

MIDLOTHIAN ASSOCIATION OF PLAY

Company number SC 240729

(A company limited by guarantee)

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2006



Charity registration number SC025474

Directors

H Dunn
I Hogg
C MacFie
J Munro
V Walker

Secretary

L Burnett

Bankers

The Royal Bank of Scotland
131 Main Street
Newtongrange
Midlothian
EH22 4PF

Reporting Accountants

James Anderson & Co
Chartered Accountants
Pentland Estate
Straiton
Edinburgh
EH20 9QH

Registered Office

Greenhall C L Centre
Gorebridge
Midlothian
EH23 4PE

Governing Document

Memorandum and Articles of Association

**Report of the Directors
For the Year ended 31 March 2006**

The directors present their report and financial statements for the year ended 31 March 2006

Reference and Administrative Details

The information relating to Midlothian Association of Play is contained on page 1

Structure, Governance and Management*Governing Document*

Memorandum and Articles of Association

Directors

Directors are appointed at the Company's Annual General meeting. Directors can be co-opted during the year and these new appointments stand for re election at the following Annual General meeting.

Recruitment of new Directors

The Directors are recruited to maintain a balance of skills within the Board.

Induction and Training of Directors

Training publications are made available to directors to assist them to carry out their duties and understand their responsibilities.

Structure

The Board of Directors appoints the development manager and carries out financial management. The development manager is responsible for the day to day management and supports the administration staff. The Directors meet on average six occasions a year to receive reports from the manager and to carry out management and financial reviews.

Risk Management

The Directors are satisfied that the major risks to which the charity is exposed have been reviewed and procedures have been established to manage these risks.

Objectives & Activities

Midlothian Association of Play is a voluntary organisation that seeks to support all play provision and children's work in Midlothian.

The organisation is funded through the Midlothian Council Community Learning and Development and is supported by Midlothian Childcare and Early Years Partnership.

Report of the Directors (Continued)
For the Year ended 31 March 2006

Funds are also raised through trusts, lottery applications and affiliation fees. Midlothian Association of Play support and develop play projects across Midlothian including playschemes, playgroups, after school clubs and children's clubs and groups, through grants to support new play projects and to build on existing work. An excellent resource base and hire service for large pieces of equipments we also provide a range of training opportunities.

The New Opportunities funding is a grant from the Big Lottery Fund. New Opportunities for Quality Childcare Grant and is to enable and support children who have additional needs to attend after school clubs and wrap around care projects.

Achievements and Performance

The achievements and performance during the year are set out in the annual report of which these financial statements form part.

Financial Review

The financial statements are contained in the following pages 6 to 10.

Reserves

The Board of Directors consider that the aim should be for reserves to be at a level of at least expenditure for six months in order to allow the charity to operate from year to year.

Directors

The directors who served during the year are shown on page 1.

No director is remunerated for his/her services as director.

Share Capital

The company is limited by guarantee and is a charity recognised by the Inland Revenue.

Reporting Accountants

James Anderson & Co C A have indicated their willingness to continue in office and a resolution proposing their re appointment will be put to the Annual General Meeting.

By Order of the Board

L Burnett
Secretary

13 September 2006

Statement of Directors Responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently,
- make judgments and estimates that are reasonable and prudent,
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By Order of the Board

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**L Burnett
Secretary**

13 September 2006

**CHARTERED ACCOUNTANTS REPORT
TO THE DIRECTORS ON THE UNAUDITED ACCOUNTS OF
MIDLOTHIAN ASSOCIATION OF PLAY**

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Respective responsibilities of directors and reporting accountant

As described on page 4 the directors are responsible for the preparation of the financial statements, and they believe the charity is exempt from an audit. In accordance with their instructions and in order to assist the directors to fulfil their responsibilities, we have prepared the financial statements on pages 6 to 10 from the accounting records and from information and explanations supplied to us.

It is our responsibility to examine the financial statements without performing an audit and based on our examination, to report our opinion, as set out below to the directors.

Basis of Opinion

We conducted such examination as was necessary to enable us to form an opinion as to whether proper accounting records have been kept and the accounts are in agreement with the accounting records. The examination was not an audit conducted in accordance with Auditing Standards.

Opinion

In our opinion

- 1 the accounts are in agreement with the accounting records kept by the company under Section 221 of the Companies Act 1985
- 2 having regard only to, and on the basis of, the information contained in those accounting records
 - those accounts have been drawn up in a manner consistent with the accounting requirements specified in section 249C(6) of the Act
 - the company satisfied the conditions for exemption from an audit of the accounts for the year specified in section 249A(4), and did not fall within section 249B(1) (a) to (f) at any time within the financial year

James Anderson & Co

**James Anderson & Co
Chartered Accountants
Pentland Estate
STRAITON
Edinburgh
EH20 9QH**

9 January 2007

Statement of Financial Activities
(Incorporating Income and Expenditure Account)

For the Year ended 31 March 2006

	Unrestricted Fund	Restricted Revenue Funds	Total Funds 2006	Total Funds 2005
	£	£	£	£
Incoming Resources				
Voluntary Income (note 3)	2,073	140,813	142,886	108,764
Interest on cash deposits				133
	<u>2,073</u>	<u>140,813</u>	<u>142,886</u>	<u>108,897</u>
Resources Expended				
Charitable activities (note 4)	3,693	94,696	98,389	90,024
Governance costs (note 5)	<u>705</u>		<u>705</u>	<u>588</u>
	<u>4,398</u>	<u>94,696</u>	<u>99,094</u>	<u>90,612</u>
Net Movement in Funds	(2,325)	46,117	43,792	18,285
Balance brought forward 31 March 2005	<u>8,297</u>	<u>57,211</u>	<u>65,508</u>	<u>47,223</u>
Balance carried forward 31 March 2006 (note 7)	<u>5,972</u>	<u>103,328</u>	<u>109,300</u>	<u>65,508</u>

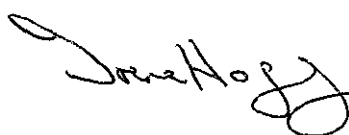
The results set out above in the current and previous year derive wholly from the continuing operations of the company

Balance Sheet
As at 31 March 2006

	Notes	2006 £	2005 £
Current Assets			
Bank & cash		110,005	66,096
Creditors			
Amounts falling due within one year	6	705	588
Total Assets less Current Liabilities		109,300	65,508
Fund Balances			
Unrestricted fund	7	5,972	8,297
Restricted funds	7	103,328	57,211
		109,300	65,508

These annual accounts have not been audited because the company is entitled to the exemption provided by S249A(2) Companies Act 1985 and members have not required the company to obtain an audit of its accounts for the period in accordance with S249B(2). The directors acknowledge their responsibilities for ensuring that the company keeps accounting records that comply with S221 Companies Act 1985. The directors also acknowledge their responsibilities for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year in accordance with S226 Companies Act 1985, and which otherwise comply with the requirements of that Act relating to accounts, so far as applicable to the company. The financial statements on pages 5 to 13 were approved and signed by the directors on 13 September 2006.

I Hogg Director

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**Notes to the Financial Statements
For the Year ended 31 March 2006**

1 Accounting Policies

a) Basis of Accounting

The financial statements have been prepared under the historical cost basis of accounting and are in accordance with applicable accounting standards, the Charities Accounts (Scotland) Regulations 1992 and Accounting and Reporting by Charities Statement of Recommended Practice 2005 – Accounting and Reporting by Charities

b) Incoming Resources

Revenue grants and all other income are stated at the amounts receivable in the year. The receipt in advance of grants for expenditure in a future accounting period is recognised in these accounts as deferred income.

c) Expenditure

All expenditure is included on an accruals basis and has been directly attributed to one of the financial categories of resources expended in the Income and Expenditure Account. The company is not registered for Vat and accordingly expenditure is shown gross of irrecoverable Vat.

2 Limited By Guarantee

The company is limited by guarantee and therefore has no share capital. Every member of the company undertakes to contribute such sum as may be required (not exceeding £1) to the company's assets if it should be wound up while he/she is a member or within one year after he/she ceases to be a member.

Notes to the Financial Statements (Continued)

3 Voluntary income

	2006 £	2005 £
Members		
Membership	1,120	610
Resource base	338	1,520
Training		170
Insurance	575	514
Donation	40	30
	<u>2,073</u>	<u>2,844</u>
Grants receivable		
Midlothian Council revenue grant	13,750	13,620
Midlothian Council development grant	14,280	14,280
Midlothian Council childcare and early years partnership	93,000	
New Opportunities Fund	19,783	78,020
	<u>142,886</u>	<u>108,764</u>

4. Charitable activities

Grants awarded

Childcare and early years partnership grant	4,000	
New Opportunities portfolio fund	62,979	50,980
	<u>66,979</u>	<u>50,980</u>

Other costs

Newbattle integration team	96	1,923
Special needs support	535	6,300
Library		204
Play grants	12,329	10,656
Meetings	200	201
Salaries & national insurance	11,852	12,770
Payroll expenses	507	
Training	940	20
Mileage	172	291
Resource base supplies	300	710
Computer costs		78
Publications	31	
Photocopying	173	125
Advertising	939	417
Insurance		2,467
Bookkeeping	606	450
Conferences	600	95
Memberships/subscriptions	1,214	1,551
Gifts & donations		45
Bank charges	174	19
Stationary	227	168
Telephone	433	554
Disclosure	82	
	<u>98,389</u>	<u>90,024</u>

Notes to the Financial Statements (Continued)

	2006 £	2005 £
5 Governance costs		
Accounting fee	705	588

6 Creditors

Amounts falling due within one year

Accruals	705	588
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7. Statement of Funds

	Balance 31 March 2005 £	Incoming Resources £	Outgoing Resources £	Balance 31 March 2006 £
Unrestricted fund	8,297	2,073	4,398	5,972
Restricted funds	57,211	140,813	94,696	103,328
	<u>65,508</u>	<u>142,886</u>	<u>99,094</u>	<u>109,300</u>

The **unrestricted fund** is free to use in accordance with the objects of the Charity

The **restricted revenue funds** are for use in terms of the grants awarded by the donors