

Charity number: SCO28534
Company number: SC192851

The Pavillion (Greater Easterhouse)
Trustees' report and financial statements
for the year ended 31 March 2005



The Pavillion (Greater Easterhouse)

Contents

	Page
Legal and administrative information	1
Trustees' report	2 - 3
Auditors' report to the members	4
Statement of financial activities	5
Balance sheet	6
Notes to the financial statements	7 - 12

The Pavillion (Greater Easterhouse)

Legal and administrative information

Trustees	Margaret Pirrie Maureen Loughran Patricia Aitken Ian Pirrie James Ross Craig Green	Appointed - 01/04/04 Co-optee
Secretary	Mary Catherine Mulligan	
Company number	SC192851	
Charity number	SCO28534	
Registered office	47 Aberdalgie Road Easterhouse Glasgow G34 9HX	
Auditors	Alexander Sloan 144 West George Street Glasgow G2 2HG	
Business address	47 Aberdalgie Road Easterhouse Glasgow G34 9HX	
Bankers	Bank of Scotland 187 Baillieston Road Glasgow G32 0TN	

The Pavillion (Greater Easterhouse)

Trustees' report for the year ended 31 March 2005

The trustees present their report and the financial statements of the charity for the year ended 31 March 2005.

Status

The Company is incorporated as a company limited by guarantee without a share capital. The Company is recognised as a Scottish Charity No. SCO28534.

The company was established under a Memorandum of Association which sets out the objects and powers of the organisation and is governed under its Articles of Association.

Charitable objects

The principal activities of the Company are to provide, in the interests of social welfare, facilities for recreation and other leisure time occupation to disadvantaged young people resident within Greater Easterhouse with a view to improving their conditions of life and to promote and advance the education and skills of all kinds of the residents within the area.

Organisational structure

The Directors serve as the trustees of the Charity. Those serving during the period are listed on Page 1.

Any member who has given notice of his/her willingness to accept appointment may be elected as a Director by the Company at an Annual General Meeting.

The Directors may at any time appoint any member (providing he/she is willing to act) to be a Director, either to fill a vacancy or as an additional Director.

Review of activities and achievements

The deficit for the year amounted to £29,366 (2004 - surplus - £8,869) and total funds of the Charity carried forward were £55,040 (2004 - £84,371).

Reserves

- General Funds

The charity maintains unrestricted funds, which are the free reserves of the charity, at a level to promote sufficient funds to cover management and training costs.

- Community Fund

This is to fund the purchase of sports and arts equipment, the salary for a full-time Activities Co-ordinator, recruitment, administration and training costs.

- Other Restricted Funds

These exist to provide funds towards staff and activity costs.

The Pavillion (Greater Easterhouse)

Trustees' report for the year ended 31 March 2005

Governance and internal control

The Directors have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company, and are satisfied that systems are in place to mitigate our exposure to the major risks.

Statement of trustees' responsibilities

Company and charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees have overall responsibility for ensuring that the charity has appropriate system of controls, financial and otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditors

A resolution proposing that Alexander Sloan be reappointed as auditors of the charity will be put to the Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

This report was approved by the trustees on 26 September 2005 and signed on its behalf by



Mary Catherine Mulligan
Secretary

The Pavillion (Greater Easterhouse)

Independent auditors' report to the members of The Pavillion (Greater Easterhouse)

We have audited the financial statements of The Pavillion (Greater Easterhouse) for the year ended 31 March 2005 which comprise the statement of financial activities, the balance sheet, the cash flow statement and the related notes. These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002), under the historical cost convention and the accounting policies set out therein.

This report is made solely to the charity's Members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the charity's Members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's Members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the trustees and auditors

As described in the statement of trustees' responsibilities the charity's trustees are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the trustees report is not consistent with the financial statements, if the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charitable company is not disclosed.

We read the trustees report and consider the implications for our report if we become aware of any apparent misstatements within it.

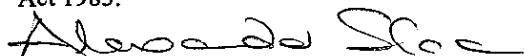
Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the charitable company's affairs as at 31 March 2005 and of its deficit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.



Alexander Sloan
Chartered Accountants and
Registered Auditors

144 West George Street
Glasgow
G2 2HG

The Pavillion (Greater Easterhouse)

**Statement of financial activities
(Incorporating income and expenditure account)**

For the year ended 31 March 2005

	Notes	Unrestricted funds £	Restricted funds £	2005 Total £	2004 Total £
Incoming resources					
Donations		544	-	544	9,511
Grants	2	-	59,687	59,687	92,236
Activities for generating funds:					
Shop income		2,667	-	2,667	3,472
Investment income	3	1,103	-	1,103	991
Other incoming resources		5,047	-	5,047	3,650
Total incoming resources		<u>9,361</u>	<u>59,687</u>	<u>69,048</u>	<u>109,860</u>
Charitable expenditure					
Cost of activities in furtherance of the charity's objects:					
Direct charitable expenditure	4	(8,837)	(75,216)	(84,053)	(85,000)
Management and administration	5	(14,361)	-	(14,361)	(15,991)
Total charitable expenditure		<u>(23,198)</u>	<u>(75,216)</u>	<u>(98,414)</u>	<u>(100,991)</u>
Net movement in funds		(13,837)	(15,529)	(29,366)	8,869
Total funds brought forward		<u>62,339</u>	<u>22,032</u>	<u>84,371</u>	<u>75,502</u>
Total funds carried forward		<u>48,502</u>	<u>6,503</u>	<u>55,005</u>	<u>84,371</u>

The notes on pages 7 to 12 form an integral part of these financial statements.

The Pavillion (Greater Easterhouse)

Balance sheet as at 31 March 2005

	Notes	2005		2004	
		£	£	£	£
Fixed assets					
Tangible assets	9		12,462		14,862
Current assets					
Stocks		552		250	
Debtors	10	8,655		4,917	
Cash at bank and in hand		35,560		75,660	
		<u>44,767</u>		<u>80,827</u>	
Creditors: amounts falling due within one year	11	<u>(2,224)</u>		<u>(11,318)</u>	
Net current assets			42,543		69,509
Net assets			<u>55,005</u>		<u>84,371</u>
Funds					
Unrestricted funds	13		48,502		62,339
Restricted funds	14		6,503		22,032
			<u>55,005</u>		<u>84,371</u>

The financial statements are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

The financial statements were approved by the Board on 26 September 2005 and signed on its behalf by

Margaret Pirrie
Trustee

Margaret Pirrie

Maureen Loughran
Trustee

M Loughran

The notes on pages 7 to 12 form an integral part of these financial statements.

The Pavillion (Greater Easterhouse)

Notes to the financial statements for the year ended 31 March 2005

1. Accounting policies

1.1. Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002) and follow the recommendations in 'Accounting and Reporting by Charities: Statement of Recommended Practice' issued in October 2000.

1.2. Incoming resources

All incoming resources are recognised in the period in which the charity is entitled to receipt and the amount can be measured with reasonable certainty.

Capital grants are credited to fixed assets and are released to the Statement of Financial Activities over the expected useful lives of the relevant assets.

Revenue grants are credited to incoming resources when received. Grants specified by the provider as relating to expenditure of a period subsequent to the Balance Sheet date are carried forward to meet the expenditure when incurred.

Income from the Pavillion cafe is included in the year in which it is receivable.

Income from investments is included in the year in which it is receivable.

1.3. Resources expended

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure. Resources expended are allocated to a particular activity where the cost related directly to that activity.

Management and administration costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

1.4. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Plant and machinery	-	2% straight line
Fixtures, fittings and equipment	-	25% straight line
Computer Equipment	-	25% straight line

1.5. Stock

Stock is valued at the lower of cost and net realisable value.

The Pavillion (Greater Easterhouse)

Notes to the financial statements for the year ended 31 March 2005

2. Grant income

	2005	2004
	£	£
Children in Need	21,233	21,450
National Lottery Board - Revenue	-	8,912
Community Fund	9,237	18,727
Glasgow City Council - Cultural & Leisure Services	21,095	21,095
Glasgow City Council - Sport Scotland	5,000	5,000
Glasgow City Council - Playscheme	622	612
Lloyds TSB	-	15,000
Bishopswood Area Forum	1,500	1,440
Agnes MacCallum Bequest	1,000	-
	<u>59,687</u>	<u>92,236</u>

3. Investment income

	2005	2004
	£	£
Interest received	1,103	991
	<u>1,103</u>	<u>991</u>

4. Direct charitable expenditure

	2005	2004
	£	£
Wages and salaries	67,126	64,404
Employer's NI contributions	4,430	4,383
Cafe Expenses	2,976	4,550
Advertising	396	-
Travelling expenses	1,296	333
Activities	7,829	6,330
Feasibility Study Costs	-	2,617
Key Fund grant repaid	-	2,383
	<u>84,053</u>	<u>85,000</u>

The Pavillion (Greater Easterhouse)

Notes to the financial statements for the year ended 31 March 2005

5. Management and administration

	2005	2004
	£	£
Rates	2,029	2,841
Insurance	1,701	638
Heat and light	453	1,666
Hygiene	453	559
Repairs and maintenance	1,279	386
Printing, postage and stationery	151	373
Telephone	812	1,346
Legal and professional	506	517
Audit	1,844	1,440
Bank charges	-	5
Alarm Maintenance	1,394	363
General expenses	1,339	2,228
Depreciation on property	3,663	3,663
Depreciation on FF & equipment	3,477	7,641
Depreciation - computer equipment	521	1,020
Capital grants released	(5,261)	(8,695)
	<u>14,361</u>	<u>15,991</u>

6. Operating (deficit)/gain

	2005	2004
	£	£
Operating (deficit)/gain is stated after charging:		
Depreciation and other amounts written off tangible assets	7,661	12,324
Auditors' remuneration	1,844	1,440
	<u>9,505</u>	<u>13,764</u>

The Pavillion (Greater Easterhouse)

Notes to the financial statements for the year ended 31 March 2005

7. Employees

Number of employees

The average monthly numbers of employees
(including the trustees) during the year were:

2005	2004
Number	Number

Average number of staff, including the full-time equivalent of part-time posts.

<u>8</u>	<u>8</u>
----------	----------

Employment costs

2005	2004
£	£

Wages and salaries

67,126	64,404
--------	--------

Social security costs

4,430	4,383
-------	-------

<u>71,556</u>	<u>68,787</u>
---------------	---------------

No employee received emoluments in excess of £50,000. No trustees received remuneration or received reimbursement of expenses in the year.

The Pavillion (Greater Easterhouse)

Notes to the financial statements for the year ended 31 March 2005

9. Tangible fixed assets	Land & Buildings			Fixtures, fittings and equipment	Computer Equipment	Total
	£	£	£	£	£	£
Cost						
At 1 April 2004	183,146	30,566	4,079			217,791
At 31 March 2005	183,146	30,566	4,079			217,791
Grants Received						
At 1 April 2004	161,356	1,828	-			163,184
Released in year	(3,433)	(1,828)	-			(5,261)
At 31 March 2005	157,923	-	-			157,923
Depreciation						
At 1 April 2004	10,989	25,198	3,558			39,745
Charge for the year	3,663	3,477	521			7,661
At 31 March 2005	14,652	28,675	4,079			47,406
Net book values						
At 31 March 2005	10,571	1,891	-			12,462
At 31 March 2004	10,801	3,540	521			14,862
10. Debtors						
				2005	2004	
				£	£	
Trade debtors				5,938	-	
Other debtors				1,654	3,854	
Prepayments and accrued income				1,063	1,063	
				8,655	4,917	
11. Creditors: amounts falling due within one year				2005	2004	
				£	£	
Accruals and deferred income				2,224	11,318	

The Pavillion (Greater Easterhouse)

Notes to the financial statements for the year ended 31 March 2005

12. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2005 as represented by:			
Tangible fixed assets	12,462	-	12,462
Current assets	38,264	6,503	44,767
Current liabilities	(2,224)	-	(2,224)
	<u>48,502</u>	<u>6,503</u>	<u>55,005</u>

13. Unrestricted funds

	1 Apr '04 £	Incoming £	Outgoing £	31 Mar '05 £
Unrestricted Funds	62,339	9,361	(23,198)	48,502
	<u>62,339</u>	<u>9,361</u>	<u>(23,198)</u>	<u>48,502</u>

Purposes of unrestricted funds

Unrestricted funds are used in the furtherance of charitable objectives.

14. Restricted funds

	1 Apr '04 £	Incoming £	Outgoing £	31 Mar '05 £
Community Fund	-	9,237	(9,237)	-
Other Restricted Funds	22,032	50,450	(65,979)	6,503
	<u>22,032</u>	<u>59,687</u>	<u>(75,216)</u>	<u>6,503</u>

Purposes of restricted funds

Community fund income is used specifically towards the purchase of sports and arts equipment, the salary of a full time Activities Co-ordinator, and towards recruitment, administration and training costs.

Other restricted funds exist to provide funds towards staff and activity costs.