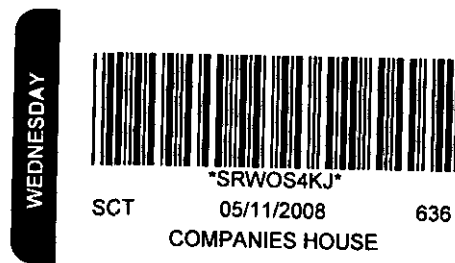


REGISTERED COMPANY NUMBER: SC286723
REGISTERED CHARITY NUMBER: SC019276

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR
ENDED 31 MARCH 2008
FOR
FORTH ENVIRONMENT LINK
COMPANY LIMITED BY GUARANTEE**



Macfarlane Gray Limited
Chartered Accountants
Macfarlane Gray House
Castlecraig Business Park
Springbank Road
Stirling
FK7 7WT

**FORTH ENVIRONMENT LINK
COMPANY LIMITED BY GUARANTEE**

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2008**

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**FORTH ENVIRONMENT LINK
COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2008**

The trustees who are also directors of the charity for the purposes of the Companies Act 1985, present their report with the financial statements of the charity for the year ended 31 March 2008. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

SC286723

Registered Charity number

SC019276

Registered office

7 Stirling Business Centre
Wellgreen
Stirling
FK8 2DZ

Trustees

Ms S Winstone
Ms S M Walker
R G Lawson
C E Sankey
B W Barker
G T Walker
Ms J Brown

appointed 25/7/2008

appointed 11/5/2008

appointed 12/8/2008

Company Secretary

Ms H Morrison

Bankers

Bank of Scotland
136 Buchanan Street
Balfron
Glasgow
G63 0TG

**FORTH ENVIRONMENT LINK
COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2008**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 1985

Legal and administrative information:

The entire activities of the unincorporated body were transferred to the company on 1st April 2006. Membership is open to all persons aged over 18 and living locally. On 10th September 1991 the Inland Revenue in Scotland accepted it as a charity for tax purposes.

On 1st August 2008 the entire assets and undertaking of Forth Valley Food Links a charity and company limited by guarantee, were transferred to the company. The objects of the company were expanded to include awareness of health education as part of its commitment to encouraging good environmental practice.

The objects of the organisation are to advance education with particular emphasis on matters relating to the Natural World. In furtherance of these objects the organisation encourages commitment to good environmental practice by raising awareness of important issues, provides an educational facility within its premises for local residents and visitors, and gathers funds by way of contributions, donations, subscriptions and grants.

The Executive Committee consists of the Trustees and the Executive Director and meets regularly to implement the policy of the organisation as outlined above. The Trustees are unpaid but determine the remuneration of the Executive Director. It is the responsibility of the Executive Director to carry out decisions of the Executive Committee and generally run the day to day affairs of the organisation. Trustees are not subject to any special training but are expected to become familiar with the activities of the organisation.

Recruitment and appointment of new trustees

Trustees are appointed by co-option initially and subsequently by election at an Annual General Meeting.

Related parties

The charity works closely with Stirling Council and Scottish Natural Heritage, the major funders.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

There are no unusual risks that employees are exposed to and insurance is taken out to cover any possible liabilities arising. The main risk to the organisation is financial, since it is dependent on funding from Scottish Natural Heritage and Stirling Council for the bulk of its activities. Employees are subject to term contracts, which reflect the period for which funding is available.

**FORTH ENVIRONMENT LINK
COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2008**

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives are as defined above, namely the advancement of education in matters relating to the Natural World. The activities carried out during the year include the following

1. Grounds for learning:

The aim is to transform school and other educational grounds into stimulating outdoor learning spaces to support all areas of the formal and informal curriculum. FEL is the local delivery mechanism for the nation wide initiative and co ordinates the Stirling Grounds for learning Partnership. FEL offers support and advice for Eco schools and Continuing Professional Development training.

2. Ailie's Garden:

This takes place at the garden of the Smith Art Gallery and Museum in Stirling and creates the opportunity for both adults and children to experience the richness of our bio diversity. The displays events and activities aim to raise awareness and understanding to inspire people towards sustainable living and to offer the opportunity of taking action.

3. Stirling Community Composting Network

This project aims to stimulate community participation in local, sustainable waste management of garden waste. Resources are being made available to existing and new community composting sites.

4. Provision of a resource library

An extensive resource is available at Wellgreen which includes books, teaching packs, journals, posters, multi media, toys, puzzles & games, themed resource chests and practical equipment from pond dipping nets to microscopes. All items are available on loan free to schools and community users. Advice and information provision on all aspects of greener living is part of the service.

5. FV Real Nappy Network

A real nappy project officer will be promoting the environmental and economic benefits of using real nappies rather than disposable ones. The project focuses on promotion to lower income families as there is a far lower uptake of real nappies amongst this group who have less access to relevant information. A small team of volunteers is integral to the success of the project.

6. Callendar House Walled Garden

This is in the planning and fundraising stages, to transform an under used walled garden as a more 21st century space for education for the environment. Museum and Forth Environment Link staff provide training and free family events, plans include wildlife and food demonstration gardens and a pond.

7. Biodiversity

Environmental education with a biodiversity focus delivered to formal education establishments, youth and community groups and through teacher training in support of the 5-14 curriculum and outdoors learning.

**FORTH ENVIRONMENT LINK
COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2008**

ACHIEVEMENT AND PERFORMANCE

Indicators of performance

Indicators used to assess achievements during the year include

- the number of schools visited
- the numbers of visitors using the library
- number and amount of grants awarded through the Grounds for Learning grant scheme
- number of events attended and the number of visitors to those events, and
- specific project related targets

The main financial risk is that if insufficient funding is raised there will be implications on the continuing ability of the organisation to deliver our objectives on the scale that we are currently operating on

FINANCIAL REVIEW

Reserves policy

It is the policy of the organisation to build up reserves by running a surplus if possible. The intention is to build up sufficient reserves to fund at least 6 month's ongoing activities

Principal funding sources

A high proportion of expenditure is on salaries, and the two major funders are Scottish Natural Heritage and Stirling Council. Other project expenditure is met with specific grant funding and other forms of income generation

Thanks go to the following for grant aid

- Scottish Natural Heritage
- Stirling Council
- Scottish Executive
- Friends of the Smith
- Big Lottery New Opportunities Fund
- The Caram Trust
- Scottish Environmental Protection Agency

Funds raised in the current period include income from a service agreement with Stirling Council which will continue until March 2008

With the incorporation of the activities of Forth Valley Food Links, it is expected that funding from NHS Forth Valley will become available

The majority of the funding is from Scottish Natural Heritage who require certain targets to be achieved but allow for a proportion of central costs to be borne

Investment policy and objectives

Investment income is insignificant and no objectives were set

PLANS FOR FUTURE PERIODS

Key objectives are to

- Continue to promote sustainable living throughout the Forth Valley Area
- Expand outreach to target specific groups of people within the community
- Development of new funding streams to decrease the reliance on core funders
- Ensure the long term economic sustainability of the organisation

**FORTH ENVIRONMENT LINK
COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2008**

PLANS FOR FUTURE PERIODS

Factors that could affect performance are

- Ability to secure additional funding
- Long term illness/absence of staff
- Changes in core funders funding strategies

The board and management of FEL continue to work together in order to further the objectives of the organisation whilst minimising exposure to the above risks

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The Charities and Trustee Investment (Scotland) Act 2005 requires the directors to prepare financial statements for each financial year, which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the directors are required to

select suitable accounting policies and then apply them consistently,

make judgements and estimates that are reasonable and prudent,

state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements, and

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The directors are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005 and Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

ON BEHALF OF THE BOARD



C E Sankey Trustee

Date 10/10/08

**REPORT OF THE ACCOUNTANTS TO THE TRUSTEES OF
FORTH ENVIRONMENT LINK
COMPANY LIMITED BY GUARANTEE**

We report on the financial statements for the year ended 31 March 2008 set out on pages seven to fourteen

Respective responsibilities of trustees and reporting accountants

As described on pages eight to nine the charitable company's trustees are responsible for the preparation of the financial statements, and considers that the charitable company is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

Basis of opinion

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the financial statements with the accounting records kept by the charitable company, and making such limited enquires of the officers of the charitable company as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

Opinion

In our opinion:

- (a) the financial statements are in agreement with the accounting records kept by the charitable company under Section 221 of the Companies Act 1985,
- (b) having regard only to, and on the basis of, the information contained in those accounting records:
 - (i) the financial statements have been drawn up in a manner consistent with the accounting requirements specified in Section 249C(6) of the Act, and
 - (ii) the charitable company satisfied the conditions for exemption from an audit of the financial statements for the year specified in Section 249A(4) of the Act and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in Section 249B(1).



Macfarlane Gray Limited
Chartered Accountants
Macfarlane Gray House
Castlecraig Business Park
Springbank Road
Stirling
FK7 7WT

10 October 2008

**FORTH ENVIRONMENT LINK
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2008**

	Notes	Unrestricted funds £	Restricted funds £	2008 Total funds £	2007 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income	2	71,034		71,034	66,461
Investment income	3	187		187	522
Incoming resources from charitable activities					
Grants	4	41,426	56,158	97,584	18,226
Miscellaneous income		2,221		2,221	1,137
Total incoming resources		114,868	56,158	171,026	86,346
RESOURCES EXPENDED					
Costs of generating funds					
Costs of generating voluntary income	5	2,792		2,792	2,401
Charitable activities					
Costs of charitable activities		88,669	48,016	136,685	97,255
Governance costs		11,818	482	12,300	12,704
Total resources expended		103,279	48,498	151,777	112,360
NET INCOMING/(OUTGOING) RESOURCES					
		11,589	7,660	19,249	(26,014)
RECONCILIATION OF FUNDS					
Total funds brought forward		12,809		12,809	38,823
TOTAL FUNDS CARRIED FORWARD		24,398	7,660	32,058	12,809

The notes form part of these financial statements

**FORTH ENVIRONMENT LINK
COMPANY LIMITED BY GUARANTEE**

**BALANCE SHEET
AT 31 MARCH 2008**

	Notes	2008 £	2007 £
FIXED ASSETS			
Tangible assets	9	1,049	367
CURRENT ASSETS			
Debtors	10	24,235	3,213
Cash at bank and in hand		14,195	16,094
		<u>38,430</u>	<u>19,307</u>
CREDITORS			
Amounts falling due within one year	11	(7,421)	(6,865)
NET CURRENT ASSETS		<u>31,009</u>	<u>12,442</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>32,058</u>	<u>12,809</u>
NET ASSETS		<u>32,058</u>	<u>12,809</u>
FUNDS	13		
Unrestricted funds		24,398	12,809
Restricted funds		7,660	
TOTAL FUNDS		<u>32,058</u>	<u>12,809</u>

The notes form part of these financial statements

**FORTH ENVIRONMENT LINK
COMPANY LIMITED BY GUARANTEE**

**BALANCE SHEET CONTINUED
AT 31 MARCH 2008**

The charitable company is entitled to exemption from audit under Section 249A(2) of the Companies Act 1985 for the year ended 31 March 2008

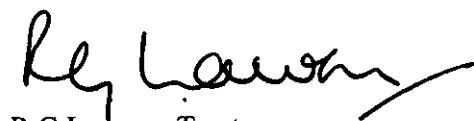
The trustees have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2008 in accordance with Section 249B(2) of the Companies Act 1985

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the charitable company

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2007)

The financial statements were approved by the Board of Trustees on **10/10/08** and were signed on its behalf by


R G Lawson Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2008**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2007), the Companies Act 1985 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life

Office equipment	25% on reducing balance
------------------	-------------------------

Taxation

The charity is exempt from corporation tax on its charitable activities

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements

**FORTH ENVIRONMENT LINK
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2008**

2. VOLUNTARY INCOME

	2008	2007
	£	£
Donations	5,574	2,330
Grants	65,460	64,131
	<u>71,034</u>	<u>66,461</u>

Grants received, included in the above, are as follows

	2008	2007
	£	£
Stirling Council	33,460	32,131
Scottish Natural Heritage	32,000	32,000
	<u>65,460</u>	<u>64,131</u>

3. INVESTMENT INCOME

	2008	2007
	£	£
Current account interest	187	321
Deposit account interest		201
	<u>187</u>	<u>522</u>

4. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Activity	2008	2007
		£	£
Grants	Grants	97,584	18,226
Miscellaneous income	Miscellaneous income	2,221	1,137
		<u>99,805</u>	<u>19,363</u>

**FORTH ENVIRONMENT LINK
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS CONTINUED
FOR THE YEAR ENDED 31 MARCH 2008**

4. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES continued

Grants received, included in the above, are as follows

	2008	2007
	£	£
Scottish Natural Heritage	432	2,263
Friends of Smith	1,000	8,576
Falkirk Environment Trust	2,975	
Forth valley real nappy network	49,023	2,741
Big lottery fund	7,135	4,646
SEPA	7,000	
Community Compost	27,847	
CRNS	2,172	
	<u>97,584</u>	<u>18,226</u>

5. COSTS OF GENERATING VOLUNTARY INCOME

	2008	2007
	£	£
Staff costs	1,787	1,987
Property costs	309	333
General office costs	696	81
	<u>2,792</u>	<u>2,401</u>

6. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting)

	2008	2007
	£	£
Depreciation owned assets	<u>350</u>	<u>123</u>

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2008 nor for the year ended 31 March 2007

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31 March 2008 nor for the year ended 31 March 2007

**FORTH ENVIRONMENT LINK
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS CONTINUED
FOR THE YEAR ENDED 31 MARCH 2008**

8. STAFF COSTS

	2008	2007
	£	£
Wages and salaries	<u>107,579</u>	<u>77,838</u>

9. TANGIBLE FIXED ASSETS

	Office equipment £
COST	
At 1 April 2007	490
Additions	<u>1,032</u>
At 31 March 2008	<u>1,522</u>
DEPRECIATION	
At 1 April 2007	123
Charge for year	<u>350</u>
At 31 March 2008	<u>473</u>
NET BOOK VALUE	
At 31 March 2008	<u>1,049</u>
At 31 March 2007	<u>367</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2008	2007
	£	£
Trade debtors	<u>24,235</u>	<u>3,213</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2008	2007
	£	£
Trade creditors	<u>7,421</u>	<u>6,865</u>

**FORTH ENVIRONMENT LINK
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS CONTINUED
FOR THE YEAR ENDED 31 MARCH 2008**

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	2008 Total funds £	2007 Total funds £
Fixed assets	524	525	1,049	367
Current assets	31,295	7,135	38,430	19,307
Current liabilities	(7,421)		(7,421)	(6,865)
	<u>24,398</u>	<u>7,660</u>	<u>32,058</u>	<u>12,809</u>

13. MOVEMENT IN FUNDS

	At 1/4/07 £	Net movement in funds £	At 31/3/08 £
Unrestricted funds			
General fund	12,809	11,589	24,398
Restricted funds			
General fund		7,660	7,660
TOTAL FUNDS	<u>12,809</u>	<u>19,249</u>	<u>32,058</u>

Net movement in funds, included in the above are as follows

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	114,868	(103,279)	11,589
Restricted funds			
General fund	56,158	(48,498)	7,660
TOTAL FUNDS	<u>171,026</u>	<u>(151,777)</u>	<u>19,249</u>

14. SHARE CAPITAL

The company is limited by guarantee and has no share capital

**FORTH ENVIRONMENT LINK
COMPANY LIMITED BY GUARANTEE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2008**

	2008	2007
	£	£
INCOMING RESOURCES		
Voluntary income		
Donations	5,574	2,330
Grants	65,460	64,131
	71,034	66,461
Investment income		
Current account interest	187	321
Deposit account interest		201
	187	522
Incoming resources from charitable activities		
Grants	97,584	18,226
Miscellaneous income	2,221	1,137
	99,805	19,363
Total incoming resources	171,026	86,346
RESOURCES EXPENDED		
Costs of generating voluntary income		
Wages	1,787	1,987
Property costs	309	333
General office costs	696	81
	2,792	2,401
Charitable activities		
Wages	98,507	67,798
Advertising	1,240	
Staff travel	5,186	3,514
Staff training		1,327
Volunteer training		368
Educational matters	1,136	2,081
Carried forward	106,069	75,088

This page does not form part of the statutory financial statements

**FORTH ENVIRONMENT LINK
COMPANY LIMITED BY GUARANTEE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2008**

	2008 £	2007 £
Charitable activities		
Brought forward	106,069	75,088
Grants		4,360
Property costs	13,289	14,434
General office costs	6,133	3,373
Nappies	10,146	
Events	1,048	
	<u>136,685</u>	<u>97,255</u>
Governance costs		
Wages	7,285	8,053
Property costs	1,854	1,996
Accountancy	2,008	1,826
Legal and professional fees	350	344
General office costs	803	485
	<u>12,300</u>	<u>12,704</u>
Total resources expended	<u>151,777</u>	<u>112,360</u>
Net income/(expenditure)	<u><u>19,249</u></u>	<u><u>(26,014)</u></u>

This page does not form part of the statutory financial statements