In a pordance with Section 87 of the Companies Act 2006.

# AD01

### Change of registered office address



You can use the WebFiling service to file this form online. Please go to www.companieshouse.gov.uk

What this form is for You may use this form to change a company's registered office address.

X What this form is NOT for You cannot use this form to cl the registered office address of Limited Liability Partnership ( do this, please use form LL AD



SCT 05/12/2011 **COMPANIES HOUSE** 

	→ Filling in this form Please complete in typescript or in bold black capitals.  All fields are mandatory unless specified or indicated by *
ect until the Registrar by at its previous of registered office is	● Change of registered office For England and Wales companies, the address provided can either be in England or Wales.  For Welsh companies, the address provided must be in Wales.  For companies registered in Scotland or Northern Ireland, the address provided must be in Scotland or Northern Ireland respectively.
	Societas Europaea If the form is being filed on behalf
	of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the perso signing has membership.  • Person authorised Under either section 270 or 274 of the Companies Act 2006.
This form may be signed by: Director So, Secretary, Person Authorised Co, Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.	

#### AD01

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## **Presenter information** You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record. Contact name Company name Address Post town County/Region Postcode Country DX Telephone Checklist We may return forms completed incorrectly or with information missing. Please make sure you have remembered the fellowing:

The company name and number match the information held on the public Register.

You have provided the new registered office

Wales, Scotland, Northern Ireland.

The registered office is in the location where the

company was registered e.g. England and Wales,

address in section 2.

You have signed the form.

Important information

Please note that all information on this form will appear on the public record.

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

For companies registered in Scotland:
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland: The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG. DX 481 N.R. Belfast 1.

### Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk