### THE ARCHIE FOUNDATION (A COMPANY LIMITED BY GUARANTEE) **DIRECTOR'S REPORT AND GROUP FINANCIAL STATEMENTS** FOR THE YEAR ENDED 31 DECEMBER 2014

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07/08/2015

COMPANIES HOUSE

#### **LEGAL AND ADMINISTRATIVE INFORMATION**

Directors Joseph Mackie

Jenny Gow Gail Thomson John Findlay Kevin McCormick Laura Gray

Professor George Youngson CBE

Alasdair Gardner Christopher Driver

Sue Swift

Secretary lain Smith Solicitors LLP

Charity Number SC039521

Company Number SC340297

Registered Office Royal Aberdeen Children's Hospital

Westburn Road Aberdeen AB25 2ZG

Auditors Johnston Carmichael LLP

**Axis Business Centre** 

Thainstone Inverurie AB51 5TB

Bankers Bank of Scotland

38 St Andrews Square

Edinburgh EH2 2YR

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#### **DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2014**

The Directors present their report and accounts for the year ended 31 December 2014.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's aims and objectives, applicable law and the requirements of the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in 2005.

#### Objectives and activities- the role of the ARCHIE Foundation

The ARCHIE Foundation 'Makes the Difference' when a child is receiving healthcare in Grampian, Orkney, Shetland, the Highlands and Tayside. Whether in the Royal Aberdeen Children's Hospital, the Children's wards in Inverness and Elgin or in many rural community hospitals, the charity provides the extras, over and above the core NHS child health provision, that make the experience of being in hospital for children less daunting, more pleasant, often shorter and always more positive.

In 2014 the charity enjoyed an exceptional year, generating more income than ever before, to allow many significant and iconic projects to move forward. We impacted, in one way or another, on the healthcare of more than 130,000 children too, often with individually tailored support packages.

In Tayside we launched a major new appeal that will see a transformation of paediatric surgery for children from Tayside, North Fife and beyond.

In the Highlands we saw work get underway on the iconic Highland Children's Unit. A new facility that will change healthcare for an entire generation of children from across the Highlands, many of them living in Europe's most remote communities.

In Moray we completed the fundraising appeal to redevelop the Children's Ward in Dr Gray's Hospital, Elgin. The new facility will provide exceptional facilities for outpatients, inpatients and their families.

And in Aberdeen, where our campaign to mark ten years of the Royal Aberdeen Children's Hospital has surpassed all expectations, and continues with great momentum, we now plan with much enthusiasm for significant investment and delivery of new projects in 2015.

From the incredible auction of dolphin sculptures to the prestige of being the charity partner of the Aberdeen Asset Management Scottish Open; from school fundraising events to cake sales; from donations in collecting cans to the support from grant making trusts and foundations; and of course the support of our corporate partners; The ARCHIE foundation has enjoyed record breaking support in 2014 and is well placed to deliver exceptional developments for local children in the months and years ahead.

#### Structure, governance and management

The ARCHIE Foundation was formed in September 2000 to support the creation of the Royal Aberdeen Children's Hospital. After the hospital opened the charity was subsumed into the NHS Grampian Endowment Fund between 2004 and 2008, remerging as an independent charity in 2008. The assets and liabilities for the charity were transferred into a company limited by guarantee at that time. The Articles of Association have been renewed since to allow the growth into the Highlands and again to allow growth into Tayside. The Directors of the company (Trustees) are responsible for the strategy and governance of the charity and monitoring performance in line with the strategic objectives. The ARCHIE Foundation is a charity registered in Scotland number SC039521.

Trustees are appointed for six-year terms with at least one-year off the board required between appointments. Trustees are generally invited to join the board following recommendation by an existing Trustee and approval by the board. There are a mix of NHS and non-NHS Trustees on the Board with a majority of non-NHS members. Trustees receive an induction from the Chief Executive and are invited to sit on such sub-committees as are appropriate.

#### **DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2014**

#### Structure, governance and management (continued)

During 2014 the following served as Trustees of the charity and as directors of the company:

Joseph Mackie (Chairman)

Professor George Youngson CBE

Laura Gray

Jenny Gow

(resigned July 30th 2015)

Gail Thomson

(resigned January 28th 2015)

**Kevin McCormick** 

John Findlay

**Christopher Driver** 

(appointed March 25th 2014)

Alasdair Gardner

(appointed March 25th 2014)

Sue Swift

(appointed March 25th 2014)

The Board of Trustees devolve day-to-day management of the charity to the Chief Executive, David Cunningham, as well as authority to approve funding applications up to £500 in value. The Chief Executive of The ARCHIE Foundation also holds the role of Chair of the Scottish Standard's Committee of the Institute of Fundraising and is a Trustee of the Aberdeen University Students' Association.

The Board has two sub-committees reporting to it. The Clinical Advisory Committee, which also has non-trustees as members, review all applications for over £500 and make recommendations on their suitability and appropriateness. The Finance and Governance Committee reviews the financial performance of the charity, the management of the charity, any HR issues and also the financial viability of any funding applications, again making recommendations to the Board.

The Board of Trustees make decisions based on the recommendations made to them.

In 2014, there were 7 board meetings with the Trustees attending the following number of meetings: Joe Mackie (7), Professor Youngson (5), Laura Gray (7), Jenny Gow (7), Gail Thomson (6), Kevin McCormick (7), John Findlay (6), Christopher Driver\* (6), Alasdair Gardner\* (5), Sue Swift\* (4).

\*These Trustees joined the board during the year and were only eligible to attend 6 meetings.

#### Achievements and performance

#### 'Making the Difference' Today - meeting the needs of Children, Families and Staff in 2014

The need to react positively to the 'here and now' is never far away in a children's hospital environment. In 2014, The ARCHIE Foundation achieved this in a number of ways including:

- 1. Provision of a 20 bed family accommodation suite, free of charge, for as long as it is required for families from across the North of Scotland and the Islands in the Royal Aberdeen Children's Hospital.
- 2. Provision of a Family Support Worker, based in our Family Suite, on a full-time basis to help those families.
- 3. Provision of a family house in Aberdeen, close to the children's hospital, for a very long-term patient from the Northern Isles to allow some sense of normality to be established for the family.
- 4. Enhancement of paediatric environments outwith the Royal Aberdeen Children's Hospital, to make the experience of coming into hospital less scary, especially for young children, no matter where they are treated.
- 5. Funding of the ARCHIE Specialist Nurse in Paediatric Pain Management to allow a highly specialist clinic for children from across the North of Scotland who are suffering from chronic, long-term pain to have enhanced care and to see significant improvements in their quality of life.

#### **DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2014**

#### Achievements and performance (continued)

- 6. Continued support of our life-changing 'Sensory Dynamic Orthosis Clinic' in Aberdeen, to allow every child with Cerebral Palsy to be assessed for, and benefit from, individually tailored garments that provide round-the-clock physiotherapy. Allowing these children to grow up with improved strength, posture and the resulting benefits of improved self esteem and confidence achieved by 'not being different'.
- 7. Building on our Family Support programme by putting in place an emergency grant scheme allowing families and clinical staff to access grants up to £500 in emergency/urgent situations. In total, 189 grants were made with an average value of £357.83 to help families from across the North of Scotland as they coped with their child being in hospital.
- 8. We supported the cost of 38 members of paediatric staff from across NHS Grampian, Orkney and Highland to undertake specialist training course or attend conferences to improve their knowledge and skills. The average grant was £448.63.

#### 'Making the Difference' tomorrow too

The ARCHIE Foundation also continued and developed our 'up-stream' investment programme to inform future healthcare provision, inform families and children of important paediatric healthcare messages and to support early intervention in paediatric mental health to reduce future requirement. We also continued to raise funds towards major redevelopment of the Royal Aberdeen Children's Hospital, the new Highland Children's Unit, and the Tayside Children's Hospital.

In 2014, our key priorities in this area were as follows:

- 1. Continuation of our research investment programme, allowing our research into the high prevalence of respiratory disease in children from the North of Scotland to be completed.
- 2. Continuation and development of our café project. Our two cafes are designed to welcome families with young children, ensure they have a safe and relaxing environment in which to play where they can also pick up useful, accurate and important healthcare information for their child.
- 3. Ongoing support of the Grampian Child Bereavement Network allowing them to work with children who have suffered bereavement and identify children who are struggling to overcome this allowing supportive structures to be put in place and preventing development of poor mental health as a result of the loss experienced.

#### Cafes move forward in 2014

In 2013 the charity launched a subsidiary company, Community Cafes Ltd. This wholly owned company was created to allow the development of a new income stream and charitable project. The first café opened in the Hilton Community Centre in Inverness. This community faces many challenges and children from the area are more likely to require the services of healthcare professionals as they grow up. Our cafe, equipped with free-to-use soft play facilities for pre-school children, is in the heart of the community and is designed to be a place where families with young children can come and spend some quality time with their child in a safe, low cost environment.

We also aim to tackle many of the 'myths' that perpetuate within communities and families around child health. So advising a young mum, subtly, when to start brushing her baby's teeth, and to use a toothpaste containing fluoride, could have a profound impact on the child's need for excessive dental intervention (often general anaesthetic for extractions) before the child reaches school.

Our second café opened in a more commercially viable location in the Eastgate Centre, Inverness with a view to balancing costs of the Hilton project. The first year's trading indicates that this is a viable proposition and presents a potentially sustainable future model for the cafe project. As the project develops and grows the expectation is that they will continue to provide both a charitable activity and a net income stream to the charity, as has been achieved in 2014.

Recognising the benefits to the community, the board has provided the company with an undertaking to review and support the trading activities of the company. At this time no financial contribution is anticipated as the company is trading profitably.

#### **DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2014**

#### 2014 Financial Review

In 2014, our financial performance was exceptionally strong with income growing by 72% on the previous year. Having grown significantly in the years 2009-2011, and then secured income above £1m per annum in both 2012 and 2013, the timing of this subsequent growth was expected within our plan but exceeded our initial assessment of what would be achieved.

Income in 2014 was £1.874m with this income driven by a numer of factors and events. The appeal to mark ten years of the Royal Aberdeen Children's Hospital attracted a large number of donations, including a number of high value gifts, and enjoyed sustained profile throughout the year. Two major events in 2014, the award winning Wild Dolphins project and the charity partnership of the Aberdeen Asset Scottish Open Golf, contributed in excess of a quarter of a million pounds between them.

A record breaking corporate partnership with Wood Group contributed a further £200,000, primarily in 2014, and a number of other corporate sponsors made significant donations to the charity's work across its geographical areas of responsibility during the year.

In the Highlands there was a recovery of momentum as the Highland Children's Unit appeal regained focus and clarity following some delays in 2013. The turf was cut on this landmark unit in September 2014 with the first patients due in the unit this coming winter (2015/2016).

In Moray the appeal to raise funds for the new ward was successfully concluded with patients due to be in the redeveloped facility by late summer 2015. As 2014 came to a close our Tayside Children's Hospital appeal launched, with the aim of raising £2m to support the development of facilities in Ninewells Hospital, although the impact on the 2014 accounts is minimal.

Overall the charity performed extremely well throughout the year delivering on a number of fronts for local children whilst always ensuring a wide range of fundraising initiatives was in place to provide sustainability with an even spread of risk.

The charity's operating and administrative costs were below budget, in-line with the responsibly frugal culture developed within the organisation.

Total incoming resources equalled £1,874,825 (£1,057,090 in 2013) and resources expended equalled £1,057,716 (£1,006,036 in 2013). This reflected the planned growth of income and resources in 2014 to allow for delivery of capital projects in 2015.

In 2014 there was a net increase in funds of £817,109 (up from a surplus of £51,054 in 2013), which was again in line with expectations.

Funds at 31st December totalled £1,496,033 (£678,924 in 2013) of which £921,399 represents restricted funds (funds received that are restricted by the donor for a specific purpose) and £574,634 that are unrestricted.

Of the unrestricted funds the Trustees have designated a total of £286,626 to be spent on specific projects over the next two years. This is shown separately in the balance sheet as 'designated funds'. The Trustees have agreed that a sum equal to six months' minimum operating costs should be retained by the charity as part of its reserves and in 2014 reached this target.

#### Plans for the future

Our objectives for 2015 are:

- To deliver on a number of major projects, notably in the Royal Aberdeen Children's Hospital, in Dr Gray's Hospital and in Raigmore Hospital to significantly improve facilities for the treatment of children across the North of Scotland.
- To extend the reach of the charity to reflect the twinning of the Royal Aberdeen Children's Hospital with the children's services in Uganda.

#### **DIRECTORS' REPORT FOR THE YEAR ENDED 31 DECEMBER 2014**

#### Plans for the future (continued)

- . To provide focused support to the paediatric surgical team in Uganda by developing and delivering the country's first ever dedicated children's operating theatre.
- . To review and enhance the small grants programme to provide ever more tailored care and support to children and their families across all of our communities.
- To further increase our volunteer base, including in our cafes, in order to sustain our drive for high quality care and performance with as low a cost as possible.

#### **Connected Bodies**

Community Cafes Limited is a wholly owned subsidiary company through which the trading activities of The ARCHIE Foundation are carried on. Community Cafes Limited has a principal address of 18 Queen's Road, Aberdeen, AB15 4ZT - that of our solicitors.

#### Relationship between the charity and related Parties

- . Community Cafes Limited was set up as a trading company of the charity and donates its profits to the charity.
- . Two trustees, Joseph Mackie (Chairman) and John Findlay are directors of Community Cafes Limited.
- Four trustees, Laura Gray, Sue Swift, Christopher Driver and Gail Thomson are employees of NHS Grampian.
- · Kevin McCormick is the owner of McCormick Consultancy (Aberdeen) Ltd who have been employed to provide communication support.

#### **Going Concern**

The Trustees are satisfied that the accounts should be prepared on a going concern basis. They have reviewed the level of reserves, the budget for both income and expenditure for the next 12 months and also reviewed the risks to the charity and its ability to continue to raise funds in the future.

#### Disclosure of information to auditors

The directors confirm that:

- (a) so far as they are aware, there is no relevant audit information of which the charitable company's auditors are unaware, and
- (b) they have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

The report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Signed:

Joseph Mackie
Director
Dated 3 1st July 2015

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

The Trustees (who are also the directors of The Archie Foundation for the purposes of charity law) are responsible for preparing the Directors Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the group and of the incoming resources and application of resources including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are responsible and prudent;
- state whether applicable UK accounting standards have been followed subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable group will continue in business.

The Directors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are responsible for safeguarding the assets of the charitable company and the group, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### INDEPENDENT AUDITOR'S REPORT TO THE DIRECTOR AND MEMBERS OF THE ARCHIE FOUNDATION

We have audited the financial statements of The Archie Foundation for the year ended 31 December 2014 which comprise the Group and Parent Charitable Company Statement of Financial Activities, the Group and Parent Charitable Company Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charity's directors, as a body, in accordance with section 44 (1) (c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006 (as amended). Our audit work has been undertaken so that we might state to the charity's members and the charity's directors those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity, its members as a body and its directors as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of the directors and auditors

As explained more fully in the Directors' Responsibilities Statement set out on page 6, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed auditors under Section 44 (1) (c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with regulations made under those Acts.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the group's and parent charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' Report to identify material inconsistencies with the audited financial statements, and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 31 December 2014 and of the group's and parent charitable company's incoming resources and application of resources, including their income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice (applicable to smaller entities); and
- have been prepared in accordance with Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 6 and 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

#### Opinion on other matters prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

### INDEPENDENT AUDITORS' REPORT (CONTINUED) TO THE MEMBERS OF THE ARCHIE FOUNDATION

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the parent charitable company has not kept proper and adequate accounting records or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns;
   or
- certain disclosure of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime
  and take advantage of the small companies exemption in preparing the Directors Report and take advantage of the
  small companies exemption in preparing the Strategic Report.

Jean Main (Senior Statutory Auditor) for and on behalf of Johnston Carmichael LLP

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**Chartered Accountants Statutory Auditor** 

Axis Business Centre Thainstone Inverurie AB51 5TB

Johnston Carmichael LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

# CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 DECEMBER 2014

	Notes	Unrestricted funds	Designated funds £	Restricted funds	2014 £	2013 £
Incoming resources	Notes	~	~	~	-	~
Incoming resources from generated funds						
Voluntary income					•	
Donations and gifts	2	899,329	-	605,599	1,504,928	719,806
Investment income	3	5,184	-	-	5,184	16,461
Trading income from subsidiaries	8	75,607	<u> </u>		75,607	9,536
		980,120		605,599	1,585,719	745,803
Activities for generating funds	_	206,164		81,894	288,058	311,287
Total incoming resources	_	1,186,284		687,493	1,873,777	1,057,090
Progresso expended						
Resources expended Costs of generating funds						
Expenditure of trading subsidiaries	8	66,068	_		66,068	15,887
Costs of generating voluntary income	4	45,763	-	20,297	66,060	71,316
Costs of generating voluntary moome	-	40,700		20,231	00,000	71,010
Net incoming resources available for charitable						
application		1,074,453	-	667,196	1,741,649	969,887
	_					
Objects to a secretary						
Charitable activities Support costs	4	249,981		71,967	321,948	265,870
Direct expenditure	4	374,925	113,151	71,967 101,764	589,840	644,963
ollect experiatare	<b>-</b>	314,323	110,101	101,704	303,040	044,303
Total charitable expenditure	_	624,906	113,151	173,731	911,788	910,833
Governance costs	4	13,800	-		13,800	8,000
	_					
<b>-</b>			440.454			4 000 000
Total resources expended	-	750,537	113,151	194,028	1,057,716	1,006,036
Net incoming / (outgoing) resources before transfers		435,747	(113,151)	493,465	816,061	51,054
Transfer between funds		(183,058)	204,469	(21,411)	-	-
	_					
Net movement in funds		252,689	91,318	472,054	816,061	51,054
Fund balances at 1 January 2014		34,271	195,308	449,345	678,924	627,870
Fund balances at 31 December 2014	_	286,960	286,626	921,399	1,494,985	678,924
	=			=		

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# STATEMENT OF FINANCIAL ACTIVITIES - CHARITY ONLY (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 DECEMBER 2014

Incoming resources	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	2014 £	2013 £
Incoming resources from generated funds						
Voluntary income					-	
Donations and gifts	2	899,329	•	605,599	1,504,928	719,806
Investment income	3 _	5,184		•	5,184	16,461
		904,513	•	605,599	1,510,112	736,267
Activities for generating funds	_	206,164		81,894	288,058	311,287
Total incoming resources	_	1,110,677		687,493	1,798,170	1,047,554
Resources expended						
Costs of generating funds						
Costs of generating voluntary income	4	45,763	-	20,297	66,060	71,316
	_					
Net incoming resources available for charitable						
application	-	1,064,914		667,196	1,732,110	976,238
Charitable activities						•
Support costs	4	249,981	•	71,967	321,948	265,870
Direct expenditure	4 _	374,925	113,151	101,764	589,840	644,963
Total charitable expenditure	_	624,906	113,151	173,731	911,788	910,833
Governance costs	4	13,800	•		13,800	8,000
	-					
Total resources expended		684,469	113,151	194,028	991,648	990,149
	_					
Niet in a mineral (autorian) and a mineral management		400.000	(440.454)	400 405	000 500	57 405
Net incoming / (outgoing) resources before transfers		426,208	(113,151)	493,465	806,522	57,405
Transfer between funds	_	(183,058)	204,469	(21,411)	-	
Net movement in funds		243,150	91,318	472,054	806,522	57,405
Fund balances at 1 January 2014		40,622	195,308	449,345	685,275	627,870
	-					
Fund balances at 31 December 2014	=	283,772	286,626	921,399	1,491,797	685,275

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

#### BALANCE SHEET AS AT 31 DECEMBER 2014

		Gro	up	Cha	arity
		2014	2013	2014	2013
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	7	51,858	48,350	38,172	29,736
Investments	8	<u> </u>	<u>-</u>	2	2
		51,858	48,350	38,174	29,738
CURRENT ASSETS					
Debtors	9	111,694	14,145	116,685	39,110
Fixed term bank deposits	10	1,150,000	600,000	1,150,000	600,000
Cash at bank and in hand		346,322	179,861_	346,322	179,861
	•	1,608,016	794,006	1,613,007	818,971
Creditors: amounts falling due within					
one year	11	<u>(164,889)</u>	(163,432)	<u>(159,384)</u>	(163,434)
NET CURRENT ASSETS		1,443,127	630,574	1,453,623	655,537
NET ASSETS		1,494,985	678,924	1,491,797	685,275
FUNDS					
Restricted Funds	12	921,399	449,345	921,399	449,345
Unrestricted funds:					
Designated funds	13	286,626	195,308	286,626	195,308
Other charitable funds		283,770	40,622	283,772	40,622
Funds retained within Subsidiary		3,190	(6,351)		
Total Funds		1,494,985	678,924	1,491,797	685,275

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The accounts were approved by:

Joseph Mackie

Director (Chairman)

Company Registration No. SC340297

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2014

#### 1 ACCOUNTING POLICIES

#### 1.1 Basis of preparation

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with the Companies Act 2006, the Financial Reporting Standard for Smaller Entities 2008 and the Statement of Recommended Practice, "Accounting and Reporting by Charities" 2005. The charity has availed itself of s396 of the Companies Act 2006, as permitted in paragraph 4 (1) of schedule 1 of SI 2008 No 409, and adapted the Companies Act formats to reflect the special nature of the charity's activities.

#### 1.2 Basis of consolidation

The group financial statements consolidate the accounts of the Charity and its subsidiary undertaking, Community Cafes Limited.

#### 1.3 Incoming resources

All incoming resources are included in full in the Statement of Financial Activities in the period in which the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Gifts in kind and donated services are included where the relevant value can be quantified.

#### 1.4 Resources expended

All expenditure is included on an accruals basis and has been classified under headings that aggregate all costs related to the category and include irrecoverable VAT.

#### 1.5 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Motor vehicles

25% reducing balance

Fixtures, fittings & equipment Website

25% reducing balance 3 years straight line

### 1.6 Fixed asset investments

Investments in subsidiary undertakings are included at cost except where provision is made against an identified permanent diminution in value.

#### 1.7 Fixed term bank deposits

Deposits are placed with UK based banks for fixed periods of less than 12 months.

#### 1.8 Accumulated funds

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Designated funds comprise funds which have been set aside at the discretion of the Directors for specific purposes. The purposes and uses of the designated funds are set out in the notes to the accounts.

#### 1.9 Unrestricted funds

Unrestricted funds are incoming resources generated for the objects of the charity without further specified purpose and are available as general funds.

#### 1.10 Grant expenditure

Grant expenditure relates to expenditure incurred by the charity to provide the extras over and above core NHS facilities to "Make the Difference" for local children when receiving clinical care.

# NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2014

#### 1 ACCOUNTING POLICIES (continued)

#### 1.11 Finance and operating leases

The annual rentals for operating leases are charged to the income and expenditure account on a straight line basis over the lease term. Assets acquired under finance leases are included in fixed assets and the capital element is shown as obligations under finance leases.

#### 1.12 Taxation

The charity has been granted charitable status by HMRC and is not therefore liable for corporation tax.

#### 2 Donations and gifts

	Charity and group	Unrestricted funds £	Designated funds	Restricted funds £	Total 2014 £	Total 2013 £
	Donations and gifts	899,329	0	605,599	1,504,928	719,806
3	Investment income	Unrestricted		Restricted		
	Charity and group	funds		funds	2014	2013
	chanty and group	3		£	£	£
	Interest receivable	5,184		-	5,184	16,461

#### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2014

4	Total	resources	expended
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Group  Costs of generating funds Costs of generating voluntary income	Staff costs £	Depreciation £	Other costs £	Total 2014 £ 66,060	Total 2013 £ 71,316
Charitable activities					
Support costs	221,161	10,493	90,294	321,948	265,870
Direct expenditure	108,862		480,978	589,840	644,963
	330,023	10,493	571,272	911,788	910,833
Governance costs	•		13,800	13,800	8,000
	330,023	10,493	585,072	925,588	918,833
Total resources expended	330,023	10,493	651,132	991,648	990,149

Governance costs comprises audit fees of £13,800 (2013 - £8,000).

Other costs for direct expenditure includes numerous grants of varying amounts to both individuals and other healthcare organisations.

Other costs for support costs comprises:

	2014	2013
	£	£
Marketing	31,865	10,572
Insurance	1,748	1,479
Computer and IT costs	5,797	6,134
Telephone and internet	3,963	8,493
Postage and stationery	11,460	12,547
Training and recruitment	4,029	2,209
Travel	9,696	9,565
Miscellaneous	21,736	8,278
	90,294	59,277

#### 5 Directors

The directors for the purpose of Companies Act 2006, (or any persons connected with them) did not receive any remuneration during this or the prior period. One director was reimbursed expenses of £nil (2013 - £180) during the year.

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2014

•	Employees		
6	Employees		
	Group and Charity		
	Number of employees	2014 Number	2013 Number
	Full time Part time	7 5	7 5
	rattume		
		12	12
	Employment costs	2014	2013
		£	£
	Wages and salaries	301,725	276,813
	Social security costs	28,298	25,896
		330,023	302,709

During this and the prior year, no employee of the group received remuneration greater than £60,000.

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2014

#### 7 Tangible fixed assets

Group	Motor vehicles £	Fixtures, fittings & equipment £	Website £	Total £
Cost At 1 January 2014	20,500	44,485	21,015	86,000
Additions		19,279	<u> </u>	19,279
At 31 December 2014	20,500	63,764	21,015	105,279
Depreciation At 1 January 2014	5,125	12,453	20,072	37,650
Charge for the period	3,844	10,989	938	15,771
At 31 December 2014	8,969	23,442	21,010	53,421
Net book value				
At 31 December 2014	11,531	40,322	5	51,858
At 31 December 2013	15,375	32,032	943	48,350
Charity	Motor vehicles £	Fixtures, fittings & equipment £	Website £	Total £
Charity  Cost At 1 January 2014		& equipment		
Cost	vehicles £	& equipment £	£	£
Cost At 1 January 2014	vehicles £	& equipment £ 23,635	£	£ 65,150
Cost At 1 January 2014 Additions	vehicles £ 20,500	& equipment £ 23,635	£ 21,015	£ 65,150 18,929
Cost At 1 January 2014 Additions At 31 December 2014 Depreciation	vehicles £ 20,500	& equipment £ 23,635 18,929 42,564	£ 21,015	£ 65,150 18,929 84,079
Cost At 1 January 2014  Additions  At 31 December 2014  Depreciation At 1 January 2014	vehicles £ 20,500  20,500	& equipment £ 23,635 18,929 42,564	£ 21,015	£ 65,150 18,929 84,079
Cost At 1 January 2014  Additions  At 31 December 2014  Depreciation At 1 January 2014  Charge for the period	vehicles £ 20,500 - 20,500 5,125 3,844	& equipment £ 23,635 18,929 42,564 10,217 5,711	£ 21,015	£ 65,150 18,929 84,079 35,414 10,493
Cost At 1 January 2014  Additions  At 31 December 2014  Depreciation At 1 January 2014  Charge for the period  At 31 December 2014	vehicles £ 20,500 - 20,500 5,125 3,844	& equipment £ 23,635 18,929 42,564 10,217 5,711	£ 21,015	£ 65,150 18,929 84,079 35,414 10,493

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2014

8	Fixed asset investments	Group	Charity		
		2014	2013	2014	2013
		£	£	£	£
	Investment in subsidiary undertakings	<u>-</u>	<u> </u>	2	2

The charity owns 100% of the issued ordinary share capital (2 ordinary shares of £1 each) of Community Cafes Limited (CCL), a company incorporated and registered in Scotland. The company operates two family friendly cafes in Inverness. The cafes are designed to be especially welcoming to families and customers with young children and, in addition to operating as a commercial activity, promote good children's health messages through the distribution of information and the various activities run in both cafes. In 2014 the company enjoyed a period of growth with income increasing at both cafes and the company moved into profit, in line with the director's expectations for development. Moving forward, the company will look to further grow income and profitability from existing units and will look to expand the number of units being operated to further increase funds available for distribution to The ARCHIE Foundation. The company donates all distributable profits to The ARCHIE Foundation. A summary of the trading results are shown below. Financial statements are filed with the Registrar of Companies.

Company

	Company 2014
	£
Income	75,607
Admin expenses	(66,068)
Profit for the year	<u>9,539</u>
The assets and liabilities of the subsidiary: Fixed Assets	13,686
Current Assets	81,294
Creditors: amounts falling due within one year	(91,790)
Total Net Assets	3,190
Aggregate share capital and reserves	3,190

9 [	Debtors	Gro	Charity		
		2014	2013	2014	2013
		£	£	£	£
F	Amounts due from subsidiary undertakings	-	-	86,283	36,363
C	Other debtors	107,524	7,622	26,232	1,645
F	Prepayments and accrued income	4,170	6,523	4,170	1,102
		111,694	14,145	116,685	39,110

There is no interest chargeable on amounts due from subsidiary undertakings.

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2014

10	Current asset investments	Gro	qp	Cha	rity
		2014	2013	2014	2013
		£	£	£	£
	Bank deposit account	1,150,000	600,000	1,150,000	600,000
11	Creditors: amounts falling due	Gro	up	Cha	rity
	within one year	2014	2013	2014	2013
		£	£	£	£
	Amounts due to subsidiary understakings	•	-	2	2
	Other taxes and social security costs	9,775	7,507	9,775	7,507
	Accruals	155,114	155,925	149,607	155,925
		164,889	163,432	159,384	163,434

#### 12 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

#### Movement in funds

	Balance at 1	Incoming	Resources	Transfers (to) / from general	•	Balance at 31
	January 2014	Resources	Expended	funds	Other transfers	December 2014
	£	£	£	£	£	£
A & E Dept	•	500	81	(79)	5,770	6,110
Allergy Clinic	250	-	-	-	•	250
Angela Monica Fund	-	48,525	-	-	-	48,525
Bereaved Families	3,418	422	1,238	-	-	2,602
Brandon Craig Fund	10,612	13,150	18,099	8,161	•	13,824
Chapel Fund	689	-	-	-	-	689
Cardiac Unit	693	-	-	-	-	693
Child Psychiatrist	2,791	-	-	-	=	2,791
Children's Plastic Surgery Unit	1,932	22	-	•	-	1,954
Chris Driver Fund	21,472	450	215	•	=	21,707
Cleft Lip & Palate Team	675	-	-	-	-	675
CLIC Nurse Fund	1,525	-	-	-	-	1,525
Clinical Genetics	177	-	-	(50)	-	127
Commemorative Group	140	-	-	•	-	140
Community Paed Nurse Specialist	236	-	-	-	-	236
Cystic Fibrosis	· •	5	-	(50)	3,240	3,195
Day Case - Dr Tumer	12,119	•	-	(3,033)	-	9,086
Dermatology	422	-	-	-	-	422
Diabetics Dept	-	125	-	(41)	-	84
Diabetic Service	12,741	2,955	497	(372)	-	14,827
Dr Bisset Metabolic Service	723	-	142	•	-	581
Dr Gray's Children's Ward (note A)	93,220	38,363	4,297	285	-	127,571
Dr Gray's Family Room	2,000	22	-	-	-	2,022
Dr Gray's Neonatal care unit	400	-	-	•	•	400
Early Bird Programme	35	-	-	-	-	35
ECG Monitor	170	-	-	-	•	170
Epilepsy Nurse Service	1,289	360	478	-	(104)	1,067
Evaluation of Child Health Development	269	-	-	-	-	269
Fiona Smith Nurse Education Fund	1,485	-	-	-	-	1,485
Friends Group Peterhead	-	-	-	•	-	-
General Fund	2,276	-	-	-	(2,276)	-
Gastroenterology Fund	867	=	-	-	-	867
Grampian Child Cancer Research	-	-	-	6,141	-	6,141
HDU	13,316	-	269	•	-	13,047
HDU Equipment	674	•	-	-	-	674
HDU Staff and Social	50	•	₹.	-	-	50
HDU/Surgical K Topley	1,077	-	-	-	•	1,077
Heart Research on Infant AR816	200	-	-	•	-	200
Highland Appeal- Play	2,470	1,500	620	-	-	3,350
Highland Appeal (note B)	54,323	278,615	10,732	•	-	322,206
Highland Appeal - Musical Resources	79	-	-	-	•	79
Kayla Riddle	2,735	-	-	(289)	-	2,446
Kid Gloves	-	70	-	•	•	70
Kidney Unit	1,024	-	-	-	-	1,024
Laurie's Fund	•	3,045	50	322	-	3,317
Liver disease	500	-	-	-	•	500
Lorna Spiers Fund	4,479	2,686	4,267	5,238	(4,022)	4,114
Low Weight Baby Clinic	180	=	-	-	-	180
Lowit Unit	378	-	200	-	-	178
Matthew Law Welfare Fund	-	230	-	-	-	230
Medical Ward Isolation	1,000	-	-	-	-	1,000
Medical Ward	11,753	855	645	(120)	-	11,843
Meningitus	1,000	=	-	=	-	1,000
Mental Health	45	-	-	-	-	45
Neurology/Dietetics	255	6,900	1,516	-	104	5,743
NHSG Child Health Staff Fund	-	231	-	-	-	231
Occupational Therapy	84	-	-	-	-	84
Oncology	16,063	1,300	<del>-</del>			17,363
Balance carried forward	284,311	400,331	43,346	16,113	2,712	660,121

### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2014

#### 12 Restricted funds (continued)

#### Movement in funds

	Balance at 1	Incoming	Resources	Transfers (to)/from general		Balance at 31
	January 2014	Resources	Expended	funds	Other transfers	December 2014
•	£	£	£	£	£	£
Balance brought forward	284,311	400,331	43,346	16,113	2,712	660,121
Orthopaedic	1,148	-	225	-	-	923
Out Patient Dept	•	-	-	(66)	243	177
Paediatric Assessment Unit	1,397	20	480	(127)	(593)	217
Pain Group	671	-	•	-	•	671
Palliative Care	2,240	-	•	(13)	-	2,227
Physio Department	2,610	455	973	•	•	2,092
Play Department - Other	82	5,695	2,076	(47)	-	3,654
Play Specialist Toys	2,000	-	-	=	-	2,000
Premature Babies	2,398	-	-	-	-	2,398
RACH- 10 year appeal (note C)	135,955	238,425	104,854	(32,234)	878	238,170
Research into Haemophilia	40	-	-	-	-	40
Research into heart & lung	250	-	-	-	-	250
Research into autism	40	-	-	•	-	40
Research into bowel problems	140	-	-	-	•	140
Research into rare diseases	1,588	-	-	-	-	1,588
Surgical Ward	5,007	1,410	•	(40)	-	6,377
Tayside Appeal (note D)	_	7,157	19,822	(1,997)	-	(14,662)
Teenage Patients	300	-	-	-	•	300
Theatre	2,410	-	-	-	-	2,410
Therapy Lycra	-	9,000	-	(3,000)	(3,240)	2,760
Uganda Project	-	25,000	21,772	-	-	3,228
Wheelchair loan service	1,588	-	-	-	-	1,588
YPD	5,170		480		<del>.</del>	4,690
	449,345	687,493	194,028	(21,411)		921,399

The restricted funds as detailed in this note are specifically for that department or case as detailed, and can only be used for that specified fund. The most significant funds are used for the purpose described below:

- A Dr Gray's- Elgin relates to fundraising for the refurbishment of the children's ward at Dr Gray's hospital in Elgin.
- B The Highland Appeal relates to funds raised towards the creation of a new Highland Children's Unit at Raigmore Hospital, Inverness.
- The 10 year appeal relates to donations received towards the fundraising appeal to mark ten years since the Royal Aberdeen Children's Hospital opened. The fund encompasses several sub-funds beneath it with specific objectives. Several of the pre-existing restricted donations fall into these objectives, and as such have been transferred into this fund.
- D The Tayside Appeal launched in November 2014 and the figure shown reflects the full setup costs as well as the early income achieved.

# NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2014

#### 13 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

#### Movement in funds

	Balance at			Transfer (to) /		Balance at 31
	1 January	Incoming	Resources	from general	Other	December
	2014	Resources	Expended	funds	transfers	2014
	£	£	£	£	£	£
Anxiety Group		-	5.000	5.000	_	
Artroom Project		· -	13,840	13.840	-	-
Bed for a Child		-	-	540	-	540
Blood Pressure monitor	2,058	_	2,058	-	-	
Bubble Lamp	•	-		699	-	699
Buddy Roamer	•	-	2,688	2,688	-	-
Child Bereavement Fund	13,082	-	12,550	(532)	-	-
Cleft Info Day		-	256	750	-	494
Electron Microscopy	10,000	-	10,000	•	-	-
GMED Project £180,000	•		125	125	•	-
Grampian Child Bereavement	-	-	11,000	11,000	-	-
Hand Cycle	670	-	· -		•	670
Int Paediatric NIC Conference	1,100		-	-	-	1,100
Modified bike	•	-	1,119	1,119		· <u>-</u>
Nippy Clearway	-	-	3,150	3,150		_
Operating reserve (note i)	125,000	-	· -	125,000	-	250,000
Paediatric Care Course	791	-	-	•	-	791
Pain Nurse (3 years) (note ii)	25,167	-	40,656	24,832	-	9,343
Play Leader Extension	11,944	-		•	-	11,944
RACH Artroom project	1,000	-	-	(1,000)	-	•
Renal Equipment	585	-	•	•	-	585
Safety Sleeper	•	•	2,076	2,076	-	•
Sleep System	1,934	-	994		-	940
Sleep System	•	-	2,958	2,958	-	-
Sleep System	-	-	1,384	1,384	-	-
Sleep System	-	-	981	1,192	-	211
Sleep System	-	-	-	1,281	-	1,281
Sleep System	-	-	-	963	-	963
Sleep System	-	-	-	1,265	-	1,265
Sleep System	-	-	-	1,331	-	1,331
Sleep System	-	-	-	1,539	-	1,539
Specialist Trike	1,182	-	1,182	-	-	-
Stepping Stones	•	-	-	2,135	-	2,135
Ultrasound waiting	-	-	1,134	1,134	-	-
Vest for airway clearance	795	-	-	•	-	795
	195,308		113,151	204,469	<u> </u>	286,626

The purpose of the most significant funds is as follows:

i The operating reserve relates to funds designated by the board of Trustees in their move towards holding a fund which equates to six months of operating expenses.

 $<sup>{\</sup>it ii}$  Pain nurse fund relates to the three year provision of a pain relief nurse based in RACH.

#### NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2014

14	Analysis	of net	assets	between	funds
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		•		
Group	Unrestricted funds	Designated	Restricted funds	Total
Gloup	£	£	£	£
Fund balances at 31 December 2014 are represented by:	•	•	~	•
Fixed assets	51,858	-	-	51,858
Current assets	343,961	335,332	928,723	1,608,016
Creditors: amounts falling due within one year	(108,859)	(48,706)	(7,324)	(164,889)
·	286,960	286,626	921,399	1,494,985
	Unrestricted		Restricted	
Charity	Unrestricted funds	Designated	Restricted funds	Total
Charity		Designated £		Total £
Charity Fund balances at 31 December 2014 are represented by:	funds		funds	
Fund balances at 31 December 2014 are	funds		funds	
Fund balances at 31 December 2014 are represented by:	funds £		funds	£
Fund balances at 31 December 2014 are represented by: Fixed assets	funds £ 38,174	£	funds £	£ 38,174

#### 15 Related party transactions

Kevin McCormick, a member of the board of Trustees, previously held a material interest in Citrus:Mix Limited until 29 March 2013 and holds a material interest in McCormick Consultancy (Abdn) Limited.

During the year the charity purchased goods and services totalling £nil (2013 - £6,175) from Citrus:Mix Limited, and the balance outstanding at year end was £nil (2013: £nil).

The charity purchased goods and services totalling £43,452 (2013 - £15,224) from McCormick Consultancy (Aberdeen) Ltd in the year, and the balance outstanding at year end was £nil (2013 - £3,511).

The group has taken advantage of the exemption available within the Financial Reporting Standard for Smaller Entities 2008 not to disclose transactions entered into between two or more members of a group, as the companies which are party to the transactions are wholly owned by the group.

#### 16 Control

The charity is controlled by the directors.