

PILTON YOUTH & CHILDREN'S PROJECT

Registered Number: SC207455

Annual Report

For the year ended 31 March 2018



PILTON YOUTH & CHILDREN'S PROJECT
Registered Number: SC207455

Annual Report

For the year ended 31 March 2018

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Auditor

Mazars LLP, Statutory Auditor
Apex 2, 97 Haymarket Terrace
Edinburgh, EH12 5HD

Directors

Gladys Strang
Lorraine Taylor
Roger Candy (appointed 24 April 2017)
David Phillips (appointed 24 April 2017)
Arabella Kornahrens (appointed 11 October 2017)
Mark Wilson (appointed 11 October 2017)
Ricky Armstrong (appointed 24 Jan 2018)

Secretary

Deborah McMillan

Bankers

Royal Bank of Scotland
12 North West Circus Place
Edinburgh, EH3 6SX

Registered Office

The Greenhouse
33 West Pilton Brae
Edinburgh
EH4 4BH

Company Number: SC207455

Charity Number: SC003353

PILTON YOUTH & CHILDREN'S PROJECT

Directors' Report

For the year ended 31 March 2018

The Directors present their report and the audited financial statements for the year ended 31 March 2018.

Governing Documents

The organisation is a charitable company limited by guarantee, founded in 1997, incorporated on 24 May 2000 and registered as a charity on 25 May 2000. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

Recruitment and Appointment of the Board of Directors

The Directors of the company are also charity Directors for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of one year after which they must be re-elected at the next Annual General Meeting.

Directors Induction and Training

Many of the Directors are familiar with the work of the charity, having had involvement either personally or professionally prior to joining the Board of Directors. New Directors are encouraged to meet with the management team to familiarise themselves with the charity and the context within which it works. Additionally at every Board Meeting a member of the staff team will make a presentation on a piece of their work, and answer questions.

There is an expectation the Directors attend our Open Days and visit our groups and clubs throughout the year. All new Directors are given our Memorandum and Articles of Association and our latest financial statements. Directors are invited to attend our review of service and in-service training. Feedback from new Directors suggests that they get all relevant information and the charity is welcoming.

Organisational Structure

Pilton Youth & Children's Project has a Management Committee of up to 15 members who meet monthly and are responsible for the strategic direction and policy of the charity. At present the Committee has 7 members who are local residents or from a variety of professional backgrounds relevant to the work of the charity. The board meets 8 times a year (every 6 weeks) as well as additional sub-group meetings to focus on themes such as fundraising and strategic development. Our Board meetings are focused on a set template, including matters arising, Project Manager's report (reporting on the service, strategic aspects, human resources and a fundraising update) and then a finance report from our Business Manager including updated management accounts. Our management team provide monthly updates to the Chairperson and also liaises with the Board on any ad-hoc issues and concerns.

Risk Statement

The Management Committee has conducted a review of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with Health and Safety of staff, volunteers, visitors and children and young people to the Project.

PILTON YOUTH & CHILDREN'S PROJECT

Directors' Report

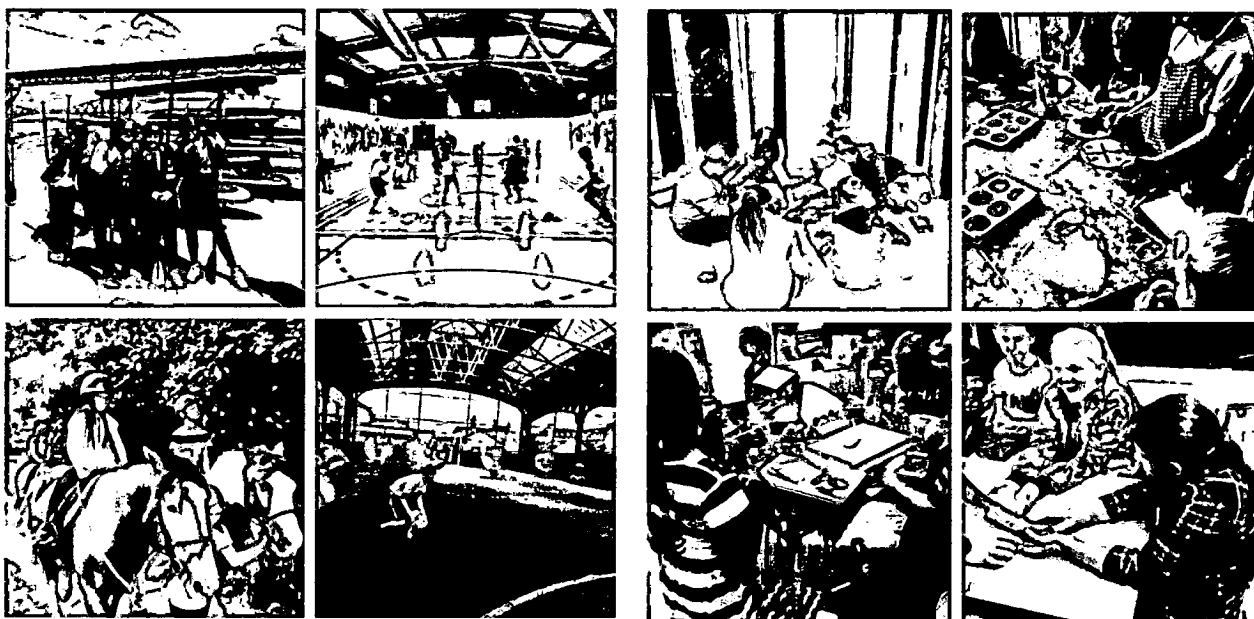
For the year ended 31 March 2018

Objects of the Charity, Principal Activities and Organisation of our work

The company's principal activity during the year continued to be to offer children and young people aged between 5 and 18 years old residing in the Forth Ward in Edinburgh an innovative programme of personal and social development. It aims to provide opportunities to pursue activities and interests, not as an end in themselves, but as part of a wider development process through which children and young people learn about themselves and their relationship with the society in which they live.

The Project's objectives and principal activities are to:

- Work with the children and young people to promote their social, emotional and physical well-being as they move from childhood to adulthood.
- Ensure children and young people's needs are being met through the resources of the Project, their families, the local community and other organisations.



The strategies employed to assist the charity to meet these objectives include the following:

- Provide a range of groups, clubs and individual work that gives children and young people an opportunity to try new activities, make friends, offer support and build on self-esteem,
- Support children and young people in the local primary and secondary schools either through group or individual work,
- Work in partnership with other agencies to secure the widest range of services that best suit the needs of the child or young person.

PILTON YOUTH & CHILDREN'S PROJECT

Directors' Report

For the year ended 31 March 2018

Achievements and Performance

The main area of charitable activity is the provision of youth and children's services for the Forth Ward.

Open Groups and Clubs

We provide open groups and clubs 5 days and 7 evenings per week in the project building. In any one school term we run around 12 different clubs as well as outreach provision with partners in the area. For our younger children we offer a play based approach, in line with Government agenda regarding the benefits of play for child development. We also offer a range of youth work based activities for ages 11 – 18, offering young people a safe space to develop skills and explore issues.

224 different children and young people participated in open access clubs and groups over the year, with **80%** attending on a regular basis. Evaluations showed positive outcomes such as making friends, growing in confidence and learning new skills.

Intensive Support

We offer individual and group based support to children and young people in Forth Ward. This can cover a range of issues such as low self esteem, difficulties with peers and family issues and is on a referred basis. It involves using a range of strategies and activities to engage young people, giving them a safe space to work through issues with a trusted adult. Many of our referrals come from Craigroyston High School, Broughton High School as well as Forthview and Pirniehall Primaries. This work includes primary to secondary school transition support and our "Roots and Branches" nurture group work.

43 young people received intensive 1:1 support and reported outcomes such as getting on better at school, feeling more able to ask for help, having more positive family relationships, a reduction in self harming and feeling less anxious. We supported **17** young people through our "Roots and Branches" nurture group programme and as a result all participants have reported an increase in confidence, having made new friends in the group, feeling more positive about school and learning about keeping safe.

10 young people graduated from our 30 week transition programme, all reporting that they felt less worried about starting school, more confident about asking for help should they need it and generally "ready" for moving to secondary school.

Alternatives to Crime

Youth crime and anti-social behaviour has long been an issue in our locality, but this has peaked in the last few years with motorbike crime (theft and dangerous driving) being especially prevalent. PYCP's FACENorth (Focusing on Alternatives to Crime, Edinburgh North) Project began in April 2015 and has had a range of successes in engaging with these groups of young people in the area. We provide a range of activities and respond to the needs of each young person involved in the project, including diversionary activity sessions, a twice weekly "Scheme of Work" programme is where we offer a range of projects such as gardening, community clean ups and construction. We also combine "Scheme of Work" with residential experiences.

82 different young people received support. The number of young people incurring charges dropped by **62%** and overall crime was down by **68%**. **37** young people gained employment and **21** young people have sustained this for **13** weeks or more. **31** young people into college courses.

PILTON YOUTH & CHILDREN'S PROJECT

Directors' Report

For the year ended 31 March 2018

Employability

Recognising that many young people in our community are very far away from the job market, we have developed an employability programme called PT4Y (Positive Transitions for Youth), which focuses on building skills and confidence at Stages 1 and 2 of the Employability Programme, ensuring that they have greater chance of sustaining a college course, training programme or job. It is an individually tailored key work based programme, with a weekly drop in and other group activities. Many of the young people we work with are socially isolated and this increases their social skills and team working.

36 young people deemed as "furthest away from the job market" were supported. 5 young people into employment, 9 into further education, 4 signed up for an employability training course, 2 took part in volunteering, 12 were placed onto activity agreements (Required to engage for a minimum of 4 hours per week) and 1 moved onto a work placement).

School Holiday Provision

The Project offers a range of building based and outreach activities in school summer holidays that are both fun and informative. In the Summer 2017 we had 1400 children and young people who came along to fun clubs, activities and trips. Examples of trips and activities included: family fun day, beach BBQ, picnics, treasure hunt, zoo trips, bowling, tennis and trips to see shows in the Edinburgh Festival. Following from success of previous years we again offered a hot nutritious meal to all children and young people in the local area. For many young people this is a lifeline when families on low income struggle without free school meals. This also enables young people to get support from youth workers when they need it.



Residential Trips

We provided a range of residential services throughout the year, for all ages. These activities give young people the opportunity to have new experiences, develop skills and confidence, as well as forming new friendships.

PILTON YOUTH & CHILDREN'S PROJECT

Directors' Report

For the year ended 31 March 2018

Transactions and Financial Position

The net income before other recognised gains and losses on ongoing activities for the year ended 31 March 2018 was £101,007 (2017: net expenditure £121,745). The pension scheme deficit was settled in the year. In the prior year there was an Actuarial loss on the organisation's participation in the Lothian Pension Fund of £58,386 year resulting in a net decrease in funds for the year of £180,131. As noted in Note 15 of the Financial Statements agreement was reached to agree a settlement for the pension scheme deficit. At 31 March 2018 £67,823 of restricted income had been received which had not been expended at the year end and has been carried forward to fund future expenditure.

Principal Funding Sources

The principal funding sources for the charity are currently grants income from The City of Edinburgh Council. Monies have also been received from various other trusts and companies which include Youthlink, Radio Forth Cash for Kids, Sir Tom Farmer, Morrisons Foundation, Big Lottery, Robertson Trust, First State Investments, Ryvoan Trust, William Wates and Trusthouse Charitable Trust. Without their support the organisation would not have been able to carry out all of its activities.

Reserves Policy

The Directors consider it prudent to maintain general reserves sufficient to enable the charity to meet its short term cash flow requirements and match their risk management policy. The Directors consider this to equate to between 3 and 6 months expenditure. The reserves held, are currently considered to be adequate for this purpose.

Plans for Future Periods

Although council funding in the form of a Youth Work Grant and a Revenue Grant have been extended to March 2020, it is unclear as to how local authority funding will look beyond that. As detailed in our recently refreshed Business Plan and associated Fundraising Strategy, we will therefore focus on diversifying our income. Following a period of successful fundraising from Trusts and Foundations in 2017/18, we plan to strengthen existing relationships and apply to new sources to fund projects and services under our strategic themes. We will also continue to develop relationships with corporate partners, especially important in generating unrestricted funds so that we can continue to build our reserves and to encourage "in kind" support, further reducing costs.

Statement of Directors' Responsibilities

The Directors are required by law to prepare financial statements for each financial year which give a true and fair view of the financial activities of the charity and of its financial position at the end of the year. In preparing those financial statements the Directors are required to:

- a) Select suitable accounting policies and apply them consistently;
- b) Make judgments and estimates that are responsible and prudent;
- c) State whether the policies adopted are in accordance with the Companies Act 2006 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements; and
- d) Prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in operation.

PILTON YOUTH & CHILDREN'S PROJECT

Directors' Report

For the year ended 31 March 2018

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement as to disclosure of information to auditors

So far as the Directors are aware, there is no relevant audit information of which the company's auditor is unaware and each director has taken all the steps that he or she ought to have taken as a director in order to make himself or herself aware of any relevant audit information and to establish that the company's auditor is aware of that information.

Auditors

Mazars LLP will be proposed for reappointment in accordance with Section 487 (2) of the Companies Act 2006.

This report has been prepared in accordance with Part 15 of the Companies Act 2006 relating to small companies and was approved by the Board of Directors and Directors on 4 October 2018 and signed on its behalf by



Director

Roger Candy

PILTON YOUTH & CHILDREN'S PROJECT

Independent Auditor's Report to the Directors and Members

For the year ended 31 March 2018

Opinion

We have audited the financial statements of Pilton Youth & Children's Project for the year ended 31 March 2018 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2018 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Directors use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The Directors are responsible for the other information. The other information comprises the information included in the Annual Report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

PILTON YOUTH & CHILDREN'S PROJECT

Independent Auditor's Report to the Directors and Members

For the year ended 31 March 2018

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Directors remuneration specific by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of Directors

As explained more fully in the Statement of Directors responsibilities set out on pages 6 to 7, the Directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Directors are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Directors either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK). Those standards require us to comply with the Financial Reporting Council's Ethical Standard. This report is made solely to the charity's members as a body in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body for our audit work, for this report, or for the opinions we have formed.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

PILTON YOUTH & CHILDREN'S PROJECT

Independent Auditor's Report to the Directors and Members

For the year ended 31 March 2018

Use of the audit report

Our audit work has been undertaken so that we might state to the charitable company's Directors those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its Trustees, as a body, for our audit work, for this report, or for the opinions we have formed.



Craig Maxwell (Senior Statutory Auditor)
for and on behalf of Mazars LLP
Chartered Accountants and Statutory Auditor

Apex 2
97 Haymarket Terrace
Edinburgh
EH12 5HD

Date: 16/10/18

PILTON YOUTH & CHILDREN'S PROJECT

**Statement of Financial Activities
(Incorporating Income and Expenditure Account)**

For the year ended 31 March 2018

	Notes	Unrestricted Funds	Restricted Funds	2018 Total Funds	2017 Total Funds
Income and endowments from:		£	£	£	£
Donations and legacies		11,769	-	11,769	33,159
Charitable activities	2	98,004	360,781	458,785	277,057
Investments		46	-	46	229
Total		<u>109,819</u>	<u>360,781</u>	<u>470,600</u>	<u>310,445</u>
Expenditure on:					
Charitable activities	3	(76,635)	(292,958)	(369,593)	(432,190)
Total		<u>(76,635)</u>	<u>(292,958)</u>	<u>(369,593)</u>	<u>(432,190)</u>
Net Income/ (Expenditure)	4	33,184	67,823	101,007	(121,745)
Other recognised gains and losses					
Actuarial (losses)/gains on defined benefit pensions scheme	15	-	-	-	(58,386)
Net movement in funds	10	33,184	67,823	101,007	(180,131)
Reconciliation of funds					
Total funds brought forward		13,139	-	13,139	193,270
Total funds carried forward		<u>46,323</u>	<u>67,823</u>	<u>114,146</u>	<u>13,139</u>

The 2017 Statement of Financial Activities is shown in note 16 to the financial statements.

The notes on pages 14 to 21 form part of these financial statements

PILTON YOUTH & CHILDREN'S PROJECT

Balance Sheet

As at 31 March 2018

	Notes	2018	2017
		£	£
Fixed Assets			
Tangible fixed assets	6	30,164	-
Current Assets			
Debtors	7	303	-
Cash and cash equivalents		162,232	157,221
		<u>162,535</u>	<u>157,221</u>
Creditors: amounts falling due within one year	8	<u>(11,905)</u>	<u>(74,696)</u>
Net current assets		<u>180,794</u>	<u>82,525</u>
Creditors: Amounts falling due after one year	9	<u>(66,648)</u>	<u>(69,386)</u>
Funds		<u>114,146</u>	<u>13,139</u>
Unrestricted funds	10	46,323	-
Restricted funds	10	<u>67,823</u>	<u>13,139</u>
		<u>114,146</u>	<u>13,139</u>

The financial statements have been prepared in accordance with Part 15 of the Companies Act 2006 relating to small companies and were approved by the board of directors on 4 October 2018 and signed on its behalf by:



Roger Candy
Director

Company number: SC207455

The notes on pages 14 to 21 form part of these financial statements

PILTON YOUTH & CHILDREN'S PROJECT

Statement of Cash Flows

For the year ended 31 March 2018

	2018	2017
	£	£
Cash flows from operating activities:		
Net movement in funds	101,007	(180,131)
Adjustments for:		
Depreciation	3,352	-
Movement in debtors	(303)	120
Movement in creditors	(65,529)	6,123
Interest received	(46)	(229)
Pension scheme loss	-	58,386
Net cash flows generated from/ (used in) operating activities	38,481	(115,731)
Cash flows from investing activities:		
Capital Expenditure	(33,516)	-
Interest received	46	229
Net cash flows generated from/ (used in) investing activities	(33,470)	229
	5,011	(115,502)
 Cash at bank and in hand at 1 April	 157,221	 272,723
Net cash flow per above	5,011	(115,502)
 Cash at bank and in hand at 31 March	 162,232	 157,221

PILTON YOUTH & CHILDREN'S PROJECT

Notes to the Financial Statements

For the year ended 31 March 2018

1. ACCOUNTING POLICIES

General Information

Pilton Youth and Children's Project is a private company limited by guarantee and a charity registered in Scotland. The registered office is 33 West Pilton Brae, Edinburgh, EH4 4BH.

Basis of Preparation

The financial statements have been prepared under the historical cost convention, and in accordance with Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS102), Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015), and the Companies Act 2006. Pilton Youth and Children's Project meets the definition of a public entity under FRS102.

Expenditure

Expenditure on charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the Statement of Financial Activities ("SoFA") on a basis designed to reflect the use of the resource.

Income

Income is recognised in the year in which it is receivable.

Income is deferred only when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.

Income from charitable activities includes grant income. Grant income provides funding to support performance activities and is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Income is deferred when grants are received in advance of the period to which they relate.

PILTON YOUTH & CHILDREN'S PROJECT

Notes to the Financial Statements (continued)

For the year ended 31 March 2018

Value Added Tax

Value Added Tax is not recoverable by the charity and as such is included in the relevant costs in the Statement of Financial Activities.

Fund Accounting

Unrestricted funds are available for use at the discretion of the directors in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the directors for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Tangible Fixed Assets

Fixed assets are held at cost and depreciation is provided at the following annual rates in order to write off the cost of each asset over its estimated useful life.

Property improvements	-20% straight line
Computer equipment	-20% straight line
Fixtures and fittings	-20% straight line

All expenditure incurred on fixed assets is capitalised at cost and depreciated over the useful life at rates disclosed above.

Operating Leases

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

Taxation

Pilton Youth and Children's Project has been recognised by HM Revenue and Customs as a charity for the purposes of Section 505, Income and Corporation Taxes Act 1998. Accordingly the charity is potentially exempt from taxation in respect of income or capital gains to the extent that such income or gains are applied to charitable purposes. Pilton Youth and Children's Project's trading subsidiary company is subject to Corporation Tax in the same way as any other commercial organisation. Surpluses, where they arise, are paid to Pilton Youth and Children's Project under gift aid and taking account of any applicable reserves policy.

Debtors

Short term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

Cash and Cash Equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

PILTON YOUTH & CHILDREN'S PROJECT

Notes to the Financial Statements (continued)

For the year ended 31 March 2018

Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

Creditors

Short term creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method.

Pensions

Pension costs charged in the financial statements represent contributions paid in respect of money purchase pension scheme.

Judgments in applying accounting policies and key sources of estimation uncertainty

No significant judgments have had to be made by management in preparing these financial statements and they consider there to be no material items of estimation uncertainty.

PILTON YOUTH & CHILDREN'S PROJECT

Notes to the Financial Statements (continued)

For the year ended 31 March 2018

2. INCOME FROM ACTIVITIES TO FURTHER CHARITY'S OBJECTIVES

Grants Receivable – Educational Programme and Support Services	2018	2017
	£	£
Revenue Grants	158,282	76,830
Other grant income	300,503	200,227
	<u>458,785</u>	<u>277,057</u>

3. TOTAL EXPENDITURE

	Basis of allocation	Educational Programmes and Support Services £	Governance £	2018 Total £	2017 Total £
Costs directly allocated to activities					
Staff costs	Staff time	269,974	-	269,974	329,675
Centre supplies	Usage	47,713	-	47,713	32,500
Travel	Usage	710	-	710	2,517
Audit & accountancy fees	Usage	-	5,970	5,970	4,386
Support costs allocated to activities					
Premises	Usage	27,009	-	27,009	37,824
Consultancy	Usage	-	-	-	15,832
Legal and professional	Usage	-	12,342	12,342	9,153
Bank charges	Usage	-	2,523	2,523	297
Depreciation	Usage	3,352	-	3,352	-
Total		<u>348,758</u>	<u>20,835</u>	<u>369,593</u>	<u>432,190</u>

4. NET EXPENDITURE

The net income/ (expenditure) before other recognised gains and losses are stated after charging:

	2018 £	2017 £
Auditor's remuneration	2,450	3,000
Non-audit fees	3,520	1,380
	<u>5,970</u>	<u>4,380</u>

PILTON YOUTH & CHILDREN'S PROJECT

Notes to the Financial Statements (continued)

For the year ended 31 March 2018

5. STAFF COSTS

There were no expenses reimbursed to any directors nor any remuneration paid to them. The staff costs of the remaining staff were:

	2018	2017
	£	£
Wages and salaries	239,860	285,885
Social security costs	13,287	20,992
Pensions	14,175	17,172
Other costs	2,652	0
	<u>269,974</u>	<u>324,049</u>

No employee earned £60,000 or more.

The average number of staff, employed by the charity during the year was:

	2018	2017
Direct charitable work	29	22
Administrative	<u>2</u>	<u>2</u>
	31	24

The above figures include sessional workers.

6. TANGIBLE FIXED ASSETS

	Property improvements	Computer equipment	Fixtures & fittings	Total
	£	£	£	£
COST:				
At 1 April 2017	-	5,469	6,953	12,422
Additions in year	33,516	-	-	-
At 31 March 2018	<u>33,516</u>	<u>5,469</u>	<u>6,953</u>	<u>12,422</u>
DEPRECIATION:				
At 1 April 2017	-	5,469	6,953	12,422
Charge for year	3,352	-	-	-
At 31 March 2018	<u>3,352</u>	<u>5,469</u>	<u>6,953</u>	<u>12,422</u>
NET BOOK VALUE:				
At 31 March 2018	<u>30,164</u>	<u>-</u>	<u>-</u>	<u>30,164</u>
At 31 March 2017	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

PILTON YOUTH & CHILDREN'S PROJECT
Notes to the Financial Statements (continued)
For the year ended 31 March 2018

7. DEBTORS

	2018 £	2017 £
Prepayments	303	-

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018 £	2017 £
Accruals and deferred income	7,021	24,696
Pension scheme deficit liability (note 15)	4,884	50,000
	11,905	74,969

9. CREDITORS: AMOUNTS FALLING DUE AFTER ONE YEAR

	2018 £	2017 £
Pension scheme liability (note 15)	66,648	69,386

10. MOVEMENTS IN FUNDS

	At 1 April 2017	Income	Expenditure	Transfers	At 31 March 2018
	£	£	£	£	£
RESTRICTED FUNDS:					
Restricted Funds	-	360,781	(292,958)	-	67,823
<i>Total restricted funds</i>	-	360,781	(292,958)	-	67,823
UNRESTRICTED FUNDS :					
Designated fund	40,546	-	-	-	40,546
General funds	(27,649)	109,819	(76,635)	-	5,577
<i>Total unrestricted funds</i>	13,139	109,819	(76,635)	-	46,323
Total funds	13,139	470,600	(369,593)	-	114,146

PILTON YOUTH & CHILDREN'S PROJECT

Notes to the Financial Statements (continued)

For the year ended 31 March 2018

11. PURPOSES OF FUNDS

Purposes of Restricted Funds

Restricted fund income includes monies received from R S Macdonald, The Robertson Trust, Sir Tom Farmer Foundation and others to provide a range of targeted activities which include 1:1 work and group based support. All such monies, save for £67,823, were expended during the financial year.

Purposes of Designated Funds

Designated Fund : The charity has utilised £nil (2017: £nil) of designated funds to cover any future redundancy payments, Statutory Maternity Pay, Statutory Sick Pay and wind down costs likely to impact upon the company in future periods.

12. RELATED PARTY TRANSACTIONS

There were no related party transactions during the year.

13. LEGAL STATUS

The organisation is registered as a private company, limited by guarantee, without any share capital.

14. OPERATING LEASE COMMITMENTS

At 31 March 2018 the organisation had annual commitments under non-cancellable operating leases for office equipment as follows:

	2018	2017
Expiry date:	£	£
Between 2 – 5 years	1,992	4,493

15. PENSION COMMITMENTS

The 22 year actuarial pension deficit was settled in the prior year and a payment plan was agreed to be paid.

PILTON YOUTH & CHILDREN'S PROJECT

NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31 MARCH 2018

16. COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES

	Notes	Unrestricted Funds	Restricted Funds	2017 Total Funds	2016 Total Funds
Income and endowments from:					
		£	£	£	£
Donations and legacies		33,159	-	33,159	2,977
Charitable activities	2	101,172	175,885	277,057	270,123
Investments		229	-	229	483
Total		<u>165,172</u>	<u>175,885</u>	<u>310,445</u>	<u>273,583</u>
Expenditure on:					
Charitable activities	3	256,305	175,885	432,190	322,188
Total		<u>256,305</u>	<u>175,885</u>	<u>432,190</u>	<u>322,188</u>
Net expenditure	4	(121,745)	-	(121,745)	(48,605)
Other recognised gains and losses					
Actuarial (losses)/gains on defined benefit pensions scheme		(58,386)	-	(58,386)	103,000
Net movement in funds	10	(180,131)	-	(180,131)	54,395
Reconciliation of funds					
Total funds brought forward		193,270	-	193,270	138,875
Total funds carried forward		<u>13,139</u>	<u>-</u>	<u>13,139</u>	<u>193,270</u>

17. POST BALANCE SHEET EVENTS

There were no significant events following the year end.