

Parkinson's Self Help Group

(North Lanarkshire)

Financial Statements

For Year Ending 30th April 2013



SATURDAY

Scottish Charity No: SCO 34256

Company Registration No: SC 247216



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PARKINSON'S SELF HELP GROUP (NORTH LANARKSHIRE)

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE ACCOUNT) FOR THE YEAR ENDING 30th APRIL 2013

	Note	Unrestricted Funds £	Restricted Funds £	2013 Total Funds £	2012 Total Funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary Income					
Grants	2		167,899	167,899	112,139
Donations	3	5,245		5,245	11,660
Activities for generating funds					
Fundraising events	3	18,199		18,199	6,065
Incoming resources from charitable activities					
North Lanarkshire Council Single Source			6,861	6,861	14,039
North Lanarkshire Council Carers Strategy			25,596	25,596	15,290
Income from activities	3	30,787		30,787	24,558
		54,231	200,356	254,587	183,751
Inkind Donations					
Gilchrist and Lynn					62,643
Sommerfields of Dunfermline					4,612
Motherwell Care Home					5,782
					73,037
Total incoming resources		54,231	200,356	254,587	
RESOURCES EXPENDED					
Costs of Charitable Activities					
	4	45,844	185,836	231,680	212,304
Governance costs					
Accountancy fees	6	1,100		1,100	1,350
		46,944	185,836	232,780	213,654
Inkind Expenditure					
Gilchrist & Lynn	8				62,643
Sommerfield Dunfermline					4,612
Motherwell Care Home					5,782
					73,037
Total resources expended		46,944	185,836	232,780	286,691

PARKINSON'S SELF HELP GROUP (NORTH LANARKSHIRE)

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE ACCOUNT) FOR THE YEAR ENDING 30th APRIL 2013

NET INCOMING/(OUTGOING) RESOURCES		7,287	14,520	21,807	- 29,903
TOTAL FUNDS BROUGHT FORWARD	7	1,372	8,507	9,879	39,782
TOTAL FUNDS CARRIED FORWARD	7	8,659	23,027	31,686	9,879

The statement of financial activities includes all gains and losses in the year. All incoming resources derive from continuing activities.

PARKINSON'S SELF HELP GROUP (NORTH LANARKSHIRE)

BALANCE SHEET AS AT 30th APRIL 2013

	Note	<u>2013</u> £	<u>2012</u> £
Current Assets			
Cash at bank		31,206	9,586
Cash in hand		480	293
		<u>31,686</u>	<u>9,879</u>
Net Current Assets		31,686	9,879
Net Assets	8	<u>31,686</u>	<u>9,879</u>
Funds			
<u>Restricted:</u> NLC Single Source	7	6,696	2,541
Carers Strategy	7	3,335	
Shared Care	7	2,561	
Big Lottery Fund	7	4,510	5,966
Robertson Trust	7	5,925	
Percy Bilton	7		
Cloth Workers Foundation	7		
Consumer Focus	7		
	7		
N L C Councillors Fund	7		
		<u>23,027</u>	<u>8,507</u>
<u>Unrestricted:</u> General Fund		8,659	1,372
		<u>31,686</u>	<u>9,879</u>

For the year ending 30/04/13 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors responsibilities;

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of accounts.

These accounts have been prepared in accordance with the provisions applied to companies subject to the small companies' regime.

Approved by the trustees

on 18/07/13 (date)

Alice McManus Alice McManus Chairperson

Frances McMahon Frances McMahon Treasurer

PARKINSON'S SELF HELP GROUP (NORTH LANARKSHIRE)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th APRIL 2013

2 Voluntary Income - grants (all restricted)	<u>2013</u>	<u>2012</u>
	£	£
Robertson Trust	8,000	8,000
N L C Single Source	6,861	14,039
N LC Carers Strategy	25,596	15,290
N.L.C. Councillors Fund	666	770
Percy Bilton	4,000	
Consumer Focus		1,000
Big Lottery Fund	134,913	102,369
Shared Care	8,320	
Cloth Workers Foundation	12,000	
	200,356	141,468

3 Income from activities	<u>2013</u>	<u>2012</u>
	£	£
Membership fees	765	820
Drop In income	7,087	6,092
Donations	5,245	11,660
Income from outings	2,500	2,982
Respite Lounge	3,050	
Hall lets	25,255	11,926
Other income	1,717	2,758
Fundraising	8,612	6,045
	54,231	42,283

PARKINSON'S SELF HELP GROUP (NORTH LANARKSHIRE)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th APRIL 2013

4 Costs of charitable activities	<u>2013</u>	<u>2012</u>
Unrestricted funds	£	£
<u>Direct costs</u>		
Staff costs	3,660	28,898
Volunteers expenses	477	134
Events and activities	2,609	4,779
Training		419
Newsletters and information		7,429
General running costs	3,711	1,248
<u>Support costs</u>		
Premises rent	878	693
Computer Updates/Repairs		130
Young Onset		11
Drop In	2,274	
Fundraising	1,611	
Outings	5,471	2,169
Rates	176	270
Gas and electricity	3,818	2,189
Insurance	1,255	344
Telephone and internet	552	419
Advertising printing, stationery and postage	2,143	1,475
Repairs and maintenance	510	2,863
Respite Lounge	1,873	435
Therapies	9,225	5,857
Bus Fuel Road Tax	903	2,187
Bus Insurance	1,066	1,046
Bus M O T/Repairs	864	246
Membership fees	28	14
Refurbishment	984	5,220
Lawyer		1,070
Accountancy fees	1,100	1,350
Web Site		1,598
Disclosures		236
Equipment	691	369
Transport	1,066	583
	46,944	73,682

PARKINSON'S SELF HELP GROUP (NORTH LANARKSHIRE)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th APRIL 2013

4 Costs of charitable activities	<u>2013</u>	<u>2012</u>
Restricted funds	£	£
<u>North Lanarkshire Council Single Source grant</u>		
Cook's wages	2397	3,091
Food		2,406
Transport costs		3,637
Outings and escorts		801
Activities - arts & crafts, yoga, speakers		565
Sundries		53
Volunteers' expenses	144	554
Telephone		300
Stationery	165	
Heating & lighting		116
	<u>2706</u>	<u>11,407</u>

Costs of charitable activities

Restricted funds

	<u>2013</u>	<u>2012</u>
<u>North Lanarkshire Council Carers Strategy</u>		
Bus Fuel	781	
Transport	1568	2,350
Activities and outings	3093	4,076
Respite support worker salary & N.I.	16009	13,288
Training		534
Respite Transport	810	720
	<u>22,261</u>	<u>20,968</u>

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Robertson Trust

Therapies/equipment	2075	8,000
		<u>8,000</u>

N.L.C. Councillors Fund

Outings	666	770
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PARKINSON'S SELF HELP GROUP (NORTH LANARKSHIRE)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th APRIL 2013

	2013	2012
<u>Big Lottery Fund</u>		
Salaries & N.I.	95768	65,654
Pensions	5858	2,452
Lawyer	1070	
Advert	1824	
Open Day	655	
Therapies	6000	6,000
Office	6018	3,816
Staff Travel	1318	592
Gas /Electric	3113	
Accounts		
Rent/Insurance/Rates	14745	17,890
	<u>136369</u>	<u>96,403</u>
 5		
<u>Consumer Focus</u>		
Food Kitchen Equipment		<u>1,812</u>
 <u>Digital Switch Over</u>		<u>496</u>
 <u>Percy Bilton Charity</u>		
Refurbishment of new building	<u>4,000</u>	
	<u>4,000</u>	
 <u>Cloth Workers Foundation</u>		
Refurbishment of new building	<u>12,000</u>	
	<u>12,000</u>	
 <u>Shared Care</u>	5,759	
 Restricted costs of charitable activities total	<u><u>185,836</u></u>	<u><u>129,740</u></u>

PARKINSON'S SELF HELP GROUP (NORTH LANARKSHIRE)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th APRIL 2013

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Staff Costs	<u>2013</u>	<u>2012</u>
	£	£
Wages & salaries	120032	109,825
Sessional staff	3660	3,558
	<u>123,692</u>	<u>113,383</u>
<u>Other staff costs</u>		
Staff travel	1,318	592
Staff training and recruitment		509
	<u>1,318</u>	<u>1,101</u>
Number of staff (full & part-time)	<u>9</u>	<u>9</u>

No employee earned over £60,000 per annum.

Committee remuneration and expenses

No remuneration was paid or payable in year to any member of the management committee nor to any person connected with them

No expenses were reimbursed to any member of the management committee in the year

PARKINSON'S SELF HELP GROUP (NORTH LANARKSHIRE)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th APRIL 2013

7 Movements in restricted funds

<u>Funding source</u>	Balance b/fwd at 30/04/12 £	Grants received in year £	Project expenditure in year £	Balance c/fwd at 30/04/13 £
N. L. C. Single Source	2,541	6,861	2,706	6,696
N.L.C Carers Strategy		25,596	22,261	3,335
Percy Bilton Charity		4,000	4,000	-
Big Lottery Fund	5,966	134,913	136,369	4,510
N.L.C. Councillors Fund		666	666	-
Shared Care		8,320	5,759	2,561
Cloth Workers Foundation		12,000	12,000	-
Robertson Trust		8,000	2,075	5,925
<u>Total restricted funds</u>	8,507.00	200,356.00	185,836.00	23,027.00

PARKINSON'S SELF HELP GROUP (NORTH LANARKSHIRE)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th APRIL 2013

8 Purpose of restricted funds

North Lanarkshire Council Single Source

Annual funding to cover cook's salary and volunteers expenses.

North Lanarkshire Council Carers Strategy

Annual funding to cover respite support workers' salaries and expenses, carers' respite activities and transport costs.

Robertson Trust

Funding to setup second therapy room and for Bowen therapies.

Big Lottery Fund

Funding for five years Staff salaries, Office, Rent and Therapies.

N.L.C. Councillors Fund

Grant for outings and activities.

Share Care Fund

Funds to allow our Carers Therapies.

Cloth Workers Foundation

To help pay for refurbishment of new premises

Percy Bilton Charity

To help pay for refurbishment of new premises

Independent Examiner's Report to the Trustees of Parkinson's Self Help Group (North Lanarkshire)

I report on the accounts of the charity for the year to 30th April 2012 which were set out on pages 1 to 10

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiners statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland)Regulation 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and , consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiners' statement

In the course of my examination, no matter has come to my attention:

- 1) Which gives me reasonable cause to believe that, in any material respect, the requirements
To keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and
Regulation 4 of the 2006 Accounts Regulations ,and
To prepare accounts which accord with the accounting records and comply with Regulation
8 of the 2006 Accounts Regulations
Have not been met: or
- 2) To which, in my opinion, attention should be drawn in order to enable a proper
understanding of the accounts to be reached.

Name: James Bryce

Relevant Professional qualification/professional body: Chartered Accountant

Address: 172 Dunbeth Road, Coatbridge ML5 3JW

Date: 10/2/12

Signed: 