FINANCIAL STATEMENTS

Report and Accounts
For period ended 31 March 2001





FRASER KERR & Co

### COMPANY INFORMATION

#### 31 March 2001

Registered in Scotland No SC205665

Scottish Charity Number: SC029979

Director: Burness (Directors) Limited

Company secretary: Burness Solicitors

Trustees: Adam Ardrey (appointed March 2000)

Sandra Brown (appointed March 2000) June Buchanan (appointed March 2000,

resigned April 2001)

Betty Cranston (appointed March 2000) Susie Henderson (appointed March 2000) Fiona Leggat (appointed March 2000) Sue Moody (appointed March 2000)

Izzi McKenzie-Millar (appointed March

2000)

Leigh Phillips (appointed March 2000) Lance Phillips (appointed March 2000) Sheena Pollock (appointed October 2000) Kay Gilchrist (appointed December 2000)

Trustee Secretary: Susie Henderson

Treasurer: Sheena Pollock

Registered Office: 50 Lothian Road

EDINBURGH EH3 9BY

Bankers: The Royal Bank of Scotland

239 St John's Road

EDINBURGH EH12 7XB

Solicitors: Burness WS

50 Lothian Road Festival Square

EDINBURGH EH3 9BY

Auditors: Fraser Kerr & Co

Chartered Accountants

'Q' Court

3 Quality Street

EDINBURGH EH4 5BP

#### TRUSTEES REPORT

#### 31 March 2001

The trustees present their report and the audited financial statements for the period ended 31 March 2001.

### Review of the Business

The company was incorporated on 30 March 2000 and is limited by guarantee.

The principal activity of the Foundation is to assist the victims of child abuse and their families.

#### Directors

The directors of the company during the period and their interests in the shares of the company as recorded in the register of directors' interests were as follows:

31 March 2001 Ordinary shares 31 March 2000 Ordinary shares

Burness (Directors) Limited

#### Auditors

Fraser Kerr & Co were appointed on 27 April 2001 and have agreed to offer themselves for re-appointment as auditors of the company.

## Small Company Exemptions

This report is prepared in accordance with special provisions of Part VII of the Companies Act 1985 relating to small companies.

On behalf of the Board

Burness Solicitors

13 June 2001

### STATEMENT OF TRUSTEES' RESPONSIBILITIES

### 31 March 2001

Company law requires the directors to prepare statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements the trustees are required to:

Select suitable accounting policies and apply them consistently;

Make judgements and estimates that are reasonable and prudent;

Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Board

Director

Burness (Directors) Limited

#### ACCOUNTANTS' REPORT

### Auditors' report to the members of

#### The Moira Anderson Foundation

We have audited the financial statements on pages 5 to 10 which have been prepared under the historical cost convention and the accounting policies set out on page 7.

### RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described on page 3 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

### BASIS OF OPINION

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error or other irregularity.

In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### OPINION

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 March 2001 and of its surplus for the period then ended and have been properly prepared in accordance with the Companies Act 1985.



Fraser Kerr & Co Chartered Accountants & Registered Auditors 'Q' Court 3 Quality Street EDINBURGH EH4 5BP

13 June 2001

### INCOME AND EXPENDITURE ACCOUNT

## For the period ended 31 March 2001

	Notes	Unrestricted Funds £	Restricted Funds £	Total £
INCOME				
Donations Fundraising activities Investment income	4	37,505 22,872 479	-	37,505 22,872 479
		60,856		60,856
EXPENDITURE				
Direct charitable expenditure Fundraising and publicity Administration Depreciation	5 6 7 8	1,213 5,208 14,294 1,647	- - -	1,213 5,208 14,294 1,647
Cumlus for monind		22,362	-	22,362
Surplus for period		38,494	_ *=*===	38,494 ======

The surplus for the period is derived from continuing operations.

There are no recognised gains or losses for the period other than the surplus for the period.

### BALANCE SHEET

### As at 31 MARCH 2001

	Notes	£	£
FIXED ASSETS			
Tangible fixed assets	9		3,901
CURRENT ASSETS			
Stock Debtors and prepayments Cash at bank and on hand	10	312 123 36,784	
	-	37,219	
CREDITORS: - Amounts falling due . Within one year	11	(2,626)	
NET CURRENT ASSETS			34,593
TOTAL ASSETS LESS CURRENT LIABILIITES			38,494
Funds			
Unrestricted funds Restricted funds	12 13		38,494
	14		38,494

These financial statements are prepared in accordance with the special provisions
Of Part VII of the Companies Act 1985 relating to small companies.

The financial statements on pages 5 to 10 were approved by the board of directors on 13 June 2001 and signed on its behalf by:

Director

Burness (Directors) Limited

#### NOTES ON FINANCIAL STATEMENTS

#### 31 March 2001

### 1 Accounting policies

The basic accounting policies adopted by the company in the preparation of these accounts are set out below and, unless otherwise stated, have been applied consistently from one year to another.

### Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with Charities Accounts (Scotland) Regulations 1992 and Statement of Recommended Practice No 2.

The company has taken advantage of the exemption from preparing a cash flow statement conferred by Financial Reporting Standard No. 1 on the grounds that it qualifies as a small company under the Companies Act 1985.

#### Income

Donations and income from fundraising activities are accounted for when received.

Gifts-in-kind are valued on the basis of the cost to the donor.

### Depreciation

Depreciation of fixed assets is calculated to write off their cost or valuation less any residual value over their estimated useful lives as follows:

Equipment	25%	per	annum	reducing	balance
Fixtures and fittings	20%	per	${\tt annum}$	reducing	balance

### 2 Operating Surplus

£

Operating Surplus is stated after	charging:
Auditors' remuneration	1,175
	=====

Depreciation of Tangible Fixed Assets (Note 9)
Owned assets 1,647

#### 3 Directors and Staff

Wages and salaries	1,374

No

Average Monthly Number Employed Including Executive Directors: Salaried

1

No remuneration was paid to any of the directors during the year.

## NOTES ON FINANCIAL STATEMENTS

## 31 March 2001

4	Fundraising activities	£
	Training courses Book sales Fundraising/social events	1,780 1,105 19,987
		22,872
5	Direct charitable expenditure	45555
	Books Donation of bench	620 593
		1,213
6	Fundraising and publicity	
	Fundraising expenses Launch expenses Advertising and P.R.	2,569 1,673 966
		5,208
7	* Administration	
	Heat and light Conferences Information and publications Training expenses Wages and salaries Meals Motor expenses Travel and subsistence Bank charges Insurance Postage Rent Repairs and maintenance Solicitors' fees Stationery and printing Sundry Telephone and fax Audit fee	17 357 177 2,106 1,354 106 249 111 52 237 178 4,000 486 1,199 1,746 190 554 1,175 14,294
8	Depreciation	=====
	Plant and equipment Fixtures and fittings	1,306
		1,647

## NOTES ON FINANCIAL STATEMENTS

## 31 March 2001

9	Tangible fixed assets		Fixtures and	
	0	Equipment		
	Cost Additions	£ 4,181	£ 1,367	£ 5,548
	Addicions	4,101		
	Rannasiation			
	Depreciation Charge for period	1,306	341	1,647
	charge for period			1,047
	Net book value 31 March 2001	2 075	1,026	3 001
	of March 2001	2,0/J =====	1,026 ======	3,301 ======
	All topoible fived and the control for			
	All tangible fixed assets are used for	general admi	nistration	purposes.
10	Debtors			2001
				£
	Prepayments			123
	•			=====
11	Creditors: Amounts falling due within o	one year		2001
				£
	Accruals			2,439
	Other taxes and Social Security costs			187
				2,626 =====
				,
12	Reconciliation of movement in unrestric	ted funds		General
				Fund £
				4
	Income			60,377
	Interest			479
	Expenditure Transfers			(22,362)
	31 March 2001			38,494
				=====
13	Restricted funds			£
	Income			_
	Interest			_
	Expenditure			_
	31 March 2001			
	AT DETON TAKE			

## NOTES ON FINANCIAL STATEMENTS

### 31 March 2001

		•		
14	Analysis of net assets between funds	Tangible Fixed Assets £	Net Current Assets/ Liabilities £	Total £
	Restricted funds Unrestricted funds -		~~	-
	General fund	3,901	34,593	38,494
		3,901	34,593	38,494
15	Leasing commitments			2001 £
	Property leases:			
	Next year Second to fifth After fifth			6,000 8,000
				14 000
				14,000
				· <del>-</del>

# 16 Related party transactions

During the period Burness Solicitors, company secretary, received £1,199 in respect of legal and professional services supplied in the normal course of business.