

**Office Aid UK Limited**

**Financial Statements For The Year Ended 29 February 2020**

The Long Partnership  
Park House Centre  
South Street  
Elgin  
IV30 1JB

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For The Year Ended 29 February 2020**

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**Office Aid UK Limited**

**Company Information**  
**For The Year Ended 29 February 2020**

**DIRECTOR:** A J Elder

**REGISTERED OFFICE:** Edgar Road  
Elgin  
Moray  
IV30 6YQ

**REGISTERED NUMBER:** SC335291 (Scotland)

**ACCOUNTANTS:** The Long Partnership  
Park House Centre  
South Street  
Elgin  
IV30 1JB

**Office Aid UK Limited (Registered number: SC335291)**

**Balance Sheet**  
**29 February 2020**

	Notes	29.2.20 £	28.2.19 £
<b>CURRENT ASSETS</b>			
Stocks		17,029	17,963
Debtors	4	69,320	65,902
Cash at bank and in hand		35,377	64,584
		<u>121,726</u>	<u>148,449</u>
<b>CREDITORS</b>			
Amounts falling due within one year	5	<u>38,110</u>	<u>68,230</u>
<b>NET CURRENT ASSETS</b>		<u>83,616</u>	<u>80,219</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>83,616</u>	<u>80,219</u>
<b>CAPITAL AND RESERVES</b>			
Called up share capital	6	100	100
Retained earnings	7	<u>83,516</u>	<u>80,119</u>
<b>SHAREHOLDERS' FUNDS</b>		<u>83,616</u>	<u>80,219</u>

The notes form part of these financial statements

**Balance Sheet - continued**  
**29 February 2020**

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 29 February 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 29 February 2020 in accordance with Section 476 of the Companies Act 2006.

The director acknowledges his responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.
- (b)

The financial statements have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

In accordance with Section 444 of the Companies Act 2006, the Income Statement has not been delivered.

The financial statements were approved by the director and authorised for issue on 25 November 2020 and were signed by:

A J Elder - Director

**Notes to the Financial Statements**  
**For The Year Ended 29 February 2020**

1. **STATUTORY INFORMATION**

Office Aid UK Limited is a private company, limited by shares, registered in Scotland. The company's registered number and registered office address can be found on the Company Information page.

2. **ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

These financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" including the provisions of Section 1A "Small Entities" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Turnover**

Turnover is measured at the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes.

**Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**Taxation**

Taxation for the year comprises current and deferred tax. Tax is recognised in the Income Statement, except to the extent that it relates to items recognised in other comprehensive income or directly in equity.

Current or deferred taxation assets and liabilities are not discounted.

Current tax is recognised at the amount of tax payable using the tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

**Deferred tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Timing differences arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in financial statements. Deferred tax is measured using tax rates and laws that have been enacted or substantively enacted by the year end and that are expected to apply to the reversal of the timing difference.

Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits.

3. **EMPLOYEES AND DIRECTORS**

The average number of employees during the year was 2 (2019 - 3).

4. **DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	29.2.20	28.2.19
	£	£
Trade debtors	57,920	65,880
Other debtors	11,400	22
	<u>69,320</u>	<u>65,902</u>

**Notes to the Financial Statements - continued**  
**For The Year Ended 29 February 2020**

**5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	29.2.20	28.2.19
	£	£
Trade creditors	19,894	29,374
Taxation and social security	7,782	17,046
Other creditors	10,434	21,810
	<u>38,110</u>	<u>68,230</u>

**6. CALLED UP SHARE CAPITAL**

Allotted, issued and fully paid:			29.2.20	28.2.19
Number:	Class:	Nominal value:	£	£
100	Ordinary	£1	<u>100</u>	<u>100</u>

**7. RESERVES**

	Retained earnings £
At 1 March 2019	80,119
Profit for the year	<u>3,397</u>
At 29 February 2020	<u>83,516</u>

**8. RELATED PARTY DISCLOSURES**

**Moray Office Supplies Limited**

A Company which Mr A Elder is a director and a shareholder

During the period the company paid rent of £24,000 and management charges of £20,460 to Moray Office Supplies Limited.

	29.2.20	28.2.19
	£	£
Amount due to related party at the balance sheet date	<u>10,731</u>	<u>25,981</u>

**A J Elder**

is a director in the company

The company gave the director an interest free loan during the year. No repayment terms have been agreed.

	29.2.20	28.2.19
	£	£
Amount due from related party at the balance sheet date	<u>11,400</u>	<u>-</u>

**Notes to the Financial Statements - continued**  
**For The Year Ended 29 February 2020**

**9. ULTIMATE CONTROLLING PARTY**

The controlling party is A J Elder.

The ultimate controlling party is A J Elder.

**Chartered Accountants' Report to the Director  
on the Unaudited Financial Statements of  
Office Aid UK Limited**

**The following reproduces the text of the report prepared for the director in respect of the company's annual unaudited financial statements. In accordance with the Companies Act 2006, the company is only required to file a Balance Sheet. Readers are cautioned that the Income Statement and certain other primary statements and the Report of the Director are not required to be filed with the Registrar of Companies.**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Office Aid UK Limited for the year ended 29 February 2020 which comprise the Income Statement, Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed within the ICAEW's regulations and guidance at <http://www.icaew.com/en/membership/regulations-standards-and-guidance>.

This report is made solely to the director of Office Aid UK Limited in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of Office Aid UK Limited and state those matters that we have agreed to state to the director of Office Aid UK Limited in this report in accordance with ICAEW Technical Release 07/16AAF. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Office Aid UK Limited and its director for our work or for this report.

It is your duty to ensure that Office Aid UK Limited has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of Office Aid UK Limited. You consider that Office Aid UK Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of Office Aid UK Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

The Long Partnership  
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25 November 2020

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.