

Parkinson's Self Help Group

(North Lanarkshire)

Financial Statements

For Year Ending 30th April 2012



Scottish Charity No: SCO 34256

Company Registration No: SC 247216

# **PARKINSON'S SELF HELP GROUP (NORTH LANARKSHIRE)**

## **STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE ACCOUNT) FOR THE YEAR ENDING 30th APRIL 2012**

				<u>2012</u>	<u>2011</u>
	Note	Unrestricted Funds £	Restricted Funds £	Total Funds £	Total Funds £
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary Income					
Grants	2		112,139	112,139	49,529
Donations	3	11,660		11,660	5,144
Activities for generating funds					
Fundraising events	3	6,065		6,065	8,137
<b>Incoming resources from charitable activities</b>					
North Lanarkshire Council Section 10			14,039	14,039	11,000
North Lanarkshire Council Carers Strategy			15,290	15,290	25,483
Income from activities	3	24,558		24,558	26,148
		42,283	141,468	183,751	125,441
<b>Inkind Donations</b>					
Gilchrist and Lynn			62,643	62,643	
Sommerfields of Dunfermline			4,612	4,612	
Motherwell Care Home			5,782	5,782	
			73,037	73,037	
<b>Total incoming resources</b>					
		42,283	214,505	256,788	
<b>RESOURCES EXPENDED</b>					
<b>Costs of Charitable Activities</b>					
	4	72,333	139,971	212,304	169,202
<b>Governance costs</b>					
Accountancy fees	6	1,350		1,350	850
		73,683	139,971	213,654	170,052
<b>Inkind Expenditure</b>					
	8		62,643	62,643	
Gilchrist & Lynn			4,612	4,612	
Motherwell Care Home			5,782	5,782	
Sommerfield Dunfermline			73,037	73,037	
<b>Total resources expended</b>					
		73,683	213,008	286,691	

## **PARKINSON'S SELF HELP GROUP (NORTH LANARKSHIRE)**

### **STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE ACCOUNT) FOR THE YEAR ENDING 30th APRIL 2012**

<b>NET INCOMING/(OUTGOING) RESOURCES</b>		-	31,400	1,497	-	29,903	-	44,611
<b>TOTAL FUNDS BROUGHT FORWARD</b>	7		32,771	7,011		39,782		84,393
<b>TOTAL FUNDS CARRIED FORWARD</b>	7		<u>1,371</u>	<u>8,508</u>		<u>9,879</u>		<u>39,782</u>

The statement of financial activities includes all gains and losses in the year. All incoming resources derive from continuing activities.

# PARKINSON'S SELF HELP GROUP (NORTH LANARKSHIRE)

## BALANCE SHEET AS AT 30th APRIL 2012

	Note	2012 £	2011 £
<b>Current Assets</b>			
Cash at bank		9,586	39,158
Cash in hand		293	624
		<u>9,879</u>	<u>39,782</u>
<b>Net Current Assets</b>		9,879	39,782
<b>Net Assets</b>	8	<u>9,879</u>	<u>39,782</u>
<b>Funds</b>			
<u>Restricted:</u> NLC Section 10	7	2,541	25
Carers Strategy	7		5,678
	7		
Big Lottery Fund	7	5,487	
Robertson Trust	7		
	7		
R S McDonald	7		
Consumer Focus	7		812
Digital Switchover	7		496
N L C Councillors Fund	7		
		<u>8,028</u>	<u>7,011</u>
<u>Unrestricted:</u> General Fund		1,851	32,771
		<u>9,879</u>	<u>39,782</u>

For the year ending 30/04/12 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors responsibilities;

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of accounts.

These accounts have been prepared in accordance with the provisions applied to companies subject to the small companies' regime.

Approved by the trustees

on ..... (date)

*Alice McManus* ..... Alice McManus Chairperson

*Frances McMahon* ..... Frances McMahon Treasurer

## **PARKINSON'S SELF HELP GROUP (NORTH LANARKSHIRE)**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th APRIL 2012**

<b>2 Voluntary income - grants (all restricted)</b>	<b><u>2012</u></b>	<b><u>2011</u></b>
	<b>£</b>	<b>£</b>
Robertson Trust	8,000	-
N L C Section 10	14,039	11,000
N LC Carers Strategy	15,290	25,483
N.L.C. Councillors Fund	770	2,735
Digital Switchover		496
Consumer Focus	1,000	1,136
Big Lottery Fund	102,369	45,162
	<hr/>	<hr/>
	141,468	86,012

<b>3 Income from activities</b>	<b><u>2012</u></b>	<b><u>2011</u></b>
	<b>£</b>	<b>£</b>
Membership fees	820	444
Drop In income	6,092	5,889
Donations	11,660	5,144
Income from outings	2,982	1,939
Bequethment		9,923
Hall lets	11,926	7,011
Other income	2,758	942
Fundraising	6,045	8,137
	<hr/>	<hr/>
	42,283	39,429

# **PARKINSON'S SELF HELP GROUP (NORTH LANARKSHIRE)**

## **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th APRIL 2012**

<b>4 Costs of charitable activities</b>	<b><u>2012</u></b>	<b><u>2011</u></b>
<b>Unrestricted funds</b>	<b>£</b>	<b>£</b>
<u>Direct costs</u>		
Staff costs	28,898	12,271
Volunteers expenses	134	530
Events and activities	4,779	5,153
Training	419	200
Newsletters and information	7,429	
General running costs	1,248	1,438
<u>Support costs</u>		
Premises rent	693	1,140
Computer Updates/Repairs	130	
Young Onset	11	20
Outings	2,169	2,298
Rates	270	225
Gas and electricity	2,189	750
Insurance	344	152
Telephone and internet	419	258
Advertising printing, stationery and postage	1,475	672
Repairs and maintenance	2,863	1,808
Respite Lounge	435	
Therapies	5,857	5,718
Bus Fuel Road Tax	2,187	1,735
Bus Insurance	1,046	1,770
Bus M O T/Repairs	246	1,046
Membership fees	14	44
Refurbishment	5,220	
Lawyer	1,070	
Accountancy fees	1,350	340
Bowling Carpet		750
Web Site	1,598	
Disclosures	236	
Equipment	369	106
Vaccuum		27
Developement		257
Transport	584	1,604
	<b>73,683</b>	<b>40,312</b>

# **PARKINSON'S SELF HELP GROUP (NORTH LANARKSHIRE)**

## **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th APRIL 2012**

<b>4 Costs of charitable activities</b>	<b><u>2012</u></b>	<b><u>2011</u></b>
<b>Restricted funds</b>	<b>£</b>	<b>£</b>
<u>North Lanarkshire Council Section 10 grant</u>		
Cook's wages	3,091	3,189
Food	2,406	1,950
Transport costs	3,637	4,440
Outings and escorts	801	1,550
Activities - arts & crafts, yoga, speakers	565	270
Sundries	53	
Volunteers' expenses	554	250
Telephone	300	
Newspapers, postage		71
Heating & lighting	116	
	<u>11,523</u>	<u>11,720</u>

### **Costs of charitable activities**

#### **Restricted funds**

	<b><u>2,012</u></b>	<b><u>2,011</u></b>
<u>North Lanarkshire Council Carers Strategy</u>		
Transport	2,350	2,530
Activities and outings	4,076	2,153
Respite support worker salary & N.I.	13,288	14,976
Training	534	
Respite Transport	720	783
	<u>20,968</u>	<u>20,442</u>
<u>Lloyds TSB Foundation for Scotland</u>		
Salary costs - facilities' manager		1,072
		<u>0</u>
		<u>1,072</u>
<u>Robertson Trust</u>		
Therapies/equipment	8,000	1,899
	<u>8,000</u>	<u>1,899</u>
<u>N.L.C. Councillors Fund</u>		
Outings	770	2,735

# **PARKINSON'S SELF HELP GROUP (NORTH LANARKSHIRE)**

## **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th APRIL 2012**

### Big Lottery Fund

Salaries & N.I.	65,654	63,885
Pensions	2,452	3,452
Memberships		
Training		
Therapies	6,000	9,400
Office	3,816	4,854
Staff Travel	592	
Accounts		510
Rent/Insurance/Rates	17,890	
	<u>96,403</u>	<u>82,101</u>

5

### Consumer Focus

Food Kitchen Equipment	<u>1,812</u>	<u>324</u>
------------------------	--------------	------------

### Digital Switch Over

<u>496</u>
------------

### Awards For All

Therapy Room	1,999
Feasability Study	
Caretaker	3,405
	<u>5,404</u>

### R S Mcdonald

Yogs Worker	<u>4,043</u>
-------------	--------------

### **Restricted costs of charitable activities total**

<u>139,972</u>	<u>129,740</u>
----------------	----------------



## PARKINSON'S SELF HELP GROUP (NORTH LANARKSHIRE)

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th APRIL 2012

6

#### Staff Costs

	<u>2012</u>	<u>2011</u>
	£	£
Wages & salaries	109,825	91,273
Sessional staff	3,558	3,352
	<u>113,383</u>	<u>94,625</u>
<u>Other staff costs</u>		
Staff travel	592	574
Staff training and recruitment	509	844
	<u>114,484</u>	<u>96,043</u>
Number of staff (full & part-time)	<u>9</u>	<u>9</u>

No employee earned over £60,000 per annum.

#### Committee remuneration and expenses

No remuneration was paid or payable in year to any member of the management committee nor to any person connected with them

No expenses were reimbursed to any member of the management committee in the year

# **PARKINSON'S SELF HELP GROUP (NORTH LANARKSHIRE)**

## **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th APRIL 2012**

### **7 Movements in restricted funds**

<b><u>Funding source</u></b>	<b>Balance b/fwd at 30/04/11</b>	<b>Grants received in year £</b>	<b>Project expenditure in year £</b>	<b>Balance c/fwd at 30/04/12 £</b>
North Lanarkshire Council Section 10	25	14,039	11,523	2,541
North Lanarkshire Council Carers Strategy	5,678	15,290	20,968	-
Robertson Trust	-	8,000	8,000	-
Big Lottery Fund	-	102,369	96,403	5,966
N.L.C. Councillors Fund		770	770	-
Awards for All				-
R S McDonald				-
Consumer Focus	812	1,000	1,812	-
Digital Switchover	496		496	-
<b><u>Total restricted funds</u></b>	<b>7,011</b>	<b>141,468</b>	<b>139,972</b>	<b>8,507</b>

### **Inkind Donations**

Gilchrist & Lynn	62,643	62,643	
Motherwell Care Home	4,612	4,612	
Sommerfields of Dunfermline	5,782	5,782	
	<b>73,037</b>	<b>73,037</b>	
<b>Total Funds</b>	<b>7,011</b>	<b>214,505</b>	<b>213,009</b>

## **PARKINSON'S SELF HELP GROUP (NORTH LANARKSHIRE)**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30th APRIL 2012**

#### **8 Purpose of restricted funds**

##### **North Lanarkshire Council Section 10**

Annual funding to cover cook's salary and costs, members' activities and volunteers expenses.

##### **North Lanarkshire Council Carers Strategy**

Annual funding to cover respite support workers' salaries and expenses, carers' respite activities and transport costs.

##### **Robertson Trust**

Funding to setup second therapy room and for Bowen therapies.

##### **Big Lottery Fund**

Funding for five years Staff salaries, Office, Rent and Therapies.

##### **N.L.C. Councillors Fund**

Grant for outings and activities.

##### **Digital Switchover**

Funds to assist members on television change over to digital transmission

##### **Consumer Focus**

To promote healthy eating amongst our members

##### **In Kind Donations**

##### **Gilchrist and Lynn**

All works in report carried out by David Findlay Associates Ltd

##### **Motherwell Care Home**

Chairs & Office furniture prices estimated from comparable items on internet and office catalogues

##### **Sommerfields of Dunfermline**

Chairs & Office furniture prices estimated from comparable items on internet and office catalogues

## **Independent Examiner's Report to the Trustees of Parkinson's Self Help Group (North Lanarkshire)**

I report on the accounts of the charity for the year to 30<sup>th</sup> April 2012 which were set out on pages 1 to 10

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### **Basis of independent examiners statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts ( Scotland )Regulation 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and , consequently, I do not express an audit opinion on the view given by the accounts.

### **Independent examiners' statement**

**In the course of my examination, no matter has come to my attention:**

- 1) Which gives me reasonable cause to believe that, in any material respect, the requirements To keep accounting records in accordance with Section 44(1) (a ) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations ,and To prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations Have not been met: or
- 2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: James Bryce

Relevant Professional qualification/professional body: Chartered Accountant

Address: 172 Dunbeth Road, Coatbridge ML5 3JW

Date: 10/4/12

Signed: *James Bryce*