COMPANY REGISTRATION NUMBER: SC208883 CHARITY REGISTRATION NUMBER: SC030350

Assynt Leisure Company Limited by Guarantee Unaudited Financial Statements 31 March 2019

FRAME KENNEDY

Chartered Accountants
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TUESDAY



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Company Limited by Guarantee

Financial Statements

Year ended 31 March 2019

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Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Directors' Report)

Year ended 31 March 2019

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2019.

Reference and administrative details

Registered charity name

Assynt Leisure

Charity registration number

SC030350

Company registration number SC208883

Principal office and registered Sport, Youth and Learning Centre

office

Culag Harbour

Lochinver Lairg

IV27 4QL

The trustees

J Templeton

F Saywell

(resigned 3 June 2018)

D Pirie

K Macleod

(resigned 5 June 2018)

R Kerr D Spencer

A Macleod

(appointed 13 March 2019)

M Hunter

(appointed 13 March 2019)

Company secretary

K Standlick

Independent examiner

Frame Kennedy **Chartered Accountants** Metropolitan House 31-33 High Street

Inverness IV1 1HT

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Directors' Report) (continued)

Year ended 31 March 2019

Structure, governance and management

Governing document

Assynt Leisure is a company limited by guarantee governed by its Memorandum and Articles of Association dated 7 July 2000, company number 208883, a copy of this document "certificate of incorporation of a private limited company" and signatories is held on file at Assynt Leisure Sport, Youth and Learning Centre and is available on request.

Appointment of trustees

An Annual General Meeting is called every year in the month of May, trustees who have been on the board for 3 years are required to stand down but can be re-elected by members. Individuals in the community with expertise which would help in the successful running of the company, and therefore Assynt Leisure Centre, can be approached prior to the Annual General Meetings to see if they would be willing to stand for election to the Board of trustees. If agreeable a proposal would be made in writing by a a member and this would be seconded at the Annual General Meeting. At the first board meeting after the Annual General Meeting a chairman would be elected from the new board of trustees.

Trustee Induction and Training

At the first meeting after an Annual General Meeting, new trustees are asked to complete registration forms for Companies House. Information regarding the day to day running of Assynt Leisure is made available via the Centre Manager. Designated responsibilities are given to individual trustees eg. health & safety, human resources, fund raising, child protection, Treasurer and Company Secretary. Previous position holders pass on any relevant information.

Risk management

Assynt Leisure is very conscious of the need to adhere to government policies regarding risk assessment. Before any new activity is undertaken a risk assessment is done. New equipment used in the Centre is also written up with risk assessment recommendations.

Objectives and activities

The objective of Assynt Leisure is to run a multi-purpose facility which includes a sports hall and gym, a youth area for socialising and educational support, and a learning centre with IT equipment and Internet access to promote lifelong learning. The Charity endeavors to promote physical, psychological and social well-being by providing opportunity to:

- access training,
- improve educational attainments,
- enhance self esteem,
- build self confidence,
- develop individual potential,
- interact with other communities through participation in country and regional events, and- foster social cohesion and community spirit.

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Directors' Report) (continued) Year ended 31 March 2019

Achievements and performance

Assynt Leisure continues to provide affordable access to sports, learning and social opportunities for the local community and visitors to the area. The Centre offers physical recreation for local children and youths including Junior Football, Gym classes, Multisport and Dancing. A wide range of fitness classes was provided for adults of all ages and abilities including Kettlercise, Zumba, YOGA and various group cycling classes. The centre once again provided a venue for the Sutherland and Highland Wide Bowls tournaments and inter schools Junior football tournaments. A successful holiday programme of activities and events were provided during the Easter, Summer and October holidays which include a variety of sports, dance, arts & crafts sessions and day events including the annual Mini Highland Games.

The Learning Centre continued to provide a wide variety of learning opportunities, examples of which include training for work, natural science photography and crafts. We continued to work with local partners Coigach & Assynt Living Landscape Partnership and Lairg Learning Centre to provide Woodland Artisan and Up-Cycling courses. Wi-Fi and office facilities were also available. The general purpose social area was once again used by local groups such as the 'Thursday Group' a vulnerable adults group from the wider area, Brownies, ACCYP, and for general community meetings.

Financial review

Reserves policy

Assynt Leisure aims to maintain at least a minimum reserve equivalent to 3 months' average expenditure (currently approximately £30,000).

The actual free reserves at 31 March 2019 were £31,079.

Plans for future periods

Assynt Leisure will undertake to expand the range of recreational and educational opportunities available to the community at the Centre. The directors will endeavor to improve the financial security of the Charity and further develop community involvement in its operation.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Directors' Report) (continued)

Year ended 31 March 2019

The trustees' annual report was approved on $\frac{11/12}{19}$ and signed on behalf of the board of trustees by:

K Standlick

Charity Secretary

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Assynt Leisure

Year ended 31 March 2019

I report to the trustees on my examination of the financial statements of Assynt Leisure ('the charity') for the year ended 31 March 2019.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 ('the 2005 Act'), the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006 ('the 2006 Act'). You are satisfied that the accounts of the company are not required by charity or company law to be audited and have chosen instead to have an independent examination.

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 44(1)(c) of the 2005 Act. In carrying out my examination I have followed the requirements of Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Independent examiner's statement

Since the charity is required by company law to prepare its accounts on an accruals basis and is registered as a charity in Scotland your examiner must be a member of a body listed in Regulation 11(2) of the Charities Accounts (Scotland) Regulations 2006 (as amended). I can confirm that I am qualified to undertake the examination because I am a registered member of ICAS which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act, section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; or
- 2. the financial statements do not accord with those records or with the accounting requirements of Regulation 8 of the Charities Accounts (Scotland) Regulations 2006; or
- the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- 4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of Assynt Leisure (continued)

Year ended 31 March 2019

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Colin Gray B. Com C.A. Independent Examiner

Chartered Accountant Metropolitan House 31-33 High Street Inverness IV1 1HT

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Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

Year ended 31 March 2019

		Unrestricted	2019 Restricted		2018
	Note	funds £	funds £	Total funds £	Total funds £
Income and endowments					
Donations and legacies	5	2,273	_	2,273	1,626
Charitable activities	6	57,800	36,506	94,306	92,983
Other trading activities	7	2,336	_	2,336	2,538
Investment income	8	58	_	58	8
Total income		62,467	36,506	98,973	97,155
Expenditure					
Expenditure on charitable activities	9,10	63,522	52,241	115,763	115,986
Total expenditure		63,522	52,241	115,763	115,986
N					
Net expenditure and net movement funds	ın	(1,055)	(15,735)	(16,790)	(18,831)
Reconciliation of funds					
Total funds brought forward		32,134	720,777	752,911	771,742
Total funds carried forward		31,079	705,042	736,121	752,910

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

Company Limited by Guarantee

Statement of Financial Position

31 March 2019

		2019		2018
		£	£	£
Fixed assets Tangible fixed assets	15		690,217	711,402
Current assets				
Stocks	16	285		298
Debtors	17	1,022		_
Cash at bank and in hand		48,532		44,694
		49,839		44,992
Creditors: amounts falling due within one year	18	3,935		3,484
Net current assets			45,904	41,508
Total assets less current liabilities			736,121	752,910
Net assets			736,121	752,910
Funds of the charity				•
Restricted funds			705,042	720,777
Unrestricted funds			31,079	32,133
Total charity funds	20		736,121	752,910

For the year ending 31 March 2019 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on which the statements were approved by the board of trustees and authorised for issue on the board by:

R Kerr Trustee

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2019

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in Scotland and a registered charity in Scotland. The address of the registered office is Sport, Youth and Learning Centre, Culag Harbour, Lochinver, Lairg, IV27 4QL.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2019

3. Accounting policies (continued)

Incoming resources

All income and resources are included on the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

Income from the charity shop is included in the year to which it relates.

Income from investments is included in the year in which is receivable.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking
 activities that further its charitable aims for the benefit of its beneficiaries, including those
 support costs and costs relating to the governance of the charity apportioned to charitable
 activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2019

3. Accounting policies (continued)

Tangible assets (continued)

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Land and buildings

2% straight line

Equipment

15% reducing balance

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

Financial instruments

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2019

3. Accounting policies (continued)

Financial instruments (continued)

Debt instruments are subsequently measured at amortised cost.

Where investments in shares are publicly traded or their fair value can otherwise be measured reliably, the investment is subsequently measured at fair value with changes in fair value recognised in income and expenditure. All other such investments are subsequently measured at cost less impairment.

Other financial instruments, including derivatives, are initially recognised at fair value, unless payment for an asset is deferred beyond normal business terms or financed at a rate of interest that is not a market rate, in which case the asset is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Other financial instruments are subsequently measured at fair value, with any changes recognised in the statement of financial activities, with the exception of hedging instruments in a designated hedging relationship.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, these are assessed individually for impairment. Other financial assets are either assessed individually or grouped on the basis of similar credit risk characteristics.

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. Limited by guarantee

Assynt Leisure is a company limited by guarantee and accordingly, does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2019

5. Donations and legacies

	Donations	Unrestricted Funds £	Total Funds 2019 £	Unrestricted Funds £	Total Funds 2018 £
	Donations	2,273	2,273	1,626	1,626
6.	Charitable activities				
			Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
	Grants - The Highland Council Grants - Big Lottery Club useage and membership Learning centre income		23,028 - 32,456 2,316	15,995 - - -	23,028 15,995 32,456 2,316
	Grants - People's Health Trust Grants - ACE Grants - Radcliffe Grants - Bord na Gaidhlig Grants - Scottish Wildlife Trust		- - - -	12,350 - 2,160 1,680 3,101	12,350 - 2,160 1,680 3,101
	Grants - Lairg & District ECCF		57,800	1,220 36,506	<u>1,220</u> <u>94,306</u>
	Grants - The Highland Council Grants - Big Lottery Club useage and membership Learning centre income Grants - People's Health Trust Grants - ACE Grants - Radcliffe Grants - Bord na Gaidhlig Grants - Scottish Wildlife Trust Grants - Lairg & District ECCF		Unrestricted Funds £ 23,028 - 36,103 5,040 64,171	Restricted Funds £ 6,000 16,300 - 2,982 1,850 - 1,680 - 28,812	Total Funds 2018 £ 29,028 16,300 36,103 5,040 2,982 1,850 - 1,680 - 92,983
7.	Other trading activities			20,012	32,300
	Fundraising events Vending machines and cafe	Unrestricted Funds £ 1,006 1,330 2,336	Total Funds 2019 £ 1,006 1,330 2,336	Unrestricted Funds £ 1,179 1,359 2,538	Total Funds 2018 £ 1,179 1,359 2,538

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2019

^	1	•
8.	Investment	Income

9.	Ur Bank interest receivable Expenditure on charitable activities by fu	Funds £ 58	Total Funds 2019 £ 58	Unrestricted Funds £ 8	Total Funds 2018 £ 8
J .	Experience on chartable activities by it	ina type			
	General		Unrestricted Funds £ 63,522	Restricted Funds £ 52,241	Total Funds 2019 £ 115,763
	General		Unrestricted Funds £ 60,412	Restricted Funds £ 55,575	Total Funds 2018 £ 115,986
10.	Evnanditura an abaritable activities by	-4ii4 4			
10.	Expenditure on charitable activities by a	ctivity typi	,		
			Activities undertaken directly £	Total funds 2019 £	Total fund 2018 £
	General		115,763	115,763	115,986
11.	Net expenditure				
	Net expenditure is stated after charging/(cre	editing):		2019	2018
	Depreciation of tangible fixed assets			£ 21,185	£ 21,407
12.	Independent examination fees				
	Face may able to the independent eventions	£a.a.		2019 £	2018 £
	Fees payable to the independent examiner Independent examination of the financial sta			1,320	1,320
13.	Staff costs				
	The total staff costs and employee benefits	for the rep	orting period ar	e analysed as 2019 £	2018
	Wages and salaries Employer contributions to pension plans			52,644 1,647	£ 58,548

54,291

58,925

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2019

13. Staff costs (continued)

The average head count of employees during the year was 5 (2018: 5). The average number of full-time equivalent employees during the year is analysed as follows:

•		•	2019	2018
			No.	No.
Number of staff			5	5

No employee received employee benefits of more than £60,000 during the year (2018: Nil).

14. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

15. Tangible fixed assets

		Land and buildings £	Equipment £	Total £
	Cost At 1 April 2018 and 31 March 2019	996,238	54,048	1,050,286
	Depreciation At 1 April 2018 Charge for the year	293,236 19,925	45,648 1,260	338,884 21,185
	At 31 March 2019	313,161	46,908	360,069
	Carrying amount At 31 March 2019	683,077	7,140	690,217
	At 31 March 2018	703,002	8,400	711,402
16.	Stocks			
	Raw materials and consumables		2019 £ 285	2018 £ 298
17.	Debtors			
	Prepayments and accrued income		2019 £ 1,022	2018 £ –
	Prepayments and accrued income		1,022	=

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2019

18. Creditors: amounts falling due within one year

	2019 £	2018 £
Trade creditors Accruals and deferred income	2,124 1.811	1,473 2,011
Accidate and deferred income	3,935	3,484
		0, 10 1

19. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £1,647 (2018: £377).

20. Analysis of charitable funds

Unrestricted Funds

	2018 £	Income £	Expenditure £	2019 £
General	32,134	62,467	(63,522)	31,079
Restricted Funds				
	2018	Income	Expenditure	2019
	£	£	£	£
Assynt Leisure Building	710,821	_	(19,925)	690,896
Training and Equipment	9,956	36,506	(32,316)	14,146
	720,777	36,506	(52,241)	705,042

Company Limited by Guarantee

Notes to the Financial Statements (continued)

Year ended 31 March 2019

21. Analysis of net assets between funds

	Unrestricted	Restricted	Total Funds
	Funds	Funds	2019
•	£	£	£
Tangible fixed assets	1,516	688,701	690,217
Current assets	33,338	16,501	49,839
Creditors less than 1 year	(3,775)	(160)	(3,935)
Net assets	31,079	705,042	736,121
	Unrestricted	Restricted	Total Funds
	Funds	Funds	2018
	£	£	£
Tangible fixed assets	1,785	709,618	711,403
Current assets	33,833	11,159	44,992
Creditors less than 1 year	(3,485)		(3,485)
Net assets	32,133	720,777	752,910
	02,100	. =0,	702,010