**Albany Venture Managers (Holdings) Limited** 

Group financial statements

For the year ended 30 September 2003 Grant Thornton &

**COMPANIES HOUSE** 23/01/04

# Company information

Company Registration Number SC207268

Registered Office 16 Charlotte Square

Edinburgh EH2 4DF

Directors Mr R J Abbott

Mr I R Christie Mr J G Morrison Mr G M Murray Mr J P H S Scott

Secretary DM Company Services Limited

Bankers Bank of Scotland

New Uberior House 11 Earl Grey Street

Edinburgh EH3 9BN

Solicitors Dickson Minto WS

16 Charlotte Square

Edinburgh EH2 4DF

Auditors Grant Thornton

Chartered Accountants Registered Auditors 1-4 Atholl Crescent EDINBURGH EH3 8LQ

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# Report of the directors

The directors present their report and the financial statements of the group for the year ended 30 September 2003.

### Principal activities and business review

The group operates principally as a venture capitalist fund management group.

There was a profit for the year after taxation amounting to £65,710 (2002: £35,210).

#### Results and dividends

The trading results for the year, and the group's financial position at the end of the year are shown in the attached financial statements.

The directors have not recommended a dividend.

#### The directors and their interests

The directors who served the company during the year together with their beneficial interests in the shares of the company were as follows:

	Ordinary Shares of £ 1 each	
	At	At
	30 September 2003	1 October 2002
Mr R J Abbott	123	110
Mr I R Christie	29	25
Mr J G Morrison	73	65
Mr G M Murray	-	-
Mr J P H S Scott	_	-
	<del></del>	

Mr A M Watt retired as a director on 10 March 2003.

### **Directors' responsibilities**

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the group at the end of the year and of the group's profit or loss for the year then ended. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the group will continue in business.

The directors are responsible for keeping proper accounting records, for safeguarding the assets of the group and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Donations**

During the year the company made the following contributions:

	2003	2002
	£	£
Charitable	680	50

#### Purchase of own shares

During the year the company purchased 1 issued A ordinary share of £1 at a total cost of £1 as part of the programme of restructuring capital to shareholders. In addition the company also redeemed 170,000 cumulative redeemable £1 preference shares out of capital.

### **Auditors**

Grant Thornton offer themselves for reappointment as auditors in accordance with section 385 of the Companies Act 1985. Koch 5 Alat

ON BEHALF OF THE BOARD

Mr R J Abbott

Director

19 January 2004

# Grant Thornton &

# Report of the independent auditors to the members of Albany Venture Managers (Holdings) Limited

We have audited the financial statements of Albany Venture Managers (Holdings) Limited for the year ended 30 September 2003 which comprise the principal accounting policies, group profit and loss account, group balance sheet and company balance sheet, group cash flow statement and notes 1 to 24. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of directors and auditors

The directors' responsibilities for preparing the report of the directors and the financial statements in accordance with United Kingdom law and accounting standards are set out in the statement of directors' responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom auditing standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read other information contained in the Directors' Report and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

### **Basis of opinion**

We conducted our audit in accordance with United Kingdom auditing standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the group's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **Opinion**

In our opinion the financial statements give a true and fair view of the state of affairs of the company and of the group as at 30 September 2003 and of the profit of the group for the year then ended, and have been properly prepared in accordance with the Companies Act 1985.

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GRANT THORNTON
REGISTERED AUDITORS
CHARTERED ACCOUNTANTS

19 January 2004

# Principal accounting policies

### **Basis of preparation**

The financial statements have been prepared under the historical cost convention.

#### **Basis of consolidation**

The consolidated financial statements incorporate the financial statements of the company and all group undertakings. These are adjusted, where appropriate, to conform to group accounting policies. Acquisitions are accounted for under the acquisition method and goodwill on consolidation is capitalised and written off over five years from the year of acquisition. The results of companies acquired or disposed of are included in the profit and loss account after or up to the date that control passes respectively. As a consolidated profit and loss account is published, a separate profit and loss account for the parent company is omitted from the group financial statements by virtue of section 230 of the Companies Act 1985.

#### **Turnover**

The turnover shown in the profit and loss account represents amounts invoiced during the year, exclusive of Value Added Tax.

### Tangible fixed assets and depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Equipment - 3 years

### **Pension costs**

Defined contribution scheme

The pension costs charged against profits represent the amount of the contributions payable to the scheme in respect of the accounting period.

#### **Deferred taxation**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more tax. Deferred tax is measured on an undiscounted basis at the tax rates that are expected to apply in the periods in which timing differences reverse, based on tax rates and laws enacted or substantively enacted at the balance sheet date.

### **Investments**

Investments are included at cost.

# Group profit and loss account

	Note	2003 £	2002 £
Turnover	1	702,261	546,943
Cost of sales		385,930	344,399
Gross profit		316,331	202,544
Other operating charges	2	231,835	170,063
Operating profit	3	84,496	32,481
Interest receivable	6	10,537	6,212
Profit on ordinary activities before taxation		95,033	38,693
Tax on profit on ordinary activities	7	29,323	3,483
Profit on ordinary activities after taxation	8	65,710	35,210
Dividends (including non-equity)	9	(18,133)	18,133
Retained profit for the financial year		83,843	17,077

All of the activities of the company are classed as continuing.

The company has no recognised gains or losses other than the results for the year as set out above. The company has taken advantage of section 230 of the Companies Act 1985 not to publish its own Profit and Loss Account.

# Group balance sheet

	Note	2003 £	2002 £
Fixed assets			
Tangible assets	10	4,802	4,088
Investments	11	547	120
		5,349	4,208
Current assets			
Debtors	12	33,955	15,757
Cash at bank		244,956	344,227
		278,911	359,984
Creditors: amounts falling due within one year	13	250,930	244,839
Net current assets		27,981	115,145
Total assets less current liabilities		33,330	119,353
Provisions for liabilities and charges			
Deferred taxation	15	912	777
		32,418	118,576
Capital and reserves			
Called-up share capital	19	225	170,226
Other reserves	20	3,480	
Profit and loss account	20	28,713	(51,650)
		32,418	118,576
Shareholders' funds:	21		
Equity		32,418	(51,424)
Non-equity		-	170,000
		32,418	118,576

These financial statements were approved by the directors on 19 January 2004 and are signed on their behalf by:

Mr R J Abbott

Mr G M Murray

# Company Balance sheet

	Note	2003 £	2002 £
Fixed assets			
Tangible assets	10	4,802	4,088
Investments	11	10,429	10,002
		15,231	14,090
Current assets		<del></del>	
Debtors	12	46,278	146,925
Cash at bank		53,339	87,963
		99,617	234,888
Creditors: amounts falling due within one year	13	110,231	134,851
Net current (liabilities)/assets		(10,614)	100,037
Total assets less current liabilities		4,617	114,127
Provisions for liabilities and charges			
Deferred taxation	15	912	777
		3,705	113,350
		<del></del>	
Capital and reserves	40	225	170 227
Called-up share capital Other reserves	19 20	225 3,480	170,226
Profit and loss account	20	<i>3</i> ,46∪ _	(56,876)
2 1010 1110 1000 1000 1110		2 705	
		3,705	113,350
Shareholders' funds		_	(= , , m = )
Equity		3,705	(56,650)
Non-equity			170,000
		3,705	113,350

These financial statements were approved by the directors on 19 January 2004 and are signed on their behalf by:

Mr R I Abbott

Mr G M Murray

# Group cash flow statement

	Note	2003 £	2002 £
Net cash inflow from operating activities	22	66,794	197,466
Returns on investments and servicing of finance Interest received		10,537	6,212
Net cash inflow/(outflow) from returns on investments and of finance	l servicing	10,537	6,212
Taxation		(2,644)	-
Capital expenditure and financial investment Payments to acquire tangible fixed assets Acquisition of Investments Net cash outflow for capital expenditure and financial investments	stment	(3,530) (427) (3,957)	$ \begin{array}{c} (1,912) \\ \underline{(11)} \\ \hline (1,923) \end{array} $
Acquisitions and disposals Acquisition of shares in group undertakings		-	(1)
Net cash outflow from acquisitions and disposals			(1)
Cash inflow before financing		70,730	201,754
Financing Purchase of own equity shares Purchase of own non-equity shares		(1) (170,000)	~ ~
Net cash outflow from financing		(170,001)	~
(Decrease)/increase in cash	23	(99,271)	201,754

# Notes to the financial statements

### 1 Turnover

2

3

The turnover and profit before tax are attributable to the one principal activity of the group. An analysis of turnover is given below:

United Kingdom	2003 £ 702,261	2002 £ 546,943
Other operating income and charges		
	2003	2002
	£	£
Administrative expenses	231,835	170,063
Operating profit		
Operating profit is stated after charging:		
• • • • • • • • • • • • • • • • • • • •	2003	2002
	£	£
Depreciation of owned fixed assets	2,816	2,433
Auditors' remuneration:		
Audit fees	6,000	6,000
Accountancy fees	8,800	3,600

### 4 Particulars of employees directors and employees

The average number of persons employed by the group during the financial year, including the directors, amounted to 5 (2002 - 5).

The aggregate payroll costs of the above were:

	2003	2002
	£	£
Wages and salaries	328,412	293,118
Social security costs	33,955	29,888
Other pension costs	43,721	40,893
	406,088	363,899

### 5 Directors

Remuneration in respect of directors was as follows:

Emoluments receivable Value of company pension contributions to money purchase schemes Compensation for loss of directorship	2003 £ 267,770 43,721 18,520 330,011	2002 £ 257,467 38,620 - 296,087
Emoluments of highest paid director:		
<b>~</b> .	2003	2002
Total emoluments (excluding pension contributions):	£ 122,000	£ 114,166
Value of company pension contributions to money purchase schemes	18,000	17,125
	140,000	131,291
The number of directors who are accruing benefits under company pension schemes was as follows:		
	2003	2002
	No	No
Money purchase schemes	<u>4</u>	4

Directors fees of £20,158 (2002: £19,500) were paid to Bellver Partners and John Scott in respect of the services of G M Murray and JPHS Scott.

### 6 Interest receivable

	2003	2002
	£	£
Bank interest receivable	10,537	6,212

### 7 Tax on profit on ordinary activities

(a) Analysis of charge in the year	2003	2002
Current tax:	£	£
In respect of the year: UK Corporation tax based on the results for the year (Over)/under provision in prior year	29,250 (62)	2,706 -
Total current tax	29,188	2,706
Deferred tax:		
Increase in deferred tax provision (note 14) Capital allowances Other	135	- <i>777</i>
Total deferred tax (note 14)	135	777
Tax on profit on ordinary activities	29,323	3,483
(b) Factors affecting current tax charge		
Profit on ordinary activities before taxation	2003 £ 95,033	2002 £ 38,693
Profit on ordinary activities by rate of tax Expenses not deductible for tax purposes Depreciation for period in excess of capital allowances Loss relief Different tax rates within group Marginal Relief Adjustments in respect of prior year	28,510 8,789 (214) - (7,835) (62)	7,545 4,414 101 (9,285) (69)
Total current tax (note 7(a))	29,188	2 <b>,7</b> 06

### 8 Profit attributable to members of the parent company

The profit dealt with in the accounts of the parent company was £60,356 (2002 - £16,423).

### 9 Dividends

	2003	2002
	£	£
Non-equity dividends:		
Dividend paid on preference shares	(18,133)	18,133

Before the capital restructuring, dividends on the preference shares were cumulative and payment of arrears of the preference dividends would have been due to be paid before payments of dividends on ordinary shares. Since no dividends had been paid, cumulative arrears and accruals of preference dividends at 1 October 2002 amounted to £18,133. As part of the restructuring all arrears and accruals of dividends of preference dividends were cancelled.

# 10 Tangible fixed assets

Group	Equipment
Cost	£
At 1 October 2002 Additions	8,893 3,530
At 30 September 2003	12,423
Depreciation At 1 October 2002	4,805
Charge for the year	2,816
At 30 September 2003	7,621
Net book value	
At 30 September 2003	4,802
At 30 September 2002	4,088
Company	Equipment
Cost At 1 October 2002 Additions	Equipment £ 8,893 3,530
Cost At 1 October 2002	£ 8,893
Cost At 1 October 2002 Additions At 30 September 2003  Depreciation	8,893 3,530 12,423
Cost At 1 October 2002 Additions At 30 September 2003	8,893 3,530
Cost At 1 October 2002 Additions At 30 September 2003  Depreciation At 1 October 2002	8,893 3,530 12,423 4,805
Cost At 1 October 2002 Additions At 30 September 2003  Depreciation At 1 October 2002 Charge for the year At 30 September 2003  Net book value	8,893 3,530 12,423 4,805 2,816 7,621
Cost At 1 October 2002 Additions At 30 September 2003  Depreciation At 1 October 2002 Charge for the year At 30 September 2003	8,893 3,530 12,423 4,805 2,816

# 11 Investments

Group				:	Participating interests
					£
Cost At 1 October 2002 Additions					120 427
At 30 September 2003					547
Net book value At 30 September 2003					547
At 30 September 2002					120
	Country of registration and incorporation	Class of share capital held		g i	e of business
Subsidiary undertakings					
All held by the parent compa	any:				
Albany Venture Managers Limited Albany Ventures GP 1	Scotland	Ordinary shares Ordinary	100%		e capital fund management
Limited Albany Venture Managers	Scotland	shares Ordinary	100%	Investm	ent company
GP Limited	Scotland	shares	100%	Investm	ent company
Company		(	Group companies	Other investments	Total
Cont			£	£	£
Cost At 1 October 2002 Additions			10,002	- 427	10,002 427
At 30 September 2003			10,002	427	10,429
Net book value At 30 September 2003			10,002	427	10,429
At 30 September 2002			10,002	-	10,002

### 12 Debtors

		The group	Tl	ne company
	2003	2002	2003	2002
	£	£	£	£
Trade debtors	23,052	_	-	_
Amounts owed by group undertakings	_		30,203	136,956
Amounts owed by undertakings in which				
the company has a participating interest	1,460	100	1,460	_
VAT recoverable	1,372	2,553	6,644	4,990
Other debtors	2,721	1,680	2,621	1,680
Prepayments and accrued income	5,350	11,424	5,350	3,299
	33,955	15,757	46,278	146,925
				-

### 13 Creditors: amounts falling due within one year

	The group	Ti	ne company
2003	2002	2003	2002
£	£	£	£
6,521	20,478	6,521	20,478
-	_	1	13,334
1,328	-		_
29,251	2,706	19,211	2,634
9,199	11,104	9,199	11,104
_	18,133	-	18,133
24,444	33,749	24,444	33,749
26,353	2,102	5,521	2,102
153,834	156,567	45,334	33,317
250,930	244,839	110,231	134,851
	£ 6,521 - 1,328 29,251 9,199 - 24,444 26,353 153,834	2003 2002 £ £ £ 6,521 20,478 	2003       2002       2003         £       £       £         6,521       20,478       6,521         -       -       1         1,328       -       -         29,251       2,706       19,211         9,199       11,104       9,199         -       18,133       -         24,444       33,749       24,444         26,353       2,102       5,521         153,834       156,567       45,334

# 14 Defined contribution scheme

The company operates a defined contribution pension scheme for the benefit of the directors and employees. The assets of the scheme are administered by trustees in a fund independent from those of the company.

The pension cost charge for the year was £43,721 (2002 - £40,893).

### 15 Deferred taxation

The movement in the deferred taxation provision during the year was:

2003	2002
_	
£	£
<i>777</i>	_
135	<i>777</i>
912	777
	135

### 15 Deferred taxation (continued)

	The group		The compar	
	2003	2002	2003	2002
	£	£	£	£
Excess of taxation allowances over				
depreciation on fixed assets	135	_	135	_
Other timing differences	<i>777</i>	<i>777</i>	<i>777</i>	777
	912	<del></del> 777	912	777
	<del></del>			

### 16 Capital commitments

The company has a commitment to invest into Albany Ventures Co-Invest Limited Partnership up to a maximum of £21,165 at 30 September 2003, (2002-nil).

# 17 Contingent liabilities

The directors' were not aware of any contingent liabilities at 30 September 2003 or 30 September 2002.

### 18 Related party transactions

Amounts due to directors in respect of loans are as follows:

	R J Abbott I R Christie J G Morrison A M Watt		2003 £ 13,444 3,056 7,944		2002 £ 16,500 3,750 9,750 3,750
19	Share capital				
	Authorised share capital:				
				2003 £	2002
	1,000 Ordinary shares of £1 each			1,000	£ 1,000
	1 A Ordinary shares of £1 each			, –	1
	170,000 Preference shares of £1 each			-	170,000
				1,000	171,001
	Allotted, called up and fully paid:				
			2003		2002
		No	£	No	£
	Ordinary shares of £1 each	225	225	225	225
	A Ordinary shares of £1 each Preference shares of £1 each	<del>-</del>	<del>-</del>	170,000	170,000
	Treference shares of Lit each				
		225	225	170,226	170,226
		<del></del>		<u></u>	

During the year the company repurchased 1 A ordinary share of f1 at a total cost of f1. In addition the company redeemed 170,000 cumulative redeemable preference shares of f1.

# 20 Reserves

	Group	Capital	
	•	redemption	Profit and loss
		reserve	account
		£	£
	At 1 October 2002	-	(51,650)
	Retained profit for the year	_	83,843
	Other movements - transfer to/from capital redemption reserve	3,480	(3,480)
	•		
	At 30 September 2003	3,480	28,713
	Company	Capital	D. C 11
		-	Profit and loss
		reserve £	account £
	At 1 October 2002	-	(56,876)
	Retained profit for the year	_	60,356
	Other movements		,
	- transfer to/from capital redemption reserve	3,480	(3,480)
	At 30 September 2003	3,480	
	•		
21	Reconciliation of movements in shareholders' funds		
	Equity shareholders' funds		
		200	
			£ £
	Profit for the financial year Dividends	65,71	•
	Dividends	18,13	_ `
		83,84	3 17,077
	Purchase of own equity shares	(	<b>1</b> ) –
	Net addition to funds	83,84	<u>17,077</u>
	Opening shareholders' equity deficit	(51,42	•
	Closing shareholders' equity funds/(deficit)	32,41	<del>-</del>
	cassary similarious equally randor (deficity		= (51,121)
	Non-equity shareholders' funds		
	Opening shareholders' non-equity funds	170,00	0 170,000
	Purchase of own non-equity shares	(170,00	•
	Closing shareholders' non-equity funds		<del>-</del> 170,000
	Total shareholders' funds	32,41	8 118,576
			= ====

(99,271)

244,956

344,227

Net funds

# 22 Reconciliation of operating profit to net cash inflow from operating activities

		•	•	
			2003 £	2002 £
	Operating profit		84,496	32,481
	Depreciation		2,816	2,433
	(Increase)/decrease in debtors		(18,198)	32,756
	(Decrease)/increase in creditors		(2,320)	129,796
	Net cash inflow from operating activities		66,794	197,466
23	Reconciliation of net cash flow to movement in net	funds		
			2003	2002
	(Decrease)/Increase in cash in the period		£ (99,271)	£ 201,754
	•		<u></u>	
	Movement in net funds in the period		(99,271)	201,754
	Net funds at 1 October 2002		344,227	142,473
	Net funds at 30 September 2003		244,956	344,227
24	Analysis of changes in net funds			
		At		At
		1 Oct 2002	Cash flows	30 Sep 2003
	Net cash:	£	£	£
	Cash in hand and at bank	344,227	(99,271)	244,956