MACTAGGART COMMUNITY CYBERCAFE (A COMPANY LIMITED BY GUARANTEE)

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2021

Company registration no: SC189928

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FOR THE YEAR ENDED 31ST MARCH 2021

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MACTAGGART COMMUNITY CYBERCAFE COMPANY INFORMATION

Directors and Trustees:

Sir J A Mactaggart F M Mactaggart K M Mactaggart (appointed 20 July 2020)

Secretary and Registered Office

30 Mansefield Place Port Ellen Isle of Islay Argyll PA42 7BJ Scotland

Charity Registration number

SC028306, registered in Scotland

Company Registration number

SC189928, registered in Scotland

Independent Examiner

Antoinette Gorst FCCA CTA
Anstee Gorst
Chartered Certified Accountants
Unit 4 Eaton Court
Colmworth Business Park
Eaton Socon
St Neots
Cambs, PE19 8ER

Bankers

Bank of Scotland Shore Street Bowmore Isle of Islay PA43 7LB

MACTAGGART COMMUNITY CYBERCAFE (A COMPANY LIMITED BY GUARANTEE) ANNUAL REPORT OF THE DIRECTORS AND TRUSTEES

The directors and trustees present their annual report for the year to 31st March 2021.

The company, registered in Scotland no SC189928, is limited by guarantee without share capital, and the charity is no. - SC028306 constituted 31st August 1998, Scottish charity

Objectives of the charity

The objectives are to provide a secure supervised supportive environment for children and young people, free from drugs, alcohol, bullying, religious, sexual and racial discrimination with a view to improving their conditions of life, and to:-

Encourage responsibility, respect and self confidence in youth.

Provide recreational facilities and opportunities.

To support families in need in the local and wider community, through community learning, access to services and funding.

Review of the Charity's activities

The main objectives and activities for the year continued to focus upon the provision of safe and secure environment. The strategy employed to assist the charity to meet these objectives included the following:

Running specific activities to motivate young users

Providing classes and workshops on a regular basis to allow the

users to engage in creating items.

Let the premises to external groups for recreational and well-being purposes specifically Toddler Group,

Highland Dance classes, Yoga sessions, private functions and children's parties.

Run a gender specific supporting young women and girls project

We have continued to work closely with MAYDS, to adapt our services during and moving out of the pandemic and it's accompanying restrictions. All employees other than the manager were placed on furlough. We continued to connect with young people and families through online youthwork, delivery of mental health packages in partnership with Islay High School and an online craft project aimed to connect the community when isolated. Staff continued to update their training from home, as well as widen their skills and knowledge base.

We connected with members of the community who were shielding.

MACTAGGART COMMUNITY CYBERCAFE (A COMPANY LIMITED BY GUARANTEE) ANNUAL REPORT OF THE DIRECTORS AND TRUSTEES cont'd

Main Objectives for next year

To continue to offer our facilities and create and develop new activities for our young people and the community to enhance their quality of life.

Continue to work in partnership with MAYDS

To explore new ideas to make the Cyber work as a more accessible attractive place for all members of the community.

To engage with other organisations within the community and develop working relationships

Adapt our services to allow for any ongoing restrictions

Achievements and Performance

The main objective of the charity is to provide a safe and secure environment for young people to come socialise and enjoy taking part in a variety of activities and workshops.

The previous Castaways space was renovated into a creative space for young people to meet and take part in arts and craft sessions. It is the new location of the supporting young women and girls project.

We have continued to run Tuesdays Teas and delivered takeaways to people in the village who were unable to come down

Tuesday Teas: unable to co

Kids Clubs

Our Kids and Youth Clubs ran at different points over the pandemic in accordance to regulations

We invested in roller skates and held classes instructing technique and safety as well as

roller discos

Bingo We offer bingo to members of the community but it is particularly well attended by the

elderly members of the community throughout the year on a weekly basis.

Bingo has closed and opened over the year in line with differing regulations

MACTAGGART COMMUNITY CYBERCAFE (A COMPANY LIMITED BY GUARANTEE) ANNUAL REPORT OF THE DIRECTORS AND TRUSTEES cont'd

Achievements and Performance - cont

T on a Tuesday Offering a selection of home baking, some of which is donated by members of the community.

This weekly tea and cake afternoon is very well attended by young mums and the elderly.

Fashion Show The children again staged a fashion show used their creativity to alter clothes from the Castways

shop where they modelled the reused clothes showing the community that recycling is the way

forward and helping battle the stigma attached to reused clothes.

Other Activities

Movie nights We offer regular movie nights and invite the children along.

Christmas sale We had a Christmas sale a fun day for families to attend. We also had our grand raffle which

was very successful.

Events We continue to attend local events i.e. our local beach rugby with a stall of slush, juice and

confectionery. Attending large events like these boost our sales.

The management committee during the period of the report, who were not directors of the company, were

Susan Hamilton Lynn Jamieson Annmaree Boyle Kate Brown

Pamela McLellan-Baker

Jane Cameron

Management Committee met at least quarterly intervals and report to the Directors of the company on a regular basis.

MACTAGGART COMMUNITY CYBERCAFE (A COMPANY LIMITED BY GUARANTEE) ANNUAL REPORT OF THE DIRECTORS AND TRUSTEES cont'd

Recruitment, induction and training of Directors / Trustees

Members of the management committee are volunteers and do not serve as Directors. Their applications are reviewed by the Board of Directors to ensure their suitability for that role.

The induction process includes attending a board meeting prior to being formally appointed so that potential committee members can gain a better appreciation of what is required. We are currently producing an induction pack which will include a copy of the Cybercafe Mission Statement document, as a registered company limited by guarantee booklets produced by Companies House which explain the role of a Director and as we also a charity some information produced by the Office of the Scottish Charities Regulator.

Role of Volunteers

All the Management Committee Members are volunteers, who fulfil this role to ensure that the Cybercafe is well governed and meets the requirements of the Companies Act. In addition to these requirements, at the monthly board meetings, the management committee review progress of current work and discuss any action required & consider new projects.

We have volunteers who help with fundraising events on an as and when basis, this involves anything from baking to running stalls at local events.

Use it again shop is solely run by volunteers from the local community, mainly consisting of retired ladies

Principle Funding Sources

The principle funding sources in the year were the MacTaggart Third Fund, the Iain MacTaggart Trust, The Robertson Trust, Corra Foundation, the National Lottery and JHT Charitable Trust.

Financial review

The organisation had a general deficit, before transfers of £26,119. Total funds at the end of the year were £50,861 of which £15,522 were restricted and £35,339 were general.

Reserves Policy

Available reserves at the year end were £36,656 of these £10,000 were designated and the balance are held by the charity to ensure the objectives are met and the upkeep of the building can be maintained.

The current policy is to retain sufficient funds required to meet the cost of salaries, insurance, other regular commitments for a period of 3 months which equates to £10,000. This also includes a contingency for a temporary general manager should our present volunteer manager be absent.

Investment Policy

The Management Committee have considered the most appropriate policy for investing funds and has found that short to medium term investment of funds should be held in a mixture of current and deposit bank accounts.

MACTAGGART COMMUNITY CYBERCAFI (A COMPANY LIMITED BY GUARANTEI ANNUAL REPORT OF THE DIRECTORS AND TRUSTEES cont

Strategy and Risk Review

The Management Committee have carried out a detailed review of the cybercafe's activities, a Strategic Plan is i draft form. They will continue to monitor progress against the strategic objectives set out in this plan and have a comprehensive review of the plan annually.

The Management Committee have examined the major strategic, business and operational risks which the Cybercafe faces and implemented a risk management strategy, which comprises:

- The establishment of procedures designed to mitigate those risks identified in the plan.
- The implementation of procedures designed to minimise any potential impact on the Cybercafe should any of those risks materialise.

Principal office of the charity

As from 26th September 2006, the principal administrative office of the charity was at the Mactaggart Community Cybercafe, Mansefield Place, Port Ellen, Isle of Islay PA42 7BJ.

Account examination was performed by Antoinette Gorst FCCA CTA

Directors Responsibilities

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the management committee should follow best practice and:

- select suitable accounting policies and then apply them
- make judgments and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is in appropriate to assume that the company will continue on that basis

The Management Committee are responsible for ensuring that the company keeps proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 2006. In addition, the directors are responsible for safeguarding the assets of the company and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditors

For the financial year ended 31st March 2021 the company was entitled to exemption from audit under section 477 (small companies exemption) Companies Act 2006; and no notice has been deposited under section 476 (member or members requesting an audit)

Signed by order of the Board of Trustees and Directors

On Behalf of the Bo

Sir John A Mactagga

Director

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INDEPENDENT EXAMINERS REPORT TO THE BOARD OF DIRECTORS ON THE UNAUDITED ACCOUNTS OF MAC TAGGART COMMUNITY CYBERCAFE (A COMPANY LIMITED BY GUARANTEE) FOR THE YEAR ENDED 31ST MARCH 2020

I report on the accounts of the company for the year ended 31 March 2021, which are set out on pages 8 to 15

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 The charity trustees consider that the audit requirement of Regulation 10 (1) (a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination is carried out in accordance with Regulation 11 of the 2006 Account Regulations. An examination include a review of the accounting records kept by the Charity and a comparison of the accounts present with those records. It also includes consideration of any unusual items or disclosures in the account, and seeks explanation from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required for any audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention.

(1) which gives me reasonable cause to believe that in any material respect the requirements

To keep accounting records in accordance with Regulation 4 of the 2006 Accounts Regulations and section 44(1)(a) of the 2005 Act; and

To prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Antoinette Gorst FCCA CTA
Anstee Gorst
Chartered Certified Accountants
Ground Floor Offices
Unit 4 Eaton Court
Colmworth Business Park
Eaton Socon
Cambs, PE19 8ER

17 DEC 2021

MACTAGGART COMMUNITY CYBER CAFÉ STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) FOR YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Restricted Capital Fund £	Total Funds 2021 £	Total Funds 2020 £
INCOMING RESOURCES		_	,		-	
Incoming resources from generated funds						
Donations and legacies						
Grants Donations	2 2	650 12,062	40,805 0	0 0	41,455 12,062	8,800 18,870
Other trading activities Fundraising Turnover	3	15 5,257	0	0 0	15 5,257	2,324 13,929
Investments		0	0	0	0	0
Income from charitable activities Rent Other income		3,600 6	0	0 0	3,600 6	3,600 10
TOTAL INCOMING RESOURCES		21,590	40,805	0	62,395	47,533
RESOURCES EXPENDED						
Raising funds Fundraising costs Cost of goods sold		14 1,054	0	0	14 1,054	416 3,305
Charitable activities Cost of activities in furtherance of the ch objectives	arity's	60,155	27,291	0	87,446	51,834
TOTAL RESOURCES EXPENDED	4	61,223	27,291	0	88,514	55,555
NET MOVEMENT IN FUNDS	13	(39,633)	13,514	0	(26,119)	(8,022)
TRANSFERS		0	0	0	0	0
TOTAL FUNDS AT 1 APRIL 2020		74,972	2,008	0	76,980	85,002
TOTAL FUNDS AT 31 MARCH 2021		35,339	15,522	0	50,861	76,980

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities

MACTAGGART COMMUNITY CYBER CAFÉ BALANCE SHEET AS AT 31 MARCH 2021

	Note	202	2021		20
		£	£	£	£
FIXED ASSETS					
Tangible assets	9		39,631		44,533
CURRENT ASSETS					
Debtors	10	448		1,533	
Cash at bank and in hand		26,055		34,359	
		26,503		35,892	
CREDITORS: Amounts falling due					
within one year	11	15,273		3,445	
NET CURRENT ASSETS			11,230		32,447
NET CURRENT ASSETS			11,230		32,447
NET ASSETS			£50,861		£76,980
				•	
REPRESENTED BY:			£		£
Restricted	13		14,205		2,008
Unrestricted and designated funds	13		36,656		74,972
TOTAL FUNDS			£50,861		£76,980

For the year ending 31/03/2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors responsibilities;

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for

- (a) ensuring that the company keeps accounting records which comply with Section 386 of the Companies Act 2006 and
- (b) preparing financial accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as applicable to the company.

These accounts have been delivered in accordance with the provisions applicable to companies subject to the small companies' regime

Approved by the Board of Directors on	zew.	and signed on its behalf
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Director Sir John A Mactaggart		15/12/24
Sir John A Mactaggart	Date	1211-1-

1 ACCOUNTING POLICIES

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

1.1 Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the companies Act 2006, charity law and regulation and the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102 (applicable 1st January 2019)

1.2 Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal

1.3 Incoming Resources from generated funds

b) Grants and donations are fully recognised in the Statement of Financial Activities in the year in which they are receivable

Grants for the purchase of fixed assets are credited to restricted income resources when receivable

1.4 Resources Expended

Expenditure is recognised on an accrual basis as a liability when incurred. Expenditure is net of Vat

Costs of generating funds comprise the costs associated with attracting voluntary income

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include audit fees.

All costs are allocated between expenditure categories of the SOFA on a basis designed to reflect the use of the resources. Costs relating to a particular activity are allocated directly, others are absorbed by Cybercafe as they are immaterial amounts to be apportioned.

1.5 Fixed assets and depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Equipment 15% on written down value TV & Music Equipment 25% on written down value Furniture, Fixtures & Fittings 25% on written down value Computer Equipment 10% on written down value

Buildings and improvements 10% on cost

2	DONATIONS AND LEGACIES	Unrestricted	Restricted	2021 Total	2020 Total
	Grants				
	ACHA	0	0	0	500
	HMRC furlough	0	8,437	8,437	0
	Corra Foundation	0	8,800	8,800	0
	Diageo	650	0	650	0
	Fourteen	0	0	0	66
	Islay Energy Trust	0	0	0	2,000
	JHT Charitable Trust	0	3,600	3,600	500
	Robertson Trust	0	8,000	8,000	8,000
	South Islay Devlopment	0	2,650	2,650	0
	Argyll & Bute Council	0	1,368	1,368	0
	Lottery	0	6,150	6,150	0
	Youthlink Scotland	0	1,800	1,800	0
		650	40,805	41,455	11,066
	Donations				
	Mactaggart Third Fund	4,500	0	4,500	10,500
	Iain Mactaggart Trust	7,562	0	7,562	8,500
	Other	0	0	0	1,441
		12,062	0	12,062	20,441

3 OTHER TRADING ACTIVITIES

	Unrestricted	Restricted	2021 Total	2020 Total
Turnover				
Café Sales	0	0	0	1,433
Pool and Snooker	0	0	0	50
Hire of Cyber	698	0	698	605
Bingo	446	0	446	3,586
Youth Income	214	0	214	0
Shop sales	16	0	16	4,796
Sale of Teas	1,216	0	1,216	3,373
Sale of services	2,667	0	2,667	86
	5,257	0	5,257	13,929

	Basis of Allocation	Cyber café	2021 Total	2020 Total
	3asi VIIo	Ŷp.	1021	3020
4 TOTAL RESOURCES EXPENDED	H 4	O .		7
Cost directly allocated to activities				
Activity Expenses	Direct	5,602	5,602	1,250
Advertising	Direct	55	55	81
Heat, Light & Power	Direct	3,994	3,994	2,866
Shop expenses & set up	Direct	0	0	0
Lunch club expenses	Direct	0	0	51
Cost of Sales	Direct	994	994	2,571
Transport	Direct	0	0	0
Staff costs	Direct	0	0	0
		10,645	10,645	6,819
Support costs allocated to activities				
Premises	Usage	12,295	12,295	6,532
General Staff and finance staff	Usage	46,960	46,960	28,206
Communications and general expenses	Usage	4,190	4,190	4,526
Travel & Volunteer expenses	Usage	633	633	100
Depreciation and profit/loss on disposal	Usage	6,817	6,817	7,038
Finance charges	Usage	32	32	68
Fundraising	Usage	0	0	403
IT Expenses	Usage	459	459	461
Governance costs	Usage	6,483	6,483	1,402
		77,869	77,869	48,736
Total resources expended		88,514	88,514	55,555

5 NET INCOMING RESOURCES FOR THE YEAR	2021 £	2020 £
This is stated after charging:		
Depreciation:		
Owned assets	6,817	3,718
Disposal of assets	0	0
6 STAFF COSTS AND NUMBERS	2021 £	2020 £
Staff costs were are follows		
Salaries and Wages including social security costs	46,477	27,983
Total	46,477	27,983
No employee received emoluments of more than £60,000		
The average number of employees during the year, calculated on the basis of full time equiva-	alents, was as	
10,10,10	2021	2020
Project Administrator	1	1
Supervisors	2	2
	3	3

7 TRUSTEE REMUNERATION & RELATED PARTY TRANSACTIONS

No Trustees were remunerated (2020 Nil)

There were no related party transactions in the year (2020 nil)

8 TAXATION

As a charity Mactaggart Community Cybercafe is exempt from tax on income and gains falling within section 466 to 493 of the Corporation Tax Act 2010 or section 256 of the Taxation of Chargeable Gains Act 1992. No tax charges have arisen in the Charity.

9 TANGIBLE FIXED ASSETS

Cost:	Brought Forward	Additions	Disposals	Carried Forward £
Duildings and Incompanyone	£ 79,628	£ 598	£	£ 80,226
Buildings and Improvements Equipment	10,042	0	0	10,042
TV & Music Equipment	619	0	0	619
Furniture & Fittings	579	1,317	ő	1,896
Computer Equipment	8,095	0	0	8,095
-	98,963	1,915	0	100,878
	Brought	Charge		Carried
Depreciation:	Forward	for year	Disposals	Forward
Depreciation.	£	£	£	£
Buildings and Improvements	43,272	5,381	0	48,653
Equipment	4,621	490	0	5,111
TV & Music Equipment	314	76	0	390
Furniture & Fittings	570	70 57	0	627
Computer Equipment	5,653	813	0	6,466
Computer Equipment	54,430	6,817	0	61,247
•	31,130	0,017		01,217
Net book value:			2021	2020
			£	£
Buildings and Improvements			31,573	36,356
Equipment			4,931	5,421
TV & Music Equipment			229	305
Furniture & Fittings			1,269	9
Computer Equipment			1,629	2,442
		:	39,631	44,533
10 DEBTORS			2021	2020
			£	£
Trade Debtors			340	510
Taxation & Social Security			0	186
Other Debtors and prepayments			108	837
		:	448	1,533
11 CREDITORS: AMOUNTS FALLING DUE WITHIN O	NE			
YEAR .			2021	2020
			£	£
Trade creditors			4,188	167
Credit Cards			730	0
Sundry creditors and accruals			10,355	3,278
•		•	15,273	3,445
		:	=	

12 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General Funds	Designated Funds	Restricted Funds	Total Funds
Tangible fixed Assets	39,631	0	0	39,631
Current Assets	2,298	10,000	14,205	26,503
Current Liabilities	(15,273)	0	0	(15,273)
	26,656	10,000	14,205	50,861

13 MOVEMENT IN FUNDS	At 1st April 2020 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31st March 2021 £
Restricted Funds					
<u>Activities</u>					
Youthlink Cashback for Communities	924	0	0	0	924
A&B Council - teas	0	1,368	84	0	1,284
Garden Donations	487	0	0	0	487
Youthlink Scotland - weekend activities	0	1,800	1,800	0	0
	1,411	3,168	1,884	0	2,695
Other projects					
Wages grants - Robertson	190	8,000	2,686	0	5,504
Shift the Power	0	8,800	3,978	0	4,822
Cyber on the Road (Covid 19)	. 0	2,000	2,000	0	0
NHS	407	0	0	0	407
JHT - renovations	0	3,600	2,283	1,317	0
PPE for preparing to open (Covid 19)	0	650	374	0	276
Furnishing the Future	0	6,150	5,649	0	501
Wages grants - HMRC furlough	0	8,437	8,437	0	0
Total Restricted Funds	2,008	40,805	27,291	1,317	14,205
Unrestricted Funds					
Designated funds					
General - Mactaggart Cyber café	64,972	21,590	61,223	1,317	26,656
Designated funds general	10,000	0	0	0	10,000
Total Unrestricted Funds	74,972	21,590	61,223	1,317	36,656
Total Funds	76,980	62,395	88,514	2,634	50,861

14 PURPOSE OF RESTRICTED FUNDS

Restricted funds are to be used for specific purpose as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs