Border Union Agricultural Society (A company limited by guarantee)

ANNUAL REPORT AND ACCOUNTS

for the year ended

30th SEPTEMBER 2009 *****

> **Springwood Park** Kelso TD5 8LS

22/06/2010 COMPANIES HOUSE

Border Union Agricultural Society Limited Annual Report of the Management Committee

The Committee of management have pleasure in presenting their Annual Report and the Audited Accounts for the year ended 30th September 2009.

Legal and Administrative Status

The Border Union Agricultural Society was instituted in 1813. The Society has a written Constitution and Rules. It is registered as a Scottish Charity with Inland Revenue No. SC016869. The legal status of the Society changed to a Company limited by guarantee with effect from 1st November 2001 with a company number SC214525.

Objectives of the Society

The objectives of the Society shall be the advancement of Agriculture, the improvement of stock, the encouragement of those arts with which Agriculture and Industry and the rearing of Livestock are associated, and the promotion of Agriculture, Manufacture and Pastoral interest generally. The means to be employed for these ends shall include the holding of an Annual General Competition, a Ram Sale or any other measures calculated to advance the interest of Agriculture and its associated industries and the discussion of any matters associated with these objectives.

Organisation Structure

The business of the Society is conducted by a President, not more than fifteen Vice-Presidents, at least two of whom shall be full-time Farmers, a Committee of Management, Secretary and Treasurer, all of whom shall be elected at the Annual General Meeting.

The Committee of Management, at their first meeting following the Annual General Meeting, shall appoint a Chairman and a Vice-Chairman. The composition of the Management Committee is given in the Report to the Annual General Meeting issued to Members.

A full time remunerated executive staff undertakes the strategy/decisions of the committee of management. None of the Directors receive any remuneration.

Directors (making up the Committee of Management)

| Directors: - W.M. Potts (Chairman) A. Armstrong C.D.N. Stewart T.D. Clark T.G. Clark D Stephen K Stewart G Murray G Lee | H Dodds (Vice-Chairman) R.G. Dodd Miss J. Furness G.F. Irving J Fleming Mrs K. Clark N Thomson D. Baird Mrs S. Webster | Mrs L. Robertson A. Goodson M.G.M. Arnott G Barr J Petty G.W. Weir P Bowyer M.J. Orr |
|---|--|---|
|---|--|---|

In accordance with company law, as the Company's Directors, we certify that:

- So far as we are aware, there is no relevant audit information of which the Company's Auditors are unaware;
- As the Directors of the Company we have taken all the steps that we ought to have taken in order to make ourselves aware of the relevant audit information and to establish that the charity's Auditors are aware of that information.

Under the requirements of the Memorandum and Articles of Association the Directors are elected for five years and then retire. Mrs L. Robertson, A. Armstrong, R.G. Dodd, A. Goodson and C.D.N. Stewart retire by rotation and are not eligible for re-election

Company Secretary: -

R.B. Wilson

Principle Address -

Springwood Park

Kelso

TD5 8LS

Auditors -

Rennie Welch LLP

Chartered Accountants & Registered Auditors

Academy House

KELSO TD5 7AL

Bankers -

Bank of Scotland 8/9 The Square

KELSO TD5 7HQ

Royal Bank of Scotland (Canine Section)

St Dunstans High Street MELROSE TD6 9PF

Solicitors -

Stormonth Darling WS

Park of Scotland Building

Bank of Scotland Buildings

KELSO TD5 7HQ

Charity Number -

SC016869

Responsibilities of Committee of Management

The Society's Committee of Management are pleased to acknowledge their responsibilities in respect of the Accounts and to confirm that they are being complied with as follows:

Company law requires the Committee of Management to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the charitable company as at the Balance Sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the Committee of Management should follow best practice and:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the company will continue on that basis

The Committee of Management is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Committee of Management is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditors

Rennie Welch LLP, Chartered Accountants, offer themselves for re-appointment for the ensuing year.

Structure, Governance and Management

The Company was incorporated on 8th January 2001 and is governed by its Memorandum and Articles of Association.

The Company is managed by staff that is situated in the main office in Springwood Park, which is part of its own premises. Directors meet five times per year and also at the Annual General Meeting. The Directors authorise all the work of the Company: Various sub-groups exist to manage specific elements of the Company's activities under the convenorship of a Director, which allows the information to pass to the main Committee of Management.

The Directors are appointed by the Committee of Management to represent a cross-section of the organisation's interests. The Committee of Management maintains the skills requirements of the Directors under review and appoints such new Directors as required from time to time.

Director Induction and Training

Most Directors are already familiar with the practical work of the charity having attended the annual show and ram sale. All new Directors are provided with a document outlining the roles and responsibilities of Directors.

Reserves Policy

The Directors aim to keep the total value of the Company's reserves to fund approximately one half of one complete year of expenditure with no external income. With the main fund raising event being weather dependent it is felt that this is a prudent policy.

Additionally the Directors also wish to have a contingency fund to meet unforeseen events that could compromise the implementation of the Company's objectives.

Review of the Financial Position

Total expenditure for the year of £575,978 exceeded total income of £573,857 resulting in a deficit of £2,121, which has been deducted from the General Fund. The Committee of Management will continue to seek new funding to further the charity's objectives. Its financial position on a fund-by-fund basis is adequate to fulfil the charity's immediate obligations.

The Charity was fortunate that, despite a difficult summer for weather, its core events passed off in good weather conditions. All the events struggled to achieve the surpluses that were achieved in 2008. The Dog Show had fewer entries and has lost its main sponsor so income dropped by £8,615 with broadly similar costs. The Ram Sale income has dropped by £10,862 due to fewer rams being sold but costs were also reduced but only by £7,823. The Show income fell due to the drop in the trade stand income, which is a reflection on the general economic climate but costs were kept well in check ensuring that the show surplus only fell by £1,655. General incomes have risen but this is mainly down to the increased lets of £10,023. Unfortunately costs have risen particularly with regard to the property maintenance and heating and electricity.

Additions to Fixed Assets totalled £30,246 that included £19,800 for a tractor, £5,828 for water heaters, £2,400 for chairs and £2,218 for other equipment.

Review of Developments, Activities and Achievements

During the year to 30th September 2009, the Committee of Management have successfully achieved the objectives of the Border Union Agricultural Society through the staging of the annual Agricultural Show, Ram Sales and Dog Show.

There were no significant changes in the activities of the charity.

Plans for the Future

The Directors are intent on promoting the profile of the Company and its core events, which in turn will advance the Company's objectives. It is not anticipated that there will be changes to the three core events that advance these objectives.

Related Organisation

The Company owns all the shares in Border Union Limited from which it receives an annual service charge for organising and running lets of the showground and its buildings.

Risk management

The Committee of Management have assessed the major risks to which the charity is exposed, in particular those related to the operations and finance of the charity and are satisfied that systems are in place to mitigate exposure to the major risks. Procedures are in place to comply with health and safety of staff, volunteers and visitors.

The above report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Approved by the Committee of Management on 11th December 2009 and signed on their behalf by:

.... Chairman

W.M. Potts

Independent Auditors' Report to The Trustees and Members of Border Union Agricultural Society Limited

We have audited the financial statements of Border Union Agricultural Society for the year ended 30th September 2009 which comprise the Statement of Financial Activities, Income and Expenditure Account, Balance Sheet and the related notes. The financial statements have been prepared under the accounting policies set out on page 9.

This report is made solely to the company's members, as a body, in accordance with Sections 495 and 496 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters that we're required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective Responsibilities of the Committee of Management and Auditors

The trustees (who are also the directors of the charity for the purposes of company law) responsibilities for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and for being satisfied that the financial statements give a true and fair view are set out on page 2 of the Annual Report.

We have been appointed auditors under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under Companies Act 2006 and report to you in accordance with those acts.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view, have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice and have been prepared in accordance with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006. We also report to you whether, in our opinion, the information given in the Management's Committee's Annual Report is consistent with those financial statements.

We also report to you if, in our opinion, the charity has not kept adequate and proper accounting records, if the charity's financial statements are not in agreement with these accounting records, if we have not received all the information and explanations we require for our audit, or if certain disclosures of management remuneration specified by law are not made.

Basis of Audit Opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Committee of Management in the preparation of the financial statements and of whether the accounting policies are appropriate to the Charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all of the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of the information in the financial statements.

Opinion

In our opinion:

- The financial statements give a true and fair view of the state of the charity's affairs as at 30th September 2009 and of its incoming resources and application of resources including its income and expenditure for the year then ended; and
- The financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- The financial statements have been properly prepared in accordance Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006; and
- the information given in the Trustees' Annual Report on pages 1-4 is consistent with the financial statements.

Gordon Chisholm (Senior Statutory Auditor)

For and on behalf of Rennie Welch LLP

Chartered Accountants and Statutory Auditor

Academy House Shedden Park Road

Kelso

TD5 7AL

Date - 11-12-09

Border Union Agricultural Society Statement of Financial Activities For the year ended 30th Spetember 2009

| - | Notes | Unrestricted Funds 2009 £ | Members Income Fund 2009 | Restricted Funds 2009 | Total Funds 2009 £ | Total Funds 2008 £ |
|--|-------|---------------------------|--------------------------------|-----------------------------|--------------------|-----------------------------|
| Voluntary income Activities for generating funds | | 21,974 112,275 | | | 21,974 112,275 | 21,992 102,262 |
| Investment income Incoming resources from charitable activities Other incoming resources | 2 | 332 401,446 - | | | 332 401,446 | 1,272 423,927 |
| | | 536,027 | | - | 536,027 | 549,453 |
| Costs of generating voluntary income | 15 | 10,638 | | 44.000 | 10,638 | 10,347 |
| Fundraising trading: cost of goods sold and other costs | 15 | 64,054 | | 36,203 | 100,257 | 101,871 |
| Investment management costs Charitable activities | 15 | 451,060 | | | 451.060 | 455 354 |
| Governance costs | 15 | 14,023 | | | 451,060 14,023 | 455,254 13,882 |
| Other resources expanded | 13 | 14,023 | | | 14,023 | 13,002 |
| Other resources expanded | | _ | | | _ | • |
| | | 539,775 | - | 36,203 | 575,978 | 581,354 |
| | | (3,748) | - | (36,203) | (39,951) | (31,901) |
| Gross transfers between funds | | - | - | - | - | - |
| Recognised gains and losses | | (3,748) | - | (36,203) | (39,951) | (31,901) |
| | | (3,748) | - | (36,203) | (39,951) | (31,901) |
| Total funds brought forward | 11 | 205,733 | 21,828 | 512,416 | 739,977 | 771,878 |
| Transfer between funds | | 1,627 | (1,627) | | - | - |
| Total Funds carried forward | 11 | 203,612 | 20,201 | 476,213 | 700,026 | 739,977 |
| Analysis of net assets between funds: | | | | | | |
| Fixed Assets | 6 | 78,783 | | 777,237 | 856,020 | 898,616 |
| Stock | | 5,012 | | | 5,012 | 6,327 |
| Debtors | 8 | 121,302 | | | 121,302 | 116,906 |
| Investments | | 2 | | | 2 | 2 |
| Cash on Hand | | 147 | _ | | 147 | 33 |
| Bank overdraft | 10 | 228,528 | 20,201 | (301,024) | (52,295) | (72,125) |
| Creditors - amounts falling due within one year | 10 | (197,512) | | | (197,512) | (159,782) |
| Creditors - amounts falling due after more than one year | 10 | (32,650) | | | (32,650) | (50,000) |
| Total | | | 20.00: | 476.013 | 700.007 | 730.055 |
| Total | | 203,612 | 20,201 | 476,213 | 700,026 | 739,977 |

There are no unrealised gains or losses arising in the year.

The Notes on pages 9 to 13 form an integral part of these financial statements

Border Union Agricultural Society Income and Expenditure Account for the year ended 30th September 2009

| 2008 £ | | | 2009 £ |
|----------------|---|----------|----------------|
| | Income | | |
| 21,992 | Members' subscriptions | | 21,974 |
| 423,927 | Direct charitable income | (Note 2) | 401,446 |
| 525 | Rents received for let of ground, buildings and equipment | | 760 |
| 100,575 | Service charge – Border Union Ltd | , | 110,598 |
| 1,272 | Investment Income | | 332 |
| <u>1,162</u> | Miscellaneous | | <u>917</u> |
| <u>549,453</u> | | · | <u>536,027</u> |
| | | | |
| | | | |
| | Expenditure | | |
| 281,326 | Administration Expenses | (Note 3) | 285,317 |
| 300,028 | Direct Charitable Expenditure | (Note 4) | <u>290,661</u> |
| <u>581,354</u> | | | <u>575,978</u> |
| | | | |
| (31,901) | (Deficit) of income over expenditure | | (39,951) |

Border Union Agricultural Society Company Number SC214525 Balance Sheet as at 30th September 2009

| 2008 £ | | | | | 2009 £ |
|--------------------|---|---|----------------------------------|---|--------------------|
| - | | Fixed Assets | | | |
| 898,616 | | Tangible Fixed Assets | (Note 6) | | 856,020 |
| | | Current Assets | | | |
| | 6,327 116,906 2 <u>33</u> 123,268 | Investments | (Note 8) (Note 7) (Note 9) | 5,012 121,302 2 147 126,463 | |
| | 231,907 | Creditors: amounts falling due within one year | (Note 10) | <u>249,807</u> | |
| (108,639) | | Net Current Liabilities | | | (123,344) |
| 789,977 | | Total Assets Less Current Liab | ilities | | 732,676 |
| (50,000) | | Creditors: amounts falling due after more than one year | (Note 10) | <u>(3</u> | 2,650) |
| <u>739,977</u> | | Net Assets | | | <u>700,026</u> |
| | | Unrestricted Funds | | | |
| 205,733 21,828 | | General Fund Members Contributions | (Note 11) (Note 11) | | 203,612 20,201 |
| | | Restricted Funds | | | |
| 512,416 739,977 | | Capital Grants | (Note 11) | | 476,213 700,026 |

These accounts are prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008.)

These Accounts were approved by the Committee of Management on 11th December 2009 and signed on their behalf by:

Ch:

Company Secretary

R.B. Wilson

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The notes on pages 9 to 13 form an integral part of these financial statements

Border Union Agricultural Society Notes to the Accounts for the year ended 30th September 2009

1. Accounting Policies

a) Scope and Basis of Accounts

The financial statements are prepared under the historical cost convention, modified to include the re-valuation of investments, and in accordance with applicable accounting standards and the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements comply with Statement of Recommended Practice: Accounting and reporting by Charities (SORP 2005) issued in March 2005 and Applicable UK Accounting Standards, with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

b) Depreciation

No Depreciation is calculated on the Showground and Car Park.

Other Fixed Assets have been depreciated so as to write off their cost over their anticipated useful lives by equal instalments at the following rates:

| Buildings, etc. pre 31/10/01 | - | 10% |
|-------------------------------|---|------|
| Buildings, etc. post 31/10/01 | - | 5% |
| Fittings | - | 10% |
| Computer Equipment | - | 100% |

c) Grants Receivable

The policy on all grants receivable is that they are split between those for fixed assets and those of a general nature. The former are shown as restricted funds, and the latter included in Direct Charitable Income.

d) Fund Accounting

Details of the nature and purpose of the various funds, per note 11, are as follows:

Unrestricted General Fund

Unrestricted funds are available for use at the discretion of the directors in furtherance of the general objectives of the charity.

Money contributed by Members towards the new Development will be released over a twenty year period which corresponds with the period over which the Buildings etc. will be depreciated.

Restricted Funds

Grants received from Scottish Borders Enterprise (£223,347), the Scottish Executive (£383,444) and Scottish Borders Council (£117,253) were specifically for the purpose of building the function hall and are being reduced annually by depreciation over a twenty year period.

e) Charitable Income

All incoming resources are recognised once the charity has entitlement to the resources, it is certain that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

f) Charitable Expenditure

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

g) Allocation of overhead and support costs

Overhead and support costs have been allocated between charitable activity, governance, generating voluntary income and fundraising trading. Overhead and support costs relating to charitable activities have been apportioned based on the Directors best estimate. The allocation of overhead and support costs is analysed in note 15.

h) Charitable activities

Costs of charitable activities include the costs of the ram sale, dog show and annual show along with an apportionment of overhead and support costs as shown in note 15.

i) Governance costs

Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to statutory audit and legal fees together with an apportionment of overhead and support costs.

| <u>2009</u> | <u>2008</u> |
|--------------------------------------|----------------|
| ${f f}$ | £ |
| 2. <u>Direct Charitable Income</u> | |
| | |
| Annual Show 155,176 | 158,180 |
| Ram Sale 106,920 | 117,782 |
| Dog Show <u>139,350</u> | <u>147,965</u> |
| <u>401,446</u> | <u>423,927</u> |
| 3. Administration Expenses | |
| Salaries, NIC, etc. (Note 5) 96,518 | 95,761 |
| Office Costs 28,321 | 24,433 |
| Bank Interest 10,142 | 13,627 |
| General Insurance 10,782 | 10,633 |
| Premises Costs 61,508 | 57,808 |
| Depreciation 68,342 | 70,831 |
| Audit Fees 3,385 | 3,535 |
| Other Costs 5,494 | 4,673 |
| Donations (Note 12) 825 | 25 |
| Legal Fees | - |
| <u>285,317</u> | 281,326 |
| 4. <u>Direct Charitable Expenses</u> | |
| Show 111,517 | 112,326 |
| Ram Sale 66,716 | 74,539 |
| Dog Show 112,428 | 113,163 |
| 290,661 | 300,028 |

5. Staff Costs

| | Wages and Salaries Consultancy The average number of staff du | ring the year was | s 6 (2008: 6). | 62,980 33,538 96,518 | 65,068 30,693 95,761 |
|----|--|--------------------------|-----------------------------------|---|---|
| 6. | Tangible Fixed Assets Cost | Showground & Car Park | Buildings, etc. | <u>Fittings</u> | <u>Total</u> |
| | As at 1st October 2008 Additions Disposals | 5,990 | 1,334,282 | 196,968 30,246 (4,500) | 1,537,240 30,246 (4,500) |
| | As at 30th September 2009 | 5,990 | 1,334,282 | 222,714 | 1,562,986 |
| | <u>Depreciation</u> | | | | |
| | As at 1st October 2008 Charge for Year On Disposals As at 30th September 2009 | - - - - | 498,953 58,092 - 557,045 | 139,671 14,750 (4,500) 149,921 | 638,624 72,842 (4,500) 706,966 |
| | Net Book Value | | | | |
| | As at 30th September 2009 As at 1st October 2008 | 5,990 5,990 | 777,237 835,329 | 72,793 57,297 | 856,020 898,616 |
| 7. | Investments | | | 2009 £ | 2008 £ |
| | Investments represents: 100% holding in Border Union One share held in Border Mac | | | 1 1 | 1 1 |
| 8. | <u>Debtors</u> | | | | |
| | Accounts Receivable Service Charge – Border Unio | on Ltd | | 6,802 <u>114,500</u> <u>121,302</u> | 16,331 100,575 116,906 |
| | Border Union Limited is involuding it with a | | | der Union Agricı | ultural Society |
| 9. | Cash at Bank and on Hand | | | | |
| | Bank - Current Accounts Cash on Hand | | | 147 147 | <u>33</u> <u>91</u> |

10. Creditors: Amounts Falling Due Within One Year

| Accounts Payable | 29,815 | 19,117 |
|--------------------------------|----------------|----------------|
| Accruals | 5,400 | 5,400 |
| V.A.T. due to Customs & Excise | 17,075 | 9,863 |
| Inter Company Account | 116,397 | 100,402 |
| Bank Overdraft | 52,295 | 72,125 |
| Hire Purchase Creditor | 3,825 | - |
| Bank Term Loan | <u>25,000</u> | 25,000 |
| | <u>249,807</u> | <u>231,907</u> |

Creditors includes an inter-company accounts with Border Union Limited which represents money received less expenses paid on its behalf.

Creditors: Amounts Falling Due After more than one year

| Hire Purchase Creditor | 7,650 | - |
|------------------------|---------------|---------------|
| Bank Term Loan | <u>25,000</u> | <u>50,000</u> |
| | <u>32,650</u> | <u>50,000</u> |

The term loan is to be repaid in four equal annual instalments, ending on 16th July 2011.

| | | <u>2009</u> | <u>2008</u> |
|-----|---------------------------------------|-------------|--------------|
| 11. | General Fund | | |
| | As at 1st October, 2008 | 205,733 | 199,804 |
| | Surplus/(Deficit) for Year | (3,748) | 4,302 |
| | Transfer from Members Fund | 1,627 | <u>1,627</u> |
| | | 203,612 | 205,733 |
| | Members Contributions for Development | 32,549 | 32,549 |
| | Additions in Year | - | - |
| | Less Written Off | (12,348) | (10,721) |
| | | 223,813 | 227,561 |

This represents the net surpluses and deficits accumulated on the operations of the Society, plus contributions from Members for the Development written off over twenty years.

Restricted Fund: Capital Grants

| As at 1st October, 2008 | 512,416 | 548,619 |
|-------------------------|----------------|----------------|
| Depreciation for year | (36,203) | (36,203) |
| | <u>476,213</u> | <u>512,416</u> |

12. Donations Paid

The following donations were made during the year:

| Border Federation of J.A.C. | 100 | - |
|--|------------|------------|
| Royal Scottish Agricultural Benevolent Institute | 200 | _ |
| Kelso & District Agricultural Discussion Society | 50 | - |
| Lauderdale Agricultural Discussion Society | 50 | - |
| Moredun Foundation | 200 | - |
| Royal Highland Education Trust | 200 | - |
| Kelso Christmas Lights Appeal | <u>25</u> | <u>25</u> |
| | <u>825</u> | <u>770</u> |

13. Expenses

No expenses were paid to members of Committee of Management for attending internal and external meetings.

14. Capital Commitments and Contingent Liabilities

The Society had no capital commitments at 30th September 2009 (2008: £NIL) on developing the show-ground.

The Society had no contingent liabilities as at 30th September 2009 (2008: £NIL).

15 Allocation of Support Costs and Overheads

The breakdown of support costs and how these were allocated between governance and charitable activities is shown in the table below

| | | 5% | 5% | | |
|-------------------|---------|--------|------------|-------------|------------|
| | | Vol | | Fundraising | Charitable |
| | Total | Income | Governance | Trading | Activities |
| Staff Costs | 96,518 | 4,826 | 4,826 | 14,478 | 72,389 |
| Office Costs | 28,321 | 1,416 | 1,416 | 4,248 | 21,241 |
| Bank Interest | 10,142 | 507 | 507 | 1,521 | 7,607 |
| General Insurance | 10,782 | 539 | 539 | 1,617 | 8,087 |
| Premises Costs | 61,508 | 3,075 | 3,075 | 9,226 | 46,131 |
| Depreciation | 68,342 | - | - | 68,342 | - |
| Audit Fees | 3,385 | - | 3,385 | - | - |
| Other Costs | 5,494 | 275 | 275 | 824 | 4,121 |
| Donations | 825 | - | - | - | 825 |
| Legal Fees | | | - | | |
| _ | 285,317 | 10,638 | 14,023 | 100,257 | 160,399 |

The total support costs attributable to charitable activities is then apportioned in line with the accounting policy

The Charity undertook direct charitable activities in furtherance of its charitable activities as follows

| Event | Support | |
|---------|---------|----------------|
| Costs | Costs | Total |
| 290.661 | 285,317 | <u>575,978</u> |