



User and Carer Involvement

(A company limited by guarantee)

Registered in Scotland

Company No. SC 234241

Charity No. SC 031853

Report and Financial Statements

Year Ended : 31st July 2005



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Legal and administrative information

Trustees

Paul Thomas
Jan Hiddleston
Irene Mungall
Wilma Fenton
Alison Robertson

Company Secretary

Jan Hiddleston

Registered Office

1 Gordon Street
Dumfries
Dumfries & Galloway
DG1 1DL

Reporting Accountants

Farries, Kirk and McVean
Chartered Accountants
30 Castle Street
Dumfries
DG1 1EN

Bankers

Lloyds TSB Bank plc
Queensberry Square
Dumfries
DG1 1BL

Report of the Trustees for the year ended 31st July, 2005

The trustees, who are also directors of the charity for the purposes of the Companies Act, submit the annual report and the financial statements for the year ended 31st July, 2005. The board have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in October 2000 in preparing the annual report and financial statements of the charity.

The Scheme is recognised as a charity in Scotland by the Inland Revenue, number SC031853

Objectives

In accordance with the Constitution of UCI, the objects are to relieve the needs of carers and users of care services in Dumfries and Galloway. To this end, UCI will help users and carers of people with dementia or mental health problems to have a voice and as a result see positive changes in service provision at strategic level, local service level and individual level.

Review of activities and future developments

The Statement of Financial Activities for the year is set out on page 4 of the financial statements.

Reserves and Risk Management

The present level of funding is adequate to support the continuation of the charitable activities to the same levels and the trustees consider the financial position of the charity to be satisfactory. The trustees actively review the major risks which UCI faces on a regular basis and believe that maintaining reserves at current levels will provide sufficient resources in the event of adverse conditions.

Trustee's Responsibilities

Company and charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements, the trustees are required to :-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees have overall responsibility for ensuring that the charity has appropriate system of controls, financial or otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

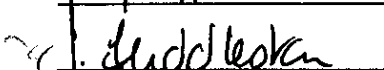
Reporting Accountants

A resolution proposing that Messrs Farries, Kirk and McVean, Chartered Accountants, be re-appointed as reporting accountants of the charity will be put to the Annual General Meeting.

This report was approved by the Management Committee on

 Paul Thomas, Chair

9.11.05 Date

 Jan Hiddleston, Acting Treasurer

9.11.05. Date

Accountants Report

To the members of User and Carer Involvement

We have examined, without carrying out an audit the financial statements on pages 4 to 8 which have been prepared on the basis of the accounting policies set out on page 6.

Respective responsibilities of trustees and reporting accountant

As described on page 2, the board are responsible for the preparation of the financial statements in accordance with United Kingdom law and accounting standards and they consider that the company is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

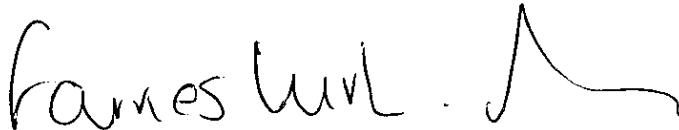
Basis of opinion

We conducted our examination in accordance with Statements of Standards for Reporting Accountants, and so our procedures consisted of comparing the financial statements with the accounting records kept by the company, and making such limited enquiries as we consider necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

Opinion

In our opinion;

- (a) The Financial statements are in agreement with those accounting records kept by the company under Section 221 of the Companies Act 1985;
- (b) Having regard only to, and on the basis of, the information contained in those accounting records:
 - (i) the financial statements have been drawn up in a manner consistent with the accounting requirements specified in Section 249C(6) of the act; and
 - (ii) the company satisfied the conditions for exemption from an audit of the financial statements for the year ended 31st July 2004 specified in section 249A(4) of the Act, as modified by section 249A(5), and did not at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in Section 249B(1).



Farries, Kirk and McVean

Chartered Accountants

Registered Auditors

30 Castle Street

Dumfries

DG1 1EN

September 2005

Statement of Financial Activities for the year ended 31st July 2005

	Notes	2005 £	2004 £
Incoming resources			
Activities in furtherance of the charity's objects :			
Grants	2	29,483	31,325
Activities for generating funds :			
Investment income	3	384	269
Total incoming resources		<u>29,867</u> =====	<u>31,594</u> =====
Resources expended			
Charitable expenditure :			
Costs of activities in furtherance of the charity's objects;			
Support Costs	4	225	1,080
Management and Administration	5	39,390	33,861
Total resources expended		<u>39,615</u> =====	<u>34,941</u> =====
Net movement in funds		-9,748	-3,347
Fund balances brought forward at 1st August		30,830	34,177
Fund balances carried forward at 31st July		<u>£21,082</u> =====	<u>£30,830</u> =====

Continuing operations

None of the charity's activities were acquired or discontinued during the current or previous years

Total recognised gains and losses

The charity has no recognised gains or losses other than those included above.

Balance Sheet as at 31st July 2005

	Notes	2005 £	2004 £
Fixed Assets			
Fixtures and Fittings	6	195	135
Computer Equipment		880	1,035
		<u>1,075</u>	<u>1,170</u>
Current Assets			
Prepayments		759	741
Cash in Hand	6	9	59
Cash at Bank	7	19,733	29,330
		<u>20,501</u>	<u>30,130</u>
Creditors: amounts falling due within one year	8	494	470
Net current assets		<u>20,007</u>	<u>29,660</u>
Net assets		<u>£21,082</u>	<u>£30,830</u>
Funds:			
Unrestricted funds	9	<u>£21,082</u>	<u>£30,830</u>

For the period ended 31st July 2005 the company was entitled to exemption under section 249a(2) of the Companies Act 1985. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 249b(2).

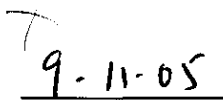
The Directors acknowledge their responsibility for:

- (i) Ensuring the company keeps accounting records which comply with Section 221; and
- (ii) Preparing accounts which give a true and fair view of the state of affairs of the company as at the end of its financial year, and of its profit for the financial year in accordance with Section 226, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company.

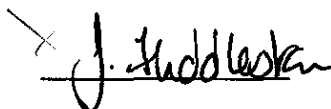
The financial statements on pages 4 to 9 were approved by the board on 9th September 2005 and signed on their behalf by:



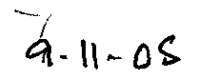
Paul Thomas



Date



Jan Hiddleston



Date

Notes forming part of the financial statements for the year ended 31st July 2005**1 Accounting Policies****Basis of preparation**

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice (SORP), "Accounting and Reporting by Charities" published in October 2000, SORP Update Bulletin 1 issued in December 2003, applicable accounting standards and the Companies Act 1985.

Company Status

The charity is a company limited by guarantee. The members of the company are the directors named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member.

Fund accounting

All of the funds of the charity are general funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity

Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources Expended

Resources Expended are included in the SOFA on an accruals basis inclusive of any VAT which cannot be recovered.

Tangible fixed assets and depreciation

Tangible fixed assets are capitalised and included at cost including any incidental expenses of acquisition.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a reducing balance basis over their expected useful economic lives as follows:

Fixtures and Fittings	15% per annum
Computer Equipment	15% per annum

2 Grants	2005	2004
	£	£
D & G Council	26,983	26325
Lloyds TSB Foundation	2,500	5000
	-----	-----
	29,483	31325
	=====	=====
3 Investment Income	2005	2004
	£	£
Bank Interest Received	384	269
	=====	=====

User and Carer Involvement

4 Total Resources Expended	Staff Costs	Other Costs	Total	2004
	£	£	£	£
Support Costs	225		225	1,020
Management and Administration	27,496	11,894	39,390	33,921
	-----	-----	-----	-----
	27,721	11,894	39,615	34,941
	=====	=====	=====	=====

5 Staff Costs	2005	2004
	£	£
Wages and Salaries	27,496	22,667
	-----	-----
	27,496	22,667
	=====	=====

The average number of employees analysed by function was:

	2005	2004
Administrative Office	2	1
	-----	-----
	2	1
	=====	=====

6 Tangible fixed assets	Fixtures and Fittings	Computer Equipment	Total
			£
Cost			
At 1st August 2004	184	1,217	1,401
Additions	97	-	97
	-----	-----	-----
At 31st July 2005	281	1,217	1,498
	=====	=====	=====
Depreciation			
At 1st August 2004	49	182	231
Charge for year	37	155	192
	-----	-----	-----
At 31st July 2005	86	337	423
	=====	=====	=====
Net book value			
At 31st July 2005	195	880	1,075
	=====	=====	=====
At 31st July 2004	135	1,035	1,170
	=====	=====	=====

7 Cash at Bank	2005	2004
	£	£
30 Day Notice Account	12,680	22,307
Treasurers Account	7,053	7,023
	-----	-----
	19,733	29,330
	=====	=====
8 Creditors: Amounts falling due within one year	2005	2004
	£	£
Accrued Expenses	494	470
	=====	=====
9 Funds	2005	2004
	£	£
General fund	21,082	30,830
	=====	=====

User and Carer Involvement

Detailed Income and Expenditure Account

	2005	2004
Income:		
Grants Received	£29,483	£31,325
Bank Interest Received	384	269
	-----	-----
	£29,867	£31,594
	-----	-----
Expenditure:		
Wages and National Insurance	27,496	22,667
Sessional Fees	225	1,080
Tuition Fees	568	260
Telephone	416	663
Post, Stationery & Printing	2,742	3,183
Advertising	169	661
Travelling	1,701	615
Sundry Expenses	230	584
Accountancy Fees	494	470
Moving Expenses	-	377
Hospitality	932	196
Rent	3,640	3,614
Insurance	810	364
Depreciation	192	207
	-----	-----
	39,615	34,941
	-----	-----
Surplus/Deficit for Year	-£9,748	-£3,347
	=====	=====