MACTAGGART YOUTH AND COMMUNITIES OUTREACH SERVICE (A COMPANY LIMITED BY GUARANTEE)

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2023

Company registration no: SC189928



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MACTAGGART YOUTH AND COMMUNITIES OUTREACH SERVICE COMPANY INFORMATION

Directors and Trustees:

Sir J A Mactaggart F M Mactaggart K M Mactaggart

Secretary and Registered Office

30 Mansefield Place Port Ellen Isle of Islay Argyll PA42 7BJ Scotland

Charity Registration number SC028306, registered in Scotland

Company Registration number SC189928, registered in Scotland

Independent Examiner

Antoinette Gorst FCCA CTA
Anstee Gorst
Chartered Certified Accountants
Unit 4 Eaton Court
Colmworth Business Park
Eaton Socon
St Neots
Cambs, PE19 8ER

Bankers

Bank of Scotland Shore Street Bowmore Isle of Islay PA43 7LB

The directors and trustees present their annual report for the year to 31st March 2023.

The company, registered in Scotland no SC189928, is limited by guarantee without share capital, and the charity is no. - SC028306 constituted 31st August 1998, Scottish charity

Objectives of the charity

The objectives are to provide a secure supervised supportive environment for children and young people, free from drugs, alcohol, bullying, religious, sexual and racial discrimination with a view to improving their conditions of life, and to:-

Encourage responsibility, respect and self confidence in youth. Provide recreational facilities and opportunities.

Review of the Charity's activities

The main objectives and activities for the year continued to focus upon the provision of safe and secure environment. The strategy employed to assist the charity to meet these objectives included the following:

Running specific activities to motivate young users
Providing classes and workshops on a regular basis to allow the users to engage in creating things
Let the premises to external groups for recreational and well being purposes specifically Toddler Group,
Highland Dancing Classes and Yoga Classes

This year has been a busy one at MYCOS, we have continued to run a robust program of events and activities for children, young people their families and the wider community. We have also officially changed our name from Mactaggart Community Cyber Café to Mactaggart Youth and Communities Outreach Service (MYCOS). We would like to take this opportunity to thank all our staff, volunteers, funders and most importantly our service users for their ongoing and continued support.

We look forward to the year ahead.

Main Objectives for next year

To continue to offer our facilities and create and develop new activities for our young people and the community to enhance their quality of life.

Continue to work in partnership with MAYDS

To explore new ideas to make MYCOS work as a more accessible attractive place for all members of the community.

To engage with other organisations within the community and develop working relationships

Achievements and Performance

The main objective of the charity is to provide a safe and secure environment for young people to come socialise and enjoy taking part in a variety of activities and workshops.

Monday Club Over 55's Arts, Craft and Social session.

We offer bingo to members of the community but it is particularly well attended by the Bingo

elderly members of the community throughout the year on a weekly basis.

Thursday & Friday night Kids Club Arts & crafts Club for Primary School Children

ASN /Young Carers sessions Offering a service of support to our ASN and Young Carers by way of offering

them time away from the home, ensuring they are fed and clothed

Warm Hub Tea and a chat to support the more vulnerable members of the community

Saturday night teen Club A safe space for teenagers to hang out in on a Saturday Night to keep them off the street

Summer Programme for 6 weeks Outreach sessions, Summer teen camp out and Bushcraft Sessions

Counselling & Support This year we continued offering counselling and play therapy sessions in our

new counselling room. Working alongside MAYDS we were also able to support young

carers through providing respite at clubs etc., and in general families struggling through

support via care packages and vouchers for fuel, electricity and food.

Uniform Exchange The uniform exchange is a valued service for parents to access good quality used school

uniforms. It has expanded to include a signposting and advising service for parents and

families to access help and resources across the island.

This continues to run and offers additional food provision for those who may be The Community Fridge

struggling. It is well accessed and discrete for all who need it to use. In the current financial climate this is an important community asset and can take the pressure off some families in terms of worrying about food bills etc., which in addition can help reduce stress which may lead to improved mental wellbeing. In addition, where need be, MYCOS can offer families and community members food and fuel vouchers to relieve

financial burdens via Grant funding received.

Employability Support

We continue to offer employability support for those who have left school without a positive destination. We have supported around 12 people, and this has included both pre-employability and employability programs. The support we have given has offered those who have additional barriers to education and employment opportunities to volunteer or do a phased approach to employment.

Other Activities

Movie nights

We offer regular movie nights and invite the children along.

Events

We continue to attend local events i.e. Feis, Sports and Gala Days and indoor markets

The management committee during the period of the report, who were not directors of the company, were

Kate Brown Annmaree Boyle Sally Campbell Jane Cameron Donnie MacNeill

Peter Hart

Management Committee met at least quarterly intervals and report to the Directors of the company on a regular basis.

Recruitment, induction and training of Directors / Trustees

Members of the management committee are volunteers and do not serve as Directors. Their applications are reviewed by the Board of Directors to ensure their suitability for that role.

The induction process includes attending a board meeting prior to being formally appointed so that potential committee members can gain a better appreciation of what is required. We are currently producing an induction pack which will include a copy of the Cybercafe Mission Statement document, as a registered company limited by guarantee booklets produced by Companies House which explain the role of a Director and as we are also a charity, some information produced by the Office of the Scottish Charities Regulator.

Role of Volunteers

All the Management Committee Members are volunteers, who fulfil this role to ensure that the Cybercafe is well governed and meets the requirements of the Companies Act. In addition to these requirements, at the monthly board meetings, the management committee review progress of current work and discuss any action required & consider new projects.

We have volunteers who help with fundraising events on an as and when basis, this involves anything from baking to running stalls at local events.

Principle Funding Sources

The principle funding sources in the year were the Mactaggart Third Fund, the Ian Mactaggart Trust and the National Lottery.

Financial review

The organisation had a general loss before transfers of £38,939. Total funds at the end of the year were £221,070 of which £188,192 were restricted and £32,878 were general.

Reserves Policy

Available reserves at the year end were £32,878 of these £10,000 were designated and the balance are held by the charity to ensure the objectives are met and the upkeep of the building can be maintained.

The current policy is to retain sufficient funds required to meet the cost of salaries, insurance, other regular commitments for a period of 3 months which equates to £18,000.

Investment Policy

The Management Committee have considered the most appropriate policy for investing funds and has found that short to medium term investment of funds should be held in a mixture of current and deposit bank accounts.

Strategy and Risk Review

The Management Committee have carried out a detailed review of the cybercafe's activities, a Strategic Plan is in draft form. They will continue to monitor progress against the strategic objectives set out in this plan and have a comprehensive review of the plan annually.

The Management Committee have examined the major strategic, business and operational risks which the Cybercafe faces and implemented a risk management strategy, which comprises of:-

- The establishment of procedures designed to mitigate those risks identified in the plan.
- The implementation of procedures designed to minimise any potential impact on the Cybercafe should any of those risks materialise.

Principal office of the charity

As from 26th September 2006, the principal administrative office of the charity was at the Mactaggart Community Cybercafe, Mansefield Place, Port Ellen, Isle of Islay PA42 7BJ.

Account examination was performed by Antoinette Gorst FCCA CTA

Directors Responsibilities

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the management committee should follow best practice and:

- select suitable accounting policies and then apply them
- make judgments and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is in appropriate to assume that the company will continue on that basis

The Management Committee are responsible for ensuring that the company keeps proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 2006. In addition, the directors are responsible for safeguarding the assets of the company and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditors

Director

For the financial year ended 31st March 2023 the company was entitled to exemption from audit under section 477 (small companies exemption) Companies Act 2006; and no notice has been deposited under section 476 (member or members requesting an audit)

Signed by order of the Board of Trustees and Directors

On Behalf of the Board

Sir John A Mactaggart

24/11/23

INDEPENDENT EXAMINERS REPORT TO THE BOARD OF DIRECTORS ON THE UNAUDITED ACCOUNTS OF MACTAGGART YOUTH AND COMMUNITIES OUTREACH SERVICE (A COMPANY LIMITED BY GUARANTEE) FOR THE YEAR ENDED 31ST MARCH 2023

I report on the accounts of the company for the year ended 31 March 2023, which are set out on pages 8 to 15

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 The charity trustees consider that the audit requirement of Regulation 10 (1) (a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination is carried out in accordance with Regulation 11 of the 2006 Account Regulations. An examination include a review of the accounting records kept by the Charity and a comparison of the accounts present with those records. It also includes consideration of any unusual items or disclosures in the account, and seeks explanation from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required for any audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention.

(1) which gives me reasonable cause to believe that in any material respect the requirements

To keep accounting records in accordance with Regulation 4 of the 2006 Accounts Regulations and section 44(1)(a) of the 2005 Act; and

To prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

4 DEC 2023

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding

of the accounts to be reached.

Antoinette Gorst FCCA CTA Anstee Gorst **Chartered Certified Accountants Ground Floor Offices Unit 4 Eaton Court** Colmworth Business Park **Eaton Socon** Cambs, PE19 8ER

MACTAGGART YOUTH AND COMMUNITIES OUTREACH SERVICE STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted Funds £	Restricted Funds	Total Funds 2023 £	Total Funds 2022 £
INCOMING RESOURCES		~	-	-	
Incoming resources from generated funds			·		
Donations and legacies					
Grants Donations	2 2	0 27,340	224,278 250	224,278 27,590	59,286 47,175
Other trading activities Fundraising Turnover	, 3	590 5,687	0	590 5,687	238 7,987
Income from charitable activities Rent Other income		3,600 298	0	3,600 298	3,600 2
TOTAL INCOMING RESOURCES		37,515	224,528	262,043	118,288
RESOURCES EXPENDED					
Raising funds Fundraising costs Cost of goods sold		196 292	0 0	196 292	0 345
Charitable activities Cost of activities in furtherance of the coopectives	harity's	75,932	43,157	119,089	90,166
TOTAL RESOURCES EXPENDED	4	76,420	43,157	119,577	90,511
NET MOVEMENT IN FUNDS	13	(38,905)	181,371	142,466	27,777
TRANSFERS		7,740	(7,740)	. 0	0
TOTAL FUNDS AT 1 APRIL 2022		64,077	14,561	78,638	50,861
TOTAL FUNDS AT 31 MARCH 2023		32,912	188,192	221,104	78,638

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities

MACTAGGART YOUTH AND COMMUNITIES OUTREACH SERVICE BALANCE SHEET AS AT 31 MARCH 2023

	Note	202	2023		22
		£	£	£	£
FIXED ASSETS					
Tangible assets	9		34,603		38,864
CURRENT ASSETS					
Debtors	10	3,976		13,699	
Cash at bank and in hand		194,910		35,015	
		198,886		48,714	
CREDITORS: Amounts falling due					
within one year	11	12,385		8,940	
	•	•			
NET CURRENT ASSETS			186,501		39,774
NEW ACCRES					679.620
NET ASSETS			£221,104	:	£78,638
DEDDECENTED DV.			£		£
REPRESENTED BY:			æ.		Ł
Restricted	13		188,192		14,561
Unrestricted and designated funds	13		32,912		64,077
TOTAL FUNDS			£221,104	=	£78,638

For the year ending 31/03/2023 the company was entitled to exemption from audit under sectior 477 of the Companies Act 2006 relating to small companies.

Directors responsibilities;

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for

- (a) ensuring that the company keeps accounting records which comply with Section 386 of the Companies Act 2006 and
- (b) preparing financial accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company.

These accounts have been delivered in accordance with the provisions applicable to companies subject to the small companies' regime

Approved by the Board of Directors on 2411123 and signed on its behalf

Director
Sir John A Mactaggart

Date 24/11/23

1 ACCOUNTING POLICIES

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

1.1 Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the companies Act 2006, charity law and regulation and the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 (applicable 1st January 2019)

1.2 Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal

1.3 Incoming Resources from generated funds

b) Grants and donations are fully recognised in the Statement of Financial Activities in the year in which they are receivable

Grants for the purchase of fixed assets are credited to restricted income resources when receivable

1.4 Resources Expended

Expenditure is recognised on an accrual basis as a liability when incurred. Expenditure is net of Vat.

Costs of generating funds comprise the costs associated with attracting voluntary income

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include audit fees.

All costs are allocated between expenditure categories of the SOFA on a basis designed to reflect the use of the resources. Costs relating to a particular activity are allocated directly, others are absorbed by Cybercafe as they are immaterial amounts to be apportioned.

1.5 Fixed assets and depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Equipment 15% on written down value TV & Music Equipment 25% on written down value Furniture, Fixtures & Fittings 25% on written down value Computer Equipment 10% on written down value Buildings and improvements 10% on cost

2	DONATIONS AND LEGACIES	Unrestricted	Restricted	2023 Total	2022 Total
	Grants				
	HMRC furlough	0	0	0	4,921
	Со-ор	0	0	0	350
	Corra Foundation	0	5,250	5,250	0
	National Lottery Community Fund	0	25,485	25,485	20,000
	IJCE	0	0	0	1,500
	Sisters Trust	0	0	0	19,995
	South Islay Developmetns	0	0	0	1,000
	Inspiralba	0	3,000	3,000	3,420
•	Hubbub Foundation UK	0	0	0	3,000
	Grove End Housing	0	175,000	175,000	0
	TSI Mental Health & Well Being	0	9,543	9,543	0
	Youthlink Scotland	0	3,000	3,000	5,100
	Ian Mactaggart Trust	0	3,000	3,000	0
		0	224,278	224,278	59,286
	Donations				
	Mactaggart Third Fund	10,000	0	10,000	12,500
	Ian Mactaggart Trust	10,000	0	10,000	12,500
	The Whisky Exhange	0	0	0	19,800
	Elixir Distillers	2,513	0	2,513	0
	Other	4,827	250	5,077	2,375
		27,340	250	27,590	47,175

3 OTHER TRADING ACTIVITIES

	Unrestricted	Restricted	2023 Total	2022 Total
Turnover				
Café Sales	170	0	170	66
Hire of Cyber	1,678	0	1,678	1,090
Bingo	601	0	601	1,673
Youth Income	102	0	102	917
Shop sales	163	0	163	101
Sale of Teas	484	0	484	934
Sale of services	1,900	0	1,900	3,206
Other sales	589	0	589	0
	5,687	0	5,687	

4 TOTAL RESOURCES EXPENDED	Basis of Allocation	Community projects and activities	General activities	2023 Total	2022 Total
Cost directly allocated to activities					
Activity Expenses	Direct	4,283	3,966	8,249	10,707
Advertising	Direct	0	167	167	0
Heat, Light & Power	Direct	1,009	4,734	5,743	2,874
Cost of Sales	Direct	0	292	292	345
Staff costs	Direct	28,984	32,461	61,445	52,204
		34,276	41,620	75,896	66,130
Support costs allocated to activities					
Premises	Usage	4,591	7,398	11,989	5,003
Communications and general expenses	Usage	970	7,207	8,177	3,568
Travel & Volunteer expenses	Usage	3,223	1,033	4,256	1,689
Depreciation and profit/loss on disposal	Usage	0	7,806	7,806	7,057
Finance charges	Usage	0	30	30	. 62
Fundraising	Usage	97	99	196	0
IT Expenses	Usage	0	662	662	429
Governance costs	Usage	0	10,565	10,565	6,573
		8,881	34,800	43,681	24,381
Total resources expended		43,157	76,420	119,577	90,511

5 NET INCOMING RESOURCES FOR THE YEAR	2023 £	2022 £
This is stated after charging:		
Depreciation:		
Owned assets	7,806	7,057
6 STAFF COSTS AND NUMBERS	2023	2022
Staff costs were are follows	£	£
Salaries and Wages including social security costs	49,739	51,507
Total	49,739	51,507
No employee received emoluments of more than £60,000		
The average number of employees during the year, calculated on the basis of full time enfollows:	quivalents, was as	
	2023	2022
Project Administrator	1	1
Supervisors	2	2
Sessional workers	1	0
Casual staff	1	0
	5	3

7 TRUSTEE REMUNERATION & RELATED PARTY TRANSACTIONS

No Trustees were remunerated (2022 Nil)

There were no related party transactions in the year (2022 nil)

Jane Cameron, a member of the management committee, is paid for bookkeeping work carried out but this is carried out on commercial terms basis and timesheets and invoices are produced.

8 TAXATION

As a charity Mactaggart Youth and Communities Outreach Service is exempt from tax on income and gains falling within section 466 to 493 of the Corporation Tax Act 2010 or section 256 of the Taxation of Chargeable Gains Act 1992. No tax charges have arisen in the Charity.

9 TANGIBLE FIXED ASSETS

Cost:	Brought			Carried
	Forward	Additions	Disposals	Forward
	£	£	£	£
Buildings and Improvements	84,942	503	0	85,445
Equipment	10,602	879	0	11,481
TV & Music Equipment	619	0	0	619
Furniture & Fittings	2,910	0	0	2,910
Computer Equipment	8,095	2,163		10,258
	107,168	3,545	0	110,713
	Brought	Charge		Carried
Depreciation:	Forward	for year	Disposals	Forward
-	£	£	£	£
Buildings and Improvements	54,184	5,906	0	60,090
Equipment	6,152	474	0	6,626
TV & Music Equipment	447	43	0	490
Furniture & Fittings	986	481	0	1,467
Computer Equipment	6,535	902	0	7,437
	68,304	7,806	0	76,110
Net book value:			2023	2022
			£	£
Buildings and Improvements			25,355	30,758
Equipment			4,855	4,450
TV & Music Equipment			129	172
Furniture & Fittings			1,443	1,924
Computer Equipment			2,821	1,560
	·	•	34,603	38,864
10 DEBTORS			2023	2022
			£	£
Trade Debtors			1,972	12,701
Taxation & Social Security			200	0
Other Debtors and prepayments			1,804	998
		:	3,976	13,699
11 CREDITORS: AMOUNTS FALLING DUE WITHIN O	NE			
YEAR			2023	2022
			£	£
Trade creditors			6,453	2,967
Credit Cards			283	255
Sundry creditors and accruals			5,649	5,718
-		•	12,385	8,940
		;		

12 ANALYSIS OF NET ASSETS BETWEEN FUNDS

		General Funds	Designated Funds	Restricted Funds	Total Funds
Tangible fixed Assets		34,603	. 0	0	34,603
Current Assets		694	10,000	188,192	198,886
Current Liabilities		(12,385)	0	0	(12,385)
		22,912	10,000	188,192	221,104
	At				At
13 MOVEMENT IN FUNDS	1st April	Incoming	Outgoing		31st March
	2022	Resources	Resources	Transfers	2023
	£	£	£	£	£
Restricted Funds Activities					
Youthlink Summer of Play	0	3,000	3,000	0	. 0
A&B Council - teas	62	0	62	0	0
Garden Donations	473	0	473	0	0
NHS	407	0	407	0	0
National Lottery (young start)	6,846	25.485	23.335	5.219	3,777
, , , , , , , , , , , , , , , , , , ,	7,788	28,485	27,277	5,219	3,777
Other projects					
Furnishing the Future	217	0	217	0	0
Co-op	150	0	0	150	0
Spark Your Purpose	3,406	3,000	421	879	5,106
Community Fridge Project - Hubbub	3,000	0	1,508	1,492	0
Corra Foundation	0	5,250	2,200	0	3,050
Grove End Housing	0	175,000	0	0	175,000
TSI Mental Health & Well Being	0	9,543	8,284	0	1,259
Other grants and donations		250	250	0	0
Ian Mactaggart Trust - maintenance	0	3,000	3,000	0	0
	6,773	196,043	15,880	2,521	184,415
Total Restricted Funds	14,561	224,528	43,157	7,740	188,192
Unrestricted Funds					
Designated funds					
General	54,077	37,515	76,420	7,740	22,912
Designated funds general	10,000	0	0	0	10,000
Total Unrestricted Funds	64,077	37,515	76,420	7,740	32,912
Total Funds	78,638	262,043	119,577	15,480	221,104

14 PURPOSE OF RESTRICTED FUNDS

Restricted funds are to be used for specific purpose as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.