

The Insolvency Act 1986

**Administrator's progress report****R2.38**

Pursuant to Rule 2.38 of the Insolvency (Scotland) Rules 1986

Name of Company
Select Contract Maintenance Limited

Company number
SC226100

(a) Insert full  
name(s) and  
address(es) of  
administrator(s)

I/We (a)  
John Charles Reid  
Deloitte LLP  
Lomond House  
9 George Square  
Glasgow  
G2 1QQ

Dominic Lee Zoong Wong  
Deloitte LLP  
Four Brindleyplace  
Birmingham  
B1 2HZ

administrator(s) of the above company attach a progress report for the period

from

to

(b) Insert date(s)

(b) 27 May 2013

(b) 26 November 2013

Signed

Joint / Administrator(s)

Dated

22 November 2013

**Contact Details:**

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form.

The contact information that you give will be visible to searchers of the public record

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DX Exchange

SATURDAY



A08 30/11/2013 #90  
COMPANIES HOUSE

When you have completed and signed this form, please send it to the Registrar of Companies at:-  
**Companies House, 4<sup>th</sup> Floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, EH3 9FF**  
**DXED235 Edinburgh 1 / LP-4 Edinburgh 2**

**SCOTTISH GRASS MACHINERY LIMITED, SELECT CONTRACT MAINTENANCE LIMITED AND SGM GROUP LIMITED (ALL IN ADMINISTRATION) ("the Companies")**

**Court of Session Reference Numbers:**  
**Scottish Grass Machinery Limited – P2779/06**  
**Select Contract Maintenance Limited – P2780/06**  
**SGM Group Limited – P2778/06**

**FINAL PROGRESS REPORT TO CREDITORS  
FOR THE PERIOD TO 26 NOVEMBER 2013  
PURSUANT TO RULE 2.42 OF THE INSOLVENCY (SCOTLAND) RULES 1986 (AS AMENDED)**

**22 November 2013**

This report has been prepared for the sole purpose of updating the Creditors for information purposes. The report may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by Creditors for any purpose other than updating them for information purposes, or by any other person for any purpose whatsoever.

John C Reid and Ian Brown were appointed Joint Administrators of the Companies on 27 November 2006, with Ian Brown retiring and Brian W Milne being appointed Joint Administrator on 19 May 2011. Brian Milne was replaced by Dominic L Z Wong, both the resignation of Brian Milne and his replacement with Dominic L Z Wong were effective on 11 April 2012. The affairs, business and property of the Company are managed by the Joint Administrators. The Joint Administrators act as agents of the Company and contract without personal liability.

All licensed Insolvency Practitioners of Deloitte LLP are licensed in the UK to act as Insolvency Practitioners.

**John Reid & Dominic Wong**  
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## **ABBREVIATIONS**

For the purpose of this report the following abbreviations shall be used:

"the Act"	Insolvency Act 1986 (as amended)
"the Rules"	Insolvency (Scotland) Rules 1986 (as amended)
"the Administrators"	John C Reid and Dominic L Z Wong
"the Companies or the Group"	Scottish Grass Machinery Limited, SGM Finance Limited, Select Contract Maintenance Limited, and SGM Group Limited (All In Administration)
"Deloitte"	Deloitte LLP
"Newco"	SGM (UK) Limited, SGM LLP
"the Bank"	Bank of Scotland Plc
"the Directors"	David Simpson McInroy and Steven David McInroy
"King Sturge"	King Sturge International LLP
"SIP 7 (Scotland)"	Statement of Insolvency Practice 7 (Scotland) – Preparation of Insolvency Officer Holders Receipts and Payments Accounts
"SIP 9 (Scotland)"	Statement of Insolvency Practice 9 (Scotland) – Remuneration of Office Holder
"SIP13 (Scotland)"	Statement of Insolvency Practice 13 (Scotland) – Transactions with Directors and Persons Connected with them
"Former Administrators"	Ian Brown & Brian W Milne
"Administration"	The management of the affairs, business and property of the Company by a person appointed for the purpose of the Court, for a period as directed by an Administration Order

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## **1. INTRODUCTION**

### **1.1 Introduction**

This report has been prepared in accordance with Rule 2.42 of the Rules to provide creditors with a summary of the Administration of the Company.

In accordance with Paragraph 52(1)(b) of Schedule B1 of the Act, as no meeting of creditors was held, the Administrators' remuneration and expenses have been approved by the secured creditor and preferential creditors, where they have responded to a request to provide this consent, as a preferential dividend was payable in Scottish Grass Machinery.

A schedule of statutory information in respect of the Company is attached at Appendix 1.

### **1.2 Details of the appointment of the Administrators**

John C Reid and Ian Brown of Deloitte were appointed Joint Administrators of the Companies by the Directors on 27 November 2006.

In accordance with Paragraph 94 of Schedule B1 of the Act, Ian Brown was replaced as Joint Administrator by Brian Milne, a Director in Deloitte. Both the resignation of Ian Brown and his replacement with Brian Milne were effective from 19 May 2011.

In accordance with Paragraph 94 of Schedule B1 of the Act, Brian Milne was replaced as Joint Administrator by Dominic L Z Wong, a Partner in Deloitte. Both the resignation of Brian Milne and his replacement with Dominic L Z Wong were effective from 11 April 2012.

The Court having conduct of the proceedings for all 3 appointments is the Court of Session, Edinburgh (case numbers Scottish Grass Machinery Limited P2779/06, Select Contract Maintenance Limited P2780/06 and SGM Group Limited P2778/06).

For the purposes of Paragraph 100(2) of Schedule B1 of the Act, the Administrators confirm that they are authorised to carry out all functions, duties and powers by either of them jointly and severally in respect of each of the Companies.

### **1.3 Electronic communication with creditors**

The Joint Administrators have decided not to set up a website, due to the age of this Administration, and the fact that there will be no distribution to ordinary creditors.

## **2. JOINT ADMINISTRATORS' PROPOSALS**

### **2.1 Introduction**

As previously reported to creditors, the Administrators concluded they would perform their functions in order to realise optimum value for the Companies' creditors as a whole.

Consequently, the Administrators have performed their functions in relation to each Company with the objective set out in Paragraph 3(b) of Schedule B1 of the Act, which is to achieve a better result for the Companies' creditors' as a whole than would be likely if the Companies were wound up (without first being in administration).

The Administrators' Proposals in respect of each of the Companies in order to achieve this objective, which were deemed approved following the issue of a notice under Paragraph 52(1) of Schedule B1 of the Act on and the expiry of 12 days thereafter, are as follows:

1. the Administrators continue to manage the affairs and assets of the Companies including the continued trading, continue to investigate the potential for a sale of the businesses and assets of the Companies or realise assets for the benefit of creditors and the settlement of all administration expenses;
2. the Administrators continue their enquiries into the conduct of the Directors of the Companies and continue to assist any regulatory authorities with their investigation into the affairs of the Companies;
3. the Administrators be authorised to agree the claims of the secured and preferential creditors of the Companies unless the Administrators conclude, in their reasonable opinion, that the Companies will have no assets available for distribution;
4. the Administrators be authorised to distribute funds to the secured and preferential creditors as and when claims are agreed and funds permit;
5. the Administrators become the Liquidators of the Companies, if it becomes appropriate to take steps to place the Companies into Creditors Voluntary Liquidation;
6. the Administrators' fees and expenses for each of the Companies be approved for payment, pursuant to Rule 2.39 of the Rules, by the preferential creditors and Secured Creditor of the Companies, or where such approval is not given that the Administrators' fees and expenses be approved by the appropriate Court and Court reporter; and
7. on completion of the realisation of assets and distribution of funds to creditors, and as quickly and as efficiently as is reasonably practicable, the Administrators implement the most cost effective steps to formally conclude the Administrations.

### **2.2 Amendments to proposals**

There have been no revisions to the proposals as stated in our report of 12 January 2007.

### 2.3 Achievement of the approved proposals

We have summarised below the progress and current status in respect of each of the approved proposals in respect of all the Companies:

Proposal	Current status in respect of each Company
1	Complete. See section 3
2	Completed 25.06.07
3	Completed See section 4.
4	Completed. Preferential Creditors paid in full.
5	Approved. 24 Jan 2007. The Administrators will now file Notices with Registrar of Companies and the Court moving the Companies from Administration to dissolution.
6	Completed See section 7.
7	Completed. The Administrators will now file a notice with Registrar of Companies & the Court moving the Companies from Administration to dissolution.

Further information in respect of the realisation of assets, the status of liabilities and the estimated outcome for creditors in respect of each of the Companies is contained in the following sections of this report.

### **3. STEPS TAKEN DURING THE ADMINISTRATION**

#### **3.1 Securing assets**

All assets were secured on appointment by the Administrators' agents.

#### **3.2 Trading**

Following the appointments, the Administrators and their staff attended the Group head office in Inverkeithing and met with the management team and the employees to advise them of the consequences of the appointments. Other Deloitte staff also attended the Group's depots around the UK.

The Administrators prepared initial trading forecasts based on information supplied by management. This included an assessment of the number of staff essential to the continuation of trading.

After discussions with management, key customers and key suppliers it was determined that the Administrators would trade the business until Sunday 24 December 2006 (a period of four weeks).

#### **3.3 Sale of business and realisation of assets**

The staggered sale of the business and assets of the Companies to Newco was agreed on 24 January 2007. The agreed sale included certain of the book debts, stock and plant and equipment of the Companies, along with an option to acquire the Companies' property.

#### **3.4 Meeting of creditors**

There were no meetings of Creditors in regards to the Companies.

#### **3.5 Distributions to creditors**

Preferential claims have been paid in full in respect of Scottish Grass Machinery Limited. Select Contract Maintenance Limited & SGM Group Limited had no preferential claims.

There were no other dividends paid in the Administration.

#### **3.6 Exit**

Under the Enterprise Act 2002, all Administrations automatically come to an end after one year, unless an extension is granted by the Court or with consent of the creditors.

Otherwise and unless it is proposed that a company in Administration should be placed in Creditors' Voluntary Liquidation the appointment of Administrators ceases on filing a notice in Court and with the Registrar of Companies under paragraph 84 of Schedule B1 of the Act to allow the dissolution of the company to proceed.

This is the closure route for the Companies to bring these Administrations to an end as all matters are finalised and the Companies have no further assets to permit a distribution to unsecured creditors.



### **3.7 Investigations**

We have carried out investigations into the conduct of the Directors in respect of each of the Companies and a final return was submitted to the Insolvency Service, a division in The Department for Business, Innovation and Skills on 26 May 2007.

### **3.8 EC regulations**

As stated in the Administration Order in respect of the Company, Council Regulation (EU) No 1346/2000 applies and these are the main proceedings as defined in Article 3(1) of that regulation.

#### **4. JOINT ADMINISTRATORS' RECEIPTS AND PAYMENTS ACCOUNT AND ADMINISTRATION OUTCOME**

##### **4.1 Introduction**

Attached at Appendix 2 is a Final Receipts and Payments account covering the period from 27 November 2006 to 22 November 2013.

A Final Outcome Statement as at 22 November 2013 is attached at Appendix 3.

##### **4.2 Asset realisations**

There have been no asset realisations during the period since our last progress report to Creditors.

##### **4.3 Unrealised assets**

There are no unrealised assets.

##### **4.4 Outcome for creditors**

As set out in our previous reports, there were no dividends to creditors other than the Preferential Creditors. The Prescribed Part was not applicable.

The purpose of the Administration, in accordance with object 3(b) of Schedule B1 of the order has been adhered.

## **5. DISTRIBUTIONS TO CREDITORS**

### **5.1 Secured creditors**

The Bank was due approximately £16,200,000 across all Companies at the date of appointment excluding accrued interest. The Banks securities have been stated in our previous reports. The Bank will not recover its lending in full.

To date the Administrators have distributed £6,636,154. This is made up as follows;

<b>Company</b>	<b>Fixed Charge Distribution £</b>	<b>Floating Charge Distribution £</b>	<b>Total £</b>
Scottish Grass Machinery Limited	1,565,494.12	323,659.91	1,889,154.03
Select Contract Maintenance Limited	0.00	140,000.00	140,000.00
SGM Finance Limited	0.00	4,607,000.00	4,607,000.00
SGM Group Limited	0.00	0.00	0.00
	<u>1,565,494.12</u>	<u>5,070,659.91</u>	<u>6,636,154.03</u>

Although the Administration of SGM Finance has not yet been brought to a close, we have included their figures in regards to the Secured Creditors due to the cross guarantee over all 4 Companies.

### **5.2 Preferential creditors**

Preferential claims have been paid in full in respect of Scottish Grass Machinery Limited. Select Contract Maintenance Limited & SGM Group Limited had no preferential claims.

### **5.3 Prescribed Part**

Given that the floating charge in respect of the Companies was granted prior to 15 September 2003, the provisions of the Enterprise Act 2003 in respect of a prescribed part do not apply. Therefore as previously stated there is not anticipated to be any distribution available to the ordinary creditors of the Companies.

### **5.4 Unsecured creditors**

As set out in our previous reports, there was no dividends to creditors other than the Preferential Creditors, prescribed part was not applicable.

## **6. OTHER MATTERS AND INFORMATION TO ASSIST CREDITORS**

### **6.1 Extensions to original period of appointment**

As previously reported on the basis that there remained unrealised assets of the Company which were not sold before 26 November 2007, the one year anniversary of the Administration, the Administrators submitted an application to the Court seeking to extend the period of the Administration by 36 months, in terms of Paragraph 76(2)(a) of Schedule B1 of the Act. Further one year extensions to 26 November 2011 and 26 November 2012 along with a six month extension to 26 May 2013 were granted in accordance with Paragraph 76(2)(a) of schedule B1 of the Act.

Due to there still remaining unrealised assets and sale proceeds, the Administrators sought a further 6 month extension to allow them to complete these transactions, and associated steps to close the administrations, that are outstanding as detailed in Section 3.2. This was granted by the court on 17 May 2013.

### **6.2 Administrators' discharge**

In the absence of a Creditors committee, the QFCH has agreed that the Administrators be discharged from liability per Paragraphs 98 and 99 of schedule B1 of the Act immediately upon the Administrators filing this final report to creditors at Companies House.

### **6.3 SIP13 (Scotland) – Transactions with connected parties**

In accordance with Statement of Insolvency Practice Number 13 (Scotland), we advise that Steven David McInroy is a Director of Newco and was also a Director of the Companies.

## 7. JOINT ADMINISTRATORS REMUNERATION AND EXPENSES

### 7.1 Joint Administrators' Remuneration

There was no funds available to the unsecured creditors therefore, fixing of the Administrators' remuneration will be approved in accordance with Rule 2.39(9) of the Rules, which is outlined as follows:

- Where the Administrators have made a statement under Paragraph 52(1)(b) of Schedule B1 of the Act the Administrators' remuneration may be fixed by the approval of:
  - each secured creditor; or
  - if the Administrators intend to make a distribution to preferential creditors, with the approval of each secured creditor and 50% of preferential creditors who respond to an invitation to consider approval.

In accordance with Rule 2.39 of the Rules, the total time incurred to 22 November 2013 for the Companies is:

- Scottish Grass Machinery Limited £293,911.15, total hours charged are 1063.60 and average hourly rate is £276.34;
- Select Contract Maintenance Limited £53,032.40, total hours charged are 201.50 and average hourly rate is £263.19;
- SGM Group Limited £22,749.25, total hours charged are 100.20 and average hourly rate is £227.04.

This time is charged in 6 minute increments.

There has been no time incurred from 27 May 2013 to 22 November 2013, the period since our last report, for the Companies.

As previously reported, total fees of £207,000 and total expenses of £11,789 plus VAT have been drawn to date in respect of the Companies under resolutions passed by secured and preferential creditors in accordance with Rule 2.39 of the Rules. No further fees will be drawn. The fees and expenses drawn to this date are shown in the Receipts and Payments accounts at Appendix 2 and summarised as follows;

Scottish Grass Machinery – fees; £181,000, expenses; £9,868

Select Contract Maintenance – fees; £26,000. Expenses; £1,921

The Administrators' time costs for the Administration are detailed at Appendix 4.

The work has been categorised into the following task headings and sub categories:

- **Administration and planning** includes case planning, case set-up, notification of appointment, maintenance of our case files and insolvency case record, statutory reporting, compliance, cashiering and accounting.
- **Investigations** includes investigating the Companies affairs and in particular any antecedent transactions and also reporting on the conduct of its directors.

- **Realisation of Assets** includes identifying, securing and insuring assets, sale of business, transition of contracts, property issues, disposal of stocks, collection of debts, realisation of other fixed assets and VAT and taxation matters.
- **Trading** includes planning, identifying strategy, preparation of trading forecasts, monitoring of performance against the forecasts, managing operations, dealing with supplier and landlord issues to ensure continuity of operations, accounting and employees (including pensions and other staff benefits).
- **Creditors** includes set-up of creditor records, creditor communications, preferential claims, unsecured claims, secured and employee claims.
- **Case specific matters** includes Vat and Tax matters.

"A Creditors' Guide to Administrators' Remuneration" is available for download at [www.deloitte.com/uk/sip-9-scotland](http://www.deloitte.com/uk/sip-9-scotland)

Should you require a paper copy, please send your request in writing to the Administrators at the address on the front of this report and this will be provided to you at no cost.

## 7.2 Expenses

The Administrators' direct expenses for the period of the Administration are as follows:

<b>Nature of disbursement</b>	<b>Total</b>
	<b>(£)</b>
Postage	859.82
Travel	5,223.39
Subsistence	1,066.91
Accommodation	2,268.17
Photocopying (External)	1,188.10
Couriers	40.17
Storage	7.89
<b>Total</b>	<b><u>10,654.45</u></b>

There were no disbursements accrued from 27 May 2013 to 22 November 2013, the period since our last report, for the Companies.

Mileage is calculated at the prevailing standard mileage rate of up to 45p used by Deloitte at the time when the mileage is incurred.

### 7.3 Charge out rates

The range of charge out rates for the separate categories of staff is based on our 2013 charge out rates as summarised below. Manager rates include all grades of assistant manager:

Grade	£ 2013
Partners/Directors	605 to 950
Managers	305 to 720
Assistants and Support Staff	155 to 305

Charge out rates for years 2007, 2008, 2009, 2010, 2011 and 2012 have been stated in previous reports and are therefore not reproduced here.

The above bands are specific to the Restructuring Services department partners and staff. In certain circumstances the use of specialists from other Deloitte departments such as Tax/VAT, Corporate Finance or Deloitte Real Estate (formerly Drivers Jonas Deloitte) may be required on the case. These departments may charge rates that fall outside the Restructuring Services department bands quoted above so, where such specialists have performed work on the case, average rates may also fall outside the Restructuring Services department bands. All partners and technical staff (including cashiers) assigned to the case recorded their time spent working on the case on a computerised time recording system. Time spent by secretarial staff working on the assignment has not been recorded or recovered. The appropriate staff have been assigned to work on each aspect of the case based upon their seniority and experience, having regard to the complexity of the relevant work, the financial value of the assets being realised and/or claims agreed.

Charge out rates have not changed since those advised as at 1 September 2012. These will be subject to review from 1 September 2014.

### 7.4 Other professional costs

As advised in previous reports, Shepherd & Wedderburn LLP were instructed by the Administrators to advise on appropriate legal matters in respect of each of the Companies. Rothera Dawson were utilised on a specific legal matter of which they had pre appointment knowledge. In addition, King Sturge, a firm of chattel agents, were instructed by the Administrators to undertake inventories and valuations of stock, plant and equipment, fixtures and fittings and other chattel assets where appropriate, King Sturge have also been involved in the auction sale of plant and equipment. Graham & Sibbald were asked to provide advice on the Companies' freehold land and freehold and leasehold property assets. The professional costs to date are summarised in the table below. All professional costs are reviewed and analysed before payment is approved.

Name of lawyer/agent	£
Shepherd & Wedderburn LLP	55,938.33
King Sturge	34,393.43
Rothera Dawson	1,182.63
Graham & Sibbald	1,500.00
<b>Total</b>	<b>336,036.24</b>

## **7.1 Creditors' right to challenge Remuneration and/or Expenses**

Any creditor, or creditors of the Company representing in value at least 25% of the total creditors, may apply to the Court to make an order fixing the remuneration and/or expenses at a reduced amount or rate.

Such applications must be made not later than 8 weeks after the period end of this report (being 17 January 2014) detailing the remuneration and/or expenses being complained of, in accordance with Rule 2.39A(5) of the Rules.



SCOTTISH GRASS MACHINERY LIMITED, SELECT CONTRACT MAINTENANCE LIMITED, SGM GROUP LIMITED (ALL IN ADMINISTRATION)

SUMMARY OF STATUTORY INFORMATION

Company names	Scottish Grass Machinery Limited, Select Contract Maintenance Limited, SGM Group Limited
Court of Session and Court References	Scottish Grass Machinery Limited – P2779/06 Select Contract Maintenance Limited – P2780/06 SGM Group Limited – P2778/06
Previous names	Scottish Grass Machinery Limited – POG 59 Ltd, Select Contract Maintenance Limited – PBL 185 Limited, SGM Group Limited – SGM Operations Ltd & SGM Contracts Limited & PBL 124 Limited
Proceedings	All in Administration
Date of Appointment for all Companies	27 November 2006
Joint Administrators	John Charles Reid & Dominic Lee Zoong Wong
Former Joint Administrators	Ian Brown & Brian W Milne
Company numbers	SC132419 Scottish Grass Machinery Limited SC226100 Select Contract Maintenance Limited SC200815 SGM Group Limited
Incorporation dates	Scottish Grass Machinery Limited – 13/06/1991, Select Contract Maintenance Limited – 06/12/2001, SGM Group Limited – 19/10/1999
Registered offices	c/o Deloitte LLP Lomond House 9 George Square Glasgow G2 1QQ
Ordinary issued and called up share capital	Scottish Grass Machinery Limited – 60,000 ordinary shares, Select Contract Maintenance Limited – 1 ordinary share, SGM Group Limited – 60,000 ordinary shares.
Shareholders	Scottish Grass Machinery Limited – SGM Group Limited, Select Contract Maintenance Limited – SGM Group Limited, SGM Group Limited – Alexander Michael Pollock – 12,000, David Simpson McInroy – 15,300, Steven David McInroy – 14,700, David S McInroy Discretionary Trust – 18,000.
Directors at Date of Appointments	David Simpson McInroy Steven David McInroy
Appointed By	The Directors of the Company in terms of Paragraph 22 of Schedule B1 of the Act (as amended)
Company secretary	CCW Secretaries Limited Thomson House, Pitreavie Court Pitreavie Business Park Dunfermline Fife KY11 8UU
Bankers	Bank of Scotland plc
Auditors	Condle & Co 10 Abbey Park Place Dunfermline KY12 7NZ

Scottish Grass Machinery Limited  
(In Administration)

Joint Administrators' Receipt and Payment Account  
as at 22 November 2013

RECEIPTS	Statement of Affairs Estimated to Realise (£)	Interim Period 27/05/13 to 22/11/13 (£)	27/11/2006 to 22/11/13 (£)
External Sales		0.00	194,918.31
Internal Sales		0.00	59,508.96
Inverkeithing Property	1,782,839.00	0.00	1,200,494.12
Rotherham Property		0.00	300,000.00
Rental Income		0.00	108,000.00
Wholegoods	250,000.00	0.00	224,735.82
Parts Stock		0.00	22,481.86
Other Equipment & Vehicles	15,000.00	0.00	54,097.00
Book Debts	200,000.00	0.00	231,553.10
Other Recoveries		0.00	3,588.95
Tax Refund		0.00	560.42
Bank Interest Gross		2.59	18,456.56
		<u>2.59</u>	<u>2,418,376.10</u>
<b>PAYMENTS</b>			
Wages & Salaries		0.00	124,972.23
Rent & Rates		0.00	11,798.03
Lease & rental Costs		0.00	167.90
Motor Expenses		0.00	5,811.66
Carriage		0.00	1,251.04
Heat & Power		0.00	3,186.42
Phone & Fax		0.00	8,643.44
Employee Expenses		0.00	1,559.81
Consultants Fees		0.00	2,683.36
Employee Expenses/Fuel		0.00	8.50
Cleaning		0.00	2,428.20
Parts & Service		0.00	57,070.16
Maintenance & Support		0.00	2,421.66
Other Costs		0.00	1,640.86
Rates		0.00	2,046.97
Administrators' Fees - Property		0.00	23,857.00
Legal Fees & Expenses - Property		0.00	16,429.03
Agents Fees & Expenses - Property		0.00	1,500.00
Chargeholder - Property		0.00	1,585,494.12
Specific Bond		0.00	142.00
Preparation of S of A		0.00	6,000.00
Administrators' Fees - Floating Charge		0.00	157,143.00
Administrators' Expenses - Floating Charge		0.00	9,888.00
Legal Fees & Expenses - Floating Charge		219.00	36,652.55
Agents Fees & Expenses - Floating Charge		0.00	24,834.00
Other Cost of Realisation - Floating Charge		0.00	1,330.42
Stationery		0.00	532.40
Storage Costs		617.06	834.45
Statutory Advertising		0.00	153.00
Bank Charges		0.00	1,051.87
VAT Irrecoverable		484.66	484.66
Department of Employment		0.00	10,983.00
Employee Wage Arrears		0.00	108.39
Employee Holiday Pay		0.00	10,264.92
Other Employee Preferential Claims		0.00	156.00
Distribution to Bank - Floating Charge		0.00	323,659.91
Intercompany - Floating Charge		1208.14	1,208.14
		<u>2,528.86</u>	<u>2,418,376.10</u>
Balance		<u>(2,524.27)</u>	<u>0.00</u>
<b>REPRESENTED BY:</b>			
IB Current A/C			0.00
			<u>0.00</u>

Source: Deloitte Analysis

Select Contract Maintenance Limited  
(In Administration)

Joint Administrators' Receipt and Payment Account  
as at 22 November 2013

RECEIPTS	Statement of Affairs Estimated to Realise (£)	Interim Period 27/05/13 to 22/11/13 (£)	27/11/2006 to 22/11/13 (£)
External Sales		0.00	2,868.72
Internal Sales		0.00	294,531.86
Parts Stock	25,000.00	0.00	27,990.00
Book Debts	25,000.00	0.00	51,863.25
Other Recoveries	10,000.00	0.00	9,673.50
Sundry Receipts		0.00	1,341.42
Bank Interest Gross		13.08	7,424.87
		<u>13.08</u>	<u>395,693.62</u>
<b>PAYMENTS</b>			
Wages & Salaries		0.00	127,344.11
Rent & Rates		0.00	3,205.69
Lease & rental Costs		0.00	24,643.87
Carriage		0.00	21.91
Heat & Power		0.00	1,425.61
Phone & Fax		0.00	220.73
Stationery & Postage		0.00	55.00
Lock Changes for Depots		0.00	205.00
Employee Expenses		0.00	3,850.47
Parts & Service		0.00	25,013.26
Other Costs		0.00	646.32
Rates		0.00	3,566.34
Specific Bond		0.00	89.00
Administrators Fees - Floating Charge		0.00	26,000.00
Administrators Expenses - Floating chge		0.00	1,921.00
Legal Fees & Expenses - Floating Charge		219.00	10,621.63
Agents Fees & Expenses - Floating Charge		0.00	5,000.00
Stationery		0.00	245.28
Storage Costs		199.85	252.20
Statutory Advertising		0.00	492.86
VAT Irrecoverable		699.03	699.03
Bank Charges		0.00	114.56
Employees Holiday Pay		0.00	10,076.93
Pension Schemes		0.00	3,118.49
Distribution to Bank - Floating Charge		0.00	140,000.00
Intercompany - Floating Charge		6864.33	6,864.33
		<u>7982.21</u>	<u>395,693.62</u>
Balance		<u>(7,969.13)</u>	<u>0.00</u>
<b>REPRESENTED BY:</b>			
IB Current A/C			0.00
			<u>0.00</u>

Source: Deloitte Analysis

SGM Group Limited  
(In Administration)

Joint Administrators' Receipt and Payment Account  
as at 22 November 2013

RECEIPTS	Interim Period 27/05/13 to 22/11/13 (£)	27/11/2006 to 22/11/13 (£)
Other Recoveries	0.00	2755.22
Bank Interest Gross	22.12	442.62
	<u>22.12</u>	<u>3,197.84</u>
<b>PAYMENTS</b>		
Legal Fees	219.00	2,376.36
Other Costs of Realisation - Floating Charge		240.00
Storage Costs	57.21	57.21
Statutory Advertising		153.00
VAT irrecoverable		371.27
Control Account New Co		
	<u>276.21</u>	<u>3,197.84</u>
Balance	<u>(254.09)</u>	<u>0.00</u>
<b>REPRESENTED BY:</b>		
IB Current A/C		0.00
		<u>0.00</u>

Source: Deloitte Analysis

SGM Group Limited has no identified assets at the time of appointment and therefore there are no Statement of Affairs figures to include on the R&P.

**Consolidated Final Estimated Outcome Statement  
As at 22 November 2013**

	<b>Final £</b>
<b>Subject to Standard or Fixed Security</b>	
Inverkeithing Property	1,200,494
Rotherham Property	300,000
Rent Income	108,000
	<b>1,608,494</b>
Administrators Fees	(23,857)
Administrators Expenses	-
Legal Fees & Expenses	(16,429)
Agents Fees & Expenses	(1,500)
<b>Available to the Bank</b>	<b>1,566,708</b>
Distributed to the Bank	(1,566,708)
<b>Realisations Net of Costs &amp; Distributions from Assets subject to Standard or Fixed Security</b>	<b>-</b>
<b>Subject to Floating Charge</b>	
Whole Goods	224,736
Parts Stock	55,980
Other Equipment & Vehicles	54,097
Book Debts	283,416
Trading Loss	116,848
Other Recoveries	48,551
	<b>783,628</b>
Administrators Fees	(183,143)
Administrators Expenses	(11,789)
Legal Fees & Expenses	(49,651)
Agents Fees - Hire Fleet & Other	(29,834)
Other Costs of Realisation	(12,058)
	<b>497,153</b>
Employee Preferential Claims	(34,707)
<b>Available to Floating Charge Holder</b>	<b>462,446</b>
Distributed to the Bank	(462,446)
<b>Realisations Net of Costs &amp; Distributions from Assets subject to Floating Charge</b>	<b>-</b>
<b>Total Realisations Net of Costs &amp; Distributions</b>	<b>-</b>
<b>Represented By</b>	
Cash at Bank	-
Trade Debtors	-
Employee Cost Creditors	-
Intercompany	-
SGM (UK) Limited Account	-
VAT	-
Other Creditors	-
Other Debtors	-
	<b>-</b>

Source: Deloitte Analysis

**Scottish Grass Machinery Limited (In Administration)**  
**Final Estimated Outcome Statement**  
**As at 22 November 2013**

	Final £
<b>Subject to Standard or Fixed Security</b>	
Inverkeithing Property	1,200,494
Rotherham Property	300,000
Rent Income	108,000
	<b>1,608,494</b>
Administrators Fees	(23,857)
Administrators Expenses	-
Legal Fees & Expenses	(16,429)
Agents Fees & Expenses	(1,500)
<b>Available to the Bank</b>	<b>1,566,708</b>
Distributed to the Bank	(1,566,708)
<b>Realisations Net of Costs &amp; Distributions</b>	-
<b>Subject to Floating Charge</b>	
Whole Goods	224,736
Parts Stock	27,990
Other Equipment & Vehicles	54,097
Book Debts	231,553
Trading Loss	17,138
Other Recoveries	26,985
	<b>582,499</b>
Administrators Fees	(157,143)
Administrators Expenses	(9,868)
Legal Fees & Expenses	(36,653)
Agents Fees - Hire Fleet & Other	(24,834)
Agents Fees - 2006 Debt Finance Assets	-
Agents Expenses & Costs	-
Other Costs of Realisation	(10,043)
	<b>343,958</b>
Employee Preferential Claims	(21,512)
<b>Available to the Bank</b>	<b>322,446</b>
Distributed to the Bank	(322,446)
<b>Realisations Net of Costs &amp; Distributions</b>	-
<b>Total Realisations Net of Costs &amp; Distributions</b>	-
<b>Represented By</b>	
Cash at Bank	-
Trade Debtors	-
Employee Cost Creditors	-
Intercompany	-
SGM (UK) Limited Account	-
VAT	-
Other Creditors	-
Other Debtors	-

Source: Deloitte Analysis

**Select Contract Maintenance Limited (In Administration)**  
**Final Estimated Outcome Statement**  
**As at 22 November 2013**

	Final £
<b>Subject to Standard or Fixed Security</b>	
Inverkeithing Property	-
Rotherham Property	-
Rent Income	-
Administrators Fees	-
Administrators Expenses	-
Legal Fees & Expenses	-
Agents Fees & Expenses	-
<b>Available to the Bank</b>	-
Distributed to the Bank	-
<b>Realisations Net of Costs &amp; Distributions</b>	-
<b>Subject to Floating Charge</b>	
Whole Goods	-
Parts Stock	27,990
Other Equipment & Vehicles	-
Book Debts	51,863
Trading Loss	99,711
Other Recoveries	18,368
	<b>197,932</b>
Administrators Fees	(26,000)
Administrators Expenses	(1,921)
Legal Fees & Expenses	(10,622)
Agents Fees - Hire Fleet & Other	(5,000)
Agents Fees - 2006 Debt Finance Assets	-
Agents Expenses & Costs	-
Other Costs of Realisation	(1,194)
	<b>153,195</b>
Employee Preferential Claims	(13,195)
<b>Available to the Bank</b>	<b>140,000</b>
Distributed to the Bank	(140,000)
<b>Realisations Net of Costs &amp; Distributions</b>	-
<b>Total Realisations Net of Costs &amp; Distributions</b>	-
<b>Represented By</b>	
Cash at Bank	-
Trade Debtors	-
Employee Cost Creditors	-
Intercompany	-
SGM (UK) Limited Account	-
VAT	-
Other Creditors	-
Other Debtors	-

Source: Deloitte Analysis

**SGM Group Limited (In Administration)**  
**Final Estimated Outcome Statement**  
**As at 22 November 2013**

	Final £
<b>Subject to Standard or Fixed Security</b>	
Inverkeithing Property	-
Rotherham Property	-
Rent Income	-
Administrators Fees	-
Administrators Expenses	-
Legal Fees & Expenses	-
Agents Fees & Expenses	-
<b>Available to the Bank</b>	-
Distributed to the Bank	-
<b>Realisations Net of Costs &amp; Distributions</b>	-
<b>Subject to Floating Charge</b>	
Whole Goods	-
Parts Stock	-
Other Equipment & Vehicles	-
Book Debts	-
Trading Loss	(1)
Other Recoveries	3,198
	<b>3,197</b>
Administrators Fees	-
Administrators Expenses	-
Legal Fees & Expenses	(2,376)
Agents Fees - Hire Fleet & Other	-
Agents Fees - 2006 Debt Finance Assets	-
Agents Expenses & Costs	-
Other Costs of Realisation	(821)
Employee Preferential Claims	-
<b>Available to the Bank</b>	-
Distributed to the Bank	-
<b>Realisations Net of Costs &amp; Distributions</b>	-
<b>Total Realisations Net of Costs &amp; Distributions</b>	-
<b>Represented By</b>	
Cash at Bank	-
Trade Debtors	-
Employee Cost Creditors	-
Intercompany	-
SGM (UK) Limited Account	-
VAT	-
Other Creditors	-
Other Debtors	-

Source: Deloitte Analysis



Scottish Grass Machinery Limited  
(In Administration)  
Time costs for the period 27/11/2006 to 22/11/2013

	Partners & Directors		Managers		Administrative Support		TOTAL		Average Hourly Rate Cost (£)
	241 Hours (£)	Cost (£)	241 Hours (£)	Cost (£)	241 Hours (£)	Cost (£)	241 Hours (£)	Cost (£)	
<b>Administration and Planning</b>									
Cashiering and Statutory Filing	-	-	15.70	5,793.25	50.50	8,635.50	66.20	14,422.75	217.96
Case Supervision, Management and Closure	1.50	697.50	12.90	4,529.50	9.50	1,602.90	23.90	6,829.90	285.77
Initial Actions (e.g. Notification of Appointment, Securing Assets)	0.20	138.00	47.00	10,495.00	-	-	47.20	10,633.00	225.28
General Reporting	8.00	4,080.00	5.50	1,764.75	-	-	13.50	5,844.75	432.94
Liaison with Other Insolvency Practitioners	-	-	-	-	-	-	-	-	-
	9.70	4,915.50	81.10	22,582.50	60.00	10,238.40	150.80	37,736.40	250.24
<b>Investigations</b>									
Investigations	-	-	-	-	-	-	-	-	-
Reports on Directors' Conduct	-	-	1.00	185.00	-	-	1.00	185.00	185.00
	-	-	1.00	185.00	-	-	1.00	185.00	185.00
<b>Trading</b>									
Day 1 Control of Trading	3.50	1,365.00	-	-	-	-	3.50	1,365.00	390.00
Ongoing Trading	-	-	83.80	18,568.75	73.30	8,648.00	157.10	27,216.75	173.24
Monitoring Trading	24.40	9,732.00	83.90	26,023.75	-	-	108.30	35,755.75	330.15
Closure of Trade	43.30	18,734.50	92.00	22,325.00	3.50	490.00	138.80	41,549.50	298.35
	71.20	28,831.50	259.70	66,917.50	76.80	9,138.00	407.70	105,887.00	259.72
<b>Realisation of Assets</b>									
Book Debts	11.90	4,857.00	11.00	2,750.00	-	-	22.90	7,607.00	332.18
Other Assets (e.g. Stock)	-	-	-	-	-	-	-	-	-
Plant and Equipment, Fixtures and Fittings and Vehicles	-	-	7.60	2,508.00	7.50	825.00	15.10	3,333.00	220.73
Property - Freehold and Leasehold	-	-	1.00	450.00	-	-	1.00	450.00	450.00
Retention of Title	-	-	52.50	12,600.00	46.80	5,448.00	99.30	18,048.00	181.75
Sale of Business / Assets	146.70	70,459.00	100.00	28,465.00	-	-	246.70	98,924.00	400.99
Third Party Assets	-	-	-	-	-	-	-	-	-
	158.60	75,316.00	172.10	48,773.00	54.30	6,273.00	385.00	128,362.00	333.41
<b>Creditors</b>									
Employees	-	-	-	-	21.70	2,801.00	21.70	2,801.00	129.08
Preferential	-	-	-	-	0.60	84.00	0.60	84.00	140.00
Secured	-	-	-	-	-	-	-	-	-
Shareholders	-	-	-	-	-	-	-	-	-
Unsecured	-	-	1.00	50.00	81.90	10,509.00	82.90	10,559.00	127.37
	-	-	1.00	50.00	104.20	13,354.00	105.20	13,404.00	127.79
<b>Other Matters Include:</b>									
Litigation	-	-	-	-	-	-	-	-	-
Pensions	-	-	-	-	-	-	-	-	-
Tax and VAT	-	-	13.00	8,073.50	0.90	223.25	13.90	8,296.75	596.89
	-	-	13.00	8,073.50	0.90	223.25	13.90	8,296.75	596.89
<b>TOTAL HOURS &amp; COST</b>	239.50	110,063.00	527.90	144,581.50	296.20	39,266.65	1,063.60	293,911.15	276.34

TOTAL FEES DRAWN TO DATE

181,000.00

Select Contract Maintenance Limited  
(In Administration)

Time costs for the period 27/11/2006 to 22/11/2013

	Partners & Directors		Employees		Assessors & Support		TOTAL	Average Hourly Rate
	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)
<b>Administration and Planning</b>								
Carrying and Statutory Filing	-	-	7.30	2,999.75	8.60	2,001.00	15.90	316.40
Case Supervision, Management and Closure	1.50	697.50	4.90	1,899.50	3.50	696.50	9.90	332.68
Initial Actions (e.g. Notification of Appointment, Securing Assets)	0.20	136.00	19.00	4,375.00	4.00	500.00	23.20	216.08
General Reporting	-	-	0.30	102.50	-	-	0.30	341.67
Liaison with Other Insolvency Practitioners	1.70	835.50	31.50	9,376.75	16.10	3,227.50	49.30	272.61
<b>Investigations</b>								
Investigations	-	-	-	-	-	-	-	-
Reports on Directors' Conduct	-	-	1.00	185.00	-	-	1.00	185.00
<b>Trading</b>								
Day 1 Control of Trading	3.50	1,365.00	2.70	561.25	-	-	6.20	310.69
Ongoing Trading	-	-	26.50	5,329.25	11.60	1,336.00	38.10	174.94
Monitoring Trading	13.00	5,070.00	11.20	3,696.00	-	-	24.20	362.23
Closure of Trade	3.40	1,581.00	-	-	-	-	3.40	465.00
<b>Realisation of Assets</b>								
Book Debts	19.90	8,016.00	40.40	9,566.50	11.60	1,336.00	71.90	263.40
Other Assets (e.g. Stock)	3.00	1,170.00	-	-	-	-	3.00	390.00
Plant and Equipment, Fixtures and Fittings and Vehicles	-	-	2.00	660.00	-	-	2.00	330.00
Property - Freehold and Leasehold	-	-	1.00	450.00	-	-	1.00	450.00
Retention of Title	-	-	-	-	-	-	-	-
Sale of Business / Assets	20.40	8,773.50	10.50	1,940.65	-	-	30.90	346.74
Third Party Assets	-	-	-	-	-	-	-	-
<b>Creditors</b>								
Employees	23.40	9,943.50	13.50	3,050.65	-	-	36.90	352.14
Preferential	-	-	-	-	15.00	1,875.00	15.00	125.00
Secured	-	-	-	-	-	-	-	-
Shareholders	-	-	-	-	-	-	-	-
Unsecured	-	-	17.00	3,515.00	9.00	1,125.00	26.00	178.46
<b>Other Matters Include:</b>								
Litigation	-	-	-	-	24.00	3,000.00	41.00	158.90
Pensions	-	-	-	-	-	-	-	-
Tax and VAT	-	-	1.50	960.00	-	-	1.50	640.00
<b>TOTAL HOURS &amp; COST</b>	45.00	18,795.00	104.90	26,673.90	61.70	7,563.50	201.60	263.06

TOTAL FEES DRAWN TO DATE

26,000.00

SGM Group Limited  
(In Administration)  
Time costs for the period 27/11/2006 to 22/11/2013

	Partners & Directors		Solicitors		Accountants & Support		TOTAL		Average Hourly Rate Cost (£)
	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	
<b>Administration and Planning</b>									
Cashiering and Statutory Filing	-	-	7.40	2,697.50	49.50	8,733.00	56.90	11,430.50	200.89
Case Supervision, Management and Closure	-	-	10.40	3,833.00	3.50	741.00	13.90	4,574.00	329.06
Initial Actions (e.g. Notification of Appointment, Securing Assets)	0.20	138.00	-	-	-	-	0.20	138.00	690.00
General Reporting	6.00	3,060.00	1.75	575.00	0.20	28.00	7.95	3,663.00	460.75
Liaison with Other Insolvency Practitioners	-	-	-	-	-	-	-	-	-
	6.20	3,198.00	19.55	7,105.50	53.20	9,502.00	78.95	19,805.50	250.86
<b>Trading</b>									
Day 1 Control of Trading	-	-	-	-	-	-	-	-	-
Ongoing Trading	-	-	-	-	-	-	-	-	-
Monitoring Trading	-	-	-	-	-	-	-	-	-
Closure of Trade	-	-	3.00	675.00	-	-	3.00	675.00	225.00
	-	-	3.00	675.00	-	-	3.00	675.00	225.00
<b>Realisation of Assets</b>									
Book Debts	-	-	-	-	-	-	-	-	-
Other Assets (e.g. Stock)	-	-	0.30	108.75	-	-	0.30	108.75	362.50
Plant and Equipment, Fixtures and Fittings and Vehicles	-	-	-	-	-	-	-	-	-
Property - Freehold and Leasehold	-	-	-	-	-	-	-	-	-
Retention of Title	-	-	-	-	-	-	-	-	-
Sale of Business / Assets	-	-	-	-	-	-	-	-	-
Third Party Assets	-	-	0.30	108.75	-	-	0.30	108.75	362.50
<b>Creditors</b>									
Employees	-	-	-	-	-	-	-	-	-
Preferential	-	-	-	-	-	-	-	-	-
Secured	-	-	-	-	-	-	-	-	-
Shareholders	-	-	-	-	-	-	-	-	-
Unsecured	-	-	-	-	18.00	2,160.00	18.00	2,160.00	120.00
	-	-	-	-	18.00	2,160.00	18.00	2,160.00	120.00
<b>TOTAL HOURS &amp; COST</b>	6.20	3,198.00	22.85	7,889.25	71.20	11,662.00	100.25	22,749.25	226.93
<b>TOTAL FEES DRAWN TO DATE</b>									0.00