

Registered number: SC265378
Charity number: SC034452

RECAP (N. LANARKSHIRE)
(A company limited by guarantee)

UNAUDITED
DIRECTORS' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017



RECAP (N. LANARKSHIRE)
(A company limited by guarantee)

CONTENTS

	Page
Reference and administrative details of the charity, its trustees and advisers	1
Directors' report	2 - 5
Independent examiner's report	6 - 7
Statement of financial activities	8
Balance sheet	9 - 10
Notes to the financial statements	11 - 23

RECAP (N. LANARKSHIRE)
(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2017**

Directors

Vincent Murray, Chair person
Charles McCarry, Secretary
Wilma Knox, Treasurer
Donald Cameron
Christina Anderson
John Henry Johnston

Company registered number

SC265378

Charity registered number

SC034452

Registered office

1 & 3 Tannoch Drive, Lenziemill, Cumbernauld, North Lanarkshire, G67 2XX

Company secretary

Charles McCarry

Accountants

French Duncan LLP, 133 Finnieston Street, Glasgow, G3 8HB

Bankers

Royal Bank of Scotland, 1 Roadside Village, Cumbernauld, Glasgow, G67 2SS

RECAP (N. LANARKSHIRE)
(A company limited by guarantee)

DIRECTORS' REPORT
FOR THE YEAR ENDED 31 MARCH 2017

The Directors present their annual report together with the financial statements of Recap (N. Lanarkshire) for the year 1 April 2016 to 31 March 2017. The Directors confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective 1 January 2015).

Since the Charity qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Objectives and Activities

● **POLICIES AND OBJECTIVES**

The Charity's objects are the relief of poverty, the advance of environmental protection and to create employment. This is achieved by collecting, storing and refurbishing donated furniture then distributing to those in need.

Recap (N. Lanarkshire), ('Recap') is a Community based furniture recycling project, which started operation in May 2003. Recap collects household furniture throughout North Lanarkshire, refurbishes and then redistributes these goods at affordable prices to individuals and families.

Achievements and performance

● **KEY PERFORMANCE INDICATORS AND REVIEW OF ACTIVITIES**

The main areas of charitable achievement are Social, Economic and Environmental benefits for the local Community.

Within the last year the social benefits can be summarised as follows:

The total number of households helped through the provision of furniture was 1,629. The total number of households benefiting from the uplift of furniture was 2,208. Therefore, a total of 3,837 households used the furniture collection and delivery service.

At the end of March 2017, Recap provided employment for twelve local people seven full-time, four part-time and one Saturday staff. Many of them were long term unemployed and gained employment after initially coming to Recap as trainees.

The service was complemented by two volunteers who acquired new skills and confidence. During this time a further one work placement also gained valuable experience.

A total of 130 tonnes of household goods were diverted from landfill and re-used by the local Community helping the local environment.

Recap works with North Lanarkshire Social Work Department and local St. Vincent De Paul to provide affordable furniture to their clients.

Recap also works in partnership with Sanctuary, a local Housing Association. Recap supplies selected tenants with basic household items such as a sofa, electrical goods, beds and kitchen goods.

RECAP (N. LANARKSHIRE)
(A company limited by guarantee)

DIRECTORS' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2017

This type of furnished support is shown to give new tenants a better chance of keeping their new home.

Recap owns a 12,000 sq ft industrial unit in Wardpark, Cumbernauld which was purchased in 2008 by the Big Lottery (Gaining Community Assets).

Adjacent land has been converted into Community allotments providing gardening areas for four local people.

Financial review

- **GOING CONCERN**

After making appropriate enquiries, the trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

- **RESERVES POLICY**

It is the policy of the Charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Directors consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has now been achieved.

- **RESULTS**

The Statement of Financial Activities shows incoming resources of £193,188 (2016 - £232,191). In the current year £181,948 (2016 - £213,599) related to the sale of furniture and white goods. After deducting resources expended of £223,933 (2016 - £252,721) the charity had an operating deficit of £30,745 and funds carried forward of £389,107 (2016 - £419,852).

Structure, governance and management

- **CONSTITUTION**

The Charity, which is a recognised charity in Scotland, was constituted under a Trust deed dated 25 March 1978 and is a registered charity number SC034452

In March 2004 the Charity became a company limited by guarantee. It is managed by its Directors who are responsible for its management, administration and control. The day to day running is the responsibility of its Project Manager. The Board of Directors meet on a regular basis.

- **POLICIES ADOPTED FOR THE INDUCTION AND TRAINING OF BOARD OF MANAGEMENT**

The charity has reviewed its policies relating to induction and training to comply with new guidelines and recommendations from the Office of the Scottish Charity Regulator. This has ensured that its policies are sufficient to meet the training needs of its directors and staff and that the charity continues to maintain the highest possible standards of service delivery. The new Board Handbook remains work in progress though primary elements have been reviewed and adopted by the Board and this work should be completed in the coming year.

RECAP (N. LANARKSHIRE)
(A company limited by guarantee)

DIRECTORS' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2017

● **ORGANISATIONAL STRUCTURE AND DECISION MAKING**

The Directors, who are also the directors for the purpose of company law, and who served during the year were:

Vincent Murray
Charles McCarry
Wilma Knox
Christina Anderson
John Johnston
Donald Cameron

There were no appointments or resignations to the Board.

None of the Directors has any beneficial interest in the company. All of the Directors are members of the company and guarantee to contribute £1 in the event of a winding up.

● **RISK MANAGEMENT**

The Directors have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

Plans for future periods

● **FUTURE DEVELOPMENTS**

The operating lease for the current premises ran out in August 2017. Recap has been on these premises for twelve years and has now moved operations to our own building at No. 51 Napier Road, Wardpark. This move has been very challenging but will be cost saving in the longer term.

Recap intends to develop and expand its furniture recycling service to benefit the local Community. It will continue to provide employment, training and volunteering opportunities for local people.

Recap is keen to develop additional services such as house clearances and removals.

Recap continues to look for new business opportunities to become a more sustainable Social Enterprise.

DIRECTORS' RESPONSIBILITIES STATEMENT

The Directors (who are also directors of Recap (N. Lanarkshire) for the purposes of company law) are responsible for preparing the Directors' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Directors to prepare financial statements for each financial year. Under company law the Directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;

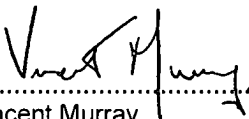
RECAP (N. LANARKSHIRE)
(A company limited by guarantee)

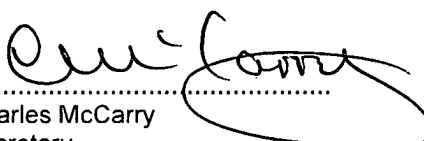
DIRECTORS' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2017

- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Directors, on 21/12/17 and signed on their behalf by:


.....
Vincent Murray
Chairperson


.....
Charles McCarry
Secretary

RECAP (N. LANARKSHIRE)
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2017

INDEPENDENT EXAMINER'S REPORT TO THE DIRECTORS OF RECAP (N. LANARKSHIRE)

I report on the financial statements of the Charity for the year ended 31 March 2017 which are set out on pages 8 to 23.

This report is made solely to the Charity's Directors, as a body, in accordance with regulation 11 of the Charities Accounts (Scotland) Regulations 2006. My work has been undertaken so that I might state to the Charity's Directors those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Directors as a body, for my work or for this report.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND EXAMINER

The Directors are responsible for the preparation of the financial statements in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 (the Act) and the Charities Accounts (Scotland) Regulations 2006 (as amended). The Directors consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the financial statements as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with regulation 11 of the Accounts Regulations. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as Directors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

RECAP (N. LANARKSHIRE)
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2017

INDEPENDENT EXAMINER'S STATEMENT

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and regulation 4 of the Accounts Regulations; and
 - to prepare financial statements which accord with the accounting records, Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (FRS 102) and in other respects comply with regulation 8 of the Accounts Regulations
- have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed:



Dated:

22/12/2017

Antony J. Sinclair C.A.

FRENCH DUNCAN LLP

133 Finnieston Street
Glasgow
G3 8HB

RECAP (N. LANARKSHIRE)
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2017**

	Note	Restricted funds 2017 £	Unrestricted funds 2017 £	Total funds 2017 £	Total funds 2016 £
INCOME FROM:					
Donations and legacies	2	6,000	5,240	11,240	11,175
Other trading activities	3	-	181,948	181,948	213,599
Other income		-	-	-	7,417
TOTAL INCOME		6,000	187,188	193,188	232,191
EXPENDITURE ON:					
Raising funds	3	-	6,364	6,364	10,998
Charitable activities	4,5	6,000	211,569	217,569	241,723
TOTAL EXPENDITURE	6	6,000	217,933	223,933	252,721
NET EXPENDITURE BEFORE TRANSFERS		-	(30,745)	(30,745)	(20,530)
Transfers between Funds	15	(15,854)	15,854	-	-
NET EXPENDITURE BEFORE OTHER RECOGNISED GAINS AND LOSSES		(15,854)	(14,891)	(30,745)	(20,530)
NET MOVEMENT IN FUNDS		(15,854)	(14,891)	(30,745)	(20,530)
RECONCILIATION OF FUNDS:					
Total funds brought forward		407,170	12,682	419,852	440,382
TOTAL FUNDS CARRIED FORWARD		391,316	(2,209)	389,107	419,852

The notes on pages 11 to 23 form part of these financial statements.

RECAP (N. LANARKSHIRE)
(A company limited by guarantee)
REGISTERED NUMBER: SC265378

BALANCE SHEET
AS AT 31 MARCH 2017

	Note	£	2017 £	£	2016 £
FIXED ASSETS					
Tangible assets	10		401,631		417,489
CURRENT ASSETS					
Stocks	11	-		1,008	
Debtors	12	2,920		2,099	
Cash at bank and in hand		12,586		35,587	
		<u>15,506</u>		<u>38,694</u>	
CREDITORS: amounts falling due within one year	13	(19,486)		(19,767)	
NET CURRENT (LIABILITIES)/ASSETS			<u>(3,980)</u>		<u>18,927</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>397,651</u>		<u>436,416</u>
CREDITORS: amounts falling due after more than one year	14		(8,544)		(16,564)
NET ASSETS			<u>389,107</u>		<u>419,852</u>
CHARITY FUNDS					
Restricted funds	15		391,316		407,170
Unrestricted funds	15		(2,209)		12,682
TOTAL FUNDS			<u>389,107</u>		<u>419,852</u>

RECAP (N. LANARKSHIRE)
(A company limited by guarantee)

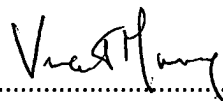
BALANCE SHEET (continued)
AS AT 31 MARCH 2017

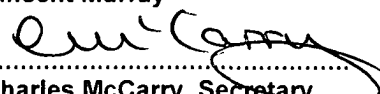
The Charity's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Directors consider that the Charity is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the Charity to obtain an audit for the year in question in accordance with section 476 of the Act.

The Directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Directors on 21/12/17 and signed on their behalf, by:


.....
Vincent Murray


.....
Charles McCarry, Secretary

The notes on pages 11 to 23 form part of these financial statements.

RECAP (N. LANARKSHIRE)
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

1. ACCOUNTING POLICIES

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Recap North Lanarkshire meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Reconciliation with previous Generally Accepted Accounting Practice

In preparing these accounts, the Directors have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

No restatements were required.

1.3 Company status

The Charity is a company limited by guarantee. The members of the company are the Directors named on page 1. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

1.4 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the Charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

1.5 Expenditure

Governance costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory requirements.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the Charity's educational operations, including support costs and costs relating to the governance of the Charity apportioned to charitable activities.

RECAP (N. LANARKSHIRE)
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

1. ACCOUNTING POLICIES (continued)

1.6 Going concern

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. Although the charity has net current liabilities, it is supported by funding from Social Investment Scotland and the Big Lottery. The charity is therefore able to meet its liabilities as and when they fall due.

1.7 Tangible fixed assets and depreciation

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Heritable property	-	2.5% straight line
Plant and machinery	-	20% straight line
Motor vehicles	-	25% reducing balance
Fixtures and fittings	-	25% reducing balance
Office equipment	-	20% straight line

1.8 Leasing and hire purchase

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets. Assets acquired by finance lease are depreciated over the shorter of the lease term and their useful lives. Assets acquired by hire purchase are depreciated over their useful lives. Finance leases are those where substantially all of the benefits and risks of ownership are assumed by the Charity. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the Statement of financial activities incorporating income and expenditure account so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

1.9 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

1.10 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the Bank.

1.11 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

RECAP (N. LANARKSHIRE)
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

1. ACCOUNTING POLICIES (continued)

1.12 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

1.13 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.14 Accumulated funds

Restricted funds are to be used for specified purposes as laid down by the donor. Unrestricted funds are to be used to carry out the core activities of the charity. Designated funds are to be used for specific purposes as laid down by the charity.

1.15 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.16 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

RECAP (N. LANARKSHIRE)
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017**

2. INCOME FROM GRANTS, DONATIONS AND OTHER INCOME

	Restricted funds 2017 £	Unrestricted funds 2017 £	Total funds 2017 £	<i>Total funds 2016 £</i>
Grants	6,000	-	6,000	6,000
Other income	-	5,240	5,240	5,175
	<u>6,000</u>	<u>5,240</u>	<u>11,240</u>	<u>11,175</u>
Total grants, donations and other income	<u>6,000</u>	<u>5,240</u>	<u>11,240</u>	<u>11,175</u>
<i>Total 2016</i>	<u>6,000</u>	<u>5,175</u>	<u>11,175</u>	

3. TRADING ACTIVITIES

	Restricted funds 2017 £	Unrestricted funds 2017 £	Total funds 2017 £	<i>Total funds 2016 £</i>
Charity trading income				
Storage, furniture and white goods sales	-	181,948	181,948	213,599
	<u>-</u>	<u>181,948</u>	<u>181,948</u>	<u>213,599</u>
Fundraising trading costs				
Costs of goods sold	-	6,364	6,364	10,998
	<u>-</u>	<u>6,364</u>	<u>6,364</u>	<u>10,998</u>
Net income from trading activities	<u>-</u>	<u>175,584</u>	<u>175,584</u>	<u>202,601</u>

RECAP (N. LANARKSHIRE)
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017**

4. DIRECT COSTS

	Activities £	Total 2017 £	Total 2016 £
Rent, Rates & Insurance	40,759	40,759	39,619
Heat & Light	4,540	4,540	3,847
Motor & Travel Expenses	7,443	7,443	7,743
Lease Payments	181	181	-
Finance and Interest Charges	5,574	5,574	3,330
Telephone	983	983	2,000
Repairs	3,657	3,657	1,538
Post, Stationery & Advertising	2,567	2,567	2,020
Sundry Expenses	-	-	110
Volunteers Expenses	551	551	8,357
Cleaning	287	287	263
Donations	120	120	1,222
Workwear	39	39	68
Entertainment	504	504	373
Professional Fees	1,883	1,883	1,422
Premises Expenses	1,673	1,673	2,963
Subscriptions	67	67	839
Equipment Hire	2,386	2,386	2,042
Exhibition Costs	100	100	135
Wages and salaries	122,814	122,814	134,106
National insurance	2,040	2,040	6,243
Pension cost	300	300	1,322
Depreciation	15,858	15,858	17,887
	<u>214,326</u>	<u>214,326</u>	<u>237,449</u>
<i>At 31 March 2016</i>	<u>237,449</u>	<u>237,449</u>	

5. GOVERNANCE COSTS

	Restricted funds 2017 £	Unrestricted funds 2017 £	Total funds 2017 £	Total funds 2016 £
Professional fees	-	990	990	1,449
Accountancy fees	-	2,253	2,253	2,825
	<u>-</u>	<u>3,243</u>	<u>3,243</u>	<u>4,274</u>

RECAP (N. LANARKSHIRE)
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017**

6. ANALYSIS OF EXPENDITURE BY EXPENDITURE TYPE

	Staff costs 2017 £	Depreciation 2017 £	Other costs 2017 £	Total 2017 £	Total 2016 £
Cost of goods sold	-	-	6,364	6,364	10,998
Costs of generating funds	-	-	6,364	6,364	10,998
Direct costs	125,154	15,858	73,314	214,326	237,449
Expenditure on governance	-	-	3,243	3,243	4,274
	<u>125,154</u>	<u>15,858</u>	<u>82,921</u>	<u>223,933</u>	<u>252,721</u>
<i>Total 2016</i>	<u>141,671</u>	<u>17,887</u>	<u>93,163</u>	<u>252,721</u>	

7. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2017 £	2016 £
Depreciation of tangible fixed assets: - owned by the charity	<u>15,858</u>	<u>17,887</u>

During the year, one of the Directors received an honorarium of £8,637 (2016 - £8,316).

During the year, no Directors received any benefits in kind (2016 - £NIL).

During the year, no Directors received any reimbursement of expenses (2016 - £NIL).

8. INDEPENDENT EXAMINER'S FEES

The Independent Examiner's remuneration amounts to an Independent Examination fee of £2,253 (2016 - £2,825).

RECAP (N. LANARKSHIRE)
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017**

9. STAFF COSTS

Staff costs were as follows:

	2017 £	2016 £
Wages and salaries	122,814	134,106
Social security costs	2,040	6,243
Other pension costs	300	1,322
	<u>125,154</u>	<u>141,671</u>

The average number of persons employed by the Charity during the year was as follows:

	2017 No.	2016 No.
Service providers	12	12

No employee received remuneration amounting to more than £60,000 in either year.

There are no paid key management personnel.

10. TANGIBLE FIXED ASSETS

	Heritable property £	Plant and machinery £	Motor vehicles £	Fixtures and fittings £	Office equipment £	Total £
Cost						
At 1 April 2016 and 31 March 2017	505,798	1,079	58,805	14,816	33,585	614,083
Depreciation						
At 1 April 2016	101,160	1,079	47,677	13,093	33,585	196,594
Charge for the year	12,645	-	2,782	431	-	15,858
At 31 March 2017	113,805	1,079	50,459	13,524	33,585	212,452
Net book value						
At 31 March 2017	391,993	-	8,346	1,292	-	401,631
At 31 March 2016	404,638	-	11,128	1,723	-	417,489

RECAP (N. LANARKSHIRE)
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017**

10. TANGIBLE FIXED ASSETS (continued)

The net book value of assets held under finance leases or hire purchase contracts, included above, are as follows:

	2017 £	2016 £
Motor vehicles	6,445	8,593

The heritable land and building are secured. For detail of the security see note 15.

11. STOCKS

	2017 £	2016 £
Finished goods and goods for resale	-	1,008

12. DEBTORS

	2017 £	2016 £
Other debtors	2,920	2,099

13. CREDITORS: Amounts falling due within one year

	2017 £	2016 £
Other loans - Social Investment Scotland	5,090	4,700
Net obligations under finance leases and hire purchase contracts	3,744	3,744
Trade creditors	1,240	405
Other taxation and social security	1,148	5,835
Other creditors	6,008	1,499
Accruals and deferred income	2,256	3,584
	19,486	19,767

RECAP (N. LANARKSHIRE)
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017**

14. CREDITORS: Amounts falling due after more than one year

	2017 £	2016 £
Other loans - Social Investment Scotland	4,906	9,182
Net obligations under finance leases and hire purchase contracts	3,638	7,382
	<u>8,544</u>	<u>16,564</u>

Obligations under finance leases and hire purchase contracts, included above, are payable as follows:

	2017 £	2016 £
Between one and five years	<u>3,638</u>	<u>7,382</u>

15. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 April 2016 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2017 £
Unrestricted funds					
General Funds	12,682	187,188	(217,933)	15,854	(2,209)
Restricted funds					
Big Lottery	407,170	-	-	(15,854)	391,316
Robertson Trust	-	6,000	(6,000)	-	-
	<u>407,170</u>	<u>6,000</u>	<u>(6,000)</u>	<u>(15,854)</u>	<u>391,316</u>
Total of funds	<u>419,852</u>	<u>193,188</u>	<u>(223,933)</u>	<u>-</u>	<u>389,107</u>

RECAP (N. LANARKSHIRE)
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017**

15. STATEMENT OF FUNDS (continued)

STATEMENT OF FUNDS - PRIOR YEAR

	<i>Balance at 1 April 2015 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2016 £</i>
Unrestricted funds					
General Funds	16,927	226,191	(246,721)	16,285	12,682
	<u>16,927</u>	<u>226,191</u>	<u>(246,721)</u>	<u>16,285</u>	<u>12,682</u>
Total Unrestricted funds	<u>16,927</u>	<u>226,191</u>	<u>(246,721)</u>	<u>16,285</u>	<u>12,682</u>
Restricted funds					
Big Lottery	423,455	-	-	(16,285)	407,170
Robertson Trust	-	6,000	(6,000)	-	-
	<u>423,455</u>	<u>6,000</u>	<u>(6,000)</u>	<u>(16,285)</u>	<u>407,170</u>
Total Restricted funds	<u>423,455</u>	<u>6,000</u>	<u>(6,000)</u>	<u>(16,285)</u>	<u>407,170</u>
Total of funds	<u>440,382</u>	<u>232,191</u>	<u>(252,721)</u>	<u>-</u>	<u>419,852</u>

SUMMARY OF FUNDS - CURRENT YEAR

	<i>Balance at 1 April 2016 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2017 £</i>
Unrestricted funds	12,682	187,188	(217,933)	15,854	(2,209)
	<u>12,682</u>	<u>187,188</u>	<u>(217,933)</u>	<u>15,854</u>	<u>(2,209)</u>
Restricted funds	407,170	6,000	(6,000)	(15,854)	391,316
	<u>407,170</u>	<u>6,000</u>	<u>(6,000)</u>	<u>(15,854)</u>	<u>391,316</u>
	<u>419,852</u>	<u>193,188</u>	<u>(223,933)</u>	<u>-</u>	<u>389,107</u>

RECAP (N. LANARKSHIRE)
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017**

15. STATEMENT OF FUNDS (continued)

SUMMARY OF FUNDS - PRIOR YEAR

	<i>Balance at 1 April 2015 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2016 £</i>
Unrestricted funds	16,927	226,191	(246,721)	16,285	12,682
	<u>16,927</u>	<u>226,191</u>	<u>(246,721)</u>	<u>16,285</u>	<u>12,682</u>
Restricted funds	423,455	6,000	(6,000)	(16,285)	407,170
	<u>440,382</u>	<u>232,191</u>	<u>(252,721)</u>	<u>-</u>	<u>419,852</u>

There is a standard security over the property at 51 Napier Road, Cumbernauld in favour of the Big Lottery Fund. Funding for this Big Lottery project came from their Gaining Community Assets funding.

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Restricted funds 2017 £	Unrestricted funds 2017 £	Total funds 2017 £
Tangible fixed assets	391,316	10,315	401,631
Current assets	-	15,506	15,506
Creditors due within one year	-	(19,486)	(19,486)
Creditors due in more than one year	-	(8,544)	(8,544)
	<u>391,316</u>	<u>(2,209)</u>	<u>389,107</u>

RECAP (N. LANARKSHIRE)
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017**

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS (continued)

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	<i>Restricted funds 2016 £</i>	<i>Unrestricted funds 2016 £</i>	<i>Total funds 2016 £</i>
Tangible fixed assets	407,170	10,319	417,489
Current assets	-	38,694	38,694
Creditors due within one year	-	(19,767)	(19,767)
Creditors due in more than one year	-	(16,564)	(16,564)
	<u>407,170</u>	<u>12,682</u>	<u>419,852</u>

17. PENSION COMMITMENTS

The Charity operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £300 (2016 - £1,322). Contributions totalling £Nil (2016 - £Nil) were payable to the fund at the balance sheet date and are included in creditors

18. OPERATING LEASE COMMITMENTS

At 31 March 2017 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2017 £	2016 £
Amounts payable:		
Between 1 and 5 years	<u>10,000</u>	<u>30,000</u>

19. FIRST TIME ADOPTION OF FRS 102

It is the first year that the Charity has presented its financial statements under SORP 2015 and FRS 102. The following disclosures are required in the year of transition. The last financial statements prepared under previous UK GAAP were for the year ended 31 March 2016 and the date of transition to FRS 102 and SORP 2015 was therefore 1 April 2015. As a consequence of adopting FRS 102 and SORP 2015, a number of accounting policies have changed to comply with those standards.

The policies applied under the Charity's previous accounting framework are not materially different to FRS 102 and have not impacted on funds or net income/expenditure.

RECAP (N. LANARKSHIRE)
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2017

20. RELATED PARTY TRANSACTIONS

Details of related party transactions are as shown in note 7 to the accounts.

Included within Other creditors is a loan of £6,000 made by Vincent Murray during the year. This loan is interest free, repayable on demand and has no fixed date for repayment.