

Registered Company No: SC215070

Registered Charity No: SC002491

**ANNEXE COMMUNITIES**  
**(A company limited by guarantee)**  
**REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**31 MARCH 2014**

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**ANNEXE COMMUNITIES**  
**(A company limited by guarantee)**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2014**

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## **ANNEXE COMMUNITIES**

**(A company limited by guarantee)**

### **LEGAL AND ADMINISTRATIVE INFORMATION**

**Charity Name:** Annexe Communities

**Registered Office and  
Operational Address:** The Annexe  
9a Stewartville St  
Partick  
Glasgow  
G11 5PE

**Charity Registration Number:** SC002491

**Company Registration Number:** SC215070

**Trustees:**

K Burns- Chair  
W Waller- Vice Chair  
T Murray- Treasurer  
D Cruickshank  
P Taylor  
L Conway  
L Clelland  
E Easton

**Secretary** Ms J Fox

**Core Staff Team:** Ms J Fox- Manager  
Mr J Osborne- Cook  
Mr G Woods- Centre Assistant  
Ms A Sivapalan- Trainee Administrator (appointed 01/01/14)  
Ms E Docherty- Administrator  
Ms M Halliday- PT Centre Assistant

**Project Staff Team:** Ms J Cowie- Dev Officer  
Ms A Wylie- Dev Worker  
Ms S MacDowell- Dev Officer  
Ms M Kennan- Admin Assistant

**Sessional Staff:** Ms N Becci- Cookery Tutor  
Ms G Sergeant- Complementary Therapist  
Ms A Cowie- Cookery Tutor

**Auditors:** Wylie & Bisset LLP  
168 Bath Street  
Glasgow  
G2 4TP

**Bankers:** Royal Bank of Scotland  
1304 Duke Street  
Glasgow  
G31 5PZ

**Solicitors:** Archibald Sharp  
270 Dumbarton Road  
Glasgow  
G11 6TX

**ANNEXE COMMUNITIES**  
**(A company limited by guarantee)**

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED**  
**31 MARCH 2014**

The trustees present this report and the financial statements for the year ended 31 March 2014.

**Directors and Trustees**

The Directors of the charitable company (the charity) are its Trustees for the purpose of charity law and throughout this report are collectively referred to as the Trustees.

The Trustees who served during the year and since the year end, unless otherwise stated, were as follows:

K Burns  
W Waller  
T Murray  
D Cruickshank  
G Mack (Resigned 15 May 2013)  
P Taylor  
L Conway  
J Anderson (Resigned 22 January 2014)  
L Clelland  
E Easton

**Structure, Governance and Management**

**Governing Document**

The organisation is a charitable company limited by guarantee, incorporated on 19<sup>th</sup> January 2001 and registered as a charity on 28<sup>th</sup> March 2001. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

**Recruitment and Appointment of Board**

The directors of the company are also charity trustees for the purposes of charity law. Under the requirement of the Memorandum and Articles of Association the two directors who have been longest in office shall retire from office each year. The company may at any general meeting re-elect any member director who retires from office. Due to the community based nature of the charity's work, The Board seeks to ensure that the wider community is appropriately represented through the diversity of the trustee body. To enhance the potential pool of trustees, the charity has actively encouraged user groups and beneficiaries of our services and through networking with local community partners and organisations, sought to identify those willing to become members of the organisation and use their own experience to assist the charity.

**Director Induction and Training**

Directors are familiar with the practical work of the charity and are regularly kept up to date through reports and background information. Directors are encouraged to attend information and training sessions pertaining to the services of the charity and any external training which may be appropriate.

**ANNEXE COMMUNITIES**  
**(A company limited by guarantee)**

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED**  
**31 MARCH 2014**

**Risk Management**

The Board has conducted a review of the major external risks to which the charity is exposed; these are outlined in the current Business Plan. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. External risks to funding have led to our strategic objective to increase our self-generated income and to recover overhead costs on a full cost recovery basis from grant and contracts. In the next few years we are aware that as a voluntary organisation we are particularly vulnerable to the anticipated cut backs to public spending and subsequent reduction in grant funding.

Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, and visitors to the centre. The Annexe Cafe has renewed its Scottish Healthy Living Award to demonstrate our commitment to offering healthy and affordable food locally. As an organisation we have recently been awarded the Healthy Working Lives Bronze Award. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

**Organisational Structure**

Annexe Communities Board may have of up to 12 Directors of which 9 should be Member Directors and up to 3 Appointed Directors, who meet as a full Board or as a designated sub group of the Board at least 10 times per year. The Board of Directors is responsible for the strategic direction and policy of the charity. At present the Board has 10 Directors from a variety of backgrounds relevant to the work of the charity. A scheme of delegation is in place and day to day responsibility for the provision of the services rest with the General Manager. The General Manager is responsible for ensuring that the charity delivers the services specified and that work-plans are carried out. The General Manager is also responsible for the day to day operational management of the Organisation and its services including outreach services and individual supervision of the staff team. The General Manager also has a responsibility for driving the strategic development of the Charity along with the business development sub-group of the Board. The General Manager and the staffing sub-group of the Board work to ensure that staff develop their skills and working practices in line with current good practice. Other short term sub groups are created on an ad hoc basis as the need arises.

**Objectives and activities**

The company's objects are to:

- Address the issues associated with disadvantage and inequality
- Improve access to health improvement opportunities
- Promote a community development approach to community capacity building in the local area.

Our current business plan commits us to develop services and activities, on the following social objectives, aiming to support:

- People with poor mental or physical health to raise their aspirations, make informed lifestyle choices, and improve their life chances;
- Older people facing social isolation to enable them to reconnect with their local communities, participate in positive activities, and improve their life chances;
- Families, in particular carers, to counter disadvantage and influence decisions that affect them, their health and well-being, their relations, and neighbourhoods;
- Local volunteers, to build their capacity to make a positive difference in their lives and communities.

When it is complementary to the charity's objects, the charity is guided by both local and national policy.

**ANNEXE COMMUNITIES**  
**(A company limited by guarantee)**

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED**

**31 MARCH 2014**

**Staffing**

The Board carries out an annual review of staffing levels and staff remuneration based on the current needs of the Charity. This year we have consolidated existing staff by maintaining a small core staff team including facilities and cafe staff. We continue to employ project staff depending on the needs of specifically funded projects and sessional staff are engaged at times to supplement existing staff to deliver services and activities. In the year 2013-14 we employed 10 FTE staff.

**Annual Action Plans**

Action Plans are set out for the year in separate documents and detail the activities and services of the charity which include: healthy eating café, health improvement services, such as healthy cooking classes, complementary therapies, physical exercise activities, community events and art and cultural activities. In 2011 we secured three year's funding (£275,596) from the Big Lottery Fund to develop activities and services aimed at older people and carers. This has been particularly successful in reaching its target of supporting over 300 individuals in the first two years and a further 200 older people in the year 2013-14. We are currently seeking funding for the next five years to develop this initiative. In 2013 we were also successful in securing a contract with the NHS to deliver community health initiatives in north west and north east Glasgow, this was in partnership with another Glasgow based Healthy Living Centre.

Following a capital grant award from the Big Lottery Fund in February (£236,140) the first floor of the Annexe building was refurbished in 2013 to create more flexible and energy efficient community spaces. The works were completed in November 2013. The partial closure of the building resulted in a reduction in the café and facilities income, but it is anticipated this will improve with reduced running costs and better occupancy rates next year.

To ensure stakeholders are kept up to date with current events and programmes, we regularly update our website and Facebook pages and publish quarterly information leaflets and brochures. A total of 16,955 attendances were recorded using the Partick facilities from April 2013 to March 2014, this was down 33% on last year, primarily due to the refurbishment works.

Around 534 (50% decrease on last year) individual beneficiaries registered and participated in healthy living interventions, including community development activities; health improvement services and activities, learning programmes and art activities. We actively encourage referrals from partners to enable their clients to access our services such as health walks, weight management, healthy eating workshops, complementary therapies and exercise programmes. We have established outreach healthy living initiatives in Townhead, Anderston, Whiteinch, Drumchapel and Barlanark. During the period from April 2013 to March 2014 a further 3220 attendances were recorded in these areas. We are pleased that by working with our partners we can offer a holistic approach to the issues arising from poor health, poverty and disadvantage.

The purpose of the Annexe cafe is to provide a community focal point, bringing people together in a welcoming and inclusive environment to eat and socialise in a facility which promotes healthy eating. Just over 5000 customers were recorded using the cafe in the past year with a total income of £16,999 again lower than last year due to the refurbishment works. The cafe made a net loss of around £5,000, however the board is committed to subsidising the costs to maintain the essential café services which benefit the most vulnerable members of our community. A full annual report detailing all activities is published each year in October to launch our Annual General meeting

**ANNEXE COMMUNITIES**  
**(A company limited by guarantee)**

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED**  
**31 MARCH 2014**

**Financial Review**

Finances have been fairly stable this year, although it is still difficult to plan or develop services long term. We are pleased that we have improved the fabric and layout of the building and will reduce maintenance and heating costs in the long term, as well as improve rental income and sustainability. In addition the third and final instalment - £10,000 of a three year grant totalling £50,000 was received from LankellyChase, this contributed towards core management costs and our strategy to be more sustainable in the longer term. The charity, with the support of funders retained a steady turnover, with a net increase in funds of around £240,861.

**Principal Funding Sources**

Our core costs amount to around £153,000. We anticipate raising this amount next year from earned income, recovered overheads from projects and contracts.

**Reserves Policy**

The Board has examined the charity's requirements for reserves in light of the main risks to the organisation and have agreed a policy whereby unrestricted funds not tied up in fixed assets or committed for spending elsewhere, should be three months of running costs. Based on current expenditure levels this would equate to £85,423. At the 31<sup>st</sup> March 2014 the charity had free reserves of £25,494 which is below their target level. It has established a policy to designate funds as follows: £10,000 for specific strategic purposes including future business growth and £246,990 for fixed assets. The Board is confident that at this level they would be able to continue the current activities of the charity. In the short term the Board has also considered the extent to which existing activities and expenditure could be curtailed, should such circumstances arise. In the long term the strategy is to continue to build reserves through increasing social enterprise opportunities and planned operating surpluses.

**Plans for the Future**

In the next year we plan to submit funding applications for phase two of our building refurbishment plans – which include improvement to the ground floor. We will continue to develop and deliver the activities and services outlined in the action plans in the forthcoming years subject to satisfactory funding and contract arrangements.

**ANNEXE COMMUNITIES**  
**(A company limited by guarantee)**

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED**  
**31 MARCH 2014**

**Responsibilities of the Board of Directors**

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005, and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the provisions applicable to companies subject to the small companies regime of the Companies Act 2006.

Approved by the Trustees and signed on their behalf by:



Name: T Murray

Date: 17<sup>th</sup> September 2014



## **INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES AND MEMBERS OF ANNEXE COMMUNITIES FOR THE YEAR ENDED 31 MARCH 2014**

We have audited the financial statements of Annexe Communities for the year ended 31 March 2014 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of trustees and auditor**

As explained more fully in the Trustees' Responsibilities Statement set out on page 6, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustees Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with regulations made under those Acts.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2014 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

**INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES AND MEMBERS OF ANNEXE COMMUNITIES FOR THE YEAR ENDED 31 MARCH 2014**

**Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.


**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the charitable company has not kept proper and adequate accounting records or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the directors report.

**Other Matters**

The prior year financial statements of Annexe Communities were unaudited.

*Wylie & Bisset* 

Jenny Simpson (Senior statutory auditor)

For and on behalf of Wylie & Bisset LLP

Wylie & Bisset LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Date: 17<sup>th</sup> September 2014

168 Bath Street  
Glasgow  
G2 4TP

**ANNEXE COMMUNITIES**  
**(A company limited by guarantee)**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(including Income and Expenditure Account)**

**FOR THE YEAR ENDING 31 MARCH 2014**

	Note	Unrestricted £	Restricted £	2014 Total £	2013 Total £
<b>Incoming Resources</b>					
Incoming resources from voluntary funds:					
Voluntary income	3	6,662	249,670	256,332	1,378
Activities for generating funds	4	18,547	-	18,547	36,932
Investment Income	5	1	-	1	7
Incoming resources from charitable activities	6	16,999	290,495	307,494	298,061
<b>Total Incoming Resources</b>		<u>42,209</u>	<u>540,165</u>	<u>582,374</u>	<u>336,378</u>
<b>Resources expended</b>					
Charitable activities	7	40,609	288,501	329,110	324,683
Governance costs	8	12,582	-	12,582	10,540
<b>Total Resources Expended</b>		<u>53,191</u>	<u>288,501</u>	<u>341,692</u>	<u>335,223</u>
<b>Net (outgoing)/ incoming resources before transfers</b>		<u>(10,982)</u>	<u>251,644</u>	<u>240,682</u>	<u>1,155</u>
<b>Transfers between funds</b>		241,710	(241,710)	-	-
<b>Net income for the year</b>		<u>230,728</u>	<u>9,954</u>	<u>240,682</u>	<u>1,155</u>
<b>Reconciliation of Funds</b>					
<b>Total Funds Brought Forward</b>	16, 17	41,757	15,960	57,717	56,562
<b>Total Funds Carried Forward</b>	16, 17	<u>272,485</u>	<u>25,914</u>	<u>298,399</u>	<u>57,717</u>

The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

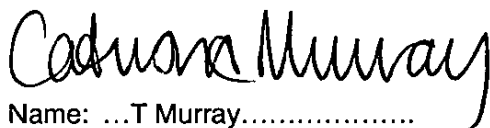
**ANNEXE COMMUNITIES**  
(A company limited by guarantee)

**BALANCE SHEET AT 31 MARCH 2014**

	Note	£	2014 £	2013 £
<b>FIXED ASSETS</b>				
Tangible Assets	13		246,991	22,092
<b>CURRENT ASSETS</b>				
Debtors	14	5,974		6,041
Cash at bank and in hand		60,150		45,644
		66,124		51,685
Creditors: amounts falling due within one year	15	(14,716)		(16,060)
<b>NET CURRENT ASSETS</b>			51,408	35,625
<b>NET ASSETS</b>			<u>298,399</u>	<u>57,717</u>
<b>Unrestricted Funds</b>				41,757
Designated Funds	16	256,990		40,000
General Funds	16	15,495		1,757
			272,485	41,757
<b>Restricted Funds</b>	17		25,914	15,960
<b>TOTAL FUNDS</b>			<u>298,399</u>	<u>57,717</u>

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by charities (issued March 2005) and in accordance with the provisions applicable to companies subject to the small companies regime of Companies Act 2006.

Approved by the Trustees and signed on their behalf.

  
Name: ...T Murray.....

  
Name: ...P Taylor.....

Date: 17<sup>th</sup> September 2014

**Registered Company No: SC215070**

**ANNEXE COMMUNITIES**  
**(A company limited by guarantee)**

**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2014**

**1. Accounting Policies**

**a) Basis of preparation**

The financial statements have been prepared under the historic cost convention, and in accordance with the Statement of Recommended Practice – Accounting and Reporting by Charities (SORP 2005) issued in March 2005, applicable UK Accounting Standards and the Companies Act 2006. The principal accounting policies adopted in the preparation of the financial statements are set out below. The comparative figures have been restated to ensure full compliance with the Statement of Recommended Practice.

**b) Fund accounting**

- Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

**c) Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Investment income is included when receivable.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

Income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

**ANNEXE COMMUNITIES**  
**(A company limited by guarantee)**

**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2014**

**1. Accounting Policies (continued)**

**d) Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. floor areas, per capita or estimated usage as set out in Note 9.

**e) Tangible fixed assets and depreciation**

Tangible fixed assets costing more than £100 are capitalised, including any incidental expenses of acquisition.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Leasehold Improvements	-	Straight line over the life of the lease
Plant and Machinery	-	8% straight line
Fixtures and fittings and equipment	-	10% straight line
Motor Vehicles	-	10% straight line

**f) Operating leases**

Rentals paid under operating leases are charged to the statement of financial activities. The obligation to pay future rentals on operating leases is shown by way of a note to the Accounts.

**g) Pension scheme**

The company operates a defined contribution scheme and the pension charge in the statement of financial activities represents the amounts payable by the company to the fund in respect of the year.

**ANNEXE COMMUNITIES**  
**(A company limited by guarantee)**

**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2014**

**h) Taxation**

The company is a charitable company within the meaning of Section 467 of the Corporation Tax Act 2010. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 of Part 11 of the Corporation Tax Act 2010 and section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that such income or gains are applied for charitable purposes only.

**2. Legal Status**

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

**3. Voluntary Income**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>2014</b>	<b>2013</b>
	<b>£</b>	<b>£</b>	<b>Total</b>	<b>Total</b>
			<b>£</b>	<b>£</b>
Annexe Refurbishment	-	249,371	249,371	-
Donations	6,662	299	6,691	1,378
	<u>6,662</u>	<u>249,670</u>	<u>256,332</u>	<u>1,378</u>

**4. Activities for generating funds**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>2014</b>	<b>2013</b>
	<b>£</b>	<b>£</b>	<b>Total</b>	<b>Total</b>
			<b>£</b>	<b>£</b>
Rent	18,547	-	18,547	33,787
Income from provision of services & courses	-	-	-	3,145
	<u>18,547</u>	<u>-</u>	<u>18,547</u>	<u>36,932</u>

**5. Investment Income**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>2014</b>	<b>2013</b>
	<b>£</b>	<b>£</b>	<b>Total</b>	<b>Total</b>
			<b>£</b>	<b>£</b>
Bank Interest	1	-	1	7
	<u>1</u>	<u>-</u>	<u>1</u>	<u>7</u>

**ANNEXE COMMUNITIES**  
(A company limited by guarantee)

**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2014**

**6. Incoming resources from Charitable Activities**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2014 Total</b>	<b>2013 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Community and Health based activities	-	290,495	290,495	273,689
Café	16,999	-	16,999	24,372
	<u>16,999</u>	<u>290,495</u>	<u>307,494</u>	<u>298,061</u>

**7. Resources Expended- Charitable Activities**

	<b>Direct</b>	<b>Support</b>	<b>2014 Total</b>	<b>2013 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Community and health based activities	279,424	26,946	306,370	293,651
Cafe	22,740	-	22,740	31,032
	<u>302,164</u>	<u>26,946</u>	<u>329,110</u>	<u>324,683</u>

**8. Governance costs**

	<b>Direct</b>	<b>Support</b>	<b>2014 Total</b>	<b>2013 Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Staff Costs	-	8,982	8,982	9,100
Independent Examiners Fee	-	-	-	1,440
Audit Fee	3,600	-	3,600	-
	<u>3,600</u>	<u>8,982</u>	<u>12,582</u>	<u>10,540</u>

**9. Support Cost Allocation**

	<b>Charitable Activities</b>	<b>Governance</b>	<b>Basis of Allocation</b>
	<b>£</b>	<b>£</b>	
Staff costs	26,946	8,982	Time Spent
	<u>26,496</u>	<u>8,982</u>	



**ANNEXE COMMUNITIES**  
**(A company limited by guarantee)**

**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2014**

**10. Net Incoming Resources for the year**

	<b>2014</b>	<b>2013</b>
	<b>£</b>	<b>£</b>
This is stated after charging:		
Depreciation	11,990	1,155
Auditors' remuneration- Audit Fees	3,600	-
Independent examiners remuneration	-	1,440

**11. Employees**

	<b>2014</b>	<b>2013</b>
	<b>£</b>	<b>£</b>
Salaries and wages	203,627	198,588
Social security costs	16,878	15,827
Other pension costs	6,464	6,464
Total	<u>226,969</u>	<u>220,879</u>

No employee received emoluments of more than £60,000.

**Number of employees**

The average monthly number of employees during the year, calculated on the basis of full time equivalent, was as follows:

	<b>2014</b>	<b>2013</b>
Office and Project Staff	<u>10</u>	<u>10</u>
Total	<u>10</u>	<u>10</u>

**12. Trustees' emoluments**

During the year, a trustee Kenneth Burns recieved remuneration of £1,450 (2013: £Nil) for the provision of tutoring services to the community.

No trustees were reimbursed any expenses during the year (2013: £Nil).

Other than those identified above, no Trustee or other person related to the Charity had any personal interest in any contract or transaction entered into by the Charity during the year.

**ANNEXE COMMUNITIES****(A company limited by guarantee)****NOTES TO THE ACCOUNTS****FOR THE YEAR ENDED 31 MARCH 2014****13. Tangible fixed assets**

	<b>Short Leasehold Property £</b>	<b>Plant and machinery £</b>	<b>Fixtures, Fittings and equipment £</b>	<b>Motor vehicles £</b>	<b>Total £</b>
<b>Cost or valuation</b>					
At 1 April 2013	121,691	21,517	43,227	1,610	188,045
Additions	233,929	-	2,958	-	236,888
Disposals	(54,551)	-	-	-	(54,551)
At 31 March 2014	<u>301,070</u>	<u>21,517</u>	<u>46,185</u>	<u>1,610</u>	<u>370,382</u>
<b>Depreciation</b>					
At 1 April 2013	109,101	19,269	37,261	322	165,953
Charge for the year	4,605	1,721	5,502	161	11,989
On disposals	(54,551)	-	-	-	(54,551)
At 31 March 2014	<u>59,155</u>	<u>20,990</u>	<u>42,763</u>	<u>483</u>	<u>123,391</u>
<b>Net book values</b>					
At 31 March 2014	<u>241,915</u>	<u>527</u>	<u>3,422</u>	<u>1,127</u>	<u>246,991</u>
At 31 March 2013	<u>12,590</u>	<u>2,248</u>	<u>5,966</u>	<u>1,288</u>	<u>22,092</u>

The net book value at 31 March 2014 represents fixed assets used for:

Charitable purposes	<u>241,915</u>	<u>527</u>	<u>3,422</u>	<u>1,127</u>	<u>246,991</u>
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The leasehold is with Glasgow City Council, additions will be depreciated over the 20 year lease period.

**14. Debtors**

	<b>2014 £</b>	<b>2013 £</b>
Trade debtors	3,942	5,087
Other debtors	2,032	954
	<u>5,974</u>	<u>6,041</u>

**15. Creditors: Amounts falling due within one year**

	<b>2014 £</b>	<b>2013 £</b>
Trade creditors	-	13,410
Other creditors	14,716	2,650
	<u>14,716</u>	<u>16,060</u>

## ANNEXE COMMUNITIES

(A company limited by guarantee)

### NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2014

#### 16. Unrestricted funds

	Balance at 1 April 2013	Movement in funds			Balance at 31 March 2014
	£	Incoming Resources £	Resources expended £	Transfers £	£
Redundancy Designated Fund	30,000	-	-	(30,000)	-
Fixed assets	-	-	-	246,990	246,990
Development Designated Fund	10,000	-	-	-	10,000
	40,000	-	-	216,990	256,990
General Funds	1,757	42,209	53,191	24,720	15,495
	<u>41,757</u>	<u>42,209</u>	<u>53,191</u>	<u>241,710</u>	<u>272,485</u>

Redundancy Designated Fund- Funds set aside to meet statutory redundancy costs and closing down costs in the event that the charity needs to dissolve.

Fixed Asset Fund- The fixed asset fund reflects the funds tied up on the net book value of the fixed assets.

Development Designated Fund – For strategic purposes including future business growth.

General Funds- Unrestricted 'free' funds available to be spent in accordance with the charity's objects.

#### 17. Restricted Funds

	Balance at 1 April 2013	Movement in funds			Balance at 31 March 2014
	£	Incoming Resources £	Expenditure (gains)/losses £	Transfers £	£
Heritage Lottery Fund	8,894	-	8,894	-	-
Big Lottery	7,066	95,492	95,525	-	7,033
Annexe Refurbishment	-	249,371	2,610	(241,207)	5,554
GCC- Integrated Grants	-	33,000	32,874	-	126
Lankelly Chase	-	10,000	10,000	-	-
Area Committees	-	3,000	3,000	-	-
Glasgow West Arts Network	-	1,000	1,000	-	-
Out and About Project	-	10,000	7,562	-	2,438
Transformation Fund	-	7,500	7,500	-	-
Community Health Partnership	-	130,000	119,237	-	10,763
Strengthening Communities	-	503	-	(503)	-
Connects Project Donation	-	299	299	-	-
	<u>15,960</u>	<u>540,165</u>	<u>288,501</u>	<u>(241,710)</u>	<u>25,914</u>

## ANNEXE COMMUNITIES

(A company limited by guarantee)

### NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2014

#### 17. Restricted Funds (continued)

**Big Lottery** – Three year grant funding from the “Supporting 21<sup>st</sup> Century Life” programme, supporting older people and carers to access positive activities and receive one-to-one support. Grant ends 30<sup>th</sup> April 2014

**Annexe Refurbishment** – One off capital grant, from the Big Lottery Fund, Community Spaces programme, to carry out refurbishment works to Annexe building. Restricted funds represent retention fee due to contractor

**GCC Integrated Grants** – This fund, awarded for a two year period up to March 2015 is from Glasgow City Council and is for the delivery of community health initiatives in outreach areas of central and west Glasgow

**Out and About Project** – A new initiative in partnership with four other health projects across Scotland and led by Scottish Communities for Health and Well-being, funded by a three year grant from the Impact Fund to support isolated and vulnerable older people with long term health conditions to get out and about in their community. Grant ends March 2016

**Community Health Partnership** – A new two year NHS contract and in partnership with another Glasgow based healthy living charity, to deliver community health activities across neighbourhood in north west and north east Glasgow.

#### 18. Transfers between funds

The transfers relate to capital works on the refurbishment and the purchase of computer equipment. Income restricted for this purpose is released to unrestricted funds once spent on the project.

#### 19. Analysis of net assets between funds

	<b>Tangible fixed assets</b>	<b>Net current assets</b>	<b>Total Funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Unrestricted Funds	246,991	25,494	272,485
Restricted Funds	-	25,914	25,914
Total funds	<u>246,991</u>	<u>51,408</u>	<u>298,399</u>

**ANNEXE COMMUNITIES**

**(A company limited by guarantee)**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31 MARCH 2014**

**20. Lease Commitments – operating leases**

At 31 March 2014 the charity had the following annual commitments under non-cancellable operating leases:

	<b>Property 2014 £</b>	<b>Property 2013 £</b>
Operating leases which expire: In more than five years	900	900