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NORSON GROUP LIMITED

**FINANCIAL STATEMENTS** 

YEAR ENDED 31 MARCH 1999

**DELOITTE & TOUCHE Chartered Accountants** 39 St Vincent Place Glasgow G1 2QQ



16/06/00

## Deloitte & Touche

## **FINANCIAL STATEMENTS**

## YEAR ENDED 31 MARCH 1999

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#### **COMPANY INFORMATION**

#### 31 MARCH 1999

**DIRECTORS** 

R McColl W M Bell

R McKeown

J McMillan (non-executive)

**SECRETARY** 

Paull & Williamsons

REGISTERED OFFICE

Investment House 6 Union Row Aberdeen AB10 1DQ

**BANKERS** 

Clydesdale Bank PLC 89 St Vincent Street

Glasgow

G2 5TF

**SOLICITORS** 

Paull & Williamsons Investment House 6 Union Row Aberdeen AB10 1DQ

**AUDITORS** 

Deloitte & Touche Chartered Accountants 39 St Vincent Place

Glasgow G1 2QQ

REGISTERED NUMBER

SC166753

#### **DIRECTORS' REPORT**

#### YEAR ENDED 31 MARCH 1999

The directors present their report and the audited financial statements for the year ended 31 March 1999.

#### **Principal activity**

The principal activities of the group are the design, manufacture, installation and servicing of products for the oil and gas, marine and petrochemical markets, the stocking and distribution of hydraulic components, the service and repair of hydraulic components and equipment, and the provision of pipework and industrial services. The company operates as a holding and management company.

#### **Business review**

The group balance sheet as detailed on page 6 shows a satisfactory position, shareholders' funds amounting to £3,211,141.

## Profits, dividends and appropriations

The results for the year are shown in the profit and loss account on page 5.

The directors paid and proposed dividends on all shares amounting to £155,273 in the year and made appropriations in respect of non-equity shareholders' funds of £19,416. The balance of profit for the year is to be transferred to reserves.

The directors are confident of growth in the coming year.

#### **Directors**

The directors of the company during the year and their interests in the shares of the company were as follows:

	31 March 1999 Ordinary Shares No	31 March 1998 Ordinary Shares No
R McColl	50,000	50,000
W M Bell	50,000	50,000
R McKeown	50,000	50,000
J McMillan	, <u> </u>	, _

#### **DIRECTORS' REPORT**

#### YEAR ENDED 31 MARCH 1999

#### Events during the year relating to subsidiary undertakings

On 1 April 1998 the entire share capital of Norson Hydraulic Services Limited was transferred from Norson Group Limited to Norson Services Limited. At the same time, the business and assets of Norson Hydraulic Services Limited were hived up to Norson Services Limited.

On 1 April 1998 Norson Services Limited transferred, as a going concern, the entire trade and assets of its engineering division to Norson Engineering Limited.

#### Year 2000 compliance

The directors have considered the company's requirements for Year 2000 compliance in respect of operating procedures and are satisfied that the system will meet such requirements. No problems or major costs are foreseen in this area.

#### European monetary union

The company does not expect the introduction of the Single European Currency, the Euro, to have a significant effect on its activities. As a result, it is the intention to treat any transactions as they would any foreign currency for the foreseeable future.

#### Auditors

Rutherford Manson Dowds merged their practice with Deloitte & Touche on 1 July 1999 and now carry on business under the name of Deloitte & Touche. The Directors consented to the appointment of Rutherford Manson Dowds as auditors of the company being treated as extending to Deloitte & Touche. A resolution to reappoint Deloitte & Touche as auditors will be proposed at the Annual General Meeting.

On behalf of the Board

R McKeown Director

15 June 2000

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are required under company law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the group and company and of the profit or loss of the group for that period. In preparing those financial statements they are required to:

- select suitable accounting policies and then apply them consistently;
- make reasonable and prudent judgements and estimates;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the group will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the group and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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#### **AUDITORS' REPORT TO THE SHAREHOLDERS OF**

#### NORSON GROUP LIMITED

We have audited the financial statements on pages 5 to 25 which have been prepared under the accounting policies set out on pages 12 to 14.

#### Respective responsibilities of directors and auditors

As described on page 3, the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the group's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Uncertainty relating to contract in arbitration

In forming our opinion we have considered the adequacy of the disclosure made in note 14 to the accounts in relation to the outcome of one specific contract which has been referred to arbitration. Until the arbitration proceedings are completed, it is not possible to estimate, with any reasonable degree of certainty, whether or not adjustments are required to the figures included in the financial statements for turnover, profits before and after taxation, trade debtors and amounts recoverable on contracts. Our opinion is not qualified in this respect.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the group and company as at 31 March 1999 and of the profit of the group for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Delette & TOOOLE

Deloitte & Touche Chartered Accountants Registered Auditors

<sup>[5]</sup> June 2000



## **CONSOLIDATED PROFIT AND LOSS ACCOUNT**

#### YEAR ENDED 31 MARCH 1999

	Note	1999 £	1998 £
Turnover	2	20,356,288	20,032,725
Cost of sales		(17,956,085)	(16,841,682)
Gross profit		2,400,203	3,191,043
Operating expenses		(1,946,929)	(1,736,871)
Operating profit	4	453,274	1,454,172
Interest receivable Interest payable	5 6	36,308 (116,657)	29,489 (73,793)
Profit on ordinary activities before taxation		372,925	1,409,868
Taxation	7	(114,120)	(469,697)
Profit on ordinary activities after taxation		258,805	940,171
Dividends (including non-equity)	8	(155,273)	(333,480)
Other appropriations: non-equity shares		(19,416)	(19,611)
Retained profit for the year		84,116	587,080

Movements in reserves are shown in the notes to the financial statements.

None of the group's activities were acquired or discontinued during the year to 31 March 1999.

There are no recognised gains or losses in 1999 and 1998 other than the profit for those years.

## **CONSOLIDATED BALANCE SHEET**

## AT 31 MARCH 1999

	Note	_	1999	_	1998
Fired seeds		£	£	£	£
Fixed assets	10		1 904 306		2 004 902
Intangible assets	10		1,894,396		2,001,893
Tangible assets	11		418,364		437,104
			2,312,760		2,438,997
Current assets					
Stock	13	•		515,488	
Debtors	14	, ,		5,834,636	
Cash at bank and in hand		1,375,203		3,411,206	
		7,731,252		9,761,330	
Creditors: amounts falling due	15	(C C 42 7EE)		(0.7E4.40E)	
within one year	15	(6,643,755)		(8,754,495)	
Net current assets			1,087,497		1,006,835
Total assets less current liabilities			3,400,257		3,445,832
Creditors: amounts falling due					
after more than one year	16		(189,116)		(338,223)
			3,211,141		3,107,609
Capital and reserves					***************************************
Called up share capital	17		2,235,000		2,235,000
Profit and loss account	18		830,520		746,404
Share premium account	19		71,645		71,645
Other reserve	20		73,976		54,560
Total shareholders' funds	21		3,211,141		3,107,609
Analysed as:					
Equity shareholders' funds			1,337,165		1,253,049
Non-equity shareholders' funds			1,873,976		1,854,560
			3,211,141		3,107,609
			=======================================		

The financial statements on pages 5 to 25 were approved by the board of directors on 15 June 2000.

R McColi Director

## **COMPANY BALANCE SHEET**

## AT 31 MARCH 1999

	Note	_	1999		1998
Fixed assets		£	£	£	£
Tangible assets	11		89,351		_
Investments	12		2,633,098		3,458,098
			2,722,449		3,458,098
Current assets					
Debtors	14	342,316		262,529	
Cash at bank and in hand		-		3,068,114	
		342,316		3,330,643	
Creditors: amounts falling due		342,370		3,330,043	
within one year	15	(502,029)		(4,287,435)	
Net current liabilities	-		(159,713)		(956,792)
Total assets less current					
Liabilities			2,562,736		2,501,306
Creditors: amounts falling due					
after more than one year	16		(175,206)		(187,500)
and more man one year					
			2,387,530		2,313,806
					******
Comital and management					
Capital and reserves	17		2 225 000		2 225 000
Called up share capital Profit and loss account	18		2,235,000 6,909		2,235,000 (47,399)
Share premium account	19		71,645		(47,399) 71,645
Other reserve	20		71,043		71,043 54,560
Office reserve	20		73,370		J <del>-</del> 7,500
Total shareholders'					
funds	21		2,387,530		2,313,806
					**************
Analysed as:			E40		450.040
Equity shareholders' funds			513,554		459,246
Non-equity shareholders' funds			1,873,976		1,854,560
			2,387,530		2,313,806
			=======================================		2,310,000

The financial statements on pages 5 to 25 were approved by the board of directors on 15 June 2000.  $\P$ 

R McColl Director

## CONSOLIDATED CASH FLOW STATEMENT

## YEAR ENDED 31 MARCH 1999

	Note	£	1 <b>999</b> £	1 <b>998</b> £
Net cash (outflow)/inflow from operating activities	i	~	(2,956,827)	3,461,777
Returns on investments and servicing of finance				
Interest received Interest paid Dividends paid		36,308 (116,657) (67,500)		29,489 (73,793) (131,255)
			(147,849)	(175,559)
Taxation paid			(566,059)	(281,445)
Capital expenditure and financial				
investment Purchase of tangible fixed assets Receipts from sale of tangible fixed assets		(137,772) 26,926		(140,078) 94,775
			(110,846)	(45,303)
Acquisitions and disposals Acquisition of subsidiary	iii	-		(825,000)
Net cash acquired with subsidiary		-		(665,301)
			-	(1,490,301)
Equity dividends paid			(71,730)	(130,500)
Cash outflow before financing			(3,853,311)	(1,338,669)
Financina				
Financing Net proceeds of issue of share capital Capital element of finance lease rentals Bank loan repayments		(38,188) (112,500)		356,645 (79,354) (100,000)
			(150,688)	177,291
(Decrease)/increase in cash			(4,003,999)	1,515,960

## **CONSOLIDATED CASH FLOW STATEMENT (Continued)**

## YEAR ENDED 31 MARCH 1999

	Note	<b>1999</b> £	<b>1998</b> £
Reconciliation of net cash flow to movement in net debt			
(Decrease)/increase in cash in the period Cash outflow from increase in debt	i	(4,003,999)	1,515,960
and lease financing		150,688	179,354
Change in net debt resulting from cash flow New finance leases		(3,853,311)	1,695,314 (69,044)
Movement in net debt		(3,853,311)	1,626,270
Net funds at 31 March 1998	ii	1,308,790	(317,480)
Net debt at 31 March 1999	ii	(2,544,521)	1,308,790

## NOTES TO THE CONSOLIDATED CASH FLOW STATEMENT

## YEAR ENDED 31 MARCH 1999

j	Reconciliation of operating profit to net cash
	inflow from operating activities

minow nom operating activities		
. •	1999	1998
	£	£
Operating profit	453,274	1,454,172
Depreciation charge/amortisation charge	245,559	353,212
Profit on sale of fixed assets	(8,476)	(6,518)
Decrease in stock	58,468	109,074
Increase in debtors	(64,393)	(689,833)
(Decrease)/increase in creditors	(3,641,259)	2,241,670
	(2,956,827)	3,461,777
	===========	=======================================

## ii Analysis of changes in net debt

	At 1.4.98 £	Cash flow £	At 31.3.99 £
Cash in hand, at bank Overdrafts	3,411,206 (1,682,927)	(2,036,003) (1,967,996)	1,375,203 (3,650,923)
	1,728,279	(4,003,999)	(2,275,720)
Debt due after one year Debt due within one year Finance leases and	(187,500) (112,500)	125,000 (12,500)	(62,500) (125,000)
hire purchase contracts	(119,489)	38,188	(81,301)
	(419,489)	150,688	(268,801)
Total	1,308,790	(3,853,311)	(2,544,521)

# NOTES TO THE CONSOLIDATED CASH FLOW STATEMENT (Continued)

## YEAR ENDED 31 MARCH 1999

iii	Acquisition of subsidiary	1999 £	1998 £
	Fair value of net assets acquired:	-	
	Tangible fixed assets	-	202,878
	Stocks	-	366,728
	Debtors	-	1,252,233
	Overdrafts	-	(665,301)
	Creditors	-	(842,187)
	Taxation		(20,700)
		-	293,651
	Goodwill	<u>-</u>	531,349
		-	825,000
		202222227727842	=======================================
	Satisfied by:		
	Cash	-	825,000
		25252555555555555555555555555555555555	***************************************

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 1999

#### 1 Accounting policies

#### Basis of accounting

The financial statements have been prepared in accordance with applicable accounting standards and under the historical cost accounting rules.

#### Basis of consolidation

The consolidated financial statements incorporate the accounts of the company and its subsidiaries for the period ended 31 March 1999. No profit and loss account is presented for Norson Group Limited as provided by s230 of the Companies Act 1985.

#### Goodwill

Goodwill arising on consolidation is amortised over a period of twenty years being the directors' estimate of its useful life.

#### Tangible fixed assets

Tangible fixed assets are shown at cost to the group on consolidation. Any related government grants are reported as deferred income and amortised over the expected useful life of the assets concerned. The balance of unamortised grants is included within deferred income.

Depreciation is provided at rates calculated to write off the cost, less estimated residual value, of each asset on a straight-line or reducing balance basis over its estimated useful life as follows:

Leasehold buildings Plant and machinery depending on type

- 4% 15% per annum straight-line
- 15% per annum reducing balance,
   25% per annum straight-line,
   33 1/3% per annum straight-line,
   or 50% per annum straight-line.

#### Leases and hire purchase contracts

Tangible fixed assets acquired under finance leases and hire purchase contracts are capitalised at the estimated fair value at the date of inception of each lease or contract. The total finance charges are allocated over the period of the lease or contract in such a way as to give a reasonably constant charge on the outstanding liability.

Rentals paid under operating leases are charged to income as incurred. Further information on future commitments is given in note 21.

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 1999

#### 1 Accounting policies - continued

#### **Stocks**

Stocks are stated at the lower of cost and net realisable value. Costs incurred in bringing each product to its present location and condition is based on:

Raw materials and consumables

- Purchase cost on a first-in, first-out basis

Work-in-progress and finished goods

 Cost of direct materials and labour plus a reasonable proportion of manufacturing overheads based on normal levels of activity, net of progress payments received

Net realisable value is based on estimated selling price less further costs expected to be incurred to completion and disposal. Provision is made for obsolete, slow-moving or defective items where appropriate.

In the case of long-term contracts, turnover represents the proportion of contract value applicable to the activity in the year, ascertained by reference to the level of costs incurred to date. The related costs are matched with this turnover, resulting in the reporting of attributable profit proportionate to the contract activity. Where the outcome of a contract cannot be foreseen with reasonable certainty but no loss is expected, turnover and costs are recorded as activity progresses using a zero estimate of profit.

Estimates of total contract costs and revenues are reviewed periodically, and the cumulative effects of changes are recognised in the period in which they are identified. All known or anticipated losses are provided for in full as soon as they are foreseen.

Net costs incurred in excess of amounts transferred to cost of sales are classified as long-term contract balances. Revenues recognised in excess of amounts billed are classified as amounts recoverable on contract balances, with any residual balances being classified as payments on account and included in creditors. Long-term contract balances are stated at contract costs incurred less amounts transferred to cost of sales, foreseeable losses and payments on account.

#### **Pension costs**

The company provides pensions for its employees through the Norson Group Limited Pension Scheme. The scheme is a defined benefits scheme, providing benefits based on final pensionable salary. The assets of the scheme are administered by Sun Life Pensions Management Limited.

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 1999

#### 1 Accounting policies - continued

#### Pension costs - continued

It is the policy of the company to provide for and fund pension liabilities on a going concern basis, on the advice of external actuaries, by payments to independent trusts or to insurance companies. Payments made to the fund and charged in the financial statements comprise current and past service contributions. Independent actuarial valuations on a going concern basis are carried out every three years.

The amount charged to the profit and loss account is the estimated regular cost of providing the benefits accrued in the year, adjusted to reflect variations from that cost. The regular cost is calculated so that it represents a substantially level percentage of current and future pensionable payroll. Variations from regular cost are charged or credited to the profit and loss account over the estimated average remaining working life of scheme members. The difference between amounts charged to the profit and loss account and contributions paid to the pension scheme is shown within creditors falling due after more than one year.

Further information on pension costs is provided in note 23.

## Foreign currency

Transactions denominated in foreign currencies are recorded in the local currency at actual exchange rates as of the date of the transaction or, where appropriate, at the rate of exchange in a related forward exchange contract. Monetary assets and liabilities denominated in foreign currencies at the period end are reported at the rates of exchange prevailing at the period end or, where appropriate, at the rate of exchange in a related forward exchange contract. Any gain or loss arising from a change in exchange rates subsequent to the date of the transaction is included as an exchange gain or loss in the profit and loss account.

#### **Deferred taxation**

Deferred taxation is provided on the liability method in respect of the taxation effect of all timing differences to the extent that tax liabilities are likely to crystallise in the foreseeable future.

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 1999

#### 2 Turnover

Turnover represents the amount derived from the provision of goods and services which fall within the group's ordinary activities, stated net of value added tax.

An analysis of turnover by geographical market has been omitted as the directors believe that such disclosure would be prejudicial to the interests of the group.

## 3 Directors and employees

	1999	1998
Staff costs including directors' emoluments	£	£
Wages and salaries	4,858,391	4,122,409
Social security costs	378,766	392,280
Pension costs	222,637	144,653
	5,459,794	4,659,342
Average number employed		0=========
including executive directors	Number	Number
Production	140	131
Sales and distribution	19	18
Administration	19	23
	178	172
	£	£
Directors		
Directors' emoluments	268,978	329,162
Pension contributions	22,679	25,456
	291,657 	354,618 
Frankimente evoludina peneian cabama cantuita tiana	£	£
Emoluments excluding pension scheme contributions	07.000	404070
Highest paid director	87,682	104,672
Pension contributions	8,419 	7,440
	96,101 	112,112

The number of directors accruing benefits under the pension scheme during the year was 3 (1998 - 4).

## NOTES TO THE FINANCIAL STATEMENTS

## YEAR ENDED 31 MARCH 1999,

	YEAR ENDED 31 MARCH 1999,		
4	Operating profit	1999 £	1998 £
	Operating profit is stated after crediting:	_	-
	Profit on sale of tangible fixed assets Amortisation of government grants	(8,476)	(945)
	and after charging:		
	Staff costs Auditors' remuneration Non audit fees Operating leases Hire of plant and machinery	5,459,794 18,000 28,000 109,991	4,659,342 15,000 28,000 13,572
	Hire of other assets	176,501	107,022
	Amortisation of goodwill	107,497	100,856
	Depreciation of tangible fixed assets - owned assets - held under finance leases and hire purchase contracts	83,369	213,735
		54,693	38,621
5	Interest receivable	1999 £	19 <b>98</b> £
	Bank interest	36,308	29,489
6	Interest payable		
		1999 £	<b>1998</b> £
	Bank overdraft interest Bank loan interest Other interest	74,468 17,482 24,707	36,801 30,587 6,405
		116,657	73,793
7	Taxation	1999	1998
	Company time to a sure of the	£	£
	Corporation tax on profit on ordinary activities at 30% (1998 - 31%) Deferred tax	118,000	494,028 (19,278)
	Overprovision in prior years	(3,880)	(5,053)
		114,120	469,697
	_		<b>-</b>

## NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 1999

o Dividellus	8	Dividends
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Dividend		1999 £	1998 £
Paid :	Equity Non-equity	67,500	130,500 131,250
		67,500	261,750
Proposed	: Equity Non-equity	20,273 67,500	71,730
Total		155,273	333,480

#### 9 Parent company profit and loss account

As permitted by Section 230 of the Companies Act 1985, the profit and loss account of the parent company is not presented as part of these accounts.

10 Intangi	ible fixed assets
------------	-------------------

Group	Goodwill £
Cost At 1 April 1998 and 31 March 1999	2,149,958
Amortisation At 1 April 1998 Provided during the year	148,065 107,497
At 31 March 1999	255,562
Net book value At 31 March 1999	1,894,396 
At 31 March 1998	2,001,893

The goodwill on consolidation arose on the acquisition of Norson Services Limited and Norson Hydraulic Services Limited and is being amortised over its estimated useful economic life of 20 years.

## NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 1999

## 11 Tangible fixed assets

Group	Leasehold Buildings £	Plant & Machinery £	Total £
Cost At 1 April 1998 Additions Disposals	214,553 - -	2,497,870 137,772 (74,495)	2,712,423 137,772 (74,495)
At 31 March 1999	214,553	2,561,147	2,775,700
<b>Depreciation</b> At 1 April 1998 Charge for year Disposals	160,573 14,427 -	2,114,746 123,635 (56,045)	2,275,319 138,062 (56,045)
At 31 March 1999	175,000	2,182,336	2,357,336
Net book amount At 31 March 1999	39,553	378,811	418,364
At 31 March 1998	53,980	383,124	437,104

The net book amount of fixed assets includes £124,841 (1998 - £120,240) in respect of assets held under finance leases and hire purchase contracts, the depreciation of which is shown in note 4.

#### Company

Company	Plant & Machinery £
Cost Additions Disposals Transfers	51,136 (29,500) 207,664
At 31 March 1999	229,300
Depreciation	=5g==##======###
Charge for year Disposals Transfers	27,664 (11,050) 123,335
At 31 March 1999	139,949
Net book amount At 31 March 1999	89,351

The net book amount of fixed assets include £68,812 in respect of assets held under finance leases and hire purchase contracts.

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 1999

12	Inve	etma	nte

Company	Subsidiary undertakings £
<b>Cost</b> At 1 April 1998 Transfer	3,458,098 (825,000)
31 March 1999	2,633,098

The company holds 100% of the share capital in the following companies:

Name	Trade	Country of Incorporation
Norson Services Limited	Stocking and distribution of hydraulic components, the service and repair of hydraulic components and equipment, and the provision of pipework and industrial services.	Scotland
Norson Engineering Limited	Design, manufacture, installation and servicing of products for the oil and gas, marine and petrochemical markets.	Scotland

The transfer relates to the investment in Norson Hydraulic Services Limited. The ownership of which was transferred to Norson Services Limited on 1 April 1998. Norson Hydraulic Services Limited became dormant on this date.

The results of each of the above companies have been included in the consolidated financial statements.

13 Stocks
-----------

Group	1999	1998
	£	£
Work in progress	214,822	334,437
Finished goods and goods for resale	242,198	181,051
	457,020	515,488
Long term contract balances consist of:	**************	
Costs due to date less provision for losses	78,978	68,250
Less: applicable payments on account	(61,441)	(36,847)
	17,537	31,403
	===========	######################################

The replacement cost of the above stocks would not be significantly different from the values stated.

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 1999

## 14 Debtors

1999		1998	
Group	Company	Group	Company
£	£	£	£
4,436,623	-	4,192,896	-
1,320,778	-	1,319,736	-
60,030	9,053	221,269	262,529
81,598	7,795	100,735	-
_	325,468	_	_
5,899,029	342,316	5,834,636	262,529
	Group £ 4,436,623 1,320,778 60,030 81,598	Group £ £ £  4,436,623 - 1,320,778 - 60,030 9,053 81,598 7,795  - 325,468  5,899,029 342,316	Group £         Company £         Group £           4,436,623         - 4,192,896           1,320,778         - 1,319,736           60,030         9,053         221,269           81,598         7,795         100,735           - 325,468         -           5,899,029         342,316         5,834,636

Included in prepayments and accrued income is an amount of £18,050 (1998 - £18,050) which is due after more than one year.

The group has referred to arbitration certain disputes arising under a contract in respect of sums owed to the group. The group believes it has a contractual entitlement under this contract of £7.5 million. To date, the customer has paid a total of £5.5 million. The directors are confident of a satisfactory outcome to this matter, and that the values finally agreed will not be substantially at variance from those included in the financial statements. The directors have not disclosed the actual amount included within the financial statements as they believe it may prejudice the final outcome of the dispute. Until a settlement is reached it is not possible to estimate, with any degree of certainty, whether or not any adjustments are required to the figures included in the financial statements for turnover, profits, trade debtors and amounts recoverable on contracts.

# **15 Creditors:** amounts falling due within one year

William One your	1:	999	19	998
	Group	Company	Group	Company
	£	£	£	£
Bank loans and overdraft	3,775,923	274,866	1,795,427	112,500
Trade creditors	1,144,447	-	1,757,976	-
Payments received on account				
in respect of contracts	410,375	-	2,944,953	-
Corporation tax	62,922	1,425	514,860	1,000
Social security and other taxes	307,997	-	328,565	-
Other creditors	-	_	250,906	250,906
Accruals and deferred income	813,360	116,469	1,030,959	90,000
Obligations under finance leases				
and hire purchase contracts	40,958	21,496	59,119	-
Amounts owed to group undertaking	-	-	-	3,761,299
Proposed dividends	87,773	87,773	71,730	71,730
	6,643,755	502,029	8,754,495	4,287,435
		=======================================	222222222	=======================================

The bank loans and overdraft are secured by a floating charge over the assets of the group.

Cross guarantees exist between the company and all of its subsidiaries for all sums due. At 31 March 1999 the group had net bank borrowings of £1,774,408.

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 1999

# **16 Creditors:** amounts falling due after more than one year

1999	1999 1998	
Group Company £ £	Group Company Group Comp £ £ £	any £
62,500 62,500	62,500 62,500 187,500 187	7,500
2,839	2,839 - 3,387	_
•	· · · · · · · · · · · · · · · · · · ·	-
		-
189,116 175,206	189,116 175,206 338,223 187	7,500
finance leases e contracts  £ £ £ 62,500 62,500 2,839 83,434 83,434 61,343 29,272	£ £ £ 62,500 62,500 187,500 187 2,839 - 3,387 83,434 83,434 86,966 ance leases ontracts 40,343 29,272 60,370	7,5

## **Maturity of debt**

maturity or door	1999		1998	
	Group £	Company £	Group £	Company £
Bank loans are repayable as follows: In one year or less, or on demand				
- see note 15	125,000	125,000	112,500	112,500
Between one and two years	62,500	62,500	125,000	125,000
Between two and five years			62,500	62,500
	187,500	187,500	300,000	300,000

# Obligations under finance leases and hire purchase contracts

	19	99	199	98
These are repayable over varying periods by monthly instalments as	Group	Company	Group	Company
follows:	£	£	£	£
In the next year - see note 15	40,958	21,496	59,119	_
In second to fifth year	40,343	29,272	60,370	-
	81,301	50,768	119,489	-
	3335583835535	=======================================	***********	************

Obligations under finance leases and hire purchase contracts are secured by the related assets.

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 1999

#### 17 Called up share capital

Group and Company	1999 Number of		1998 Number of		
Authorised	shares	£	shares	£	
Equity					
Ordinary shares of £1 each 'A' ordinary shares of £1 each	150,000 285,000	150,000 285,000	150,000 285,000	150,000 285,000	
Non-equity					
Cumulative preference shares of £1 each	1,800,000	1,800,000	1,800,000	1,800,000	
	2,235,000	2,235,000	2,235,000	2,235,000	
Allotted called up and fully paid					
Equity					
Ordinary shares of £1 each 'A' ordinary shares of £1 each	150,000 285,000	150,000 285,000	150,000 285,000	150,000 285,000	
Non-equity					
Cumulative preference shares of £1 each	1,800,000	1,800,000	1,800,000	1,800,000	
	2,235,000	2,235,000	2,235,000	2,235,000	

#### Preference shares

#### Dividend rights:

Fixed cumulative preferential net cash dividend at the rate of £0.075 per annum payable half yearly on 31 March and 30 September. These are payable in priority to any other class of shareholding.

#### Redemption of shares:

Redeemable in 5 annual instalments of 390,000 shares, 390,000 shares, 400,000 shares, 310,000 shares and 310,000 shares respectively, at £1.10 per share commencing 31 March 1999.

At the date of signing the financial statements the first two tranches of the redemption of the preference shares have not taken place as the company does not have sufficient distributable reserves.

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 1999

## 17 Called up share capital - continued

#### Preference shares -continued

#### Winding up:

On a winding up the holders have priority over all other classes to receive repayment of £1.10 per share plus all other arrears of dividend.

#### Voting rights:

The holders have no voting rights in normal circumstances.

#### 'A' Ordinary shares

#### Dividend rights:

Cumulative preferential net cash profit related dividend is payable annually depending on conditions determined in the articles of association. These rank second for payment and commenced for the year ended 31 March 1998.

#### Winding up:

On a winding up the holders have second priority to receive repayment of £1 per share plus all other arrears of dividend.

#### Voting rights:

The holders are entitled to one vote per share.

#### 18 Profit and loss account

10	Front and loss account	<b>Group</b> £	Company £
	At 1 April 1998 Profit for the year Appropriation in respect	746,404 103,532	(47,399) 73,724
	of non-equity shareholders' funds	(19,416)	(19,416)
	At 31 March 1999	830,520 	6,909
19	Share premium account	Group £	Company £
	At 1 April 1998 and 31 March 1999	71,645	71,645

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 1999

#### 20 Other reserve

	Group £	Company £
At 1 April 1998 Transfer from profit and loss account reserve	54,560 19,416	54,560 19,416
At 31 March 1999	73,976	73,976

In previous years the appropriation in respect of non-equity shares was added to the profit and loss account reserve. During this year the directors have created another reserve which represents the accumulated appropriations in respect of non-equity shares. The comparative reserves have been changed to reflect this.

#### 21 Reconciliation of movements in shareholders' funds

	1999		19	98
	Group	Company	Group	Company
	£	£	£	£
Profit for the year	258,805	228,997	940,171	329,053
Less: Dividends payable	(155,273)	(155,273)	(333,480)	(333,480)
Net addition to shareholders'				
funds	103,532	73,724	606,691	(4,427)
New issued shares	-	_	356,645	356,645
Opening shareholders' funds	3,107,609	2,313,806	2,144,273	1,961,588
Closing shareholders' funds	3,211,141	2,387,530	3,107,609	2,313,806

#### 22 Guarantees and other financial commitments

Financial commitments under non-cancelable operating leases will result in the following payments falling due in the year to 31 March 2000:

	Buildings	other
Expiring: Within 1 year	_	-
Between 2 and 5 years Outwith 5 years	48,000 142,000	13,417 62,700
	190,000	76,117

#### NOTES TO THE FINANCIAL STATEMENTS

#### YEAR ENDED 31 MARCH 1999

#### 23 Contingent liabilities

Group	<b>1999</b> £	<b>1998</b> £
Performance bonds and guarantees issued	E46.050	740.250
in the normal course of business	516,050	740,259

#### 24 Pension costs

The pension charge of the group for the year was £222,637 (1998 - £144,653), made up of a regular cost of £172,016 (1998 - £129,355) and resulting in a variation from regular cost of £50,621 (1998 - £15,298).

The pension cost is assessed in accordance with the advice of a professionally qualified actuary. The latest actuarial valuation was at 1 October 1995, and used the Projected Unit Method. The main actuarial assumptions were that (a) salaries would increase by an average of 6% p.a. and (b) the annual rate of interest would be 9% per annum. No allowance has been made in the valuation for possible discretionary increases being awarded to pensions in payment.

At the date of the latest actuarial valuation, the market value of the assets of the scheme was £1,695,000 and the actuarial value of the assets covered 89% of the benefits that had accrued to members after allowing for expected future increases in earnings.

The estimated deficit of the scheme at 1 October 1995 was £178,000. In accordance with SSAP 24, the company chose to account for the deficit by amortising the pension deficit over the average expected remaining service lives of the current employees in the scheme after making suitable allowances for future withdrawals. This has been estimated at ten years.

Had the scheme been wound up on 1 October 1995, the debt on the company to make good the deficit would have amounted to £226,000 plus the costs of equalisation and expenses associated with winding up the scheme. The deficit should be eliminated by the payment of an additional contribution rate of 4.3% for the next six years.

An accrual of £83,434 (1998 - £86,966) is included within creditors falling due after more than one year, being the excess of the pension charge over contributions paid by the company.