#### FINANCIAL STATEMENTS

for the year ended

30th June 2003

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### **DIRECTORS AND OFFICERS**

#### **DIRECTORS**

A D Cormack

M L Ritchie

P A J Currie

M A Thirkettle

#### **SECRETARY**

P A J Currie

#### **COMPANY NUMBER**

SC187484 (Scotland)

#### REGISTERED OFFICE

40 South Methven Street, Perth, PH1 5NU

#### **AUDITORS**

Baker Tilly 46 Clarendon Road Watford Herts.

WD17 1JJ

#### **DIRECTORS' REPORT**

The directors submit their report and financial statements of McBains Cooper (Scotland) Limited for the year ended 30th June 2003.

#### PRINCIPAL ACTIVITIES

The principal activity of the Company during the year was that of the provision of quantity surveying services within the property and construction industry.

#### **REVIEW OF THE BUSINESS**

The results for the year and the financial position at the year end were considered satisfactory by the directors who expect continued growth in the foreseeable future.

#### RESULTS AND DIVIDENDS

The trading profit for the year after taxation was £ 2,207.

The directors do not recommend payment of an Ordinary dividend.

#### **DIRECTORS**

The following directors have held office since 1 July 2002:-

A D Cormack

M L Ritchie

P A J Currie

M A Thirkettle

(Appointed 11th July 2003)

#### **DIRECTORS' REPORT**

#### **DIRECTORS' INTERESTS IN SHARES**

Directors' interests in the shares of the ultimate holding Company, including family interests, were as follows:

	30.6.03	30.6.02
'A' Ordinary Shares of £1 each		
A D Cormack	98,214	98,214
M L Ritchie	39,286	39,286
P A J Currie	-	-
M A Thirkettle	300,000	300,000
'B' Ordinary Shares of £1 each		
A D Cormack	-	-
M L Ritchie	-	-
P A J Currie	-	-
M A Thirkettle	21,581	21,581
Preference Shares of £1 each		
A D Cormack	-	-
M L Ritchie	-	-
P A J Currie	-	-
M A Thirkettle	15,000	15,000
Redeemable Shares of £1 each		
A D Cormack	60,714	60,714
M L Ritchie	24,286	24,286
P A J Currie	-	-
M A Thirkettle	197,231	197,231
Participating Shares of £1 each		
A D Cormack	88,245	75,000
M L Ritchie	30,298	25,000
P A J Currie	-	-
M A Thirkettle	165,459	125,000

#### **AUDITORS**

A resolution to re-appoint Baker Tilly, Chartered Accountants will be put to the members at the Annual General Meeting.

On behalf of the board

P A J Currie Director

Date: 12-3-2004

## DIRECTORS' RESPONSIBILITIES IN THE PREPARATION OF FINANCIAL STATEMENTS

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that period. In preparing those financial statements, the directors are required to:

- a. select suitable accounting policies and then apply them consistently;
- b. make judgements and estimates that are reasonable and prudent;
- c. prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## INDEPENDENT AUDITORS' REPORT TO THE SHAREHOLDERS OF McBAINS COOPER (SCOTLAND) LIMITED

We have audited the financial statements on pages 6 to 14.

This report is made solely to the company's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of directors and auditors

The directors' responsibilities for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Directors' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read other information contained in the Annual Report, and consider whether it is consistent with the audited financial statements. This other information comprises only the Director's Report. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

#### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **Opinion**

In our opinion, the financial statements give a true and fair view of the state of affairs of the Company as at 30th June 2003 and the profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

BAKER TILLY

Registered Auditor

Chartered Accountants

46 Clarendon Road

Watford

Herts. WD171JJ

Date: 7 April 2004

### PROFIT AND LOSS ACCOUNT

for the year ended 30th June 2003

	Notes	2003 £	2002 £
TURNOVER	1	519,653	378,511
Cost of Sales		(305,524)	(219,643)
Gross Profit		214,129	158,868
Other operating expenses	2	(210,895)	(118,002)
OPERATING PROFIT		3,234	40,866
Interest payable	3	(16)	(5)
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	4	3,219	40,861
Taxation	6	(1,012)	(8,375)
RETAINED PROFIT FOR THE YEAR	14	2,207	32,486

The operating profit for the year arises from the Company's continuing operations.

No separate Statement of Total Recognised Gains and Losses has been presented as all such gains and losses have been dealt with in the Profit and Loss Account.

## BALANCE SHEET

as at 30th June 2003

		2003	2002
	Notes	£	£
FIXED ASSETS			
Intangible assets	7	9,840	10,387
Tangible assets	8	8,278	9,968
		,	,
		18,118	20,355
CURRENT ASSETS			
Work in Progress	9	69,782	99,599
Debtors	10	109,717	157,274
Cash at bank and in hand	-	8,961	
		188,459	256,873
CREDITORS: Amounts falling due within one year	11	(86,185)	(159,042)
NET CURRENT ASSETS		102,275	97,831
TOTAL ASSETS LESS CURRENT LIABILITIES		120,393	118,186
CREDITORS: Amounts falling due after more than one year		-	-
		120,393	118,186
CAPITAL AND RESERVES			
Called up share capital	12	707	707
Share premium account	13	84,993	84,993
Profit and loss account	14	34,693	32,486
SHAREHOLDERS' FUNDS	15	120,393	118,186
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Approved by the board on 12 huh 2004

P A J Cur<del>ric</del>

Director

#### **ACCOUNTING POLICIES**

#### BASIS OF ACCOUNTING

The financial statements have been prepared under the historical cost convention.

#### GOING CONCERN

The accounts have been prepared on a going concern basis based on the directors' projections of future trading performance.

#### **GOODWILL**

Goodwill representing the excess of the purchase price compared with the fair value of assets acquired is capitalised and written off over 20 years as in the opinion of the directors, this represents the period over which the goodwill is effective.

#### TANGIBLE FIXED ASSETS

Fixed assets are stated at historical cost less depreciation.

Depreciation is provided on all tangible fixed assets at rates calculated to write of each asset down to its estimated residual value evenly over its expected useful life, as follows:-

Computer equipment 33% Straight line
Fixtures, fittings & equipment 25% Straight line
Motor vehicles 25% Straight line

#### WORK IN PROGRESS

Work in progress is valued at cost by taking an appropriate proportion of the sales value of work completed on each contract. Provision is made for irrecoverable amounts.

#### DEFERRED TAXATION

Deferred tax is provided in full in respect of taxation deferred by timing differences between the treatment of certain items for taxation and accounting purposes. The deferred tax balance has not been discounted.

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events that result in an obligation to pay more tax in the future or a right to pay less tax in the future have occured at the balance sheet date. Timing differences are differences between the Company's taxable profits and its results as stated in the financial statements.

Deferred tax is measured at the average tax rates that are expected to apply in the periods in which timing differences are expected to reverse, based on tax rates and laws that have been enacted or substantially enacted by the balance sheet date.

#### PENSIONS CONTRIBUTIONS

The pension costs charged in the financial statements represent the contributions payable by the Company during the year.

#### **ACCOUNTING POLICIES**

#### LEASED ASSETS AND OBLIGATIONS

Where assets are financed by leasing agreements that give rights approximating to ownership ('finance leases'), the assets are treated as if they had been purchased outright. The amount capitalised is the present value of the minimum lease payments payable during the lease term. The corresponding leasing commitments are shown as obligations to the lessor.

Lease payments are treated as consisting of capital and interest elements, and the interest is charged to the profit and loss account in proportion to the remaining balance outstanding.

#### **TURNOVER**

Turnover represents the invoiced value, net of Value Added Tax, of services provided to customers.

### NOTES TO THE FINANCIAL STATEMENTS

for the year ended 30th June 2003

#### 1. TURNOVER AND PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION

The Company's turnover and profit before taxation were all derived from its principal activity wholly undertaken in the United Kingdom.

2.	OTHER OPERATING EXPENSES	2003 £	2002 £
	Administrative expenses	210,895	118,002
3.	INTEREST PAYABLE	2003 £	2002 £
	On bank loans and overdrafts	16	5
4.	PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	2003 £	2002 £
	Profit on ordinary activities before taxation is stated after charging / (crediting):	5.17	5.47
	Amortisation of intangible assets  Depreciation of tangible assets:  Charge for the period:	547	547
	owned assets	3,012	4,098
	leased assets	-	-
	Loss on disposals	3,010	-
	Auditors' remuneration	2,800	3,700

# McBains Cooper (Scotland) Limited NOTES TO THE FINANCIAL STATEMENTS

for the year ended 30th June 2003

5.	EMPLOYEES		
	The average monthly number of persons (including	2003	2002
	directors) employed by the Company during the year was:	No.	No.
	Consultants	5	3
	Administrative	2	2
		7	5
		£	£
	Staff costs for the above persons:	197 620	102 000
	Wages and salaries Social security costs	187,630 19,912	182,080 16,896
		7.07.7.10	100.05
		207,542	198,976
	DIRECTORS' REMUNERATION	2003	2002
		£	£
	Emoluments for qualifying services	101,431	101,409
6.	TAXATION	2003	2002
	Based on the profit for the period:	£	£
	U.K. Corporation tax	1,012	8,375
		<del></del>	
	Factors affecting the tax charge for the year:	2 210	40.961
	Profit on ordinary activities before taxation	3,219	40,861
	Profit on ordinary activities before taxation multiplied by the standard	0.65	0.170
	rate of UK corporation tax of 30% (2002: 20%)	965	8,172
	Effects of:	4.040	0.2
	Non-deductible expenses	1,362	83
	Depreciation in excess of capital allowances Tax losses utilised	(48)	120
	Other tax adjustments	(1,267)	-
		47	203
	Current tax charge	1,012	8,375
	<b>0</b> -		

# McBains Cooper (Scotland) Limited NOTES TO THE FINANCIAL STATEMENTS

for the year ended 30th June 2003

7.	INTANGIBLE FIXED ASSETS				
					Goodwill
					£
	Cost 1 July 2002				10,934
	Additions				10,934
	30 June 2003				10,934
	Provision for diminution in value				6.47
	1 July 2002				547 547
	Charge in the period				547
	30 June 2003				1,094
	Net Book Value				
	30 June 2003				9,840
	200				
	30 June 2002				10,387
8.	TANGIBLE FIXED ASSETS				
•					
		Computer	Fixtures,	Motor	Total
		Equipment	Fittings &	Vehicles	
		C	Equipment	C	c
	Cost	£	£	£	£
	1 July 2002	6,981	2,739	4,346	14,066
	Transfers within Group	-	2,755	13,746	13,746
	Disposals	-	-	(4,346)	(4,346)
	30 June 2003	6,981	2,739	13,746	23,466
	Accumulated Depreciation				
	1 July 2002	2,327	685	1,086	4,098
	Charge in the period	2,327	685	-	3,012
	Transfers within Group	, -	-	9,164	9,164
	Disposals	~	-	(1,086)	(1,086)
	30 June 2003	4,654	1,370	9,164	15,188
	Net Book Value				
	30 June 2003	2,327	1,370	4,582	8,278
	30 June 2002	4,654	2,054	3,260	9,968

### NOTES TO THE FINANCIAL STATEMENTS

for the year ended 30th June 2003

9.	WORK IN PROGRESS	2003 £	2002 £
	Work in progress	69,782	99,599
10.	DEBTORS	2003 £	2002 £
	Due within one year Trade debtors Amounts owed by group undertakings Other debtors Prepayments and accrued income	107,102 - 700 1,915	96,167 31,710 29,397
11.	CREDITORS: Amounts falling due within one year	109,717	<u>157,274</u> 2002
	ore jun	£	£
	Bank loans and overdrafts Trade creditors Amounts owed to group undertakings Corporation tax Other taxes and social security costs Accruals and deferred income	4,361 26,413 877 46,534 8,000	2,077 21,030 106,348 8,375 21,212
12.	SHARE CAPITAL	2003 £	159,042 2002 £
	Authorised 1,000 Ordinary shares of £1 each	1,000	1,000
	Allotted, issued and fully paid 707 Ordinary shares of £1 each	707	707

#### 13. SHARE PREMIUM ACCOUNT

During 2002, loans from Mr. Cormack and Mr. Ritchie; the former partners of the McBains Cormack partnership, totalling £85,000 were converted into seven Ordinary shares, creating a balance on the share premium account of £84,993.

#### NOTES TO THE FINANCIAL STATEMENTS

for the year ended 30th June 2003

#### 14. STATEMENT OF MOVEMENT ON RESERVES

		Profit and Loss Account	
		2003	2002
		£	£
	1st July	32,486	<del>-</del>
	Retained profit for the year	2,207	32,486
	30th June	34,693	32,486
15.	RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS' FUNDS	2003 £	2002 £
	Profit for the financial year	2,207	32,486
	Issue of Ordinary shares	-	705
	Premium on the issue of Ordinary shares	-	84,993
	Dividends	-	-
	Net addition to shareholders' funds	2,207	118,184
	Opening shareholders' funds	118,186	2
	Closing shareholders' funds	120,393	118,186

#### 16. PENSION COMMITMENTS

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to  $\pounds$  nil.

#### 17. CONTROL

The directors are of the opinion that at 30 June 2003 the ultimate controlling party was McBains Cooper PLC, a company incorporated in England & Wales.

#### 18. RELATED PARTY TRANSACTIONS

The Company rents an office property from Mr. A. Cormack; during the year, rent totalling £8,000 was due to Mr. A. Cormack, and paid shortly after the year end (2002 - £7,000).