REPORT AND UNAUDITED FINANCIAL STATEMENTS

For the year ended 28 February 2012

MONDAY

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19/11/2012 COMPANIES HOUSE

#274

DIRECTORS:

Norman J K Ritchie

Derena Ritchie

REGISTERED OFFICE:

Unit 3

Nasmyth Square

Houston Industrial Estate

LIVINGSTON EH54 5EG

REGISTERED NUMBER:

SC 203962

ANNUAL REPORT AND UNAUDITED ACCOUNTS 28 FEBRUARY 2012

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- 1. Report of the Directors
- 2. Accountant's Report

#### ACCOUNTS COMPRISING

- 3. Profit & Loss Account
- 4. Balance Sheet
- 5-6. Notes to the Accounts

THE FOLLOWING PAGE DOES NOT FORM PART OF THE STATUTORY ACCOUNTS

7. Trading Account

#### REPORT OF THE DIRECTORS

The directors present their report and the unaudited accounts for the year to 28 February 2012.

#### PRINCIPAL ACTIVITY

The company's principal activity is that of providing digital printing services.

#### DIRECTORS

The directors in office in the year and their interests in the share capital of the company were as follows:

	At 28 February 2012 Ordinary Shares	At 28 February 2011 Ordinary Shares
Norman J K Ritchie	51	51
Derena Ritchie	. 49	49

#### AUDITORS/REPORTING ACCOUNTANTS

The directors resolved to claim exemption from audit requirements under Section 477 of the Companies Act 2006. L E Crawley was appointed as reporting accountant.

The above report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

NORMAN J K RITCHIE

DIRECTOR

16 October 2012

#### CHARTERED ACCOUNTANT'S REPORT

## TO THE DIRECTORS ON THE UNAUDITED ACCOUNTS OF CALA GRAPHICS LIMITED

In order to assist you to fulfil your duties under the Companies Act 2006, I have compiled the financial statements of the company on pages 3 to 6 from the accounting records and information and explanations supplied to me which comprise the Profit and Loss Account, the Balance Sheet and the related notes.

This report is made to the Company's Board of Directors as a body. My work has been undertaken to enable me to prepare the accounts on behalf of the Company's Board of Directors and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the Company's Board of Directors as a body for my work or for this report.

I have carried out this engagement in accordance with best practice guidance issued by the Institute of Chartered Accountants of Scotland and have complied with the ethical guidance laid down by the Institute relating to members undertaking the preparation of accounts.

You have acknowledged on the balance sheet for the year ended 28 February 2012 your duty to ensure that the company has kept proper accounting records and to prepare accounts that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

I have not been instructed to carry out an audit of the accounts. For this reason, I have not verified the accuracy of completeness of the accounting records or information and explanations you have given to me and I do not therefore express any opinion on the accounts.

LE CRAWLEY

CHARTERED ACCOUNTANT

21 Deanburn Road LINLITHGOW West Lothian EH49 6EY

16 October 2012

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	Notes	<u>2012</u>	<u>2011</u> £
TURNOVER Cost of Sales	1	174.641 84.642	145.149 69.488
GROSS - PROFIT		89.999	75.661
Administrative Expenses		70.718	63.043
OPERATING PROFIT	2	19.281	12.618
Bank Interest Received		22	75
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		19.303	12.693
Tax on Ordinary Activities	4	3.274	2.554
PROFIT AFTER TAXATION		16.029	10.139
STATEMENT OF RETAINED PROFIT			
Retained Profit at 1 March 2011		20.490	10.351
Profit for the financial year after taxation		16.029	10.139
Retained Profit at 28 February	2012	36.519	20.490

The notes on pages 5 to 6 form part of these financial statements

#### BALANCE SHEET as at 28 February 2012

	Notes	20		2011
FIXED ASSETS		£	£	£
Tangible Assets	5		9.874	8.315
CURRENT ASSETS				
Trade Debtors Cash in Bank		30.018 59.943		32.103 36.472
		89.961		68.575
CREDITORS: Amounts fall due within one year	ing 6	63.216		56.300
Net Current Assets (Liab	ilities)		26.745	12.275
NET ASSETS			36.619	20.590
CAPITAL AND RESERVES				
Called Up Share Capital Profit and Loss Account	7		100 36.519	100 20.490
			36.619	20.590

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for smaller entities (effective 2008).

For the financial year ended 28 February 2012 the company was entitled to exemption from audit under Section 477 Companies Act 2006; and no notice has been deposited under Section 476.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with Section 386 and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit for the financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Signed on behalf of the Board of Directors

NORMAN J K RITCHIE

DIRECTOR

Approved by the Board

16 October 2012

The notes on pages 5 to 6 form part of these financial statements

## NOTES TO THE UNAUDITED ACCOUNTS For the year ended 28 February 2012

#### 1 ACCOUNTING POLICIES

Basis of Accounting

The accounts have been prepared under the Historical Cost Convention and in accordance with the Financial Reporting Standard for smaller entities (effective April 2008).

#### Turnover

Turnover represents net invoiced sales of goods excluding VAT.

#### Tangible Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Plant & Machinery - 25% reducing balance

#### Leased Assets

Rentals applicable to operating leases, where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight-line basis over the lease term.

#### 2 OPERATING PROFIT

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heasing of Equipment	14.700	12.040
Leasing of Equipment	14.760	12.840
Directors' Salary & NIC	16.878	16.865
Amounts written off Tangible Assets	3.291	2.772
Finance Charges	158	185
The operating profit is stated after charging:	<u>2012</u> £	2011 £

#### 3 DIRECTORS' REMUNERATION

Premiums paid re Director's retirement benefits - £2.000 (2011 - NIL). 1 Director.

#### 4 TAXATION

Corporation Tax is provided at the appropriate rate for small companies.

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# NOTES TO THE UNAUDITED ACCOUNTS (CONT'D) For the year ended 28 February 2012

5	FIXED ASSETS .		
	Tangible Assets	Plant & Equipment	Total
	COST	£	Total £
	As at 1 March 2011 Additions Disposals	73.714 4.850	73.714 4.850
	As at 28 February 2012	78.564	78.564
	DEPRECIATION		•
	At 1 March 2011 Charge for Year	65.399 3.291	65.399 3.291
	As at 28 February 2012	68.690	68.690
	NET BOOK VALUE		
	At 28 February 2012	9.874	9.874
	At 28 February 2011	8.315	8.315
6	CREDITORS		
	Amounts falling due within one year	2012 £	<u>2011</u> €
	Corporation Tax PAYE & VAT Trade Creditors & Accruals Director's Loan Account	3.274 2.479 20.417 37.046	2.554 3.689 11.397 38.660
		63.216	56.300
7	CALLED UP SHARE CAPITAL	6	r
	Allotted, Called Up Fully Paid Ordinary Shares of £1 each	£ 100	100