

TM01

Termination of appointment of director



You can use the WebFiling service to file this form online.

Please go to www.companieshouse.gov.uk

☒ **What this form is for**
You may use this form
to terminate the appointment of a
director (individual or corporate).

☐ **What this form is NOT for**
You cannot use this form to
terminate the appointment of a
secretary. To do this, please use
TM02 'Termination of appointment
of secretary'.

MONDAY



1 Company details

Company number
Company name in full

→ **Filling in this form**
Please complete in typescript or in
bold black capitals.

All fields are mandatory unless
specified or indicated by *

2 Director's current details on the Register

Please give us the current appointment details of this director held on the
public Register.

Date of birth*
Title*
Full forename(s)
Surname/Corporate
name

1 Date of birth
Providing a date of birth will help
us identify the correct person on
the public record. This is voluntary
information and if completed it will
be placed on the public record.

3 Termination date ²

Date of termination of appointment

2 Only one director appointment can
be terminated per form.

4 Signature

I am signing this form on behalf of the company.

Signature
 Susan Groat

This form may be signed by:
Director ³, Secretary, Person authorised ⁴, Liquidator, Administrator,
Administrative receiver, Receiver, Receiver manager, Charity Commission receiver
and manager, CIC manager, Judicial factor.

3 Societas Europaea
If the form is being filed on behalf
of a Societas Europaea (SE) please
delete 'director' and insert details
of which organ of the SE the person
signing has membership.

4 Person authorised
Under either section 270 or 274 of
the Companies Act 2006.

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name HAFH/KIL/66/2

Company name Maclay Murray & Spens LLP

Address Quartermile One

15 Lauriston Place

Post town Edinburgh

County/Region

Postcode	E	H	3		9	E	P
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Country United Kingdom

DX DX ED137 Edinburgh

Telephone 0131 228 7000

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have correctly entered the name of the director being terminated.
- ☐ You have included the date of termination.
- ☐ You have signed the form.

**Important information**

Please note that all information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

For companies registered in Scotland:
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland:
The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1.

**Further information**

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk