

Charity Registration No. SC035745

Company Registration No. SC267177 (Scotland)

SCOTTISH AQUACULTURE RESEARCH FORUM

(SARF)

TRUSTEES' REPORT AND ACCOUNTS

FOR THE PERIOD ENDED 28 FEBRUARY 2005



**SCOTTISH AQUACULTURE RESEARCH FORUM
(SARF)
LEGAL AND ADMINISTRATIVE INFORMATION**

Chairman	Professor William Ritchie
Trustees	Anton Edwards Rebecca Boyd Matthew Dalkin Iain Sutherland Jane Wright Andrew Wallace Ronald Stagg Douglas McLeod Jon Harman Richard Slaski Philip Gilmour John Webster David Sandison Anthony Murray Jane Davis
Secretary	Mr Colin Liddel
Charity number	SC035745
Company number	SC267177
Registered office	J & H Mitchell Pitlochry 51 Atholl Road Pitlochry Perthshire PH16 5BU
Auditors	Morris & Young Chartered Accountants & Registered Auditors 6 Atholl Crescent Perth PH1 5JN
Bankers	Bank of Scotland plc One Castle Terrace Edinburgh EH1 2DP



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**SCOTTISH AQUACULTURE RESEARCH FORUM
(SARF)
TRUSTEES' REPORT
FOR THE PERIOD ENDED 28 FEBRUARY 2005**

The trustees present their report and accounts for the period ended 28 February 2005.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's [governing document], applicable law and the requirements of the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in October 2000.

Objects of the charity

The charity is a company limited by guarantee registered in Scotland number SC267177 on 28 April 2004. The charity's objects are:

- (i) the promotion, encouragement, and support of research into a sustainable diverse and economically viable aquaculture industry, based on the principles of stewardship and social responsibility and working within the carrying capacity of the environment, both locally and nationally and throughout its supply chain. Which research shall be published and the results of same disseminated in the public domain;
- (ii) the promotion, encouragement, and support of scientific research and development in aquaculture and related activities, including within such; research in the fields of environmental impacts, technical and biological cultivation, and health and welfare science. Which research shall be published and the results of same disseminated in the public domain.
- (iii) the advancement of education relative to aquaculture for the public benefit.

The policies adopted in furtherance of these objects are:

- (i) to write, print or otherwise reproduce and circulate, gratuitously or otherwise, periodicals, magazines, books, leaflets or other documents or visual or audio medium.
- (ii) to hold exhibits, meetings, lectures, classes, seminars and courses either alone or with others.
- (iii) to foster and sponsor research into any aspect of the objects and its work and to disseminate the results of any such research.
- (iv) to co-operate and enter into arrangements with authorities, national, local or otherwise.
- (v) to bring together representatives of statutory and other agencies and bodies engaged in the furtherance of the objects and to facilitate the collective research needs of its members.
- (vi) to accept subscriptions, donations, devises and bequests of, and to purchase, take on lease or in exchange, hire or otherwise acquire and hold any heritable or moveable, real or personal property, and to maintain and alter any of the same as are necessary for any of the objects and (subject to such consents as may be required by law, to sell, lease or otherwise dispose of or mortgage any such heritable or moveable, real or personal property.

There has been no change in these during the period.

A board of 15 directors is chaired by Professor William Ritchie.

Review of activities

The charity has obtained funding of £312,000 from SEERAD, The Crown Estate, Seafish Industry Authority, Scottish Natural Heritage, British Trout Association, Shetland Salmon Farmers Association, Scottish Quality Salmon, Fisheries Research Services and Highland & Islands Enterprise.

**SCOTTISH AQUACULTURE RESEARCH FORUM
(SARF)
TRUSTEES' REPORT (CONTINUED)
FOR THE PERIOD ENDED 28 FEBRUARY 2005**

Trustees

The trustees, who are also the directors for the purpose of company law, who served during the period were:

Mark Davies	(Appointed 28 April 2004 and resigned 20 January 2005)
Anton Edwards	(Appointed 28 April 2004)
Rebecca Boyd	(Appointed 28 April 2004)
Matthew Dalkin	(Appointed 28 April 2004)
Iain Sutherland	(Appointed 28 April 2004)
Jane Wright	(Appointed 28 April 2004)
Andrew Wallace	(Appointed 28 April 2004)
Ronald Stagg	(Appointed 28 April 2004)
Douglas McLeod	(Appointed 28 April 2004)
Jon Harman	(Appointed 28 April 2004)
Richard Slaski	(Appointed 28 April 2004)
Philip Gilmour	(Appointed 28 April 2004)
John Webster	(Appointed 28 April 2004)
David Sandison	(Appointed 28 April 2004)
Anthony Murray	(Appointed 29 April 2004)
Jane Davis	(Appointed 20 January 2005)

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

Review of financial position

The surplus income in the year will be added to unrestricted reserves.

Reserves policy

It is the policy of the charity that unrestricted funds will be designated for research and development as defined in the memorandum and articles of association.

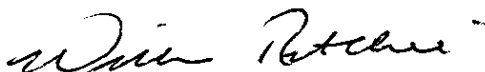
Risk factors

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Auditors

In accordance with section 385 of the Companies Act 1985, a resolution proposing that Morris & Young be reappointed as auditors of the company will be put to the Annual General Meeting.

On behalf of the board of trustees



Professor William Ritchie

Chairman

Dated: 26 April 2005

SCOTTISH AQUACULTURE RESEARCH FORUM (SARF) STATEMENT OF TRUSTEES' RESPONSIBILITIES

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the charitable company's state of affairs at the end of the year and of its income and expenditure for that period.

In preparing those accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 1985. they are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**SCOTTISH AQUACULTURE RESEARCH FORUM
(SARF)
INDEPENDENT AUDITORS' REPORT
TO THE MEMBERS OF SCOTTISH AQUACULTURE RESEARCH FORUM**

We have audited the accounts of Scottish Aquaculture Research Forum for the period ended 28 February 2005 set out on pages 5 to 8. These accounts have been prepared under the historical cost convention and the accounting policies set out on page 7.

This report is made solely to the charity's trustees, as a body, in accordance with Section 43 of the Charities Act 1993. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditors

As described on page 3, the trustees, who are also the directors of Scottish Aquaculture Research Forum for the purpose of company law, are responsible for the preparation of accounts in accordance with applicable law and United Kingdom Accounting Standards. Our responsibility is to audit the accounts in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the accounts give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Trustees' Report is not consistent with the accounts, if the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charitable company is not disclosed.

We read other information contained in the Trustees' Report, and consider whether it is consistent with the audited accounts. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the accounts. Our responsibilities do not extend to any other information.

Basis of opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the accounts, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance as to whether the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

Opinion

In our opinion the accounts give a true and fair view of the charitable company's state of affairs as at 28 February 2005 and of its incoming resources and application of resources, including its income and expenditure, in the period then ended and have been properly prepared in accordance with the Companies Act 1985.


Morris & Young

Chartered Accountants & Registered Auditors
6 Atholl Crescent
Perth
PH1 5JN

Dated: 26 April 2005

**SCOTTISH AQUACULTURE RESEARCH FORUM
(SARF)
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE PERIOD ENDED 28 FEBRUARY 2005**

	Notes	2005 £
<u>Incoming resources</u>		
Donations and legacies	2	312,000
Investment income	3	2,497
Total incoming resources		314,497
<u>Resources expended</u>		
Costs of generating funds		
Fundraising and publicity costs		1,791
		1,791
Net incoming resources available		312,706
Charitable expenditure		
Management and administration		41,368
Total charitable expenditure		41,368
Total resources expended	4	43,159
Net income for the year/ Net movement in funds		271,338
Fund balances at 28 April 2004		-
Fund balances at 28 February 2005		271,338

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 1985.

**SCOTTISH AQUACULTURE RESEARCH FORUM
(SARF)
BALANCE SHEET
AS AT 28 FEBRUARY 2005**

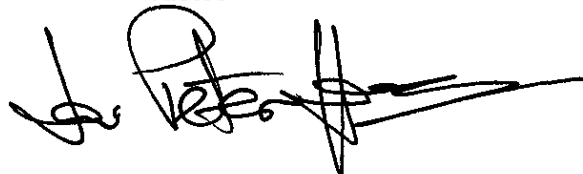
	Notes	2005 £	£
Current assets			
Debtors	7	13,750	
Cash at bank and in hand		260,260	
		<u>274,010</u>	
Creditors: amounts falling due within one year	8	<u>(2,672)</u>	
Total assets less current liabilities			<u>271,338</u>
Income funds			
Unrestricted funds:			
Designated funds			271,338
			<u>271,338</u>

The accounts were approved by the Board on 26 April 2005



Trustee

Trustee



**SCOTTISH AQUACULTURE RESEARCH FORUM
(SARF)
NOTES TO THE ACCOUNTS
FOR THE PERIOD ENDED 28 FEBRUARY 2005**

1 Accounting policies

1.1 Basis of preparation

The accounts are prepared under the historical cost convention.

The accounts have been prepared in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in October 2000.

1.2 Incoming resources

Income is recognised when received or scheduled to be received. No income is recognised in respect of monies committed by organisations to be received in future periods.

2 Donations and legacies

	2005 £
Grants receivable for core activities	312,000

3 Investment income

	2005 £
Interest receivable	2,497

4 Total resources expended

	Total 2005 £
Costs of generating funds: Fundraising and publicity	1,791
Charitable expenditure:	
Management and administration	41,368
	41,368
	43,159

Management and administration costs includes payments to the auditors of £1,528 for audit fees and £264 for other services.

**SCOTTISH AQUACULTURE RESEARCH FORUM
(SARF)
NOTES TO THE ACCOUNTS (CONTINUED)
FOR THE PERIOD ENDED 28 FEBRUARY 2005**

5 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the period. Chairman, Professor Ritchie, who is not a trustee, received an honorarium of £2,000 and travel expenses reimbursed amounting to £697.

6 Employees

Number of employees

There were no employees during the period.

7 Debtors

**2005
£**

Trade debtors

13,750

8 Creditors: amounts falling due within one year

**2005
£**

Trade creditors

2,672

9 Commitments

At 28 February 2005 the company had commitments as follows:

**2005
£**

Expiry date:

Within one year

132,303

Between two and five years

162,399

294,702

The charity has committed to funding research at a cost of £294,702 over the next 2 years. Incoming resources in the next 2 years is expected to be £594,000.