Company Registration No: SC230949 (Scotland)

tie LIMITED

1 7

DIRECTORS' REPORT

AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2005

SCT SLQ2XBGT 0326
COMPANIES HOUSE 28/12/05

• .•

#### **COMPANY INFORMATION**

Directors E Brown (Chairman)

J Brown
A D Burns
M M Child
W S Cunningham
G J N Gemmell
J S Richards

Secretary D.W. Company Services Limited

Company Number SC230949

Registered Office City Chambers

High Street Edinburgh EH1 1YJ

Business address Verity House

19 Haymarket Yards

Edinburgh EH12 5BH

Auditors Geoghegan & Co

Chartered Accountants 6 St Colme Street

Edinburgh EH3 6AD

Bankers Royal Bank of Scotland plc

36 St Andrews Square

Edinburgh EH2 2YB

## CONTENTS

	Page
Directors' report	1 - 3
Independent auditors' report	4
Profit and loss account	5
Balance sheet	6
Cash flow statement	7
Notes to the cash flow statement	8
Notes to the financial statements	9 - 15

## DIRECTORS' REPORT for the year ended 31 March 2005

The directors present their report and financial statements for the year ended 31 March 2005.

#### **Principal activities**

The principal activity of the company is to promote, support and effect the development, procurement and implementation of certain projects defined or referred to in the Local Transport Strategy of The City of Edinburgh Council.

#### Review of business

During the year to 31 March 2005, substantial progress was achieved on all of the projects for which tie has responsibility. During the year, tie did take on significant new work, although as described below, work on other projects came to an end.

tie works for a number of different clients. tie was created by the City of Edinburgh Council (CEC) which continues to be the largest client. The following projects are those undertaken on behalf of CEC.

The Public Inquiry on the Congestion Charging Scheme for Edinburgh, held in summer 2004, resulted in a positive report and a recommendation from the independent Reporters to proceed. The scheme was put to a referendum by the City of Edinburgh Council in February but the vote was clearly against the scheme. Consequent to the Council's instruction, work ceased on the scheme and on Tram Line 3, which was dependant upon funds from congestion charging.

The Private Bills for Tram Lines 1 and 2, to which the Scottish Executive committed funding of £375 million in 2003, received approval in principle from the Scottish Parliament in February 2005. Work is now ongoing on the detailed consideration with a view to achieving Royal Assent by December 2005. Substantial progress has also been made on design review, procurement planning and the business case.

The West Edinburgh Busways (Fastlink) bus priority system was opened in November 2004 on programme and under budget. tie has assumed responsibility for operating the Fastlink until 2007.

tie managed the delivery of Ingliston Park and Ride near Edinburgh airport, which will open in the summer of 2005.

The following project is being undertaken on behalf of One-Ticket Limited, a company whose shareholders include major transport operators and local authorities in the SESTRAN (South East Scotland TRANsport) area.

tie managed the integrated travel ticket scheme (One-Ticket) for South East Scotland. The scheme has achieved substantial revenue growth and will shortly be self financing. tie has also taken on the management of the Forth Estuary Transport Authority's road user charging proposal for the Forth Road Bridge.

The following heavy rail project is being undertaken on behalf of, and will be funded largely by, the Scottish Executive:

tie has worked on preparing the bill for the £500 million Edinburgh Airport Rail Link (EARL), and has made good progress. All major technical issues have been resolved, and the project presents a very good business case. Following discussions with the Executive, and with the Parliamentary Bills Unit, the bill will now be published in late-June 2005 for consultation before formal introduction into the Parliament in October.

## DIRECTORS' REPORT (continued) for the year ended 31 March 2005

The final project is being undertaken for Clackmannanshire Council, and is funded by the Scottish Executive:

tie assumed responsibility for the management of the re-opening of the Stirling – Alloa – Kincardine railway (SAK). Work on site commenced with the removal of trees and other vegetation that had accumulated since the line became disused, and construction work will begin in summer 2005.

Each project undertaken by tie is subject to rigorous budgetary and financial control, risk assessment and project management discipline.

The above is a far-reaching and complex set of projects which are fundamental to the successful delivery of improved transport facilities for people living and working in south east Scotland.

In the year to March 31 2005 tie had an average of 27 employees (2004: 13). Turnover was £23 million up from £12 million.

During the year tie relocated successfully to its current address near Haymarket station in July 2004, well positioned to keep a direct eye on tram construction and transport integration in the area.

#### **Directors**

The following directors have held office during the year:

E Brown J Brown A D Burns

M M Child

W S Cunningham (appointed 19 July 2004)

G J N Gemmell

R R Henderson (resigned 19 July 2004)

J S Richards

#### Directors' interests

No directors had any interest in the shares of the company during the year under review.

#### Auditors

A resolution to appoint Geoghegan & Co as auditors will be proposed at the next Board Meeting.

#### Corporate governance

tie seeks to apply high standards of corporate behaviour and has entered into an Operating Agreement which governs the relationship between the company and its 100% shareholder, the City of Edinburgh Council. As part of its responsibility for oversight of these arrangements, the Board has established Remuneration and Audit Committees comprising independent non-executive directors. The remit and operational process of these committees are in line with best practice for UK companies, as adapted for the circumstances of the company. The company operates a detailed delegated authority structure which sets out the matters which are reserved for Board approval and the level of authority permitted to management.

## DIRECTORS' REPORT (continued) for the year ended 31 March 2005

#### Directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year. In preparing those financial statements, the directors are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Board

Town Bran

E Brown

Director

22 August 2005

## INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF tie LIMITED

We have audited the financial statements of tie Limited on pages 5 to 14 for the year ended 31 March 2005. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters that we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of the directors and auditors

As described in the statement of directors' responsibilities on page 2 the company's directors are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the directors' report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the directors' report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 March 2005 and of its results for the period then ended and have been properly prepared in accordance with the Companies Act 1985.

Geoghegan & Co Chartered Accountants and Registered Auditors

22 August 2005 6 St Colme Street Edinburgh EH3 6AD

tie LIMITED

## PROFIT AND LOSS ACCOUNT for the year ended 31 March 2005

	Notes	2005	2004
Turnover External charges	2	22,834,733 (20,246,485)	12,257,425 (10,860,562)
		2,588,248	1,396,863
Staff costs Other operating charges	15	(2,206,333) (364,921)	(1,247,280) (141,603)
		(2,571,254)	(1,388,883)
Operating Profit	3	16,994	7,980
Interest receivable		9,627	2,962
Interest payable	4	(26,621)	(10,942)
Results of ordinary activities before taxation		-	-
Tax of ordinary activities	5		
Results on ordinary activities after taxation	12	£ -	£ -

The profit and loss account has been prepared on the basis that all operations are continuing operations.

There are no recognised gains or losses other than those passing through the profit and loss account.

## BALANCE SHEET as at 31 March 2005

	Notes	2005	2004
Fixed assets			
Tangible assets	6	100,649	34,090
Current assets			
Debtors Cash at bank and in hand	7	4,151,250 55	2,035,820 229,902
		4,151,305	2,265,722
Creditors: amounts falling due within one year	8	(4,150,305)	(2,264,722)
Net current assets		1,000	1,000
Total assets less current liabilities		101,649	35,090
Accruals and deferred income	9	(100,649)	(34,090)
		£ 1,000	£ 1,000
Capital and reserves			
Called up share capital Profit and loss account	11	1,000	1,000
Shareholders' funds – equity interests	12	£ 1,000	£ 1,000

The financial statements were approved by the Board on 22 August 2005

A D Burns Director E Brown Director

# CASH FLOW STATEMENT for the year ended 31 March 2005

	Notes	2005	2004
Net cash (outflow) from operating activities	1	(1,708,154)	(62,371)
Returns on investments and servicing of finance			
Net interest (paid/received)		(16,994)	(7,980)
Capital expenditure			
Payments to acquire tangible assets		(93,815)	(15,668)
Receipts from sales of tangible assets		<del> </del>	
Net cash outflow for capital expenditure		(93,815)	(15,668)
Net cash (outflow) before management			
of liquid resources and financing		(1,818,963)	(86,019)
Financing			
Capital payments received		93,815	15,668
Net cash inflow from financing		93,815	15,668
-			
(Decrease) in cash in the year	2	£ (1,725,148)	£ (70,351)

# NOTES TO THE CASH FLOW STATEMENT for the year ended 31 March 2005

1	Reconciliation of operating profit to net cash (outflow) from operating activities	2005	2004
	Operating profit	16,994	7,980
	Depreciation of tangible assets	27,256	9,865
	Increase in debtors	(2,115,430)	(1,543,484)
	Increase in creditors within one year	390,282	1,473,133
	Movement on capital payments provision	(27,256)	(9,865)
	Net cash (outflow) from operating activities	£ (1,708,154)	£ (62,371)
2	Reconciliation of net cash flow to movement in net funds		
	(Decrease) in cash in the year	(1,725,148)	(70,351)
	Movement in net funds in the year	(1,725,148)	(70,351)
	Opening net funds	229,902	300,253
	Closing net (debt)/funds - Bank overdraft/cash at bank	0 (1.405.046)	2 220 002
	and in hand	£ (1,495,246)	£ 229,902

## NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 March 2005

#### 1 Accounting policies

#### 1.1 Accounting convention

The financial statements are prepared under the historical cost convention.

### 1.2 Compliance with accounting standards

The financial statements are prepared in accordance with applicable accounting standards.

#### 1.3 Turnover

Turnover represents amounts receivable for services net of VAT.

#### 1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, fittings and equipment - 25% Straight line

#### 1.5 Leasing

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

#### 1.6 Pensions

The pension costs charged in the financial statements represent the contributions payable by the company during the year in accordance with FRS 17.

The Company is a member of the Lothian Pension Fund which is a multi-employer Defined Benefits Scheme and contributions payable are charged to the profit and loss account in the period to which they relate.

### 1.7 Deferred capital payments

Capital receipts in respect of capital expenditure are credited to the deferred income account and are released to the profit and loss account over the expected useful lives of the relevant assets.

#### 2 Turnover

The total turnover of the company for the year has been derived from its principal activity wholly undertaken in the United Kingdom.

# NOTES TO THE FINANCIAL STATEMENTS (continued) for the year ended 31 March 2005

3	Operating profit				
	Operating profit is stated after charging: Depreciation of tangible assets Operating lease rentals Auditors' remuneration	£	27,256 126,289 3,700		9,865 56,975 3,600
	And after crediting: Capital payment amortisation	<del></del>	27,256	·	9,865
4	Interest payable				
	On bank overdraft	£	26,621	£	10,942
5	Taxation				
	Current tax charge	£	<u></u>	£	_
6	Tangible fixed assets				es, fittings equipment
	Cost				
	At 31 March 2004				48,098
	Additions				93,815
	Disposals				
	At 31 March 2005				141,913
	Depreciation				
	At 31 March 2004				14,008
	Charge for the year Disposals				27,256
	At 31 March 2005				41,264
	Net book value				
	At 31 March 2005			£	100,649
	At 31 March 2004			£	34,090

## NOTES TO THE FINANCIAL STATEMENTS (continued) for the year ended 31 March 2005

7	Debtors	2005	2004
	Trade debtors	2,135,669	1,778,080
	Other debtors	-	5,774
	Prepayments and accrued income	2,051,999	251,966
		£ 4,187,668	£ 2,035,820
8	Creditors: amounts falling due within one year	2005	2004
o	Creditors, amounts failing due within one year	2003	2004
	Bank overdraft	1,495,301	_
	Trade creditors	491,107	1,924,893
	Taxes and social security costs	136,547	82,184
	Other creditors	11,769	11,984
	Accruals and deferred income	2,015,581	245,661
		£ 4,150,305	£ 2,264,722
9	Accruals and deferred income		Capital
			payments
	Balance at 31 March 2004		34,090
	Capital payments received during the year		93,815
	Amortisation in the year		(27,256)
	Balance at 31 March 2005		£ 100,649

#### 10 Pension commitments

The company is a member of the Lothian Pension Fund and provides benefits based on final pensionable pay to certain of its employees. The assets of the fund are held separately from those of the company and are controlled by independent trustees on behalf of the members. Contributions to the fund are centrally calculated as a whole for all participating employers and they are determined by a qualified actuary on the basis of triennial valuations, the most recent valuation being as at 31 March 2002. Contributions to the Fund are charged to the profit and loss account and although centrally calculated provide a fair basis to spread the cost of pensions over the employees' average working lives with the company. The contributions of the company and the employees were 14.7% and 6.0% of pensionable salary respectively during the year.

## NOTES TO THE FINANCIAL STATEMENTS (continued) for the year ended 31 March 2005

10	Pension commitments (continued)	2005	2004	
	Contributions payable by the company for the year	£ 86,821	£ 66,340	
	The main financial assumptions are as follows:	31 March 2005 %	31 March 2004 %	31 March 2003 %
	Rate of increase in salaries Rate of increase in pensions in payment Discount rate Inflation assumption	4.4 2.9 5.4 2.9	4.4 2.9 5.5 2.9	4.0 2.5 5.4 2.5
	The long term expected rates of return are as follows	:		
	Equities Bonds Property Other assets	7.7 4.8 5.7 4.8	7.7 5.1 6.5 4.0	8.0 4.8 6.0 4.0
	Fund Value	31 March 2005 £'000	31 March 2004 £'000	31 March 2003 £'000
	The estimated employer assets in the scheme are as follows:			
	Equities Bonds Property Other assets	735 62 88 37	606 45 58 7	368 39 50 29
	Total	£ 922	£ 716	£ 486
	Estimated company's assets Present value of company's liabilities	922 (1,247)	716 (1,010)	486 (811)
	Company's net pension liability	£ (325)	£ (294)	£ (325)

The following disclosures are made in accordance with the transitional arrangements of Financial Reporting Standard 17, Retirement Benefits. These disclosures are for information purposes only. In accordance with the transitional arrangements, the pension scheme deficit amounting to £325,000 (2004: £294,000) has not been accounted for in the financial statements.

# NOTES TO THE FINANCIAL STATEMENTS (continued) for the year ended 31 March 2005 $\,$

### 10 Pension commitments (continued)

Analysis of amount that would be charged to operating profit		2005 £'000		2004 £'000
Current service cost Past service cost		118		70 
Total operating charge (A)	£	118	£	70
Projected amount that would be credited to other finance income				
Expected return on employer assets		58		39 (46)
Interest on pension scheme liabilities		(60)		(46)
Net return (B)	£	(2)	£	(7)
Net profit and loss account (A)-(B)	£	120	£	77
Analysis of amount which would be recognised in statement of total recognised gains and losses (STRGL)		2005 £'000		2004 £'000
Actual return less expected return on pension scheme assets  Experience gains and losses arising on the scheme		26		107
liabilities Changes in financial assumptions underlying the present value of the scheme liabilities		(24)		(59)
Actuarial gain in pension plan	£	2	£	48
Actuarial gain which would be recognised in STRGL	£	2	£	48
Movement in deficit during year		2005 £'000		2004 £'000
Deficit at beginning of year Current service cost Employer contributions Net return on assets Actuarial gains		(294) (118) 87 (2) 2	-	(325) (70) 60 (7) 48
Deficit at end of year	£	(325)	£	(294)

## NOTES TO THE FINANCIAL STATEMENTS (continued) for the year ended 31 March 2005

### 10 Pension commitments (continued)

	History of experience gains and losses	2005		2004		2003
		£'000		£'000		£'000
					(1	l months)
	Difference between expected and actual return on assets	26		107		(172)
	Value of assets	922		716		486
	Percentage of assets	2.9%		15.0%		(35.4%)
	Experience gains and losses on liabilities	-		-		(27)
	Total present value of liabilities	1,247		1,010		811
	Percentage of total present value of liabilities	-		-		(3.3%)
	Total recognised actuarial gains and losses	2		48		(230)
	Percentage of total present value of the liabilities	0.2%		4.8%		(28.4%)
11	Share Capital			2005		2004
	Authorised					
	1,000 ordinary shares of £1 each		£	1,000	£	1,000
	Allotted, called up and fully paid					
	1,000 ordinary shares of £1 each		£	1,000	£	1,000
12	Reconciliation of movements in shareholders' funds			2005		2004
	Profit for the financial year			_		-
	Proceeds from issue of shares					
	Net addition to shareholders' funds			-		-
	Opening shareholders' funds			1,000		1,000
	Closing shareholders' funds		£	1,000	£	1,000

### 13 Financial commitments

At 31 March 2005 the company was committed to making the following payments under non-cancellable operating leases.

	Land and buildings			Otl				
		2005		2004		2005		2004
		£		£		£		£
Operating leases which expire:								
Within one year		-		16,050		_		-
Between two and five years		127,039		<del></del>		1,040		
	£	127,039	£	16,050	£	1,040	£	-

## NOTES TO THE FINANCIAL STATEMENTS (continued) for the year ended 31 March 2005

14 Direc	ctors' emoluments		2005		2004
Emol	uments for qualifying services	£	15,000	£	15,000
15 Staff	costs		2005 No.		2004 No.
The a	ber of employees verage monthly number of employees (excluding ded and contracted staff) during the year was:		••		2.00
Techr	nical and administration		27		13
Empl	oyment and other staff costs		2005		2004
	es l security costs pension costs		1,274,090 125,980 97,173		592,791 60,046 68,910
	ded and contracted staff staff costs		1,497,243 675,886 33,204		721,747 486,739 38,794
		£	2,206,333	£	1,247,280

#### 16 Related party transactions

The City of Edinburgh Council ('CEC') holds 100% of the company's ordinary share capital and is therefore deemed to be the ultimate controlling party.

Three of the directors namely A D Burns, M M Child and W S Cunningham are also considered to be related parties as they are members of CEC. The company provides services to CEC under the terms of a contractual agreement.

During the year the company made service charges to CEC amounting to £22,445,545 (2004 £12,143,196) at the year end the amounts due by CEC to the company were £2,091,166 (2004 £1,777,962).