

Registered Company No: SC195069
Registered Charity No: SC028928

WHITEINCH TRANSFORMATION
A company limited by guarantee
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2017



WHITEINCH TRANSFORMATION
A company limited by guarantee
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2017

The Directors are pleased to present their annual report together with the financial statements of the charity for the year ended 31 December 2017.

The financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 Section 1A – effective 1 January 2016).

None of the Directors, who are the Trustees of the Charity and, for the purposes of the Companies Act 2006, directors of the company, have a financial interest in the company. The directors, throughout this report, are collectively referred to as the Trustees. The names of the Trustees who served during the year under review are set out on page 3.

The Company's purposes are the advancement of the Christian faith, the prevention and relief of poverty and the advancement of community development.

The Company is recognised by HMRC as a Scottish Charity, reference SC028928.

Objectives and Activities

Whiteinch Transformation is a charitable company concerned with demonstrating the Christian faith through a range of transformative projects, including practical community service and training programmes.

Strategic Report

Achievements and Performance

During 2017, Whiteinch Transformation staff and volunteers were involved in:

- Running a holistic counselling service
- Running a debt counselling service
- Running a Foodbank service
- Running various training events

Key management personnel remuneration

The Trustees and senior staff comprise the key management personnel of the charity in charge of directing and controlling, running and operating the Charity on a day to day basis. All Trustees give up their time freely and no Trustee received remuneration in the year. Details of Trustees' expenses are disclosed in note 9 to the accounts.

Financial Review

Principal Funding Sources

The principal income is that of grant income and donations.

Results for the year

The financial statements for the year are set out on pages 6 to 13. The Statement of Financial Activities on page 6 reflects a surplus for the year and net income before transfers of £12,733 (2016 – surplus of £11,283) of which, a surplus of £17,449 (2016 – deficit of £3,558) relates to unrestricted funds and a deficit of £4,716 (2016 – surplus of £14,841) relates to restricted funds.

The Children's and families worker fund ended the year in deficit. However, additional funding was received after the year end.

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DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2017

Plans for Future Periods

The Trustees plan to continue supporting new projects and groups as appropriate – this will be dependent on need. Development plans include expanding the counselling service and developing a service with the addiction recovery community as finance allows.

Reserves Policy

The Trustees consider that reserves equivalent to six months' expenditure would be prudent. They also consider that this target will not be readily achieved as the present climate means the Company's funds are generally restricted to specific spending. The Trustees consider that the charitable company is a going concern and have compiled the accounts on that basis.

Principal Risks and Uncertainties

The Trustees are responsible for ensuring that there are effective and adequate risk management and internal control systems in place to manage the major risks to which the Company is exposed. The Trustees assess the risks of the charity regularly and have noted the main risks found were around continuing funding. These are being monitored and the Trustees are doing everything they can to minimise these risks, including:

- Proactive sourcing and application for grant funding
- Employment of staff on fixed term contracts, where grant funded, in line with funding periods

Structure, Governance and Management

- *Governing Document*
Whiteinch Transformation is a charitable company limited by guarantee. The charity follows the rules and regulations of the Companies Act 2006 and purposes and administration arrangements are set out in the memorandum and articles.
- *Recruitment and Appointment of Trustees*
The trustees are nominated and elected at the Annual General Meeting.
- *Trustee Induction and Training*
On the recruitment of new trustees they are given documentation on their responsibility as a trustee and an explanation of their duties and briefing from current trustees.
- *Organisational Structure*
The charitable company is managed by the trustee committee mentioned on page 3 and run day to day by staff and volunteers.
- *Related Parties*
The trustees are all members of Whiteinch Church of Scotland.

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DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2017

Reference and administrative information

Charity Name: Whiteinch Transformation

**Registered and
Operational Address:** Barclay Curle House
739 South Street
Glasgow
G14 0BX

Charity Registration Number: SC 028928

Company Registration Number: SC 195069

Trustees: Alan McWilliam
Gary Niven
Gill Wilson (resigned 08/03/18)
Gordon Stirling
Brian Kelman
Isobel Yates

Secretary: Alan McWilliam

Independent Examiner: Tracy Masterton CA
15 College Gate
Bearsden
Glasgow
G61 4GG

Bankers: Bank of Scotland
1475 Dumbarton Road
Glasgow
G14 9XN

WHITEINCH TRANSFORMATION
A company limited by guarantee
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2017

Statement of Trustees responsibilities

The trustees (who are also directors of Whiteinch Transformation for the purposes of company law) are responsible for preparing the Trustees' Annual Report (including the Strategic Report) and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have prepared the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of the affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state that applicable UK Accounting Standards, comprising FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The Directors' Report and Strategic Report are approved by the trustees and signed on their behalf:

Name: Gary Niven



Date: 13/9/18

**WHITEINCH TRANSFORMATION
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2017**

I report on the accounts of the charity for the year ended 31 December 2017, which are set out on pages 6 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.


Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Tracy Masterton CA
15 College Gate
Bearsden
Glasgow
G61 4GG

Date: 13/9/18

**WHITEINCH TRANSFORMATION
STATEMENT OF FINANCIAL ACTIVITIES
(Including Income and Expenditure Account)
FOR THE YEAR ENDED 31 DECEMBER 2017**

	Note	2017 Unrestricted £	2017 Restricted £	2017 Total £	2016 Unrestricted	2016 Restricted	2016 Total £
Income and endowments from:							
Donations and legacies	3	96,163	64,312	160,475	71,808	68,488	140,296
Other trading activities	4	947	-	947	63	68	131
Charitable activities	5	-	15,883	15,883	955	27,765	28,720
Total		97,110	80,195	177,305	72,826	96,321	169,147
Expenditure on:							
Charitable activities	6	79,661	84,911	164,572	76,384	81,480	157,864
Governance costs		-	-	-	-	-	-
Total		79,661	84,911	164,572	76,384	81,480	157,864
Net income / (expenditure)		17,449	(4,716)	12,733	(3,558)	14,841	11,283
Transfers between funds		100	(100)	-	-	-	-
Net movement in funds		17,549	(4,816)	12,733	(3,558)	14,841	11,283
Reconciliation of funds							
Total funds brought forward		20,233	44,971	65,204	23,791	30,130	53,921
Total funds carried forward	13, 14	37,782	40,155	77,937	20,233	44,971	65,204

There is no material difference between the net expenditure for the year stated above and the historical cost equivalents.

The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

The notes on pages 8 to 13 form part of these financial statements

**WHITEINCH TRANSFORMATION
BALANCE SHEET
AS AT 31 DECEMBER 2017**

	Notes	2017 £	2016 £
Tangible fixed assets	10	<u>3,236</u>	<u>6,471</u>
Current Assets			
Debtors	11	17,914	7,434
Cash at bank and on hand		<u>57,696</u>	<u>52,102</u>
		75,610	59,536
Creditors- amount falling due within one year	12	<u>909</u>	<u>803</u>
Net Current Assets		<u>74,701</u>	<u>58,733</u>
Net Assets		<u>77,937</u>	<u>65,204</u>
Capital account:			
Restricted Funds	13	40,155	44,971
Unrestricted Funds	14	<u>37,782</u>	<u>20,233</u>
Total Funds		<u>77,937</u>	<u>65,204</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2017.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2017 in accordance with Section 476 of the Companies Act 2006.

The Directors acknowledge their responsibility for:

(a) ensuring that the Charity keeps accounting records which comply with Section 386 and 387 of the Companies Act 2006, and

(b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

Approved by the Trustees and signed on their behalf.

Name: Isobel Yates



Date: 13/9/18

The notes on pages 8 to 13 form part of these financial statements

**WHITEINCH TRANSFORMATION
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2017**

1. Accounting Policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 Section 1A) (effective 1 January 2016) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. Whiteinch Transformation meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The Trustees consider that the charitable company is a going concern and have compiled the accounts on that basis.

b) Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

c) Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant
- Investment income is included when receivable.
- Incoming resources from charitable trading activities are accounted for when earned.
- Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

Income is only deferred when:

- The donor specifies that the grant or donation must be used only in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

**WHITEINCH TRANSFORMATION
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2017**

d) Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with attracting voluntary income.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on an appropriate basis.

e) Tangible fixed assets and depreciation

Fixed assets are depreciated by equal annual instalments over their useful lives.
Fixtures and fittings are depreciated over 10 years.

f) Taxation

The company is a charity within the meaning of Section 506 (1) of the Taxes Act 1988. Accordingly the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Section 505 of the Taxes Act 1988 or Section 256 of Taxation of Chargeable Gains Act 1992 to the extent that such income or gains are applied to exclusively charitable purposes.

2. Legal Status

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £10. As at 31 December 2017 there were 6 members.

3. Donations and legacies

	Unrestricted £	Restricted £	2017 Total £	2016 Total £
Donations	20,367	7,875	28,242	19,525
Gift Aid	49,059	15,786	64,845	44,276
Tax reclaimed	14,372	-	14,372	10,350
Grants	12,365	40,651	53,016	66,145
	<u>96,163</u>	<u>64,312</u>	<u>160,475</u>	<u>140,296</u>

The income from donations and legacies for the charity was £160,475 (2016: £140,296), of which £96,163 was unrestricted (2016: £71,808) and £64,312 was restricted (2016: £68,488).

**WHITEINCH TRANSFORMATION
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2017**

4. Other trading activities

	Unrestricted £	Restricted £	2017 Total £	2016 Total £
Rental of premises	947	-	947	63
Sale of books, etc	-	-	-	68
	<u>947</u>	<u>-</u>	<u>947</u>	<u>131</u>

The income from other trading activities for the charity was £947 (2016: £131), of which £947 was unrestricted (2016: £63) and £- was restricted (2016: £68).

5. Charitable Activities

	Unrestricted £	Restricted £	2017 Total £	2016 Total £
Training income	-	15,883	15,883	27,565
Other income	-	-	-	1,155
	<u>-</u>	<u>15,883</u>	<u>15,883</u>	<u>28,720</u>

The income from other charitable activities for the charity was £15,883 (2016: £28,720), of which £- was unrestricted (2016: £955) and £15,883 was restricted (2016: £27,765).

**WHITEINCH TRANSFORMATION
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2017**

6. Charitable Activities

	Unrestricted Direct Costs £	Support Costs £	Restricted Direct Costs £	2017 Total £	2016 Total £
Administration	-	12,986	16,816	29,802	26,422
Staff salaries (Note 7)	-	34,017	37,184	71,201	55,009
Travel	371	-	6,192	6,563	10,193
Premises costs	24,569	-	3,222	27,791	29,327
Hospitality	1,317	-	6,389	7,706	11,222
Training and events	368	-	12,886	13,254	16,995
Other donations	5,020	-	-	5,020	5,460
Depreciation	1,013	-	2,222	3,235	3,236
	32,658	47,003	84,911	164,572	157,864

7. Staff costs and numbers

	2017 £	2016 £
Salaries and wages	67,847	53,664
Pension costs	3,354	1,345
	71,201	55,009

The average number of employees during the year, calculated on the basis of a head count, was as follows:

	2017 Number	2016 Number
Administration	8	8

**WHITEINCH TRANSFORMATION
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2017**

**8. Net incoming resources before transfers
are stated after charging:**

	2017	2016
	£	£
Depreciation	<u>3,235</u>	<u>3,236</u>

9. Trustees' Remuneration and Related Party Transactions

No Trustees received any remuneration or expenses during the year.

No Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

Whiteinch Church of Scotland, a related charity (registered charity number SC030362) is associated with Whiteinch Transformation. During the year, Whiteinch Transformation donated £- (2016: £-) to Whiteinch Church of Scotland.

10. Tangible Fixed Assets

	Fixtures and fittings £
Cost	
At 31 December 2016	17,274
Additions	-
Disposals	-
At 31 December 2017	<u>17,274</u>
Depreciation	
At 31 December 2016	10,803
Charge for the year	3,235
On disposals	-
At 31 December 2017	<u>14,038</u>
Net book values	
At 31 December 2017	<u>3,236</u>
At 31 December 2016	<u>6,471</u>

11. Debtors and prepayments

	2017	2016
	£	£
Gift Aid Tax refund due	14,357	7,374
Other debtors	<u>3,557</u>	<u>60</u>
	<u>17,914</u>	<u>7,434</u>

**WHITEINCH TRANSFORMATION
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2017**

12. Creditors and Accruals

	2017	2016
	£	£
Accruals	-	-
Other creditors	313	434
PAYE / NI Creditor	596	369
	<u>909</u>	<u>803</u>

13. Restricted funds

	At 31 Dec 2016	Incoming Resources	Expenditure	Transfers	At 31 Dec 2017
	£	£	£	£	£
Forge	24,863	21,798	(37,871)	(100)	8,690
Children's and family worker	387	1,600	(4,662)	-	(2,675)
Source **	930	-	(187)	-	743
H4H	11,712	32,121	(17,062)	-	26,771
CAP	89	23,176	(18,949)	-	4,316
Foodbank	2,545	1,500	(3,957)	-	88
Renovations	4,445	-	(2,223)	-	2,222
	<u>44,971</u>	<u>80,195</u>	<u>(84,911)</u>	<u>(100)</u>	<u>40,155</u>

**Funded primarily by the Go For It Fund

14. Unrestricted funds

	At 31 Dec 2016	Incoming Resources	Expenditure	Transfers	At 31 Dec 2017
	£	£	£	£	£
General reserve	20,233	97,110	(79,661)	100	37,782

15. Analysis of net assets between funds

	Tangible Fixed Assets	Net Current Assets	Total
	£	£	£
Restricted funds	2,222	37,933	40,155
Unrestricted funds	1,014	36,768	37,782
	<u>3,236</u>	<u>74,701</u>	<u>77,937</u>

16. Control

The company is controlled by the Trustees.