managed to get their work seen by a far bigger audience than normal. This includes international promoters, we have started to develop new opportunities for international touring and bookings in high profile venues in the UK such as Saddlers Wells. The second high profile event was The River performed as part of Festival 2014 within the Cultural programme of the Commonwealth Games which helped raise the profile of Barrowland Ballet's participatory work within an international context. We also made our first dance film Two for Tea which we hope will be a successful new direction for the company.

Tiger and Tiger Tale - Scottish Tour September, October 2013

Over a period of five weeks in August and September 2013 we devised Tiger and Tiger Tale in the Work Room. It was a co-creation between playwright Rob Evans and Natasha Gilmore alongside composer Kim Moore, designer Fred Pommerehn and dancers Jade Adamson, Vince Virr and Kai-Wen Chuang.

The Tiger and Tiger Tale Scottish premiere and tour was a great success. The response from the reviewers were fantastic with all 4 and 5 star reviews and the audience feedback has been brilliant. We achieved our highest audience attendance than on previous tours.

Tour Dates:

Platform (Easterhouse) Tiger, Friday 13 Sept, 7pm Tiger Tale, Saturday 14 Sept, 2pm.

Brunton Theatre (Musselburgh) Tiger Tale, Friday 20 September, 10:00am, Tiger, Friday 20 September, 7:30pm.

The Beacon (Greenock)
Tiger Tale, Saturday 21 September, 3:00pm,
Tiger, Saturday 21 September, 8pm.

Paisley Town Hall Tiger Tale, Sunday 22 September, 3:00pm.

Macrobert (Stirling)
Tiger Tale, Saturday 28 September, 2:30pm,
Tiger, Saturday 28 September, 7:30pm.

Eastgate Theatre & Arts Centre (Peebles) Part of The Imaginarium - children's festival Tiger Tale, Monday 14 October, 2:30pm.

Cumbernauld Theatre Tiger Tale, Thursday 17 October, 2:30pm.

Eastwood Theatre (Giffnock)
Tiger Tale, Friday 18 October, 2:30pm,
Tiger, Friday 18 October, 7:30pm.

Palace Theatre (Kilmarnock)
Tiger Tale, Saturday 19 October, 2pm

Rothes Halls (Glenrothes)
Tiger Tale, Sunday 20 October, 2:30pm,

### REPORT OF THE TRUSTEES For The Year Ended 30 June 2014

### ACHIEVEMENT AND PERFORMANCE Charitable activities

The Lemon Tree (Aberdeen), part of Dance Live 2013 Tiger Tale, Wednesday 23 October, 2:30pm, Tiger, Wednesday 23 October, 8pm.

Tramway (Glasgow)
Tiger Tale, Friday 25 October, 10:30am & Saturday 26 October, 2:30pm,
Tiger, Friday 25 & Saturday 26 October, 7:30pm.

Youth Group, On-going

Since its establishment in 2012, the youth group has become more firmly established thanks to continued funding from The Robertson Trust and Cash Back for Communities. The youth group is led by Jade Adamson who teaches alongside Kai-Wen Chuang with a regular group of 12-14 young people attending every Monday evening at Scottish Youth Theatre. The sessions are free and offer the chance to devise and perform approximately three times throughout the year. They also provide direct links to Barrowland Ballet's professional company and through projects co-ordinated by Y-Dance they are also given opportunities to make links with other youth companies in Scotland.

Website, June 2013

Barrowland Ballet launched a re-designed website which is still being upgraded and developed in response to our needs as a company.

'Two for Tea' Film Premiere, April 2014

On 5th April we premiered our first film which was well received. The film looks at the process of ageing and the cycle of life in a playful way. It is performed by an intergenerational cast of female dancers, ranging in age from 6 years old to 86 years old. The film tracks these women as they negotiate life over a cup of tea.

Two for Tea was presented within a double bill alongside Bunty and Doris, a large-scale participation piece. The double bill worked well together because we had used the same stimuli to devise both pieces. They were linked thematically and the intergenerational dancers in Bunty and Doris were able to feel connected to the film, as they could recognise movements and themes they depicted onstage. The live dance performance of Bunty and Doris became the stimulus for Two for Tea. It echoed the themes of the dance piece and it was exciting for our older participants to see older, dynamic dancers as supposed to the more typical younger bodies associated with contemporary dance. Likewise for the children to see other children represented. Older role models, in particular, are limited within the arts.

We plan to develop this as a template for an outreach project we can roll out across the country. We also have a distribution plan in place to send out the film nationally and internationally to film festivals.

Bunty and Doris, October 2013 and April 2014

Bunty and Doris, was based on a duet Natasha Gilmore made in 2007, it was developed into an intergenerational participation piece. There were two performances as part of the Luminate Festival in October at Platform, Easterhouse and at the Macrobert, Stirling. A further performance as part of the double bill with the film Two for Tea took place at the Macrobert as a part of their Let's Dance Day in April 2014.

### REPORT OF THE TRUSTEES For The Year Ended 30 June 2014

#### ACHIEVEMENT AND PERFORMANCE

#### Charitable activities

This project engaged with over 75 participants from underrepresented groups in the creation and performance of a high quality, artistic work. Of the 75 participant who attended dance workshops and performed in the final piece 46 were older participants. This project developed our model of working with older people which allows them to access our dance projects at different levels, dependent on their physical capabilities. Barriers to the arts can exist for older people as often work is not focused around areas of interest to older audiences, or there is little work they can identify with. Our piece of dance theatre work, through its content and delivery by the performers themselves, challenges people's perceptions of older dancers and highlights their experiences and the exuberance they still have. The project included a series of outreach workshops in day care centres where the participants then attended the performances as VIP guests.

Bunty and Doris was attended by a promoter, Forrina Chen, from China who has now invited us to come to China to devise an intergenerational piece over a month. Moving forward Bunty and Doris will be used as a template for delivering an intergenerational participation piece across Scotland alongside the film 'Two for Tea'.

Tiger Tale - Imaginate, May 2014

Over three days in May we had five performances of Tiger Tale attended by schools groups and delegates. This led to invitations to perform nationally and internationally and helped build a reputation for Barrowland Ballet as makers of high quality children's work.

The River - June 2014

The research and development for The River started with the creative team: Natsaha Gilmore as choreographer / director, Candice Edmunds in a dramaturge role and Quee McArthur as musical director. The team then undertook research with three of our regular dancers as well as a group of participants in December. This research period became the basis for the piece.

The London performance of The River in June was made in partnership with East London Dance, and performed as part of the Greenwich and Docklands International Festival. This was followed by a second performance in July in Glasgow as part of Festival 2014 within the Cultural programme of the Commonwealth Games. It was a very enjoyable and well-received production. I feel strongly that it was a piece that helped raise the profile of Barrowland Ballet due to its rich content, the positive feedback from participants and audiences, good reviews and the high profile audience it attracted.

The River engaged with a total of 210 community cast participants from Glasgow area, Stirling and London as dancers in the piece and singers in the choir. All the participants had the opportunity to be creatively involved in this exciting, high quality production that placed them at the heart of the piece. The age of participants involved ranged from 11 to 80 years and all participants were able to engage at a level that was appropriate to the individual. The participation in the community cast was accessible to participants no matter their previous experience and included dancers with disability. For example within The River in London one of the groups we worked with, Get up and Groove, were a group with learning difficulties and in Glasgow there was a disabled dancer who Natasha had met through her work with Indepen-dance who joined the project.

The River raised the profile of Barrowland Ballet through its delivery of a high quality large scale production as part of the Culture 2014 programme and Festival 14. This allowed for great press coverage and recognition of the quality of our participatory and professional work:

- " a centre spread within The Evening Times
- " a preview and 4 star review in the Scotsman
- " a 4 star review in The Herald
- " radio interviews on both BBC Scotland and Heart radio
- " clips of The River being used within the "People Make Glasgow" Commonwealth film which was shown on television during the closing ceremony

The production attracted a number of high profile audience members such as the Culture Secretary Fiona Hyslop, who later spoke about the piece in her address within parliament which was broadcast on the parliament channel.

#### REPORT OF THE TRUSTEES For The Year Ended 30 June 2014

#### ACHIEVEMENT AND PERFORMANCE

#### Charitable activities

The River helped secure the reputation of Barrowland Ballet for making large scale intergenerational participation work of the highest quality. Barrowland Ballet built new audiences and gained more online engagement through social media. This was useful just ahead for our Made in Scotland Edinburgh run of Tiger and Tiger Tale.

Within The River in London we facilitated professional development for six recent graduates. They were given the responsibility of leading the regular rehearsals for specific sections of the choreography and they also performed in the production. Within the Glasgow cast there were also dancers just staring out on their careers and it was a great opportunity for then to make contacts and develop as dancers by working alongside the other dancers in the production.

The River received great responses from audiences and critics and lovely feedback from participants. It helped confirm to the sector that you can create artistically led, high quality work with participants of all ages, abilities and experience.

#### FINANCIAL REVIEW

#### Reserves policy

The Trustees are working towards building the charity's reserves to a level that would support three months of operations.

Approved by order of the board of trustees on 18 November 2014 and signed on its behalf by:

J Fitzgerald - Trustee

#### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BARROWLAND BALLET REGISTERED COMPANY NUMBER SC344711

I report on the accounts for the year ended 30 June 2014 set out on pages eight to thirteen.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

#### Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
  - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kathleen Benham CA Benham Conway & Co Chartered Accountants 16 Royal Crescent Glasgow

Glasgow G3 7SL

18 November 2014

#### STATEMENT OF FINANCIAL ACTIVITIES For The Year Ended 30 June 2014

				30.6.14	30.6.13
	U	nrestricted	Restricted	Total	Total
		funds	funds	funds	funds
	Notes	£	£	£	£
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		-	161,843	161,843	128,144
Incoming resources from charitable activities					
Venue income		26,085	-	26,085	15,373
Commissions		6,995	-	6,995	-
Workshops		1,647	-	1,647	-
Other incoming resources		29		29	-
Total incoming resources		34,756	161,843	196,599	143,517
RESOURCES EXPENDED					
Charitable activities		21.55	150.040	010 50=	100 455
Direct charitable expenditure		31,555	179,042	210,597	129,455
Administration		105	-	105	4,909
General fund		245	-	245	-
Governance costs		960		960	960
Total resources expended		32,865	179,042	211,907	135,324
		<del></del>	<del></del>		
NET INCOMING/(OUTGOING) RESOURCES		1,891	(17,199)	(15,308)	8,193
RECONCILIATION OF FUNDS					
Total funds brought forward		6,182	58,049	64,231	56,038
TOTAL FUNDS CARRIED FORWARD		8,073	40,850	48,923	64,231
TOTAL FUNDS CARRIED FORWARD			======	=====	

#### BALANCE SHEET At 30 June 2014

	Notes	30.6.14 £	30.6.13 £
	Notes	r	£
CURRENT ASSETS			
Debtors	4	749	4,300
Cash at bank		51,824	65,016
		52,573	69,316
CREDITORS			
Amounts falling due within one year	5	(3,650)	(5,085)
NET CURRENT ASSETS		48,923	64,231
TOTAL ASSETS LESS CURRENT LIABILITIES		48,923	64,231
NET ASSETS		48,923	64,231
FUNDS	7		
Unrestricted funds		8,073	6,182
Restricted funds		40,850	58,049
TOTAL FUNDS		48,923	64,231

#### BALANCE SHEET - CONTINUED At 30 June 2014

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 June 2014.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 30 June 2014 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 18 November 2014 and were signed on its behalf by:

J Fitzgerald -Trustee

#### Notes to the Financial Statements For The Year Ended 30 June 2014

#### 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

#### Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment

- 33% on cost

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### 2. TRUSTEES' REMUNERATION AND BENEFITS

N. Gilmore was paid £13,413 for the year ended 30 June 2014 (2013, £29,647) for her services as a choreographer and artistic director in the normal course of business. From 1st December 2013, she received remuneration of £23,333.

#### Trustees' expenses

N. Gilmore was reimbursed £1,035 for the year ended 30 June 2014 (2013, £nil).

# NOTES TO THE FINANCIAL STATEMENTS - CONTINUED For The Year Ended 30 June 2014

3.	TANGIBLE FIXED ASSETS	U			Computer equipment
	COST At 1 July 2013 and 30 June 2014				500
	<b>DEPRECIATION</b> At 1 July 2013 and 30 June 2014				500
	NET BOOK VALUE At 30 June 2014	·			<u>-</u>
	At 30 June 2013				
4.	DEBTORS: AMOUNTS FALLING DUE	WITHIN ONE YEA	R		
	Trade debtors			30.6.14 £ 749	30.6.13 £ 4,300
5.	CREDITORS: AMOUNTS FALLING DU	JE WITHIN ONE Y	EAR		
	Trade creditors Taxation and social security Other creditors			2,140 1,510 3,650	30.6.13 £ 3,067 2,018 5,085
6.	ANALYSIS OF NET ASSETS BETWEEN	N FUNDS			
-	Current assets Current liabilities	Unrestricted funds £ 11,723 (3,650)  8,073	Restricted funds £ 40,850 - 40,850	30.6.14 Total funds £ 52,573 (3,650) 48,923	30.6.13 Total funds £ 69,316 (5,085)

# NOTES TO THE FINANCIAL STATEMENTS - CONTINUED For The Year Ended 30 June 2014

#### 7. MOVEMENT IN FUNDS

	Net movement in		
	At 1.7.13	funds	At 30.6.14
	£	£	£
Unrestricted funds General fund	6,182	1,891	8,073
Restricted funds Restricted	58,049	(17,199)	40,850
Restricted	36,049	(17,199)	40,630
TOTAL FUNDS	64,231	(15,308) =====	48,923
Net movement in funds, included in the above are as follows:			
	Incoming resources	Resources expended £	Movement in funds
Unrestricted funds	L	L	r
General fund	34,756	(32,865)	1,891
Restricted funds			
Restricted	161,843	(179,042)	(17,199)
TOTAL FUNDS	196,599	(211,907)	(15,308)

# DETAILED STATEMENT OF FINANCIAL ACTIVITIES For The Year Ended 30 June 2014

	30.6.14 £	30.6.13 £
INCOMING RESOURCES		
Voluntary income		
Creative Scotland	157,388	117,144
Culture and Sport	-	1,000
Robertson Trust	•	8,000
Creative Futures	4 455	2,000
Age Scotland	4,455	
	161,843	128,144
Incoming resources from charitable activities		
Fee income	34,727	15,373
Other incoming resources	20	
Bank interest	29	
Total incoming resources	196,599	143,517
RESOURCES EXPENDED		
Charitable activities		
Production costs	207,743	129,457
Travel and subsistence	105	
Management services	1,184	1,613
Rent	1,672	1,520
IT costs	184	97 <del>6</del> 40
Bank charges General	104	518
Bad debts	59	240
	210,947	134,364
Governance costs		
Accountancy	960	960
Total resources expended	211,907	135,324
Total resources expended		
· ·		

# DETAILED STATEMENT OF FINANCIAL ACTIVITIES For The Year Ended 30 June 2014

	30.6.14 £	30.6.13 £
INCOMING RESOURCES		
Voluntary income		
Creative Scotland	157,388	117,144
Culture and Sport	-	1,000
Robertson Trust	-	8,000
Creative Futures	-	2,000
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	161,843	128,144
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Other incoming resources Bank interest	29	
Daik interest	<del></del>	
Total incoming resources	196,599	143,517
RESOURCES EXPENDED		
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Production costs	207,743	129,457
Travel and subsistence	105	
Management services	1,184	1,613
Rent	1,672	1,520
IT costs	184	976
Bank charges General	184	40 518
Bad debts	59	240
	210,947	134,364
Governance costs		
Accountancy	960	960 ———
Total resources expended	211,907	135,324
		<del></del>