REPORT OF THE TRUSTEES AND

UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022

FOR

CREICH, CROICK & KINCARDINE DISTRICT DAY CARE ASSOCIATION

THURSDAY

SCT 10/11/2022
COMPANIES HOUSE

#40

Goldwells Ltd 10 Knockbreck Street Tain Ross-Shire 1V19 1BJ

CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022

		Page	2	
Report of the Trustees	1	to	4	
Independent Examiner's Report		5		
Statement of Financial Activities		6		
Balance Sheet	7	to	8	
Notes to the Financial Statements	9	to	14	
Detailed Statement of Financial Activities	15	to	16	

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The directors, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2020.

OBJECTIVES AND ACTIVITIES

Objectives and activities

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

The aims of the daycare association are incorporated into our Articles of Association and are as follows:

To relieve poverty and promote the welfare of older people within the Creich, Croick, Kincardine and surrounding District.

To bring together individuals and representatives of statutory and voluntary organisations.

To make representations on behalf of older people and their carers within the area of benefit.

To make information available to older people and their carers within the area of benefit.

To encourage training for those working with older people and their carers within the area of benefit.

To create, encourage and maintain public interest between the Association and the Community which it serves.

Principal activities

The company's principal activity during the year continued to be, within the Creich, Croick and Kincardine District, to relieve poverty and promote the welfare of older people. However, we are increasingly receiving requests from individuals out with the core district.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

ACHIEVEMENT AND PERFORMANCE

Following the enforced closure of the Centre for more than a year as a precaution taken to protect our elderly and vulnerable clients (albeit, as reported, hot meals and other services continued to be delivered using our transport system), the Bradbury Centre re-opened in July 2021. Initially this was on a very restricted basis as it was necessary to maintain social distancing both in the Centre and on the Bradbury bus. Consequently the clients able to attend daily had to be reduced to less than half the usual numbers. In addition to maintaining social distancing, protective screens were erected around each seat and meals were served on individual tables. Where possible, the Bradbury continued to deliver hot meals to the surrounding community. As the year progressed, and the vaccine programme was steadily rolled out, more and more restrictions were able to be relaxed and the number of clients attending daily has gradually returned to that before the pandemic.

Earlier in the year, the Centre was paid a surprise visit by a member of the Board of Directors of the parent charitable organisation, the Bradbury Foundation. He was so impressed by the achievements of our own Bradbury Centre (the only one in Scotland) that he offered, on behalf of the Foundation, to provide a new bus for the Centre (normally they only fund capital projects). This was very serendipitous as our own Board of Directors had just begun discussions with the manager on the need to plan for the replacement of the existing minibus. Our new bus was delivered in July 2021, and as the sale of the original vehicle was no longer necessary, the latter has been retained as a community asset, available to local groups who only have to provide a driver and fund the fuel costs. After a slow start, this service is being well used.

It is with great regret that the Board has to note the untimely death of Sheila Fletcher, a stalwart supporter of the Centre since its inception and a Board member at the time of her death. She was inspirational in organising the Dial-a-bus service amongst other things and her knowledge of the intricacies of community transport in the region was invaluable. However, it is with great pleasure that we can report that the new bus has a panel dedicated to her memory, and we were able to invite members of her family to witness the 'launch' of the vehicle into service.

The food larder, provided in the main from local supermarkets, has proved a great asset in keeping the Centre's food costs to a minimum and as an added bonus is also available to our clients.

Finally, the Board had a long discussion on the need to evaluate the daily charge to clients for their meal, and it was agreed that this should be raised to £6.50, but to be consider a fee for daily attendance rather than just for the meal

FINANCIAL REVIEW

PLANS FOR FUTURE PERIODS

While the Centre is beginning to get 'back to normal' following all the Covid restrictions we do look forward to being able to make maximum use of the additional space available now since the building extension was completed. To date the Centre has been unable to make full use of its additional space because of the limitations imposed on numbers of clients being able to attend. It is hoped that gradually numbers will increase to the higher capacity that was envisioned for the enlarged building.

While the Centre now has the use of two minibuses a future hope is to acquire an additional, smaller vehicle, possibly electric that can be driven by any staff or volunteers without the requirement of a D1 driving licence which is necessary for driving the larger buses. Such a vehicle would allow the Centre to pick up additional clients and especially those who live in less easily accessible locations. Possible sources of funding for such a vehicle will be pursued possibly in conjunction with Highland Council's Transport department who are keen to extend the dial-a-bus service.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Charity constitution

The Creich, Croick and Kincardine Day Care Association was formally constituted on 15th December 1997. It continued the work formerly carried out by its predecessor, the unincorporated Creich, Croick and Kincardine Day Care Association.

The company is governed by its Memorandum and Articles of Association. The management of the company is the responsibility of the Board of Directors who are elected under the terms of the Articles of Association. A list of those serving is attached.

The company is non-profit making and has Charitable status. The company is limited by guarantee.

Recruitment and appointment of board members

Board Members are chosen from those in the local community who are considered to have appropriate skills and expertise to bring to the management and operation of the day care centre. Board Members are then appointed at the Annual General Meeting for a period of three years at the end of which they must step down but can offer themselves for reappointment. Board Members cannot serve for more than six consecutive years. The Board of Directors meets as required but at least four times a year.

Organisational structure

The Board is chaired by Mr Brian Martin and Miss Hilary Gardner is Company Secretary. Other Board Members undertake responsibilities that utilise their own specific areas of expertise.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

SC181530 (Scotland)

Registered Charity number

SC023259

Registered office

Bradbury Centre Bonar Bridge Sutherland IV24 3ER

Trustees

Ms S Anderson K Mair Dr C J Mair Dr B T Martin D J Pryde-Macdonald K Williams Ms C M Wilson Ms P E Kenny Retired

Company Secretary

Ms H M Gardner

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2022

REFERENCE AND ADMINISTRATIVE DETAILS Independent Examiner

Mr G Addison ACCA Goldwells Ltd 10 Knockbreck Street Tain Ross-Shire

IV19 1BJ

Approved by order of the board of trustees on 16th November 2022 and signed on its behalf by:

Dr B T Martin - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CREICH, CROICK & KINCARDINE DISTRICT DAY CARE ASSOCIATION

Independent examiner's report to the trustees of Creich, Croick & Kincardine District Day Care Association ('the Company')

1 report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me-cause to believe:

- 1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr G Addison ACCA Goldwells Ltd 10 Knockbreck Street

Ross-Shire IV19 1BJ

Tain

16th November 2022

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2022

	Notes	Unrestricted fund	Restricted fund £	2022 Total funds £	2021 Total funds
INCOME AND ENDOWMENTS FROM Donations and legacies		10,980	· -	10,980	12,626
Charitable activities Day Care & Transport Activities		67,406	-	67,406	107,371
Other trading activities Investment income Other income	2 3	35,266 10 30		35,266 10 30	28,768
Total		113,692		113,692	148.786
EXPENDITURE ON Raising funds		24,914	(3,612)	21,302	30.830
Charitable activities Day Care & Transport Activities		89,523	-	89,523	.71,886
Total		114,437	(3,612)	110,825	102,716
NET INCOME/(EXPENDITURE)		(745)	3,612	2,867	46,070
RECONCILIATION OF FUNDS					
Total funds brought forward		331,340	54,202	385,542	339,472
TOTAL FUNDS CARRIED FORWARD		330,595	57,814	388,409	385,542

BALANCE SHEET 31ST MARCH 2022

FIXED ASSETS	Notes	Unrestricted fund £	Restricted fund	2022 Total funds	2021 Total funds
Tangible assets	8	242,327	8,260	250,587.	277.009
CURRENT ASSETS Debtors Cash at bank and in hand	9	88 91,328	49,554	88 140,882	16,655 92,935
		91,416	49,554	140,970	109,590
CREDITORS Amounts falling due within one year	10	(3,148)	-	(3,148)	(1.057)
NET CURRENT ASSETS		88,268	49,554	137,822	108,533
TOTAL ASSETS LESS CURRENT LIABILITIES		330,595	57,814	388,409	385,542
NET ASSETS		330,595	57,814	388,409	385,542
FUNDS Unrestricted funds Restricted funds	11			330,595 57,814	331,340 54,202
TOTAL FUNDS				388,409	385,542

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

BALANCE SHEET - continued 31ST MARCH 2022

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 16th November 2022 and were signed on its behalf by:

B T Martin - Trustee

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Page 9 continued...

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2022

2. OTHER TRADING ACTIVITIES

		2022	2021
		£	£
Lunch Club etc		12,819	7,556
Bus Fares & Hires etc		22,037	21,212
Fundraising	·	410	
		35,266	28,768
INVESTMENT INCOME	e de la companya de l		14 116
		2022	2021

3.

Deposit account interest	10	21
	£.	£
	2022	2021

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation - owned assets	(3,19	6) 11,227
Other operating leases	86	6 805
Surplus on disposal of fixed assets	(3	0)
		= ===

TRUSTEES' REMUNERATION AND BENEFITS 5.

There were no trustees' remuneration or other benefits for the year ended 31st March 2022 nor for the year ended 31st March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2022 nor for the year ended 31st March 2021.

STAFF COSTS 6.

The average monthly number of employees during the year was as follows:

	8	6
		
Bus Driver	1	1
Administrative	7	5
	2022	2021

Page 10

No employees received emoluments in excess of £60,000.

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2022

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

•	Unrestricted	Restricted	Total
	fund	fund	funds
	£	£	£
INCOME AND ENDOWMENTS FROM	12 (2)		12.626
Donations and legacies	12,626		12,626
Charitable activities			
Day Care & Transport Activities	107,371	-	107,371
Other trading activities	28,768	÷	28,768
Investment income	21	-	21
Total .	148,786		148,786
		-	
EXPENDITURE ON			
Raising funds	22,125	8,705	30,830
Charitable activities			
Day Care & Transport Activities	71,886	-	71,886
Total	94,011	8,705	102,716
NET INCOME/(EXPENDITURE)	54,775	(8,705)	46,070
RECONCILIATION OF FUNDS			
Total funds brought forward	276,565	62,907	339,472
TOTAL FUNDS CARRIED FORWARD	331,340	54,202	385,542

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2022

0	TANCIDLE CU	VED ACCOMO
o.	TANGIBLE FI	XED ASSELS

•					•	• •
			Fixtures			
		Freehold	and		Computer	
		property	fittings	Bus	equipment	Totals
		£	£	£	£	£
	COST		,4	ئد.	.4.	,L
	At 1st April 2021	240,018	2,309	79,847	37,311	250 495
		240,018	2,309		•	359,485
	Additions	•	-	24,828	554	25,382
	Grants	-	-	(55,000)	-	(55,000)
	At 31st March 2022	240,018	2,309	49,675	37,865	329,867
	DEPRECIATION					7 1 × 1
	At 1st April 2021	-	496	45,027	36,953	82,476
	Charge for year	-	363	(3,612)	53	(3,196)
	Charge for year	<u> </u>		(3,012)		(5,170)
	At 31st March 2022		859	41,415	37,006	79,280
	NET BOOK VALUE					
	At 31st March 2022	240,018	1,450	8,260	859	250,587
	At 31st March 2021	240,018	1,813	34,820	358	277,009
					***************************************	-
9.	DEBTORS: AMOUNTS FALLI	ING DUE WITH	IIN ONE YEAR			
					2022	2021
					£	£
	Trade debtors				88	14,689
	VAT				_	1,966
					88	16,655
10.	CREDITORS: AMOUNTS FAI	JUNG DUF WI	THIN ONE VE	ΔR		
10.	CREDITORS. AMOUNTS FAL	DEING DOC WI	THIN ONE TEX	~ ()	2022	2021
					£.	£
	Totale and items				388	74
	Trade creditors				300	
	Social security and other taxes				-	251
	Pension Liability				-	131
	VAT				2,161	-
	Accrued expenses			•	599	601
					3,148	1,057
					=====	

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2022

11.	MOVEMENT IN F	POMILS
	IND A PRIPER FIRE	CUNDS

MOVEMENT IN FUNDS			
		Net movement	At .
	At 1.4.21	in funds	31.3.22
of the control of the	£	.£	£
Unrestricted funds Unrestricted	331,340	(745)	330,595
Onestricted	331,340	(143)	
Restricted funds			, diki Maranja
Restricted	54,202	3,612	57,814
TÓTAL FUNDS	385,542	2,867	388,409
Net movement in funds, included in the above are as follows:			•
Maria San	Incoming	Resources	Movement
	resources	expended	in funds
Unrestricted funds	£	£	Æ
Unrestricted	113,692	(114,437)	(745)
Restricted funds			
Restricted	-	3,612	3.612
	· .	······································	
TOTAL FUNDS	113.692	(110,825)	2,867
Comparatives for movement in funds			
		Net	
		movement	At
	At 1.4.20 £	in funds £	31.3.21 £
Unrestricted funds	I.	٦,	,c
Unrestricted	276,565	54,775	331,340
Restricted funds			
Restricted	62,907	(8,705)	54,202
			205.545
TOTAL FUNDS	339,472	46,070	385.542

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31ST MARCH 2022

11. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds Unrestricted	148,786	(94,011)	54,775
Restricted funds Restricted		(8,705)	(8,705)
TOTAL FUNDS	148,786	(102,716)	46,070

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2022.

Little of the control was small file of let like to the life wealth

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2022

4.7

	FOR THE YEAR ENDED 31ST MARCH 2022		
		2022	2021
Carried States		£	£
INCOME AND ENDOWMENTS		* 1	51 *
Donations and legacies			
Donations		10,882	_12.626
Membership Subscriptions		. 98	
		10,980	12,626
Other trading activities			
Lunch Club etc		12,819	7,556
Bus Fares & Hires etc		22,037	21,212
Fundraising		410	
		25.266	29.7/0
· • · · ·		35,266	28,768
Investment income		•	
Deposit account interest		10	2 İ
Charitable activities		67.402	107.271
Grants		67,406	107,371
Other income			
Gain on sale of tangible fixed assets		30	
Total incoming resources		113,692	148,786
the second second			
EXPENDITURE			
Raising donations and legacies			
Cost of Fundraising		124	_
0000 01 1 amaranomg			
Other trading activities			
Food Purchases		4,117	7,587
Wages	·	11,877	8,436
Operating leases		626	415
Bus Running Costs		5,329	1,123 1,328
Sundry Transport Expenses Insurance		2,841	3,237
Motor vehicles		(3,612)	8,704
, , color , cimeles			
		21,178	30,830
Charitable activities			
Wages		66,204	55,690
Carried forward		66,204	55,690

This page does not form part of the statutory financial statements

 $f(x) = f_0(x)^{-\alpha} x$

Tagenta (1997) Tagenta

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2022

	FOR THE TEAR ENDED SIST MARCH 2022	2022 £	2021
Charitable activities		~	
Brought forward		66,204	55,690
Pensions		761	713
Other operating leases		240	390
Rates and water		(85)	547
Insurance		2,123	-
Light and heat		3,679	2,881
Telephone		460	616
Other Office Costs		2,316	841 225
Advertising		. :	225
Sundries		1,121	4
Repairs & Maintenance		2,259	2,455
Staff Training & Welfare		2,003	1,852
Cleaning & Gardening		2,117	1.144
Support Worker Hire		4,471	-
Fixtures and fittings		362	453
Computer equipment		52	2,069
		88,083	69,876
Support costs			
Finance			
Bank charges		35	-
Governance costs			
Legal & Professional Fees		1,405	2,010
Total resources expended		110,825	102,716
Net income		2,867	46,070