



Companies House

for the record

Company Name

TECHNOLOGY HELPDESK LIMITED **363s Annual Return**



- > Please check the details printed in blue on this statement.
- > If any details are wrong, strike them through and write the correct details in the "Amended details" column.
- > Please use black pen and write in cap

Company Type  
Private Company Limited By  
Shares

Company Number  
SC255141

Information extracted from  
Companies House records on  
7th August 2004



### Section 1: Company details

Ref: SC255141/01/01

	Current details	Amended details																
<b>&gt; Registered Office Address</b> <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>39 Castle Street</b> <b>Edinburgh</b> <b>EH2 3BH</b>	<b>Address</b>     <b>UK Postcode</b> _ _ _ _ _																
<b>&gt; Register of Members</b> <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Address where the Register is held</b>  <b>At Registered Office</b>	<b>Address</b>     <b>UK Postcode</b> _ _ _ _ _																
<b>&gt; Register of Debenture Holders</b> <i>If any of the details are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>	<b>Not Applicable</b>	<b>Address</b>     <b>UK Postcode</b> _ _ _ _ _																
<b>&gt; Principal Business Activities</b> <i>Please enter principal activity code(s) in "Amended details" column. See notes for guidance for list of activity codes. Please use the most appropriate code in the list, or write a short description of your company's activities.</i>	<i>None held, please enter SIC code or description in the amended details column.</i>	<table border="0"> <tr> <td><b>SIC CODE</b></td> <td><b>Description</b></td> </tr> <tr> <td>7499</td> <td></td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td></td> </tr> </table>	<b>SIC CODE</b>	<b>Description</b>	7499													
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7499																		

	Current details	Amended details
<b>&gt; Company Secretary</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>  <i>Particulars of a new Company Secretary must be notified on form 288a.</i>	<b>Name</b> <b>MBM SECRETARIAL SERVICES LIMITED</b>  <b>Address</b> <b>39 Castle Street</b> <b>Edinburgh</b> <b>EH2 3BH</b>	<b>Name</b> <hr/> <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.  <b>Address</b> <hr/> <hr/> <hr/> <b>UK Postcode</b> <u>    </u> <u>    </u> <u>    </u> <u>    </u> <b>Date of change</b> <u>    </u> / <u>    </u> / <u>    </u> <u>    </u> <b>Date MBM SECRETARIAL SERVICES LIMITED</b> <b>ceased to be secretary (if applicable)</b> <u>    </u>
<b>&gt; Director</b> <i>If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.</i>  <i>Particulars of a new Director must be notified on form 288a.</i>	<b>Name</b> <b>Kathryn BAYLEY</b>  <b>Address</b> <b>36 Braid Green</b> <b>Livingston</b> <b>West Lothian</b> <b>EH54 8PN</b>  <b>Date of birth</b> <b>14/09/1958</b>  <b>Nationality</b> <b>British</b>  <b>Occupation</b> <b>Marketing &amp; Finance</b> <b>director</b>	<b>Name</b> <hr/> <input type="checkbox"/> Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.  <b>Address</b> <hr/> <hr/> <hr/> <b>UK Postcode</b> <u>    </u> <u>    </u> <u>    </u> <u>    </u> <b>Date of birth</b> <u>    </u> / <u>    </u> / <u>    </u> <u>    </u> <b>Nationality</b> <u>                    </u> <b>Occupation</b> <u>                    </u> <b>Date of change</b> <u>    </u> / <u>    </u> / <u>    </u> <u>    </u> <b>Date Kathryn BAYLEY ceased to be director (if applicable)</b> <u>    </u> / <u>    </u> / <u>    </u> <u>    </u>

> **Director**

*If any of the details for this person are wrong, strike them through and fill in the correct details in the "Amended details" column.*

*Particulars of a new Director must be notified on form 288a.*

**Current details****Name**

Paul Romney BAYLEY

**Address**

36 Braid Green  
Livingston  
West Lothian  
EH54 8PN

**Date of birth** 07/12/1953

**Nationality** British

**Occupation** Managing Director

**Amended details****Name**
☐

Tick this box if this address is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985.

**Address**

**UK Postcode**    \_ \_ \_ \_ \_

**Date of birth**    \_ \_ / \_ \_ / \_ \_ \_ \_

**Nationality**    \_ \_ \_ \_ \_

**Occupation**    \_ \_ \_ \_ \_

**Date of change**    \_ \_ / \_ \_ / \_ \_ \_ \_

**Date** Paul Romney BAYLEY ceased to be director (if applicable)

                    \_ \_ / \_ \_ / \_ \_ \_ \_

- > Please enter the details of the company's total share capital in the space provided below.

**Issued share capital details**

- > Please fill in the details of total share capital by class (eg. ordinary, preference etc) that has been issued to the company's shareholders.

Class of Share

ORDINARY £1.00

Number of shares issued

2

Aggregate Nominal Value of issued shares

£2.00

Class of Share

Number of shares issued

Aggregate Nominal Value of issued shares

Class of Share

Number of shares issued

Aggregate Nominal Value of issued shares

Class of Share

Number of shares issued

Aggregate Nominal Value of issued shares

- > Please fill in the total number of issued shares and their total nominal value.

Number of shares issued

2

Aggregate Nominal Value of issued shares

£2.00

- > Please send a full list of shareholders with this annual return. Use Sections 4A (and 4B if appropriate) to give the details. You must name all the shareholders.

- > Please fill in the details of any persons or corporate bodies who are shareholders at the date of this return.
- > For jointly held shares please list those joint shareholders consecutively on the form. If a joint shareholder also holds shares in their own right, list that holding separately.
- > Please use Section 4B to give details of any persons or corporate bodies who have ceased to be shareholders since the last annual return or, in the case of a first return, since the incorporation of the company.
- > Please copy this page if there is not enough space to enter all the company's current shareholders.

Shareholders details	Class and number of shares or amount of stock held	Class and number of shares or amount of stock transferred (If appropriate)	Date of registration of transfer (If appropriate)
Name <u>KATHRYN BAYLEY</u> Address <u>36 BRAID GREEN</u> <u>LIVINGSTON</u> <u>WEST LOTHIAN</u> UK Postcode <u>EH54 8PN</u>	1 x ORDINARY £1.00 SHARE		
Name <u>PAUL ROMNEY BAYLEY</u> Address <u>36 BRAID GREEN</u> <u>LIVINGSTON</u> <u>WEST LOTHIAN</u> UK Postcode <u>EH54 8PN</u>	1 x ORDINARY £1.00 SHARE		
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _			

**Section 4B: Details of Former Shareholders**

- > Please fill in details of any persons or corporate bodies who have ceased to be shareholders at the date of this return. Also, please give the dates that their shares were transferred.
- > Please copy this page if there is not enough space to enter all the company's former shareholders.

Former shareholders details	Class and number of shares or amount of stock transferred	Date of registration of transfer
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _		
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _		
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _		
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _		
Name _____ Address _____ _____ _____ UK Postcode    _ _ _ _ _		



Companies House

— for the record —

# 363s Annual Return Declaration

- > When you have checked all the sections of this form, please complete this page and sign the declaration below.
- > If you want to change the made up date of this annual return, please complete 2 below.

## 1. Declaration

- ☐ I confirm that the details in this annual return are correct as at the made-up-date (shown at 2 below). I enclose the filing fee of £15.

Signature **For and on behalf of  
MBM Secretarial Services Limited**

Date **13/09/2004**

**Director and duly authorised attorney  
(Director/Secretary)**

*This date must not be earlier than the  
return date at 2 below*

### What to do now

Complete this page then send the whole of the Annual Return and the declaration to the address shown at 4 below.

## 2. Date of this return

- ☐ This AR is made up to **2/9/2004** If you are making this return up to an earlier date, please give the date here

\_\_ / \_\_ / \_\_\_\_

*Note: The form must be delivered to CH within 28 days of this date*

## 3. Date of next return

- ☐ If you wish to change your next return to a date earlier than **2nd September 2005** please give the new date here:

\_\_ / \_\_ / \_\_\_\_

## 4. Where to send this form

- ☐ Please return this form to:

Registrar of Companies  
Companies House  
37 Castle Terrace  
Edinburgh EH1 2EB

**Have you enclosed the filing fee with the company number written on the reverse of the cheque?**

## Contact Address

You do not have to give any contact information below, but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Contact Name

**Murray Beith Murray W.S.**

**39 Castle Street**

Address **EDINBURGH**

**EH2 3BH**

**DX ED 40**

Tel: **0131 225 1200**

Fax: **0131 225 4412**

Postcode

\_\_\_\_\_

Telephone number *inc code*

\_\_\_\_\_

DX number *if applicable*

\_\_\_\_\_

DX exchange

\_\_\_\_\_