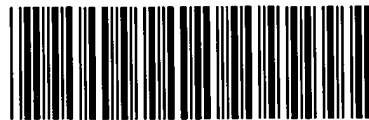


**REGISTERED COMPANY NUMBER: SC215070 (Scotland)**  
**REGISTERED CHARITY NUMBER: SC002491**

**Report of the Trustees and  
Financial Statements for the Year Ended 31 March 2017  
for  
Annexe Communities**

Brett Nicholls Associates  
Ruthven Mews, 57 Ruthven Lane  
Glasgow  
G12 9BG

WEDNESDAY



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12/07/2017

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COMPANIES HOUSE

## **Annexe Communities**

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## **Annexe Communities**

### **Reference and Administrative Details for the Year Ended 31 March 2017**

#### **TRUSTEES**

Mr W Waller (Chair) (appointed 18.1.17)  
Ms Y Duffy (Treasurer)  
Mr K A Burns (Chairperson) (resigned 18.1.17)  
Mrs C Murray  
Mrs E A Conway (resigned 19.10.16)  
Mr D R Cruickshank (resigned 31.3.17)  
Dr E A Easton  
Mr J Galloway  
Mr P D Taylor

#### **COMPANY SECRETARY**

Ms J R Fox

#### **REGISTERED OFFICE**

The Annexe, 9a Stewartville St.  
Partick  
Glasgow  
G11 5PE

#### **REGISTERED COMPANY NUMBER**

SC215070 (Scotland)

#### **REGISTERED CHARITY NUMBER**

SC002491

#### **INDEPENDENT EXAMINER**

Brett Nicholls Associates  
Ruthven Mews, 57 Ruthven Lane  
Glasgow  
G12 9BG

#### **BANKERS**

Royal Bank of Scotland  
339 Byres Road  
Glasgow  
G12 8QP

## **Annexe Communities**

### **Reference and Administrative Details for the Year Ended 31 March 2017**

#### **SOLICITORS**

Archibald Sharp  
270 Dumbarton Road  
Glasgow  
G11 6TX

#### **STAFF**

##### **Core Staff Team**

Ms J Fox	General Manager
Ms E Docherty (left 1.6.16)	Business Development Manager
Ms A Muraly 1.2.16)	Finance and Admin Officer (from
Mr J Osborne	Cook
Ms M Halliday	PT Centre Assistant
Mr R Kelly	Centre Assistant

##### **Project Staff**

Ms J Cowie	Project Development Officer
Ms S MacDowell	Project Development Worker
Ms A Wylie	Project Development Worker
Ms M Keenan	Project Development Worker
Mr D Halliday	Cafe Assistant (from 1.7.16)

##### **Sessional Staff**

Ms N Becci	Cookery Tutor
Ms G Sergeant	Complementary Therapist
Mr J Mooney	Walk Leader
Ms S Johnston	Cookery Tutor
Ms T Galloway	Complementary Therapist

## **Annexe Communities**

### **Report of the Trustees for the Year Ended 31 March 2017**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The company's objects are to:

- Address the issues associated with disadvantage and inequality
- Improve access to health improvement opportunities
- Promote a community development approach to community capacity building in the local area.

Our current business plan commits us to develop services and activities, on the following social objectives, aiming to support:

- People with poor mental or physical health to raise their aspirations, make informed lifestyle choices, and improve their life chances;
- Older people facing social isolation to enable them to reconnect with their local communities, participate in positive activities, and improve their life chances;
- Families, in particular carers, to counter disadvantage and influence decisions that affect them, their health and well-being, their relations, and neighbourhoods;
- Local volunteers, to build their capacity to make a positive difference in their lives and communities.

When it is complementary to the charity's objects, the charity is guided by both local and national policy.

## **Annexe Communities**

### **Report of the Trustees for the Year Ended 31 March 2017**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

Action Plans are set out for the year in separate documents and detail the activities and services of the charity which include: healthy eating café; health improvement services, such as healthy cooking classes, complementary therapies, physical exercise activities, community events and art and cultural activities. The successful Connects2 project, funded by Big Lottery Fund to develop activities and services for older people, is now in its third year of its second phase and has funding in place until October 2019. In the past year the project exceeded its targets and worked directly with 294 older people, delivering 24 hours of positive social interaction per week for 40 weeks per year and involving around 23 older volunteers. The impact of the project is significant - our evaluations indicate the project has a positive effect on the health and wellbeing of older people, who report they experience a more positive outlook on life, increased friendships and social networks and better able to cope with life circumstances.

This year saw the fourth and final year of a contract with the NHSGGC to deliver community health initiatives in north west and north east Glasgow - in partnership with another Glasgow based healthy living centre. Fortunately our recent tender to renew the NHS contract was successful. Axis Health Hubs has a further five year contract - with a set core budget and additional optional annual budgets. Annexe Communities therefore continues to operate Axis Health Hubs initiatives in Easterhouse and Drumchapel, working with around 100 residents in each neighbourhood and supporting local volunteers.

Facilities hire - occupancy rates remain high for the prime day time slots. Evening slots and weekends are hired to external groups on an ad-hoc basis to meet demand.

To ensure stakeholders are kept up to date with current events and programmes, we regularly update our website and Facebook pages and publish quarterly information leaflets and brochures.

A total of 11,161 attendances (footfall) were recorded utilising all activities and programmes from April 2016 to March 2017, including outreach activities.

A total of 757 individual beneficiaries registered and participated in healthy living interventions, including; community development activities, health improvement activities, learning programmes and art activities. We actively encourage referrals from partners to enable their clients to access our services such as health walks, one-to-one support, healthy eating workshops, complementary therapies and exercise programmes. We are pleased that by working with our partners we can offer a holistic approach to the issues arising from poor health, poverty and disadvantage.

The purpose of the Annexe café is to provide a community focal point, bringing people together in a welcoming and inclusive environment to eat and socialise in a facility which promotes healthy eating. The footfall above does not include the community café, however we estimate an annual café footfall of 8,000 - with around 300 unique customers. During 2016-17 the café had a turnover of £22,318. This year the Fareshare supermarket surplus scheme was introduced, which meant lower operating costs. As a result the café's deficit is reducing - this year only £752 compared to a deficit of £3,000 in 2015/16. The board is committed to subsidising the café, if necessary, in order to maintain the essential café services which benefit the most vulnerable members of our community. A full annual report detailing all activities is published each year in October to launch our Annual General meeting.

## **Annexe Communities**

### **Report of the Trustees for the Year Ended 31 March 2017**

#### **FINANCIAL REVIEW**

##### **Principal funding sources**

Next year (2017/18) our core costs will amount to around £125,000, including building and café costs. We anticipate raising this amount from earned income, recovered overheads from projects and contracts and we anticipate make a small surplus.

##### **Reserves policy**

The Board has examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy to designate funds as follows: £50,000 for redundancy costs and £20,000 for specific strategic purposes including future business growth and improvements to the ground floor of the Annexe building. A further £10,000 has been set aside for replacement of essential equipment.

This year £5,000 of the equipment fund was used to purchase a replacement vehicle, essential for transporting equipment and café supplies, however this fund has now been topped up from our year end surplus. The Board is confident that at this level they would be able to continue the current activities of the charity. In the short term the Board has also considered the extent to which existing activities and expenditure could be curtailed, should such circumstances arise. In the long term the strategy is to continue to build reserves through increasing social enterprise opportunities and planned operating surpluses.

##### **Results**

Finances have been fairly stable this year, although it is still difficult to plan or develop services long term. This year we raised £14,339 rental income and recovered a further £27,537 costs for premises. The charity continues to operate a full cost recovery financial model. And, we are pleased that due to robust financial management, the charity, with the support of funders retained a steady turnover, with a net increase in core funds of £23,966.

##### **Summary**

The Charity generated income of £402,637 (2016: £418,963) and expenditure of £367,396 (2016: £401,866) resulting in a surplus of £35,241 (2016: £17,097).

At balance date the Charity's reserves stood at £380,743 (2016: £345,502) with £373,892 of these being unrestricted (2016: £335,042).

##### **FUTURE PLANS**

In the next year we plan to seek funding for phase two of our building refurbishment plans: improvements to the ground floor and café space. Our stairlift has recently been condemned and a replacement has been estimated at £22,000. This is essential for ensuring the building is accessible and therefore a replacement will be priority. We will continue to develop and deliver the activities and services outlined in the action plans in the forthcoming years subject to satisfactory funding and contract arrangements. We have recently secured one year funding from the climate Challenge Fund to run a community food waste initiative which will utilise surplus supermarket stock to provide twice weekly lunch clubs for older people.

## **Annexe Communities**

### **Report of the Trustees for the Year Ended 31 March 2017**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The organisation is a charitable company limited by guarantee, incorporated on 19th January 2001 and registered as a charity on 28th March 2001. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

##### **Recruitment and appointment of new trustees**

The directors of the company are also charity trustees for the purposes of charity law. Under the requirement of the Memorandum and Articles of Association the two directors who have been longest in office shall retire from office each year. The company may at any general meeting re-elect any member director who retires from office. Due to the community based nature of the charity's work, The Board seeks to ensure that the wider community is appropriately represented through the diversity of the trustee body. To enhance the potential pool of trustees, the charity has actively encouraged user groups and beneficiaries of our services and through networking with local community partners and organisations, sought to identify those willing to become members of the organisation and use their own experience to assist the charity.

##### **Organisational structure**

Annexe Communities Board may have of up to 12 directors of which nine should be member directors and up to three Appointed Directors, who meet as a full board or as a designated sub group of the board at least 10 times per year.

The board of directors is responsible for the strategic direction and policy of the charity. During 2016-17 the board had nine directors from a variety of backgrounds relevant to the work of the charity. A scheme of delegation is in place and day to day responsibility for the provision of the services rest with the general manager.

The general manager is responsible for ensuring that the charity delivers the services specified and that work-plans are carried out. The general manager is also responsible for the day to day operational management of the organisation and its services including outreach services and individual supervision of the staff team. The general manager also has a responsibility for driving the strategic development of the charity along with the business development sub-group of the board. The general manager and the staffing sub-group of the board work to ensure that staff develop their skills and working practices in line with current good practice. Other short term sub groups are created on an ad hoc basis as the need arises.

##### **Induction and training of new trustees**

Directors are familiar with the practical work of the charity and are regularly kept up to date through reports and background information. Directors are encouraged to attend information and training sessions pertaining to the services of the charity and any external training which may be appropriate.

##### **Key management remuneration**

In the opinion of the trustees there is one member of key management, the General Manager. The gross salary paid to this post in 2016-17 was £39,021.



## **Annexe Communities**

### **Report of the Trustees for the Year Ended 31 March 2017**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Risk management**

The Board has conducted a review of the major external risks to which the charity is exposed; these are outlined in the current business plan. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. External risks to funding have led to our strategic objective to increase our self-generated income and to recover overhead costs on a full cost recovery basis from grant and contracts. In the current economic climate we are aware of the continuing challenges facing voluntary organisations and we anticipate cut backs to public spending and subsequent reduction in grant funding.

Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, and visitors to the centre. The Annexe café has once again renewed its Scottish Healthy Living Award to demonstrate our commitment to offering healthy and affordable food locally. Indeed, this year the café achieved the Healthyliving Plus Award, indicating further commitment to serving a healthy menu.

This year the board opened a savings account with the Charity Bank, thus ensuring the risk of exceeding the FSCS current compensation limit of £85,000 per authorised bank is mitigated. This deposit will also generate a small sum in interest. These procedures are periodically reviewed to ensure that they continue to meet the needs of the charity.

Approved by order of the board of trustees on 21<sup>st</sup> June 2017 and signed on its behalf by:

  
Mr W Waller - Trustee

## **Independent Examiner's Report to the Trustees of Annexe Communities**

I report on the accounts for the year ended 31 March 2017 set out on pages nine to twenty one.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

### **Basis of the independent examiner's report**

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

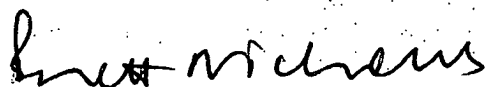
### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
  - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Brett Nicholls CA (NZ) FCIE  
Association of Charity Independent Examiners  
Brett Nicholls Associates  
Ruthven Mews, 57 Ruthven Lane  
Glasgow  
G12 9BG

Date: .....

4 July 2017

## Annexe Communities

### Statement of Financial Activities (Incorporating an Income and Expenditure Account) for the Year Ended 31 March 2017

	Notes	Unrestricted funds £	Restricted funds £	2017 Total funds £	2016 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	20,459	334,162	354,621	374,055
Other trading activities	3	44,892	-	44,892	38,282
Investment income	4	124	-	124	-
Other income	5	3,000	-	3,000	6,626
<b>Total</b>		<b>68,475</b>	<b>334,162</b>	<b>402,637</b>	<b>418,963</b>
<b>EXPENDITURE ON</b>					
Raising funds	6	-	-	-	1,693
<b>Charitable activities</b>	7				
Community and health based activities		156,305	211,091	367,396	400,173
<b>Total</b>		<b>156,305</b>	<b>211,091</b>	<b>367,396</b>	<b>401,866</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>(87,830)</b>	<b>123,071</b>	<b>35,241</b>	<b>17,097</b>
<b>Transfers between funds</b>	18	126,680	(126,680)	-	-
<b>Net movement in funds</b>		<b>38,850</b>	<b>(3,609)</b>	<b>35,241</b>	<b>17,097</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>335,042</b>	<b>10,460</b>	<b>345,502</b>	<b>328,405</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>373,892</b>	<b>6,851</b>	<b>380,743</b>	<b>345,502</b>

#### CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

**Annexe Communities****Balance Sheet  
At 31 March 2017**

	Notes	2017 £	2016 £
<b>FIXED ASSETS</b>			
Tangible assets	14	238,534	242,767
<b>CURRENT ASSETS</b>			
Debtors	15	26,836	8,931
Cash at bank and in hand		132,293	122,650
		<u>159,129</u>	<u>131,581</u>
<b>CREDITORS</b>			
Amounts falling due within one year	16	(16,920)	(28,846)
<b>NET CURRENT ASSETS</b>		<u>142,209</u>	<u>102,735</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>380,743</u>	<u>345,502</u>
<b>NET ASSETS</b>		<u>380,743</u>	<u>345,502</u>
<b>FUNDS</b>	18		
Unrestricted funds		373,892	335,042
Restricted funds		6,851	10,460
<b>TOTAL FUNDS</b>		<u>380,743</u>	<u>345,502</u>

The notes form part of these financial statements

## **Annexe Communities**

### **Balance Sheet - continued At 31 March 2017**

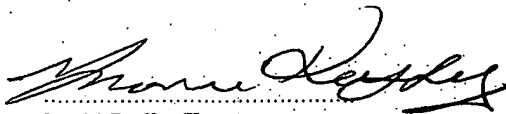
The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2017.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2017 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees on 21<sup>st</sup> June 2017  
and were signed on its behalf by:



Ms Y Duffy -Trustee

The notes form part of these financial statements

## **Annexe Communities**

### **Notes to the Financial Statements for the Year Ended 31 March 2017**

#### **1. ACCOUNTING POLICIES**

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Allocation and apportionment of costs**

##### **Tangible fixed assets**

Tangible fixed assets are written off over their useful life on the straight line basis as follows:

Short leasehold	- 65 years
Equipment	- 8% on cost
Fixtures and Fittings	- 10% on cost
Vehicles	- 10% on cost

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

## Annexe Communities

### Notes to the Financial Statements - continued for the Year Ended 31 March 2017

#### 1. ACCOUNTING POLICIES - continued

##### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### 2. DONATIONS AND LEGACIES

	2017 £	2016 £
Donations	22,393	17,429
Grants	332,228	356,626
	<u>354,621</u>	<u>374,055</u>

Grants received, included in the above, are as follows:

	2017 £	2016 £
Commonwealth Jobs Fund	-	3,481
GCC Integrated Grants	31,350	33,000
Contract Glasgow NW CHP	65,000	67,100
Contract Glasgow NE CHP	65,000	67,100
Out and About	-	9,800
Transformation Fund	15,000	15,000
SCVO	-	3,400
Strengthening Communities	22,224	35,971
Area Committee	665	4,000
BIG Lottery Connects 2	124,669	111,750
Awards for All	6,820	3,180
Other Small Grants	-	2,844
Stafford Trust	1,500	-
	<u>332,228</u>	<u>356,626</u>

## Annexe Communities

### Notes to the Financial Statements - continued for the Year Ended 31 March 2017

#### 3. OTHER TRADING ACTIVITIES

	2017	2016
	£	£
Provision of Services/Courses	8,116	3,297
Rent	14,339	14,611
Vehicle Income	119	476
Cafe	22,318	19,898
	<u>44,892</u>	<u>38,282</u>

#### 4. INVESTMENT INCOME

	2017	2016
	£	£
Bank Interest	<u>124</u>	<u>-</u>

#### 5. OTHER INCOME

	2017	2016
	£	£
Other Income	-	4,626
Employment Allowance	3,000	2,000
	<u>3,000</u>	<u>6,626</u>

#### 6. RAISING FUNDS

##### Other trading activities

	2017	2016
	£	£
Provision Services/Courses	<u>-</u>	<u>1,693</u>

#### 7. CHARITABLE ACTIVITIES COSTS

	Direct costs (See note 8)	Support costs (See note 9)	Totals
	£	£	£
Community and health based activities	<u>355,536</u>	<u>11,860</u>	<u>367,396</u>



## Annexe Communities

### Notes to the Financial Statements - continued for the Year Ended 31 March 2017

#### 8. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2017	2016
	£	£
Staff costs	259,541	281,501
Sundries	-	242
Caretaker Cover	120	1,774
Staff Training	502	2,148
Volunteer Training	1,451	1,650
Payroll Fees	1,076	1,215
Bank Charges	457	491
Cafe Food and Drink	4,058	6,684
Cleaning and Refuse	2,011	2,414
Electricity	2,621	1,947
Events Costs	636	3,540
Evaluation	506	338
Gas	4,110	4,628
Hospitality and Vol. Exps	6,151	4,108
Insurance	3,219	2,410
Internet, Network, Website	2,634	3,014
Marketing	3,488	3,233
Materials/Equipment	5,008	8,430
Minibus and Vehicle	854	1,522
Postages	370	273
Professional Fees	1,188	-
Rent	6,259	4,228
Repairs and Maintenance	3,838	4,946
Stationery	840	610
Subscriptions	2,196	1,804
Telephone	1,624	1,514
Travel	1,684	2,295
Tutors	21,570	28,216
Water	1,041	1,469
Accounting - IE Fee	1,620	1,702
Cookery Ingredients	1,979	2,876
Cyclescheme	-	330
Redundancy	1,158	-
Bad Debts	534	-
HIIC Costs	1,696	-
Spend of donations	263	-
Depreciation	8,428	7,397
Loss on sale of assets	805	-
	<u>355,536</u>	<u>388,949</u>

## Annexe Communities

### Notes to the Financial Statements - continued for the Year Ended 31 March 2017

#### 9. SUPPORT COSTS

	Management £
Community and health based activities	11,860

#### 10. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2017 £	2016 £
Depreciation - owned assets	8,428	7,396
Deficit on disposal of fixed asset	805	-

#### 11. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2017 nor for the year ended 31 March 2016.

##### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2017 nor for the year ended 31 March 2016.

#### 12. STAFF COSTS

	2017 £	2016 £
Wages and salaries	240,567	258,924
Social security costs	19,463	21,612
Other pension costs	11,371	12,189
	271,401	292,725

The average monthly number of employees during the year was as follows:

	2017	2016
Office and Project Staff (FTE)	11	11

No employees received emoluments in excess of £60,000.

## Annexe Communities

### Notes to the Financial Statements - continued for the Year Ended 31 March 2017

#### 13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	22,507	351,548	374,055
Other trading activities	38,282	-	38,282
Other income	6,626	-	6,626
<b>Total</b>	<b>67,415</b>	<b>351,548</b>	<b>418,963</b>
<b>EXPENDITURE ON</b>			
Raising funds	184	1,509	1,693
<b>Charitable activities</b>			
Community and health based activities	165,425	234,748	400,173
<b>Total</b>	<b>165,609</b>	<b>236,257</b>	<b>401,866</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>(98,194)</b>	<b>115,291</b>	<b>17,097</b>
<b>Transfers between funds</b>	<b>121,408</b>	<b>(121,408)</b>	<b>-</b>
<b>Net movement in funds</b>	<b>23,214</b>	<b>(6,117)</b>	<b>17,097</b>
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	<b>311,828</b>	<b>16,577</b>	<b>328,405</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>335,042</b>	<b>10,460</b>	<b>345,502</b>

# Annexe Communities

## Notes to the Financial Statements - continued for the Year Ended 31 March 2017

### 14. TANGIBLE FIXED ASSETS

	Short leasehold £	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
<b>COST</b>					
At 1 April 2016	304,123	46,740	1,610	31,266	383,739
Additions	-	-	5,000	-	5,000
Disposals	-	-	(805)	-	(805)
At 31 March 2017	304,123	46,740	5,805	31,266	387,934
<b>DEPRECIATION</b>					
At 1 April 2016	68,513	46,241	805	25,413	140,972
Charge for year	4,679	499	42	3,208	8,428
At 31 March 2017	73,192	46,740	847	28,621	149,400
<b>NET BOOK VALUE</b>					
At 31 March 2017	230,931	-	4,958	2,645	238,534
At 31 March 2016	235,610	499	805	5,853	242,767

### 15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017 £	2016 £
Trade debtors	3,158	2,142
Other debtors	22,092	5,362
Prepayments	1,586	1,427
	<u>26,836</u>	<u>8,931</u>

### 16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017 £	2016 £
Accrued expenses	6,362	10,257
Deferred Income	10,558	18,589
	<u>16,920</u>	<u>28,846</u>

## Annexe Communities

### Notes to the Financial Statements - continued for the Year Ended 31 March 2017

#### 17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	2017 Total funds £	2016 Total funds £
Fixed assets	238,534	-	238,534	242,767
Current assets	152,278	6,851	159,129	131,581
Current liabilities	(16,920)	-	(16,920)	(28,846)
	<u>373,892</u>	<u>6,851</u>	<u>380,743</u>	<u>345,502</u>

#### 18. MOVEMENT IN FUNDS

	At 1/4/16 £	Net movement in funds £	Transfers between funds £	At 31/3/17 £
<b>Unrestricted funds</b>				
General fund	13,087	(57,176)	81,143	37,054
Fixed Assets	242,767	(9,233)	5,000	238,534
Cafe	(6,473)	(752)	-	(7,225)
Facilities	13,661	(24,632)	27,537	16,566
Development Fund	20,000	-	-	20,000
Redundancy Fund	42,000	-	8,000	50,000
Equipment Replacement	10,000	-	5,000	15,000
Annexe Services	-	3,963	-	3,963
	<u>335,042</u>	<u>(87,830)</u>	<u>126,680</u>	<u>373,892</u>
<b>Restricted funds</b>				
GCC Integrated Grants	-	6,100	(6,100)	-
Glasgow North West CHP	5,468	33,443	(38,911)	-
Glasgow North East CHP	2,930	34,659	(37,589)	-
Transformation Fund	-	900	(900)	-
Scottish Government	-	4,500	(4,500)	-
BIG Lottery Connects 2	3,009	39,904	(36,062)	6,851
Area Committee	-	665	(665)	-
Lip Reading	(947)	2,900	(1,953)	-
	<u>10,460</u>	<u>123,071</u>	<u>(126,680)</u>	<u>6,851</u>
<b>TOTAL FUNDS</b>	<u>345,502</u>	<u>35,241</u>	<u>-</u>	<u>380,743</u>

## Annexe Communities

### Notes to the Financial Statements - continued for the Year Ended 31 March 2017

#### 18. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	23,702	(80,878)	(57,176)
Cafe	22,318	(23,070)	(752)
Facilities	14,339	(38,971)	(24,632)
Annexe Services	8,116	(4,153)	3,963
Fixed Assets	-	(9,233)	(9,233)
	<u>68,475</u>	<u>(156,305)</u>	<u>(87,830)</u>
<b>Restricted funds</b>			
GCC Integrated Grants	31,350	(25,250)	6,100
Glasgow North West CHP	65,000	(31,557)	33,443
Glasgow North East CHP	65,000	(30,341)	34,659
Transformation Fund	15,000	(14,100)	900
Scottish Government	22,224	(17,724)	4,500
BIG Lottery Connects 2	128,103	(88,199)	39,904
Area Committee	665	-	665
Lip Reading	6,820	(3,920)	2,900
	<u>334,162</u>	<u>(211,091)</u>	<u>123,071</u>
<b>TOTAL FUNDS</b>	<u>402,637</u>	<u>(367,396)</u>	<u>35,241</u>

#### 19. OTHER FINANCIAL COMMITMENTS

At 31 March 2016 the Charity had the following annual commitments under non-cancellable operating leases:

	Property 2016 £	Property 2015 £
Operating leases (expiring in more than five years)	<u>900</u>	<u>900</u>

#### 20. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2017.

## **Annexe Communities**

### **Notes to the Financial Statements - continued for the Year Ended 31 March 2017**

#### **21. FUND DESCRIPTIONS**

General Funds - The unrestricted, free reserves of the Charity

Fixed Assets - Represents the net book value of the Charity's tangible fixed assets

Café - Income and expenditure associated with the Café

Facilities - Fund for the reinvestment in the building and its facilities

Development - For strategic purposes including future business growth

Equipment Replacement - A fund established for future upgrading and replacement of equipment

Redundancy - For redundancy costs in the event of closure or cessation of projects

Annexe Refurbishment - Capital grant from the BIG Lottery Fund, Community Spaces, to carry out refurbishment works to the Annexe building

GCC Integrated Grants - For delivery of community health initiatives

Out and About - A partnership project with four other health projects led by Scottish Communities for Health and Wellbeing

Glasgow NW CHP - Delivery of community health based initiatives in the West of Glasgow

Glasgow NE CHP - Delivery of community health based initiatives in the North East of Glasgow

Transformation Fund - To deliver personal and social development activities for isolated older people

Scottish Government - Revenue grant to fund the development of Annexe Communities income generation activities

BIG Lottery Connects 2 - Funding to continue the comprehensive programme of one-to-one support and group activities for isolated older people

Area Committee - Funding for the purchase of equipment

Lip Reading - A one year project funded by the Big Lottery Fund Awards for All fund, to deliver two weekly lip-reading classes to hard of hearing beneficiaries and those in the process of losing their hearing

## Annexe Communities

### Detailed Statement of Financial Activities for the Year Ended 31 March 2017

	Unrestricted funds £	Restricted funds £	2017 Total funds £	2016 Total funds £
<b>INCOME AND ENDOWMENTS</b>				
<b>Donations and legacies</b>				
Donations	18,959	3,434	22,393	17,429
Grants	1,500	330,728	332,228	356,626
	<u>20,459</u>	<u>334,162</u>	<u>354,621</u>	<u>374,055</u>
<b>Other trading activities</b>				
Provision of Services/Courses	8,116	-	8,116	3,297
Rent	14,339	-	14,339	14,611
Vehicle Income	119	-	119	476
Cafe	22,318	-	22,318	19,898
	<u>44,892</u>	<u>-</u>	<u>44,892</u>	<u>38,282</u>
<b>Investment income</b>				
Bank Interest	124	-	124	-
<b>Other income</b>				
Other Income	-	-	-	4,626
Employment Allowance	3,000	-	3,000	2,000
	<u>3,000</u>	<u>-</u>	<u>3,000</u>	<u>6,626</u>
<b>Total incoming resources</b>	<b>68,475</b>	<b>334,162</b>	<b>402,637</b>	<b>418,963</b>
<b>EXPENDITURE</b>				
<b>Other trading activities</b>				
Provision Services/Courses	-	-	-	1,693
<b>Charitable activities</b>				
Wages	64,316	164,391	228,707	247,700
Social security	19,463	-	19,463	21,612
Pensions	11,371	-	11,371	12,189
Sundries	-	-	-	242
Carried forward	95,150	164,391	259,541	281,743

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## Annexe Communities

### Detailed Statement of Financial Activities for the Year Ended 31 March 2017

	Unrestricted funds £	Restricted funds £	2017 Total funds £	2016 Total funds £
<b>Charitable activities</b>				
Brought forward	95,150	164,391	259,541	281,743
Caretaker Cover	120	-	120	1,774
Staff Training	190	312	502	2,148
Volunteer Training	-	1,451	1,451	1,650
Payroll Fees	1,076	-	1,076	1,215
Bank Charges	457	-	457	491
Cafe Food and Drink	4,058	-	4,058	6,684
Cleaning and Refuse	2,011	-	2,011	2,414
Electricity	2,621	-	2,621	1,947
Events Costs	-	636	636	3,540
Evaluation	-	506	506	338
Gas	4,110	-	4,110	4,628
Hospitality and Vol. Exps	1,580	4,571	6,151	4,108
Insurance	3,219	-	3,219	2,410
Internet, Network, Website	2,634	-	2,634	3,014
Marketing	638	2,850	3,488	3,233
Materials/Equipment	1,588	3,420	5,008	8,430
Minibus and Vehicle	424	430	854	1,522
Postages	370	-	370	273
Professional Fees	-	1,188	1,188	-
Rent	2,034	4,225	6,259	4,228
Repairs and Maintenance	3,838	-	3,838	4,946
Stationery	840	-	840	610
Subscriptions	2,196	-	2,196	1,804
Telephone	1,624	-	1,624	1,514
Travel	237	1,447	1,684	2,295
Tutors	610	20,960	21,570	28,216
Water	1,041	-	1,041	1,469
Accounting - IE Fee	1,620	-	1,620	1,702
Cookery Ingredients	392	1,587	1,979	2,876
Cyclescheme	-	-	-	330
Redundancy	-	1,158	1,158	-
Bad Debts	534	-	534	-
HIIC Costs	-	1,696	1,696	-
Spend of donations	-	263	263	-
Long leasehold	4,679	-	4,679	4,679
Plant and machinery	3,208	-	3,208	2,557
Fixtures and fittings	499	-	499	-
Motor vehicles	42	-	42	161
Carried forward	143,640	211,091	354,731	388,949

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## Annexe Communities

### Detailed Statement of Financial Activities for the Year Ended 31 March 2017

	Unrestricted funds £	Restricted funds £	2017 Total funds £	2016 Total funds £
<b>Charitable activities</b>				
Brought forward	143,640	211,091	354,731	388,949
Loss on sale of tangible fixed assets	805	-	805	
	<u>144,445</u>	<u>211,091</u>	<u>355,536</u>	<u>388,949</u>
<b>Support costs</b>				
Management				
Wages	11,860	-	11,860	11,224
	<u>156,305</u>	<u>211,091</u>	<u>367,396</u>	<u>401,866</u>
<b>Total resources expended</b>				
	<u>156,305</u>	<u>211,091</u>	<u>367,396</u>	<u>401,866</u>
<b>Net income</b>	<u>(87,830)</u>	<u>123,071</u>	<u>35,241</u>	<u>17,097</u>

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