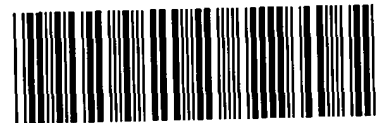


**REGISTERED COMPANY NUMBER: SC311599 (Scotland)**  
**REGISTERED CHARITY NUMBER: SC037825**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR  
ENDED 31 MARCH 2014  
FOR  
SECOND CHANCE PROJECT SCOTLAND**

**TUESDAY**



\*S3KW37MV\*

SCT

18/11/2014

#22

COMPANIES HOUSE

Henderson Loggie  
Chartered Accountants  
Gordon Chambers  
90 Mitchell Street  
Glasgow  
G1 3NQ

**SECOND CHANCE PROJECT SCOTLAND**

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FOR THE YEAR ENDED 31 MARCH 2014**

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## **SECOND CHANCE PROJECT SCOTLAND**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2014**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2014. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

SC311599 (Scotland)

##### **Registered Charity number**

SC037825

##### **Registered office**

6th Floor, Gordon Chambers  
90 Mitchell Street  
Glasgow  
G1 3NQ

##### **Trustees**

Dr J McGuinness  
A Rae  
M McArthur

Director  
Director  
Director

##### **Independent examiner**

Henderson Loggie  
Chartered Accountants  
Gordon Chambers  
90 Mitchell Street  
Glasgow  
G1 3NQ

##### **Bankers**

National Westminster Bank plc  
14 Blythswood Square  
Glasgow  
G2 4AQ

##### **Solicitors**

Biggart Baillie LLP  
Dalmore House  
310 St Vincent Street  
Glasgow  
G2 5QR

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, its Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

##### **Recruitment and appointment of new trustees**

The procedures for recruitment and appointment of trustees are as set out in the Articles of Association.

Any member who wishes to be considered for election as a trustee at an annual general meeting must lodge with the charity a written notice confirming that he/she is willing to be appointed; the notice must be signed by him/her and lodged with the charity at least seven days before the date of the annual general meeting.

At an annual general meeting the members present may at any time appoint any member who has given notice of his/her willingness to accept an appointment as trustee.

The trustees may at any time appoint any member to be a trustee, either to fill a vacancy or as an additional trustee.

## **SECOND CHANCE PROJECT SCOTLAND**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2014**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Related parties**

Mr Alexander Rae, who is a trustee, has made a loan to the charity. The balance due to him at 31 March 2014 is £2,000 ( 2013 : £2,000 ). The loan is interest free, repayable on demand and has no fixed terms of repayment.

##### **Risk management**

The trustees have reviewed the risks to which the charity is exposed and consider that appropriate controls are in place to provide reasonable assurance against fraud and error.

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The charity was set up in Glasgow to support service users affected by drug and alcohol dependency by providing them with a range of treatment options delivered through structured day treatment that integrates a 12-Step approach with clinical and psycho-social interventions within a care package based on individual need.

One of the charity's main services is the Community Abstinence based day programme for rehabilitation of Alcoholics & Drug Users, which offers an otherwise unavailable abstinence only programme. It is a 3 phase, 12 month programme based on the 12 steps Minnesota Model of Recovery - low threshold detox, comprehensive need assessments, individualised care-planning, group counselling, one to one therapy, lectures, holistic therapies and living skills training.

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

The charity currently delivers a structured day care programme based in Possil, Glasgow which operates five days per week catering for 24 clients per week. The charity employs a full time Project Manager, 3 Project Workers, a part-time Marketing and Fundraising Manager and a part-time Administrator. The general management and accounting of the operation is controlled by a self employed consultant who has had extensive experience in finance and management. He reports directly to the Trustees. Additional programme and administration staff are involved on a voluntary adhoc basis. Services are delivered from a section of a business centre in Possil and have been secured on a short-term tenancy agreement.

Core services delivered by the charity include:

- Pre-contemplative support
- Individualised care planning
- Offending behaviour groups
- Alcohol interventions
- Crack cocaine/stimulant interventions
- Aftercare group work
- Gender specific support
- Diversity awareness
- Alternative therapies
- Community mentoring
- Life Skills
- Parents & Carer support
- Training and diversionary activities

One major achievement of the year for the Second Chance Project Scotland is that Keira MacDougall, our Marketing and Fundraising Manager, was awarded an MBE by Her Majesty the Queen for her services to charity and voluntary services - everyone involved with the Project is absolutely delighted.

## **SECOND CHANCE PROJECT SCOTLAND**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2014**

#### **FINANCIAL REVIEW**

##### **Reserves policy**

The reserves of the charity are as follows:

Unrestricted funds: these consist of funds which are available to the charity to use in furtherance of achieving its objectives.

The unrestricted fund balance of £11,194 represents the free reserves of the charity arising from past operating results. The trustees would like to apply 'best practice' and build up the free reserves to a level which would cover at least three months operating activity, although they recognise that this has not yet proved possible.

Restricted funds: These funds may only be allocated as specified by the provider. These consist of funds received from Glasgow City Council, Awards for All, Glasgow Addiction Services/Turning Point Scotland, the Big Lottery Fund, Foundation Scotland, the Glasgow Community and Safety Services, the Henry Smith Trust, the Incorporation of Bakers of Glasgow, the National Health Service to fund a trainee support worker placement and Glasgow City Council, Glasgow Community and Safety and the National Health Service for the North West Recovery Communities Project.

##### **Principal funding sources**

The results for the year are set out in the Statement of Financial Activities on pages 6 and 7. In 2013/2014 the funding has come from:

- Big Lottery Fund for the Young Persons Initiative - £74,209.
- Henry Smith Trust to fund a Female Counsellor - £30,000.
- Glasgow Addiction Services through our partnership with Turning Point Scotland - £47,523.
- Glasgow City Council for the North West Recovery Communities Project - £2,399,
- National Health Service for the North West Recovery Communities Project - £5,000.
- Glasgow Community and Safety for the North West Recovery Communities Project - £6,669.
- National Health Service for trainee support worker placement - £10,573.
- Glasgow Community and Safety Services to fund Grand Week - £1,000.
- Fundraising Events throughout the year.
- Donations and Gifts from friends and family of the Project.

## **SECOND CHANCE PROJECT SCOTLAND**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2014**

#### **FUTURE DEVELOPMENTS**

The Glasgow Abstinence Partnership is continuing to thrive and the relationship is strengthening. In August 2012 we were set parameters by The National Health Service - to date we are well ahead of expectations with very positive plans being discussed regarding potential growth following completion of the current contracts.

The North West Recovery Community has further progressed their association with the Second Chance Project Scotland and our understanding is that increased funding is being directed towards the charity in the second quarter of 2014.

In May of 2014, we are on target to graduate our 250th service user which is a great achievement for all involved and something of which we are very proud. A graduate of the Second Chance Project Scotland will have spent a minimum of 90 days on the program and will be totally clean of all mood altering substances for that period - the majority then join our aftercare service and receive on-going help in moving forward with their lives and making a positive contribution to society.

All of our current funders are very happy with the service that we are providing on their behalf and we look forward to continuing the relationships in the future.

Our staff and volunteers continue to do an excellent job, they are absolutely committed to the success of the Second Chance Project and indeed the individual service users. We hope to expand the team in the coming year but that is very much funding dependant.

In the coming year we will be looking at alternative premises for the Second Chance Project - this would be in a more accessible location and allow for growth in the future.

There is no doubt the next few years will raise some major challenges but we are confident we will overcome these as we have with so many in the past.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 14 November 2014 and signed on its behalf by:



.....  
A Rae - Trustee

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SECOND CHANCE PROJECT SCOTLAND**

I report on the accounts for the year ended 31 March 2014 set out on pages six to seventeen.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

### **Basis of the independent examiner's report**

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations (as amended); and
  - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations (as amended)

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Douglas Woodhouse  
BA, FCCA  
Henderson Loggie  
Chartered Accountants  
Gordon Chambers  
90 Mitchell Street  
Glasgow  
G1 3NQ

Date: 14 November 2014

## SECOND CHANCE PROJECT SCOTLAND

### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2014

	Notes	Unrestricted fund £	Restricted funds £	2014 Total funds £	2013 Total funds £
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income		2,565	-	2,565	12,146
Activities for generating funds	2	9,594	-	9,594	7,559
<b>Incoming resources from charitable activities</b>					
Grant received from Foundation Scotland		-	-	-	10,000
Grant received from the Henry Smith Trust		-	30,000	30,000	29,400
Grant received from the Big Lottery Fund		-	74,209	74,209	69,841
Grant received from the Glasgow Addiction Services for the Glasgow Abstinence Project		-	47,523	47,523	47,524
Funds received for the North West Recovery Communities Project		-	14,068	14,068	11,077
Grant received from Glasgow Community and Safety		-	-	-	250
Grant received from Foundation Scotland for repairs		-	-	-	1,948
Commission received		2,464	-	2,464	696
Funds received from the National Health Service for trainee support worker placement		-	10,573	10,573	-
Grant received from Glasgow Community and Safety Services for Grand Week		-	1,000	1,000	-
<b>Total incoming resources</b>		<b>14,623</b>	<b>177,373</b>	<b>191,996</b>	<b>190,441</b>
<b>RESOURCES EXPENDED</b>					
<b>Charitable activities</b>					
Costs incurred on charitable activities		15,956	-	15,956	21,544
Costs incurred on GCC Project		-	1,384	1,384	1,995
Costs incurred on Henry Smith Project		-	32,655	32,655	29,806
Costs incurred on Big Lottery Project		-	77,454	77,454	70,675
Costs incurred on Foundation Scotland Project		-	4,050	4,050	10,675
Costs incurred on Awards for All Project		-	110	110	130
Costs incurred on The Moffat Charitable Project		-	-	-	300
Costs incurred on the North West Recovery Communities Project		-	14,068	14,068	11,077
Costs incurred on Turning Point Scotland Slippage		-	334	334	333
Costs incurred on the Glasgow Addiction Services Glasgow Abstinence Project		-	47,273	47,273	47,423
Costs incurred on Glasgow Community and Safety Project		-	-	-	115
Costs incurred on Scottish Community Foundation repairs project		-	-	-	1,970
Costs incurred on National Health Service project for trainee support worker		-	9,413	9,413	-
Costs incurred on Glasgow Community and Safety Grand Week Project		-	1,000	1,000	-
<b>Governance costs</b>		<b>78</b>	<b>1,530</b>	<b>1,608</b>	<b>1,140</b>
<b>Total resources expended</b>		<b>16,034</b>	<b>189,271</b>	<b>205,305</b>	<b>197,183</b>

The notes form part of these financial statements



**SECOND CHANCE PROJECT SCOTLAND**

**STATEMENT OF FINANCIAL ACTIVITIES - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2014**

	Notes	Unrestricted fund £	Restricted funds £	2014 Total funds £	2013 Total funds £
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		(1,411)	(11,898)	(13,309)	(6,742)
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		12,605	62,796	75,401	82,143
		<hr/>	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>11,194</u>	<u>50,898</u>	<u>62,092</u>	<u>75,401</u>

The notes form part of these financial statements

# **SECOND CHANCE PROJECT SCOTLAND**

## **BALANCE SHEET AT 31 MARCH 2014**

	Notes	2014 £	2013 £
<b>FIXED ASSETS</b>			
Tangible assets	6	17,943	22,964
<b>CURRENT ASSETS</b>			
Debtors	7	15,518	16,082
Cash at bank and in hand		<u>36,250</u>	<u>46,778</u>
		51,768	62,860
<b>CREDITORS</b>			
Amounts falling due within one year	8	(7,619)	(10,423)
<b>NET CURRENT ASSETS</b>		<u>44,149</u>	<u>52,437</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		62,092	75,401
<b>NET ASSETS</b>		<u>62,092</u>	<u>75,401</u>
<b>FUNDS</b>	10		
Unrestricted funds		11,194	12,605
Restricted funds		<u>50,898</u>	<u>62,796</u>
<b>TOTAL FUNDS</b>		<u>62,092</u>	<u>75,401</u>

The notes form part of these financial statements

## SECOND CHANCE PROJECT SCOTLAND

### BALANCE SHEET - CONTINUED AT 31 MARCH 2014

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2014.


The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2014 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 14 November 2014 and were signed on its behalf by:



A Rae -Trustee

## SECOND CHANCE PROJECT SCOTLAND

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2014

#### 1. ACCOUNTING POLICIES

##### Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

##### Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. These include donations, grants and money raised from fundraising activities.

##### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 15% on a reducing balance basis
Motor vehicles	- 25% on reducing balance
Computer equipment	- 33% on a straight line basis

##### Taxation

The charity is exempt from corporation tax on its charitable activities.

##### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### Vat

The charity is not registered for VAT: therefore costs are stated inclusive of irrecoverable VAT.

#### 2. ACTIVITIES FOR GENERATING FUNDS

	2014	2013
	£	£
Fundraising events	<u>9,594</u>	<u>7,559</u>

#### 3. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	2014	2013
	£	£
Depreciation - owned assets	<u>5,021</u>	<u>6,508</u>

## SECOND CHANCE PROJECT SCOTLAND

### NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2014

#### 4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2014 nor for the year ended 31 March 2013.

##### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2014 nor for the year ended 31 March 2013.

#### 5. STAFF COSTS

	2014 £	2013 £
Wages and salaries	118,675	106,480
Social security costs	<u>10,363</u>	<u>9,574</u>
	<u>129,038</u>	<u>116,054</u>

The average monthly number of employees during the year was as follows:

	2014	2013
Full-time	4	4
Part-time	<u>2</u>	<u>1</u>
	<u>6</u>	<u>5</u>

No employees received emoluments in excess of £60,000.

#### 6. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
<b>COST</b>				
At 1 April 2013 and 31 March 2014	<u>21,556</u>	<u>22,980</u>	<u>7,740</u>	<u>52,276</u>
<b>DEPRECIATION</b>				
At 1 April 2013	11,854	10,054	7,404	29,312
Charge for year	<u>1,455</u>	<u>3,232</u>	<u>334</u>	<u>5,021</u>
At 31 March 2014	<u>13,309</u>	<u>13,286</u>	<u>7,738</u>	<u>34,333</u>
<b>NET BOOK VALUE</b>				
At 31 March 2014	<u>8,247</u>	<u>9,694</u>	<u>2</u>	<u>17,943</u>
At 31 March 2013	<u>9,702</u>	<u>12,926</u>	<u>336</u>	<u>22,964</u>

## SECOND CHANCE PROJECT SCOTLAND

### NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2014

#### 7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2014	2013
	£	£
Trade debtors	13,036	13,022
Other debtors	1,107	690
Prepayments and accrued income	<u>1,375</u>	<u>2,370</u>
	<u>15,518</u>	<u>16,082</u>

#### 8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2014	2013
	£	£
Social security and other taxes	3,123	2,530
Other creditors	-	456
Loan from trustee	2,000	2,000
Accrued expenses	<u>2,496</u>	<u>5,437</u>
	<u>7,619</u>	<u>10,423</u>

#### 9. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund	Restricted funds	Total	2014 funds	Total	2013 funds
	£	£		£		£
Fixed assets	344	17,599		17,943		22,964
Current assets	18,469	33,299		51,768		62,860
Current liabilities	<u>(7,619)</u>	<u>-</u>		<u>(7,619)</u>		<u>(10,423)</u>
	<u>11,194</u>	<u>50,898</u>		<u>62,092</u>		<u>75,401</u>

## SECOND CHANCE PROJECT SCOTLAND

### NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2014

#### 10. MOVEMENT IN FUNDS

	At 1/4/13 £	Net movement in funds £	At 31/3/14 £
<b>Unrestricted funds</b>			
General fund	12,605	(1,411)	11,194
<b>Restricted funds</b>			
Grants from Glasgow City Council	8,820	(1,384)	7,436
Grant received from Awards for All	736	(110)	626
Grants received from Foundation Scotland	4,325	(4,050)	275
Grant received from the Glasgow Community and Safety Services	135	-	135
Grant received from the Henry Smith Trust	22,949	(2,935)	20,014
Grant received from the Big Lottery Fund	24,497	(4,245)	20,252
Grant received from The Incorporation of Bakers of Glasgow	1,000	-	1,000
Funds received from Turning Point Scotland for Slippage	334	(334)	-
Funds received from the National Health Service to fund trainee support worker placement	-	1,160	1,160
	62,796	(11,898)	50,898
<b>TOTAL FUNDS</b>	<u>75,401</u>	<u>(13,309)</u>	<u>62,092</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	14,623	(16,034)	(1,411)
<b>Restricted funds</b>			
Grants received from Foundation Scotland	-	(4,050)	(4,050)
Grant received from the Henry Smith Trust	30,000	(32,935)	(2,935)
Grant received from the Big Lottery Fund	74,209	(78,454)	(4,245)
Grant received from Glasgow Addiction Services for the Glasgow Abstinence Project	47,523	(47,523)	-
Funds received for the North West Recovery Communities Project	14,068	(14,068)	-
Funds received from the National Health Service to fund trainee support worker placement	10,573	(9,413)	1,160
Grant received from Glasgow Community and Safety Services for Grand Week	1,000	(1,000)	-
Grants from Glasgow City Council	-	(1,384)	(1,384)
Grant received from Awards for All	-	(110)	(110)
Funds received from Turning Point Scotland for Slippage	-	(334)	(334)
	177,373	(189,271)	(11,898)
<b>TOTAL FUNDS</b>	<u>191,996</u>	<u>(205,305)</u>	<u>(13,309)</u>

## SECOND CHANCE PROJECT SCOTLAND

### NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2014

#### 10. MOVEMENT IN FUNDS - continued

##### Restricted Funds:

##### Grant received from Glasgow City Council to buy equipment and other items of expenditure

	£	£
Balance as at 1 April 2013		8,820
Less: resources expended		
Sundries	100	
Depreciation of fixtures and fittings	<u>1,284</u>	<u>(1,384)</u>
Balance as at 31 March 2014		<u>£7,436</u>

##### Grant received from Awards for All to buy equipment and stationery

	£
Balance as at 1 April 2013	736
Less: resources expended	
Depreciation of fixtures and fittings	<u>(110)</u>
Balance as at 31 March 2014	<u>£626</u>

##### Grant received from Foundation Scotland towards the cost of a part-time administrator

	£	£
Balance as at 1 April 2013		4,325
Less: resources expended		
Wages	3,750	
Social security	<u>300</u>	<u>(4,050)</u>
Balance as at 31 March 2014		<u>£275</u>

##### Grant received from the Henry Smith Trust to fund a female counsellor

	£	£
Balance as at 1 April 2013		22,949
Add: Grant received in year		<u>30,000</u>
		52,949
Less: resources expended		
Wages	28,655	
Social Security	2,522	
Insurance	178	
Medical expenses	250	
Course expenses	150	
Motor and travel expenses	200	
Recreation, therapy and outings	100	
Telephone	322	
Postage and stationery	180	
Sundries	98	
Accountancy	<u>280</u>	<u>(32,935)</u>
Balance as at 31 March 2014		<u>£20,014</u>



## SECOND CHANCE PROJECT SCOTLAND

### NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2014

#### 10. MOVEMENT IN FUNDS - continued

##### Grant received from the Big Lottery Fund for the Young Persons Initiative

	£	£
Balance as at 1 April 2013		24,497
Grant received in year		<u>74,209</u>
		98,706
Less: resources expended		
Wages	41,150	
Social Security	3,232	
Consultancy fees	17,750	
Course expenses	150	
Rent and water rates	7,000	
Insurance	1,050	
Training	500	
Telephone	280	
Postage and stationery	100	
Motor and travel expenses	2,030	
Medical expenses	112	
Sundries	350	
Recreation, therapy and outings	90	
Care commission	428	
Depreciation of motor vehicle	3,232	
Accountancy	<u>1,000</u>	
		<u>(78,454)</u>
Balance as at 31 March 2014		<u><u>£20,252</u></u>

##### Grant received from Glasgow Community and Safety for Away Day

Balance as at 31 March 2013 and 31 March 2014	<u><u>£135</u></u>
---	--------------------

##### Grant received from Glasgow Addiction Services for the Glasgow Abstinence Project through the partnership with Turning Point Scotland

	£	£
Balance as at 1 April 2013		-
Add: Grant received in year		<u>47,523</u>
		47,523
Less: resources expended		
Wages	29,029	
Social Security	2,829	
Consultancy fees	3,315	
Course expenses	780	
Rent and water rates	8,250	
Insurance	150	
Telephone	820	
Postage and stationery	300	
Recruitment and training	250	
Recreation, therapy and outings	600	
Accountancy fees	250	
Motor and travel expenses	<u>950</u>	
		<u>(47,523)</u>
Balance as at 31 March 2014		<u><u>£ -</u></u>

## SECOND CHANCE PROJECT SCOTLAND

### NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2014

#### 10. MOVEMENT IN FUNDS - continued

##### Grant received from The Incorporation of Bakers of Glasgow in support of the costs associated with the healthy eating programme

	£	
Balance as at 31 March 2013 and 31 March 2014	£	1,000
		=====

##### Funds received from the National Health Service to fund a trainee support worker placement

	£	
Funds received during the year		10,573
Less: resources expended		
Wages	8,853	
Social security costs	<u>560</u>	
		<u>(9,413)</u>

Balance as at 31 March 2014	£	1,160
		=====

##### Grant received from the Glasgow Community and Safety Services to fund the Grand Week

	£	
Grant received in year		1,000
Less: resources expended		
Recreation, therapy and outings	620	
Meals	<u>380</u>	
		<u>(1,000)</u>

Balance as at 31 March 2014	£	-
		=====

##### Funds received for the North West Recovery Communities Project

	£	£
Balance as at 31 March 2013		-
Add: Grants received in year		
Glasgow City Council	2,399	
Glasgow Community and Safety	5,000	
National Health Service	<u>6,669</u>	
		<u>14,068</u>
		14,068
Less: resources expended		
Catering	3,130	
Hire of venue	4,650	
Hire of tables	279	
Recreation, therapy and outings	2,600	
Volunteer travel expenses	800	
Art materials	300	
Training	97	
Volunteers day out	400	
Salaries	<u>1,812</u>	
		<u>(14,068)</u>

Balance as at 31 March 2014		-
		=====

**SECOND CHANCE PROJECT SCOTLAND**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2014**

**11. RELATED PARTY DISCLOSURES**

Mr Alexander Rae, who is a trustee, has made a loan to the charity. The balance due to him at 31 March 2014 is £2,000 (2013: £2,000). The loan is interest free, repayable on demand and has no fixed terms of repayment.

**12. ULTIMATE CONTROLLING PARTY**

The charity is constituted by its Memorandum and Articles of Association and is controlled by its appointed trustees.

## SECOND CHANCE PROJECT SCOTLAND

### DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2014

	2014 £	2013 £
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Donations	2,565	12,146
<b>Activities for generating funds</b>		
Fundraising events	9,594	7,559
<b>Incoming resources from charitable activities</b>		
Commission received	2,464	696
Grant received from Foundation Scotland	-	10,000
Grant received from the Henry Smith Trust	30,000	29,400
Grant received from the Big Lottery Fund	74,209	69,841
Grant from Glasgow Addiction Services for Glasgow Abstinence Project	47,523	47,524
Grant received from Foundation Scotland for repairs	-	1,948
Grant received from Glasgow Community and Safety for Away Day	-	250
Funds received for the North West Recovery Communities Project	14,068	11,077
Grant received from Glasgow Community & Safety for Grand Week	1,000	-
Funds received from the National Health Service for trainee support worker	10,573	-
	<u>179,837</u>	<u>170,736</u>
<b>Total incoming resources</b>	191,996	190,441
<b>RESOURCES EXPENDED</b>		
<b>Charitable activities</b>		
Wages	118,675	106,480
Social security	10,363	9,574
Insurance	1,379	2,320
Telephone	1,511	1,635
Postage and stationery	949	1,256
Sundries	982	1,372
Motor and travel expenses	5,033	5,340
Repairs and renewals	277	2,070
Medical expenses	362	310
Course expenses	1,615	1,784
Rent and rates	16,818	16,293
Consultancy fees	25,000	25,000
Training costs	750	900
Care commission fees	856	856
Recreation, therapy and outings	600	3,043
Event costs	160	225
Costs incurred on the North West Recovery Communities Project	12,256	11,077
Expenses incurred on Grand Week	1,000	-
Counselling costs	90	-
Depreciation of fixtures and fittings	1,455	1,713
Depreciation of motor vehicles	3,232	4,309
Depreciation of computer equipment	334	486
	<u>203,697</u>	<u>196,043</u>

This page does not form part of the statutory financial statements

**SECOND CHANCE PROJECT SCOTLAND**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2014**

	<b>2014</b>	<b>2013</b>
	<b>£</b>	<b>£</b>
<b>Governance costs</b>		
Accountancy	<u>1,608</u>	<u>1,140</u>
<b>Total resources expended</b>	205,305	197,183
	<u>          </u>	<u>          </u>
<b>Net expenditure</b>	<u>(13,309)</u>	<u>(6,742)</u>