

CHWP000

## **DCA**

For a company limited by shares which is not a subsidiary and where the only transaction is the issue of subscriber shares

Company Number	SC 302	905		
Company Name in full			SCOTLAND UND	
Balance Sheet as at	28 102 10	8		
		г	Current Year	Previous Year
Called up Share Capital not paid		£ [		
Cash at Bank and in Hand		£	2 - 00	2 -00
NET ASSETS		[	2 00	£ 2 00.
Authorised share capital:				
$\mathcal{Q}$ ordinary shares of	£	each		
Issued share capital:				
2 ordinary shares of	£	each	2.00	2 - 00
SHAREHOLDERS' FUNDS			£ 2 - 00	£ 2.00
Notes:  1. During the year the company allotted	ordinary si as £ 2 00	hares with a	an aggregate nominal value o	of £ 2.00 , the
2. During the year the company acted as an	agent for a per	son - if this	applies please tick the bo	x
Statements:  (a) For the year ended	Act 1985. company to ob onsibility for: ounting records	otain an au s which com	aply with section 221, and	ction 249B(2) of the
financial year, and of its profit an 226, and which otherwise comply applicable to the company.	d loss for the f	inancial yea	ar, in accordance with the re	quirements of section
These accounts were approved by the Board on	I of Directors		You do not have to give at the box below but if you do House to contact you if to form. The contact informat visible to searchers of the	o, it will help Companies there is a query on the tion that you give will be
Director(s)			Contact details:	***
VEDNESDAY	SKJ5D9M8*		ELEANOR 0780155	SPENS (DIRECTOR)

SCT

06/05/2009

**COMPANIES HOUSE** 

GUIDANCE TO PREPARING DORMANT COMPANY ACCOUNTS FOR A COMPANY LIMITED BY SHARES WHERE ITS ONLY TRANSACTION IS THE ISSUE OF SUBSCRIBER SHARES AND THE COMPANY IS NOT A SUBSIDIARY: FOR FINANCIAL YEARS ENDING ON OR AFTER 26 JULY 2000.

- a. The attached template for dormant company accounts is only suitable for those companies limited by shares which have never traded and where the only transaction entered into the accounting records of the company is the issue of subscriber shares.
- b. Shares may be fully paid, partly paid or unpaid: any paid element should be shown as "Cash at Bank and in hand", any unpaid element shown as "Called up share capital not paid".
- c. The first year's accounts should include note 1 (required by paragraph 39 of Schedule 4 to the Companies Act 1985), thereafter this note should be deleted.
- d. Dormant companies acting as an agent for any person must state that they have so acted in the notes to the accounts.
- e. A fee or penalty raised on the company for the payment of an annual return (form 363) fee, change of name fee, reregistration fee, or late filing penalty may be omitted from the company records and this DCA form - if the payment was made by a third party without any right of reimbursement.
- f. The company directors are responsible for preparing and filing accounts at Companies House that comply with the requirements of the Companies Act and failure to do so may result in prosecution. Should you have any doubt about the company's entitlement to file dormant accounts, or the preparation of those accounts, you should seek professional advice.
- **g.** This guidance only advises on the preparation of abbreviated dormant accounts which can be filed at Companies House. It does not advise on the preparation of full accounts for the members.

G	ompanies House	_		DUP
CHFP000		J For a a si	company limited by absidiary and where is the issue	r shares which is n the only transaction of subscriber share
	Company Numbe	r 00123456		
	•		4 (male male	
,	Company Name in ful	" A Company	Limited	
	Balance Sheet as a	t 31 July 2002	2	
			Current Year	Previous Yes
			2002	
Called up St	nare Capital not paid (S	iee note b. above)	£	
Cash at Ban	k and in Hand (See not	te b. above)	£ 100.00	
NET ASSET	s		£ 100.00	£
Authorised s	hare capital:		L.,	L
1000	ordinary shares of	£ 1.00 eac	ħ	
Issued share	e capital:	<u> </u>		
100	ordinary shares of	£ 1.00 eac	h 100.00	
SHAREHOL	DERS' FUNDS		£ 100.00	£
Notes:		00		100
<ol> <li>During the y- consideratio</li> </ol>	ear the company allotted !! n received by the company	was £ 100	with an aggregate nominal v	ratue of £, th
- ,		•	if this applies please tick t	
Statements: (a) For the	year ended 31	July 2002	(date) the company was	entitled to exemption und
section			an audit in accordance wi	
Compa	nies Act 1985.		an accordance in	an account 2-roughly or th
	ector(s) acknowledge(s) res uring the company keeps a		h comply with section 221, a	and
fina 226	ncial year, and of its profit	and loss for the financi	the state of affairs of the co al year, in accordance with its of the Companies Act re	the requirements of section
These accounts	were approved by the Bos	ard of Directors		give any contact information f you do, it will help Compani
	August 2002		House to contact	you if there is a query on the information that you give will it
and signed on t	heir behalf by:		visible to searchers	of the public record.
Director(s) A	Direct	or	Contact details:	<del></del>

## An example:

On 1 July 2001 "A Company" Limited was incorporated with authorised share capital of 1,000 ordinary shares of which 100 shares were issued to its sole director. The director paid cash for the shares. The first year accounts are made up to 31 July 2002.

## Please Note:

The total of Net Assets should equal the total of Shareholders' Funds.

## Please Note:

- This form is only suitable for dormant companies where the company's only transaction is one mentioned in 'a' above and the company is not a subsidiary.
- Do not use this form if your company is a charity or is limited by guarantee or has no shares
- Do not use this form if preparing accounts in accordance with International Accounting Standards (IAS)

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff

for companies registered in England and Wales

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB DX 235 Edinburgh or LP-4 Edinburgh 2 for companies registered in Scotland