

THE GIRLS' BRIGADE IN SCOTLAND
REPORT AND FINANCIAL STATEMENTS

Year ended 31 March 2010

Company Registration number: SC332331

Charity Number: SC010980

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# **Report and Financial Statements**

# Year ended 31 March 2010

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The directors of The Girls' Brigade in Scotland, who are also Trustees of the Charity for the purposes of the Charities and Trustee Investment (Scotland) Act 2005, have pleasure in submitting to the Members their annual report with the financial statements for the year ended 31 March 2010.

### **General Administrative Information**

## **Directors**

Anne J Hosie, MBE, National President
Nancy Petrie, Vice President
Elizabeth Miller, Vice President
Morag Barnstaple, Treasurer
Rev Eleanor McMahon, Acting Chaplain
Sandra Hoey
Susan Simpson
Karen Scott
Linda Ross
Elizabeth Miller (resigned 5 September 2009)
Jane Reddick (resigned 5 September 2009)
Gillian Agnew (appointed 5 September 2009)
Jennifer Major (appointed 5 September 2009)

## **Company Secretary**

M Caroline Goodfellow, National Director

Bankers	Solicitors	Insurance	Independent examiner
HBOS Sauchiehall Street Glasgow G2 3EY	Tods Murray LLP 33 Bothwell Street Glasgow G2 6NL	George Semple & Co (Brokers – working with Royal Sun Alliance) 60 Westbourne Crescent Bearsden Glasgow G61 4HE	Scott-Moncrieff 25 Bothwell Street Glasgow G2 6NL

## **Governing Document**

The Girls' Brigade in Scotland (GBS) is incorporated under the Companies Acts as a company limited by guarantee without share capital and is accordingly governed by a Memorandum and Articles of Association as adopted on incorporation of the company on 12 October 2007.

The Members of GBS have each guaranteed its liabilities up to £1.

GBS is also a registered Scottish Charity registered under Charity Number SC010980 with the Office of the Scottish Charities Regulator.

## Structure, Governance and Management

The directors are both charity trustees and company directors. The directors include those designated as office bearers and all are elected by the Members of GBS in accordance with provisions set out in the Articles of Association. This requires nominations to be made in writing and in the event of there being more than one nomination for the relevant post regulations made by GBS provide for the election of directors to be conducted by a postal ballot of companies. Directors who hold the role of National President, Vice President and Treasurer are eligible for nomination for a maximum of two three year terms. The National Chaplain is elected for a term of three years and is not eligible for a further term. All other directors are elected for a three year term and are not eligible for re-election to the Executive for a further two year period unless they are elected as office bearers. In order to secure a regular rotation of directors, in the first elections two directors were appointed only for a one year term and a further two directors were appointed only for a two year term. In accordance with these arrangements Elizabeth Bogle and Anne Goodlet, having been elected for a one year term, retired on 18 September 2008 when Karen Scott and Linda Ross were elected as directors for a three year term. On 5 September 2009, Elizabeth Miller and Jane Reddick, having been elected for a two year term, retired at the Annual General Meeting held on that date when Gillian Agnew and Jennifer Major were elected as directors for a three year term. At the Annual General Meeting to be held on 18 September 2010 Sandra Hoey and Susan Simpson who were elected for a three year term will retire from office. Thereafter all directors will be elected for a period of three years.

The National Director acts as Company Secretary to the company and is not a director of the company. The National Director is therefore a non-voting attendee at meetings of the Executive.

Additional directors, whether members of GBS or otherwise, up to a maximum of three, may be co-opted for a maximum of two years on an annual basis by the Executive. At present there are no co-opted members of the Executive.

# **Directors' Induction and Training**

Directors are familiar with the work of the charity and will generally have held positions of responsibility within companies or divisions prior to being elected to the Executive Committee.

GBS is aware of its responsibility to provide training to directors on the role which they are undertaking in the governance of the charity. Limited training and written information on roles and responsibilities has been provided to date, but the Executive intends to introduce full governance training on a rolling basis and a Trustees' Handbook is currently being prepared.

# The Executive's Responsibilities

The Executive Committee is charged with the management and supervision of the affairs of GBS. It has prepared and adopted a strategic and operational plan which was agreed in January 2009 to form the basis of the ongoing development of GBS. This document is regularly reviewed and updated. The Executive has met at least five times per annum, receiving reports from the various groups which have been established to deliver aspects of the activities of GBS and to oversee and develop policies and action in the areas of mission, property, training, camping and GBS responsibilities and functions as an operating authority for the Duke of Edinburgh Award. The Executive's responsibilities include:

- Promoting the best interests of GBS;
- The administration of the organisation and of all its assets in the interest of its current and future beneficiaries;
- · Bringing independent judgment to bear on issues of strategy, resources and performance; and
- Encouraging the delivery of programmes to members of GBS to the highest possible standards.

#### **National Director**

The National Director is the senior member of staff of GBS and Chief Executive and Company Secretary of The Girls' Brigade in Scotland as a charitable company. The National Director is responsible for the day to day management of the affairs of GBS and for implementing the policies agreed by the Executive.

## **Objectives and Activities**

The principal objective of GBS continues to be to help girls to become followers of the Lord Jesus Christ and through self control, reverence and a sense of responsibility to find a true enrichment of life.

### **Achievements and Performance**

GBS aims to fulfil its objectives by offering a programme of informal education to its members, delivered through companies each of which is connected with a church or mission of an approved Christian denomination. The programme focuses on the needs of the individual and the personal development of every girl in membership. The programme places a high value on the development of service to church and Community. Whilst being firmly based in the Christian faith, the membership of GBS is open to those of all faiths and none.

GBS provides a varied training programme to develop and nurture the skills of its voluntary leaders in assisting young people achieve the GBS objectives and during the period under review this has included training on the new Explorer Programme Book which was published during the period.

The strategic and operational plan underpins much of the work which has been carried out during the year and continues to be reviewed and developed. A fuller report on activities is contained in the Annual Report to members, copies of which can be obtained from the National Director.

Recruitment and marketing remains a key priority for the Executive and further work is being done to prepare a new campaign for the 2010-11 session and to offer other new initiatives at local and divisional level. Nearly 2,000 adult leaders, 25% of whom are aged between 18 and 25, representing an estimated 250,000 hours of service are involved in giving encouragement and support to the development of girls throughout Scotland.

### **Directors' Responsibilities**

Company and charity law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 8 of the Charities Accounts (Scotland) Regulations 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Results

The net operating surplus for the year was £30,957 (2009 - £39,410 for an 18 month period). Overall, the accounts show a surplus of £61,833 (2009 - £182,870 for an 18 month period) for the year. On advice from our Investment Managers we eliminated our investment exposure, crystallising a loss of £158 (2009 - £27,956 for an 18 month period) which reduced the overall surplus.

There are consistently high levels of surplus in the accounts as the charity is still working on the GBS National Appeal, which is to raise money for our new residential centre at Guay in Perthshire. If all spends go to plan the bulk of the surplus should be spent in the next six to nine months, assuming all plans come to fruition.

# **Investment Policy and Performance**

The Executive has appointed Tilney to manage its investment fund. The present investment policy is to maximise the long term return of the investment fund subject to the risks normally associated with a balanced approach to portfolio management. Within that a conservative risk strategy is adopted. Ethical investments are made where appropriate opportunities arise. Regular reports are provided to the Executive by the Fund Manager detailing the progress and performance of the fund.

#### **Resources Level**

The Executive intends to conduct the financial affairs in such a way as to ensure, whenever possible, that uncommitted uninvested funds should be not less than three and ideally equal to at least six months expenditure on a nominal basis, in order to enable the organisation to continue if there were to be a significant drop in income. At 31 March 2010 unrestricted reserves amounting to £404,289 (2009 - £360,682) were available to use in future accounting periods.

#### **National Appeal**

The National Appeal begun by the unincorporated association has continued throughout the year under review. The GBS family has embraced this Appeal with enthusiasm and significant sums have been raised as a direct result of their efforts. To encourage and further develop the Appeal a number of new initiatives were launched in September 2009 with a good overall result achieved for the year. Plans were approved formally by Perth & Kinross Council for a new national centre at Guay during 2009 but there is still a long way to go in terms of securing funding for the whole project. This work is ongoing.

### **Grant Making**

GBS does not offer grants. Income is used for the benefit of the members and in the furtherance of the aims and objectives of GBS.

# **Related Parties**

The accounts disclose the operations of The Girls' Brigade in Scotland as a limited company and registered charity. They do not consolidate the activities and assets of independently constituted local GB companies or divisions.

## Risk Analysis

The Executive has undertaken a risk analysis in order to identify the major risks to which GBS may be exposed. These risks have been reviewed and steps taken to mitigate the risks identified.

## Plans for future periods

Plans include an upgrade of our Tayview property with a view to increasing use and revenue, which will support the wider work at our Guay site. It is our intention that the first phases of the new residential centre will be completed during the period while fundraising continues.

Marketing and recruitment, as noted previously, remains a high priority along with plans to launch the new GBS website, which we hope will include the introduction of full on-line shopping during the year.

# **Small Company Exemptions**

The above report has been prepared in accordance with the special provisions relating to small companies within part 15 of the Companies Act 2006 relating to small companies.

This report was approved by the board on 15th September 2010 and signed on its behalf by:

M Caroline Goodfellow National Director 11A Woodside Crescent Charing Cross Glasgow G3 7UL

Date: 1st September 2010

# Independent Examiner's Report to the Directors

I report on the accounts of the charity for the year ended 31 March 2010, which are set out on page 7 - 9 and the related notes.

This report is made solely to the charity's directors, as a body, in accordance with section 44 (1) (c) of the Charities and Trustee Investment (Scotland) Act 2005. My examination has been undertaken so that I might state to the charity's directors those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's directors as a body, for my examination, for this report, or for the opinions I have formed.

## Respective responsibilities of directors and examiner

The charity's directors are responsible for the preparation of the accounts in accordance with the terms of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (the Regulations). The charity directors consider that the audit requirement of the Companies act 2006 and Regulation 10(1) of the Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

## Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the directors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

## Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the directors have not met the requirements to ensure that accounts are prepared which agree with the accounting records and the requirements of Regulation 8 of the 2006 Accounts Regulations, or
- 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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Gillian Donald Chartered Accountant Scott-Moncrieff Chartered Accountants 25 Bothwell Street Glasgow G2 6NL

Date: / Septembel 2010

# Combined Statement of Financial Activities and Income and Expenditure Account Year ended 31 March 2010

real chaca of maion 2010		Unrestricted	Restricted	Year ended 31 March 2010 Total	Period ended 31 March 2009 Total
		Funds	Funds	Funds	Funds
Incoming resources	Note	£	£	£	£
Incoming resources from generated funds					
- Voluntary income	2	50,865	66,587	117,452	152,382
<ul> <li>Activities for generating funds</li> </ul>	3	81,099	6,226	87,325	120,217
- Investment income	4	6,217	622	6,839	16,618
Incoming resources from charitable					
activities	5	177,308	2,718	180,026	255,081 ———
Total incoming resources		315,489	76,153	391,642	544,298
Resources expended					
Costs of generating funds					
<ul> <li>Costs of generating voluntary</li> </ul>					
income	6	-	12,366	12,366	10,450
<ul> <li>Fundraising trading: supplies</li> </ul>	7	64,544	-	64,544	105,854
<ul> <li>Other costs of generating funds</li> </ul>	8	-	13,728	13,728	20,404
Charitable activities	9	216,700	34,936	251,636	352,015
Governance costs	10	18,411		18,411	16,165
Total resources expended		299,655	61,030	360,685	504,888
Net incoming resources before		45.004	45.400	00.057	00.110
holding gains and losses		15,834	15,123	30,957	39,410
Holding gains/losses - gains/(losses) on investment assets					
	14	27,773	3,103	30,876	(19,969)
Exceptional items - Gain on disposal of gifted property		-	_	_	163,429
					400.070
Net movement in funds		43,607	18,226	61,833	182,870
Total funds brought forward		360,682	230,481	591,163	-
Transfer from The Girls' Brigade in Scotland (unincorporated)		-	_	-	408,293
				050.000	504.400
Total funds carried forward		404,289	248,707	652,996	591,163 ———

# Balance Sheet As at 31 March 2010

		31 March 2010	31 March 2009
Fixed assets	Note	£	£
Tangible fixed assets Investments	13 14	24,573 162,966	25,429 132,830 ———
Current assets		187,539	158,259
Stock Debtors Cash at bank and in hand	15 16	47,534 59,286 548,545 ————————	41,782 35,758 507,566 585,106
Creditors: amounts falling due within one year	17	189,908	152,202
Net current assets		465,457	432,904
Net assets		652,996	591,163
Funds			
Unrestricted Restricted	19	404,289	360,682
Somerville Award Display Funds International Events Fixed Asset Replacement Fund Middleton Award Dr C Hay Murray's Legacy Mission Possible National Appeal Fund Youthlink Scotland Fund Cos in Abeyance	20 20 20 20 20 20 20 20 20 20	5,224 1,147 36,186 42,554 7,896 (1,177) 3,972 133,429 16,985 2,491	5,126 1,147 35,099 42,554 7,896 1,513 3,428 102,287 31,431
Total Funds		652,996	591,163

Balance sheet (cont'd) As at 31 March 2010

These financial statements have been prepared in accordance with the special provisions relating to small companies within part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

For the financial year ended 31 March 2010 the company was entitled to exemption from audit under section 477 of the Companies Act 2006. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

The financial statements were authorised for issue by the board of directors on September 2010 and signed on its behalf by:

Anne J Hosie, MBE

**National President** 

Registered number: SC332331

# 1. Accounting policies

The principal accounting policies adopted are as follows:

# (a) Basis of accounting

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Statement of Recommended Practice – Accounting by Charities (revised 2005) and the Charities Accounts (Scotland) Regulations 2006.

## (b) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, specific funding and donations and is included in full in the statement of financial activities when receivable unless this relates specifically to another accounting period.
- Incoming resources from activities for generating funds are accounted for when earned.
   This income includes income from trade of uniforms and other supplies and rental income from properties.
- Investment income is included when receivable.
- Incoming resources from charitable activities are accounted for when earned and include income generated from the companies' fees and training income.

# (c) Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred and is reported as part of the expenditure to which it relates:

- Costs of generating voluntary income comprise the costs associated with the trade of uniforms and other supplies.
- Charitable activities expenditure comprises those costs incurred by the charity in the delivery of the activities carried out which meet the objectives of the charity.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.

# (d) Tangible fixed assets

It is the policy of The Girls' Brigade in Scotland to maintain the property to a high standard and the cost of maintenance is charged to revenue in the year in which it is incurred. In the view of the Executive, the property is recorded at residual value and therefore no provision for depreciation has been made.

In future capital expenditure in excess of £1,000 will be capitalised and depreciated.

Depreciation is provided on all other tangible fixed assets at rates required to write off the assets over their estimated useful lives and is calculated on the cost of the assets.

# THE GIRLS' BRIGADE IN SCOTLAND Notes to the Accounts Year ended 31 March 2010

# (d) Tangible fixed assets (cont'd)

The following principal rates are used:

Furnishings :

25% reducing balance

Motor vehicles : Computer equipment :

25% straight line33% straight line

## (e) Listed investments

Listed investments are stated at market value at the period end. Gains and losses on disposal and revaluation of investments are charged or credited to the statement of financial activities.

# (f) Operating leases

Lease payments under operating leases, where substantially all the risk and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

## (g) Stocks

Stocks are stated at the lower of cost (on a first in first out basis) or net realisable value.

## (h) Pension scheme

The Girls' Brigade in Scotland operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Girls' Brigade in Scotland in an independently administered fund. The pension cost charge represents contributions payable by The Girls' Brigade in Scotland.

## (i) Funds

The charity receives some restricted income funds to account for the situation where a donor requires that a donation must be spent on a particular purpose or where funds have been raised for a specific purpose.

# (j) Deferred income

Deferred income comprises grant and fee income which relates specifically to future accounting periods.

2.	Voluntary Income	Unrestricted Funds £	Restricted Funds £	Total Year ended 31 March 2010 £	Total Period ended 31 March 2009 £	
	Donations	4,865	-	4,865	5,784	
	National Appeal	-	64,096	64,096	51,040	
	Scottish Government HQ Grant	46,000	-	46,000	65,167	
	Other grants	· -	-	· •	30,391	
	Other income	-	2,491	2,491	<u>.</u>	
		50,865	66,587	117,452	152,382	
		<del></del>		<del></del>	-	

# Notes to the Accounts Year ended 31 March 2010

3.	Activities for generating funds	Unrestricted Funds £	Restricted Funds £	Total Year ended 31 March 2010 £	Total Period ended 31 March 2009 £
	Supplies income Rental income	81,099 -	6,226	81,099 6,226	112,363 7,854
		81,099	6,226	87,325	120,217
4.	Investment income				
	Dividends and interest on listed investments Interest on cash deposits	6,030 187 	621 1 622	6,651 188 ——————	10,116 6,502 ————————————————————————————————————
5.	Incoming resources from charitable activities	<u></u>	<u></u>		
	National fees from companies Training fees	171,272 6,036	2,718	173,990 6,036	245,735 9,346
		177,308	2,718	180,026	255,081
6.	Costs of generating voluntary income				
	Costs of National Appeal	-	12,366	12,366	10,450
				Year ended 31 March 2010	Period ended 31 March 2009
7.	Surplus on activities for genera	ting funds (sup	plies)	£	£
	Sales Cost of sales			81,099 38,912	112,363 74,579
				42,187	37,784
	Accommodation charge Salaries Stationery and other expenses			5,135 19,248 1,249	6,474 23,688 1,113
				25,632	31,275
	Surplus for period			16,555	6,509

8.	Other costs of generating funds	Unrestricted Funds £	Restricted Funds £	Total Year ended 31 March 2010 £	Total Period ended 31 March 2009 £
	Salaries, pension and NIC	_	3,524	3,524	4,880
	Service charges	-	4,670	4,670	5,369
	Depreciation	-	227	227	498
	Insurance	-	3,218	3,218	4,559
	Postage and general expenses Telephone	-	499 343	499 343	624 440
	Upkeep and repairs	-	1,247	1,247	4,034
	opkoop and ropane		<del></del>	<u> </u>	<del></del>
			13,728	13,728	20,404
9.	Charitable activities				
	Salaries, pension and NIC	101,487	_	101,487	155,175
	European & International GB fees	5,323	-	5,323	7,636
	Cost of activities	2,780	(98)	2,682	(1,389)
	Expenditure re grants	29,227	14,446	43,673	43,038
	Training activities	5,545	-	5,545	5,247
	Service charges	15,406 629	-	15,406 629	19,422 3,094
	Depreciation Insurance	25,518	-	25,518	35,194
	Postage and general expenses Stationery, printing, publicity and	8,773	-	8,773	6,091
	publication	8,736	-	8,736	15,039
	Equipment lease	1,602	-	1,602	924
	Telephone	2,057	-	2,057	2,835
	Travelling expenses	3,465	-	3,465	8,971 6,706
	Upkeep and repairs Recognised loss on disposal	5,994 158	-	5,994 158	6,706 27,956
	Expenditure of National Appeal	130	_		
	funds		20,588	20,588 	16,076 ———
		216,700	34,936	251,636	352,015
10.	Governance costs				
	Annual report	2,250	_	2,250	2,455
	Annual meeting	19	-	19	157
	Accountancy	3,684	-	3,684	
	Audit	0.007	-	0.007	5,718
	Other professional services Investment management fees	9,287 644	-	9,287 644	7,148
	Staff training	<del>044</del> -	-	<del>044</del> -	108
	Meeting & travel costs of directors	2,527		2,527	579
		18,411	<u>-</u>	18,411	16,165
				<del></del>	

Expenses reimbursed to directors in the period amounted to £1,843 (2009 - £1,765).

11.	Staff costs	Year ended 31 March 2010 £	Period ended 31 March 2009 £
	otali costs	~	_
	Staff costs		
	Wages and salaries Social security costs Pension costs	112,611 9,275 2,373	169,994 12,741 1,008
		124,259	183,743
		31 March 2010 Number	31 March 2009 Number
	The average number of employees, analysed by function was:		
	National officials (full-time) Administration staff (part and full-time)	2 4	1 6
	Supplies staff (part and full-time) Warden	2 1	2
		9	9

None of the directors received remuneration from the company in respect of their services as directors (2009 – none).

No employee received remuneration in excess of £60,000 in the period (2009 - none).

# 12. Taxation

The company is accepted as a charitable body under the terms of section 505 of the Income and Corporation Taxes Act 1988 and therefore no provision for corporation tax is required.

13.	Tangible fixed assets	Freehold Land and Buildings £	Furnishings and Equipment £	Motor Vehicles £	Total £
	Cost: At 1 April 2009 and 31 March 2010	22,005	6,534	482	29,021
	Accumulated depreciation: At 1 April 2009 Charge for period	- -	3,110 856	482	3,592 856
	At 31 March 2009		3,966	482	4,448
	Net book values: At 31 March 2010	22,005	2,568	-	24,573
	At 31 March 2009	22,005	3,424	<u> </u>	25,429

4.4		31 March 2010	31 March 2009
14.	Fixed asset investments	£	£
	Market value at 1 April 2009 Transfer from the Girls' Brigade in Scotland (unincorporated) Add: additions at cost	132,830 -	180,055 62,063
	Less: disposals (proceeds and loss on disposal) Add: increase/(decrease) in cash in period Add: net gain/(loss) on revaluation at 31 March 2010	(14,023) 13,283 30,876	(83,427) (5,892) (19,969)
	Market value at 31 March 2010	162,966	132,830
	Historical cost at 31 March 2010	139,476	135,470
	All the above investments are listed on a UK stock exchange		
15.	Major investments at market value:- Treasury stocks Royal Dutch Shell Johnson Matthey Murray Income Trust Temple Bar Inv Tr British Assets Trust Unilever PLC Glaxosmithkline Morrison (W) Supermarkets Vodafone Group Scottish & Southern Energy New City High  Stock Stock of finished goods	19,918 12,709 12,222 10,191 10,101 15,103 12,578 10,124 9,686 10,184 8,808 9,733	34,117 10,717 7,371 7,128 10,643 8,567 8,700 8,432 8,224 8,872
16.	Debtors		
	Trade debtors Income tax recoverable Other debtors VAT	13,087 2,400 39,556 4,243 ————————————————————————————————————	374 1,500 32,722 1,162 ————————————————————————————————————
17.	Creditors: amounts falling due within one year		
	Deferred income (see note 18) Trade creditors Tax and social security Other creditors	125,100 9,994 6,001 48,813 189,908	126,571 6,168 4,972 14,491 152,202
		109,900	102,202

18.	Deferred income	31 March 2010 £	31 March 2009 £
	Grants in advance Fees in advance	125,100	2,000 124,571 126,571
	Fees in advance At 1 April 2009 Transfer from The Girls' Brigade in Scotland (unincorporated) Deferred in period Released in period Balance at 31 March 2010	124,571 125,100 (124,571) 125,100	25,889 124,571 (25,889) 124,571
19.	Unrestricted funds		
	At 1 April 2009 Transfer from The Girls' Brigade in Scotland (unincorporated) Movement for period	360,682 - 43,607	202,578 158,104
	At 31 March 2010	404,289	360,682

THE GIRLS' BRIGADE IN SCOTLAND

Notes to the Accounts Year ended 31 March 2010

Total	сH	230,481	306,634 (61,030)	245,604	3,103	248,707		680 12,854 235,173	248,707
Companies in Abevance	, cu	2,491	2,491	2,491	'	2,491		2,491	2,491
Youthlink Scotland Fund	ωł	31,431	31,431 (14,446)	16,985	1	16,985		16,985	16,985
National Appeal Fund	ы	102,287 64,096	166,383 (32,954)	133,429	•	133,429		133,429	133,429
Mission Possible Fund	ы	3,428	3,972	3,972		3,972		3,972	3,972
Dr C Hay Murray's Legacy	બ	1,513 7,935	9,448 (13,728)	(4,280)	3,103	(1,177)		680 9,733 (11,590)	(1,177)
Middleton Award	ш	7,896	7,896	7,896	,	7,896		7,896	7,896
FARR	대	42,554	42,554	42,554	1	42,554		42,554	42,554
Inter- national Events	ωł	35,099 1,087	36,186	36,186	'	36,186		36,186	36,186
Display Fund	બ	1,147	1,147	1,147	1	1,147		1,147	1,147
Somerville Award	cul	5,126	5,126	5,224	'	5,224		3,121	5,224
	Restricted Funds	Balance at 1 April 2009 Incoming resources	Outgoing resources		Investment gains	Balance at 31 March 2010	Represented by:	Tangible fixed assets Investments Net current assets	Balance at 31 March 2010
	20.								

## 20. Restricted Funds (cont'd)

#### Somerville Award

This fund, which is based on a gift from the Somerville family, is to cover the costs of making an award to a member or group of members of The Girls' Brigade in Scotland. The award will emphasise, in particular, service to the community.

### **Display Fund**

This fund, being the surplus from the last National Display account and from the Celebration Praise event is for costs of a future National Display or similar event.

# **Provision for International Events**

This fund is a provision for the additional costs of the participation by The Girls' Brigade in Scotland in International Girls' Brigade events.

### **Fixed Asset Replacement Provision**

This is a provision for capital expenditure on future fixed asset replacement.

#### Middleton Award

This fund, gifted in memory of Rev. Clyne Middleton and his parents, Rev Stanley and Mrs Ria Middleton, is to be used for making an award to a member or members for training and development.

### Dr C Hay Murray's Legacy

This fund is used for the running of the National Residential Camp Training and Holiday establishment at Guay, Ballinluig, Perthshire.

## Mission Possible Fund

This fund has been created to provide assistance for Girls' Brigade members to participate in development activities.

## **National Appeal Fund**

This fund is used for activities related to the ongoing national appeal.

### Companies in Abeyance

Where a Girls' Brigade company goes in to abeyance, the funds of that company are transferred to The Girls' Brigade in Scotland according to the constitution. These funds are to be ring-fenced for a period of five years. If, after a five year period, there was no sign of the funds being utilised by the Church to restart a Company the restriction would be removed and the funds applied where required.

## Youthlink Scotland

Funds were received to fund a one day Leadership Conference to be held in October 2009 and to facilitate pre and post event surveys with the membership with a view to identifying future training needs. Funding provision is also included in this Grant for the provision of external trainers.

Funds were also received to assist in the running of the Commissioners' Forum throughout the period.

### 21. Connected charities

Details of connected and affiliated charities are set out in the Annual Report 2010.

# 22. Operating lease commitments

The charity has commitments under operating leases expiring as follows:-

	2010		2009	
	Land & Buildings £	Other Leases £	Land & Buildings £	Other Leases £
2 – 5 years	-	1,602	_	924
After 5 years	12,000		12,000	

### 23. Pensions

# **Defined contribution scheme**

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost and charge represents contributions payable by the company to the fund and amounted to £2,373 (2009 - £1,008).