SC/7/778

KEY-TECH (SCOTLAND) LIMITED

ABBREVIATED ACCOUNTS

FOR THE YEAR ENDED 30TH APRIL 2004

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SCT \$2BF COMPANIES HOUSE

14/09/04

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## COMPANY INFORMATION FOR THE YEAR ENDED 30TH APRIL 2004

**DIRECTORS:** 

Dr James Brown

Brian D R Keyte

**SECRETARY:** 

Young & Partners

**REGISTERED OFFICE:** 

Young & Partners New Law House Saltire Centre Glenrothes KY6 2DA

**REGISTERED NUMBER:** 

171778 (Scotland)

**AUDITORS:** 

Rutherford Watson Chartered Accountants Registered Auditors

Balcairn Viewfield Dunfermline KY12 7HY

**SOLICITORS:** 

Young & Partners New Law House Saltire Centre Glenrothes KY6 2DA

### REPORT OF THE INDEPENDENT AUDITORS TO KEY-TECH (SCOTLAND) LIMITED UNDER SECTION 247B OF THE COMPANIES ACT 1985

We have examined the abbreviated accounts on pages three to six, together with the full financial statements of the company for the year ended 30th April 2004 prepared under Section 226 of the Companies Act 1985.

This report is made solely to the company, in accordance with Section 247B of the Companies Act 1985. Our work has been undertaken so that we might state to the company those matters we are required to state to it in a special auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company, for our work, for this report, or for the opinions we have formed.

## Respective responsibilities of directors and auditors

Relterford Westran

The directors are responsible for preparing the abbreviated accounts in accordance with Section 246 of the Companies Act 1985. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts prepared in accordance with Sections 246(5) and (6) of the Act to the Registrar of Companies and whether the accounts to be delivered are properly prepared in accordance with those provisions and to report our opinion to you.

### Basis of opinion

We have carried out the procedures we consider necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts to be delivered are properly prepared. The scope of our work for the purpose of this report did not include examining or dealing with events after the date of our report on the full financial statements.

#### Opinion

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with Sections 246(5) and (6) of the Companies Act 1985, and the abbreviated accounts on pages three to six are properly prepared in accordance with those provisions.

Rutherford Watson Chartered Accountants

Registered Auditors

Balcairn

Viewfield

Dunfermline

**KY12 7HY** 

31st August 2004

## ABBREVIATED BALANCE SHEET 30TH APRIL 2004

		2004		2003	
	Notes	£	£	£	£
FIXED ASSETS: Tangible assets	2		546,918		559,019
CURRENT ASSETS: Stocks Debtors		356,314 966,724		170,659 566,035	
Cash at bank and in hand		42		66,507	
		1,323,080		803,201	
CREDITORS: Amounts falling due within one year	3	940,359		584,702	
NET CURRENT ASSETS:			382,721		218,499
TOTAL ASSETS LESS CURRENT LIABILITIES:			929,639		777,518
CREDITORS: Amounts falling due after more than one year	3		(230,483)		(238,712)
PROVISIONS FOR LIABILITIES AND CHARGES:			(40,578)		(37,028)
			£658,578		£501,778
CAPITAL AND RESERVES:					
Called up share capital Other reserves Profit and loss account	4		51,189 11,664 595,725		51,189 11,664 438,925
SHAREHOLDERS' FUNDS:			£658,578		£501,778

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

ON BEHALL OF THE BOARD:

Dr James Brown - Director

Brian D R Keyte - Director

Approved by the Board on 31st August 2004

### NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 30TH APRIL 2004

#### 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002).

### Turnover

Turnover represents net invoiced sales of goods, excluding value added tax.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life or, if held under a finance lease, over the lease term, whichever is the shorter.

Leasehold improvements - 33% on cost
Plant and machinery - 20% on cost
Fixtures and fittings - 20% on cost
Motor vehicles - 25% on cost
Computer equipment - 33% on cost

#### Stocks

Stock is valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

#### Deferred tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

## Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

## Hire purchase and leasing commitments

Assets obtained under hire purchase contracts or finance leases are capitalised in the balance sheet. Those held under hire purchase contracts are depreciated over their estimated useful lives. Those held under finance leases are depreciated over their estimated useful lives or the lease term, whichever is the shorter.

The interest element of these obligations is charged to the profit and loss account over the relevant period. The capital element of the future payments is treated as a liability.

#### Warranty provision

Provision is made at 1% of turnover to cover possible batch return of faulty goods for replacement or corrective action.

# NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 30TH APRIL 2004

## 2. TANGIBLE FIXED ASSETS

3.

TANGIBLE FIXED ASSETS		Total
		£
COST: At 1st May 2003 Additions		726,788 69,878
At 30th April 2004		796,666
DEPRECIATION: At 1st May 2003 Charge for year		167,769 81,979
At 30th April 2004		249,748
NET BOOK VALUE: At 30th April 2004		546,918
At 30th April 2003		559,019
CREDITORS		
The following secured debts are included within creditors:		
Bank overdrafts Bank loans	2004 £ 140,202 250,474	2003 £ 170,415
	390,676	170,415
Creditors include the following debts falling due in more than five years:		
	2004 £	2003 £
Repayable otherwise than by instalments Directors' long term loans	<u>-</u>	51,000
Repayable by instalments Bank loans	75,637 =====	

## NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 30TH APRIL 2004

### 4. CALLED UP SHARE CAPITAL

Authorised:				
Number:	Class:	Nominal	2004	2003
		value:	£	£
50,000	Ordinary A	£1	50,000	50,000
50,000	Ordinary B	£1	50,000	50,000
			100,000	100,000
				=
Allotted, iss	ued and fully paid:			
Number:	Class:	Nominal	2004	2003
		value:	£	£
50,000	Ordinary A	£1	50,000	50,000
1,189	Ordinary B	£1	1,189	1,189
	·			
			51,189	51,189
			<del></del>	

The Ordinary B shares have no voting rights and any dividend is at the discretion of the directors.

## 5. TRANSACTIONS WITH DIRECTORS

## (a) LOANS TO COMPANY FROM DIRECTORS

	Dr James Brown £	Mr Brian Keyte £
At 1st May 2003 Net advances during year	35,927 1,441	34,030 1,436
At 30th April 2004	37,368	35,466

Interest is payable at 6% per annum on the loans from the directors. The directors are committed to leaving a total sum of £51,000 on loan to the company until 31st October 2004 in connection with the grants received from the Scottish Office.

## (b) USE OF HOUSE AS OFFICE

The directors carry out some administration work from their respective homes. A charge of £8.50 per week per director has been made to reflect this.