

Company No: SC158690
Scottish Charity: SC023790

CARE AND REPAIR EDINBURGH LTD.
(a company limited by guarantee)

ANNUAL REPORT and FINANCIAL STATEMENTS

For the year ended 31 March 2021



CARE AND REPAIR EDINBURGH LTD.

ANNUAL REPORT and FINANCIAL STATEMENTS

For the year ended 31 March 2021

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CARE AND REPAIR EDINBURGH LTD.

ANNUAL REPORT and FINANCIAL STATEMENTS

For the year ended 31 March 2021

LEGAL AND ADMINISTRATIVE INFORMATION

Directors	Mike Wagner (Chair) David McIntosh Marion McMurdo Marc Page Brian Sloan Andrew Senew (resigned 24 November 2020)
Secretary	Derek McKinley
Registered Office	Causewayside House 1 st Floor 160 Causewayside Edinburgh EH9 1PR
Bankers	Bank of Scotland plc 32 Brandon Parade South Motherwell ML1 1RB
Auditor	BDO LLP City Point 65 Haymarket Terrace Edinburgh EH12 5HD
Solicitors	Turcan Connell New Ueberior House 1 Earl Grey Street Edinburgh EH3 9EE
Charity No	SC023790
Company No	SC158690

CARE AND REPAIR EDINBURGH LTD.

DIRECTORS' REPORT

For the year ended 31 March 2021

The Directors present their report and audited financial statements for the year ended 31 March 2021.

The objectives of the charity are:

Care and Repair Edinburgh Ltd. ("C&RE") is a charity that provides practical services to older and disabled people in Edinburgh which supports them in being able to lead independent lives at home within a safe and secure environment, for as long as they want to and are able.

Objectives and Activities

1. To help older owners whose homes are in need of repairs, improvements, and adaptations.
2. To continue to provide preventative services which improve quality of life and independence at home for older people and those with a disability.
3. To support disabled people in the provision of equipment and adaptations.
4. To provide a co-ordinated response to older people who require assistance to return from hospital or to prevent an unnecessary emergency admission.
5. To ensure awareness of all Care and Repair services throughout the voluntary and statutory sector, local agencies, and our intended client group.
6. To maintain the highest standards and to demonstrate best practice in the delivery of our services.

Key services which revolve around the client and their home environment are the provision of:

- Small Repairs - joinery work designed to make the home safer and more comfortable
- Volunteer Handyperson - DIY assistance around the home
- Key Safe fitting – to speed up hospital discharges and get people home
- Minor adaptations - such as fitting Easy Access grab rails and ramps
- Major adaptations - practical assistance in carrying out larger works such as fitting a level access shower-room
- Referrals to reliable Traders
- Advice, information and signposting to other organisations

The Current Environment for Care and Repair in Edinburgh

According to Scottish Government figures, the number of over 75-year olds in Scotland will increase by 85% between 2010 and 2035. Within City of Edinburgh this number is expected to rise by 58%. At the same time 90% of older people continue to live in standard un-adapted homes where a declining ability to carry out maintenance results in poor living conditions and increasing likelihood of hospital admissions especially from trips and falls.

When asked about their housing preferences, older people in Scotland prefer to remain and adapt their own home to moving on a ratio of approximately 2:1. So we can predict that around 60% of Scotland's over 75s will be looking to remain in their own homes.

Older and disabled people in Edinburgh will require an escalating need for cost effective assistance to remain safely in their own homes. When asked about their housing preferences, older people in Scotland quote the following priorities.

1. Close to local shops and services 51%
2. A smaller / more manageable home 38%
3. Close to current local community 36%
4. Ability for home to be adapted to changing needs over time 34%
5. Management and maintenance being taken care of 28%
6. Secure entry system 26%

CARE AND REPAIR EDINBURGH LTD.

DIRECTORS' REPORT (continued)

For the year ended 31 March 2021

Care and Repair Edinburgh meets priorities 2, 4, 5 and 6 through its services.

C&RE provides valuable services to older and disabled people within the City of Edinburgh boundaries by helping to improve and develop their homes so they can remain living independently for as long as they want and are able. We also save Edinburgh Health and Social Care Partnership (EHSCP) by minimising hospital admissions and enabling speedy home from hospital services to reduce delayed discharge.

Against this high and increasing demand, Care and Repair Edinburgh is operating in a challenging funding environment. The Edinburgh Health and Social Care Partnership, the current primary funder is also having to meet escalating demand across all sectors with finite funds.

This escalating demand together with funding pressures creates a challenging environment which Care and Repair Edinburgh needs to navigate to ensure the continuity of services in a cost effective and affordable manner.

An Exceptional Year

2020-21 was an exceptional year for C&RE with the coronavirus pandemic leading to a succession of lockdowns and restriction of movement. Our core citizen group were among the most impacted with many shielding or self-isolating during the period. This change of environment brought a new series of challenges for older and disabled citizens of Edinburgh which impacted the levels and types of support provided by C&RE.

Critical Service Delivery on behalf of the Edinburgh Health & Social Care Partnership

During the period, C&RE restricted services that required entry into the home as we followed Scottish Government guidance during the various stages of the pandemic.

Our Small Repair service was impacted by restricted access to the home, and we therefore concentrated on outside jobs and those classed as emergency jobs. However, we continued to eliminate trip hazards within the elderly person's home when permitted by repairing thresholds etc. and preventing falls by fitting handrails, grab-rails etc. resulting in fewer hospital admissions and enabling the elderly across Edinburgh to live at home for longer. Especially popular has been Easy Access services designed to improve people's access to their gardens. We delivered 568 jobs in the period which was still 43% above plan.

Our Handyperson service was impacted to an even greater extent with many volunteers needing to withdraw service for their own health reasons in addition to those of our older and disabled citizens. This service makes elderly citizens across Edinburgh feel less isolated and more secure within their own homes by offering a range of services from changing a lightbulb to fitting door chains. They are highly skilled at connecting the elderly with family, friends and the outside world e.g. setting up digital services, online shopping etc. and also provide social contact to those who may be lonely or isolated. Handyperson jobs delivered were 226 which was 28% of plan.

Our Trade Referral service was also impacted by the limited access to people's homes and we made 747 referrals which was 62% of plan.

Our Keysafe service, however, had a record year. In addition to focusing on reducing delayed discharge, we partnered with Edinburgh's telecare service, ATEC24 to improve response times and productivity by removing the need for key stores. This resulted in 1731 keysafes being fitted which was 203% of plan. Our keysafe service provides citizens with peace of mind because the keysafes are Police and British Board of Insurers approved.

Our Adaptations service where we assist citizens make major adaptations to their homes, usually the fitting of wetrooms, was also in high demand with 115 citizens receiving assistance which was 192% of plan.

During the period we were successful in receiving 8 iPads which were distributed to a local Care group. A specialist volunteer helped the group get residents online and provided ongoing support to enable them to communicate with family and friends during the various phases of lockdown.

CARE AND REPAIR EDINBURGH LTD.

DIRECTORS' REPORT (continued)

For the year ended 31 March 2021

Achievements and performance from April 2020 to March 2021

A contract with EHSCP is in place covering a proportion of the services provided by the organisation. The EHSCP contract provides a substantial portion of our income, the balance generated through donations, fundraising and service charges. The table below shows the targets set and figures achieved for 2019/20:

EHSCP Supported Service Area	Target	Actual
Small Repairs	400	568 (+43%)
Keysafes	850	1731 (+103%)
Handyperson jobs	800	226 (-62%)
Trade referrals	1200	747 (-38%)

In addition to supported projects, clients were visited and given advice and support on a variety of topics including: repair and improvement options; ways to make their homes safer, warmer and more secure; suggesting potential sources of funding including disability grants, central heating and energy efficiency grants; guidance and intensive support with arranging major works, including co-ordinating architects, building surveyors, occupational therapists, housing officers and contractors.

Independently Funded Service Area	Target	Actual
Adaptations advice	60	115 (+192%)
iPads delivery and digital inclusion support.	8	8

Pro-active Wellbeing Calls Project

In January 2021 C&RE was asked to partner ATEC24 in a Scottish Government funded project to pro-actively call potentially vulnerable citizens who had been discharged from hospital but had no care package in place. The concern was that there was no-one from statutory services in touch with the citizen to see whether they were recovering well and able to for about the normal activities of daily living. The pilot project involved 5 areas across Scotland is due to conclude in June 2021.

Operational Review

The new telephony system and CRM (Charitylog) have bedded in well. During the year a considerable amount of work was done to improve the interface with Finance which has resulted in stronger controls, especially over debts.

Staff moved initially to working from home as we followed Scottish Government guidance. Staff were given an allowance of £200 to purchase equipment to aid working from home during the period. It is anticipated we will move to hybrid working as the pandemic recedes.

52 Sloan Street

The flat owned by Care and Repair, Edinburgh is currently let to the City of Edinburgh Council's Temporary Accommodation Service for homeless people. During 2020-2021 the property was refurbished as an adaptive home and a new lease was signed for £10,800 p.a. in 2021-2022 which is a 25% increase on the previous lease.

Fundraising

Fundraising raised over £72K in the year from a variety of sources. This is 61% above plan and reflects the development of strong propositions for Draught-Proofing and the Independent Living Adviser services.

CARE AND REPAIR EDINBURGH LTD.

DIRECTORS' REPORT (continued)

For the year ended 31 March 2021

We are especially grateful to the Garfield Weston Foundation (£25K) and the Bank of Scotland Foundation (£20K) for their generous funding of the Independent Living Adviser. Thanks also to the National Lottery Community Fund (£10K) in support of our Volunteer Co-ordinator and the Greenshoots Fund (£5K) for the draught-proofing service.

Financial Review

The results for the year are set out on page 12 of the Financial Statements. The Directors consider the state of affairs of the organisation to be satisfactory. Budgets are set on an annual basis, against which financial performance is monitored monthly during the year and reported quarterly to the Board.

The charity made a surplus of £171K (2020: £38K) in the year ended 31 March 2021 primarily due to a significant rise in fundraising and a rise in service charges from Keysafes which more than compensated for the reduction in revenue from Small Repairs and donations arising from the Handyperson service. A significant proportion of this surplus (£75K) is allocated to restricted funds allocated to specific projects designed to support vulnerable citizens.

Principal Funding Sources

The principal sources of funding are the Edinburgh Health and Social Care Partnership contract, service charges to clients, donations, trust fund applications and fundraising.

Reserves Policy

The Reserves Policy states that the charity aims to hold unrestricted free reserves of between £90,000 and £250,000, in order to:

- meet contractual liabilities should the organisation have to close
- meet unexpected costs such as breakdown of equipment or staff sickness cover
- continue to provide a stable and quality service
- provide working capital if funding is paid late

During the year, the Directors reviewed the Reserves Policy. The Directors believe that the existing Policy is still both relevant and practical and so have agreed to continue on that basis.

The Charity held free funds totalling £296K (2020: £200K) at 31 March 2021. This falls within the acceptable parameters of the Reserves Policy. Restricted funds of £117K (2020: £42K) are also held.

Plans for future periods

Our current funding with EHSCP is in place until 31 March 2022.

In November 2020 the Board met to review the current strategy and set the direction for the future. Already agreed for launch once the pandemic permitted was the Draught-Proofing Service and the Independent Living Adviser Service.

The Draught-Proofing Service will provide free draught-proofing to older and disabled citizens to make homes more comfortable, reduce the risk of trips and falls and ease fuel poverty. Our thanks to our partners the Home Energy Scotland and to the Greenshoots Fund for their funding.

The Independent Living Adviser will provide room by room advice to older and disabled citizens, and their families, on measures that can be taken to make the home safer and more comfortable. Our thanks to ROSPA, Scottish Fire and Rescue Service and Police Scotland for their assistance in framing the advice. Our thanks also to the Bank of Scotland Foundation, Garfield Weston Foundation and numerous smaller donors for their support.

Going Concern

In December 2019, the coronavirus circulated across the world, and was declared a pandemic in March 2020. On 16 March the UK government advised against all nonessential travel and for individuals to stay at home. The impact of this has caused a significant change to the activities and results of the charity during 2020-21.

CARE AND REPAIR EDINBURGH LTD.

DIRECTORS' REPORT (continued)

For the year ended 31 March 2021

Demand from our citizens changed significantly as did our ability to deliver our services safely. As many of our services involve face to face contact with older and vulnerable people we had to make appropriate amendments to keep citizens, staff and volunteers safe. Since the lockdown, our fundraising team has worked tirelessly to encourage new partnerships to help the charity combat the impact of this terrible situation on our older and disabled community.

Notwithstanding that improvement, we are mindful that it is universally acknowledged that the aftermath of this crisis will see a significant economic recession, which may have an adverse impact on future fundraising. However, we are also seeing a greater awareness of the challenges faced by older and disabled people which may counter that impact.

The Directors closely monitor the impact of this pandemic on the charity's activities and will continue to adapt and progress as the landscape changes in order to protect the charity's future survival. This includes the preparation of cash flow forecasts for the period to November 2022. This has included carrying out reverse stress-tests to establish whether the charity would have any significant cash flow concerns should income fall materially in the coming 12 months from what is currently projected. Given the strength of the balance sheet and availability and liquidity of unrestricted assets coupled with the fact that our current funding with EHSCP is in place until 31 March 2022, the Directors believe that, while uncertainty exists, this does not pose a material uncertainty that would cast doubt on the charity's ability to continue as a going concern.

The Directors therefore consider it appropriate for the accounts to be prepared on a going concern basis. The financial statements do not include any adjustment should the going concern basis of preparation be inappropriate.

Strategic Review

The strategy review was pleased with the general direction of C&RE in terms of service delivery, governance and controls and funding. It recognised that with significant development of new services over the preceding 18 months that 2021-2023 would to a large extent involve raising awareness of these services with Edinburgh-based health professionals and ensuring safe delivery and financial control.

It also identified three areas for potential service enhancement and asked the Executive team to investigate. These were

1. Adding a dementia-focussed element to the Independent Living Adviser service similar to that successfully piloted in Care and Repair projects funded by the Life Changes Trust.
2. Adding an electrician to our Small Repairs service.
3. Developing a digital inclusion service.

Structure, governance and management

Governing document

Care and Repair Edinburgh Ltd. was incorporated on 15 June 1995 as a charitable company limited by guarantee, taking over the activities of the former unincorporated charity established in 1985. The company is governed by a Memorandum and Articles of Association and promotes the welfare of older or disabled people in Edinburgh by enabling and supporting them in the repair and upgrade of their homes.

The company is governed by a Board of Directors of up to ten people on a voluntary and non-paid basis.

There were no changes to Directors in the year.

Given the development of services by C&RE it was agreed during the year that the The Independent Living Development Manager who had been 50% focused on C&RE would focus solely on C&RE.

CARE AND REPAIR EDINBURGH LTD.

DIRECTORS' REPORT (continued)

For the year ended 31 March 2021

The Directors are responsible for:

- Strategy, planning and performance reviews, including risk management.
- Commitment and deployment of physical, fiscal and human resources.
- Ensuring the operation of Care and Repair Edinburgh within the limits determined by its Business Planning and Strategy setting.
- Representing the interests of sector stakeholders and furthering relationships with them.
- Ensuring the appropriate standards of corporate governance and personal conduct on the part of Directors and staff are maintained.
- Reviewing the salaries of all employees on an annual basis against budget provision, ensuring that Care and Repair Edinburgh can recruit, retain and motivate staff.

Statement of Directors Responsibilities in relation to the financial statements

The Directors (Trustees for the purposes of Charity Law) are responsible for preparing the Annual report and the financial statements in accordance with applicable law and regulations. Company law and charity law requires the Directors to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law and charity law the Directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period.

In preparing these financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities and Trustee Investment (Scotland) Act 2005. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. Financial statements are published on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements, which may vary from legislation in other jurisdictions. The maintenance and integrity of the charity's website is the responsibility of the Directors. The Directors' responsibility also extends to the ongoing integrity of the financial statements contained therein.

Statement of Disclosure to the Auditor

In so far as the directors are aware:

- There is no relevant audit information of which the charitable company's auditor is unaware.
- The directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

CARE AND REPAIR EDINBURGH LTD.

DIRECTORS' REPORT (continued)

For the year ended 31 March 2021

This report has been prepared in accordance with the special provisions relating to small entities.

Approved by the Board of Directors and signed on its behalf by:

A handwritten signature in black ink, appearing to be 'Brian Sloan', written over the printed name and title.

Brian Sloan
Director

26th October 2021

CARE AND REPAIR EDINBURGH LTD.

Independent Auditor's Report to the Members and Directors of Care and Repair Edinburgh Limited for the year ended 31 March 2021

Opinion on the financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the Charitable Company's affairs as at 31 March 2021 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

We have audited the financial statements of Care and Repair Edinburgh Limited ("the charitable company") for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Independence

We remain independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Directors with respect to going concern are described in the relevant sections of this report.

Other information

The directors are responsible for the other information. The other information comprises the information included in the Directors' Report and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

CARE AND REPAIR EDINBURGH LTD.

Independent Auditor's Report to the Members and Directors of Care and Repair Edinburgh Limited for the year ended 31 March 2021 (continued)

Other Companies Act 2006 reporting

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the annual report, which includes the Directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' report has been prepared in accordance with applicable legal requirements.

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or

- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit ;or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime; or
- were not entitled to take advantage of the small companies' exemptions in preparing the directors' report and to the exemption from the requirement to prepare a strategic report

Responsibilities of Directors

As explained more fully in the Statement of Directors' Responsibilities, the Directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Directors are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Directors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 44(1) of the Charities and Trustee Investment (Scotland) Act 2005 and under Companies Act 2006 and report in accordance with the Acts and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Extent to which the audit was capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

CARE AND REPAIR EDINBURGH LTD.

Independent Auditor's Report to the Members and Directors of Care and Repair Edinburgh Limited for the year ended 31 March 2021 (continued)

The procedures that we designed and executed included:

- performing analytical procedures to identify unusual or unexpected relationships that may indicate risks of material misstatement due to fraud. Areas of identified risk are then tested substantively;
- reading minutes of meetings of those charged with governance; reviewing correspondence with regulatory bodies and from legal advisors to identify indications of non-compliance with laws and regulations;
- assessing the design and implementation of the control environment to identify areas of material weakness to focus the design of our audit testing;
- determining whether the accounting policies and presentation adopted in the financial statements are in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice) and the Charities SORP (FRS 102);
- addressing the risk of fraud through management override of controls by testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in accounting estimates are indicative of potential bias; and evaluating the business rationale of significant transactions that are unusual or outside the normal course of business;
- vouching balances and reconciling items in key control accounts reconciliations to supporting documentation as at 31 March 2021; and
- carrying out detailed testing, on a sample basis, of transactions and balances agreeing to appropriate supporting documentary evidence to verify the completeness, existence and accuracy of the reported financial statements.

Our audit procedures were designed to respond to risks of material misstatement in the financial statements, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery, misrepresentations or through collusion. There are inherent limitations in the audit procedures performed and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we are to become aware of it.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the charitable company's trustees, as a body in accordance with the Charities and Trustee Investment (Scotland) Act 2005. Our audit work has been undertaken so that we might state to the charitable company's directors and trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

DocuSigned by:

Martin Gill

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Martin Gill (Senior Statutory Auditor)

For and on behalf of BDO LLP, statutory auditor
Edinburgh, UK

29 October 2021

BDO LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

BDO LLP is a limited liability partnership registered in England and Wales (with registered number OC305127).

CARE AND REPAIR EDINBURGH LTD.

STATEMENT of FINANCIAL ACTIVITIES (INCLUDING the INCOME and EXPENDITURE ACCOUNT)

For the year ended 31 March 2021

	Notes	2021			2020		
		Unrestricted funds £	Restricted funds / £	Total Funds £	Unrestricted funds £	Restricted funds £	Total funds £
Income from:							
Donations and fundraising	4	31,964	69,499	101,463	30,932	20,112	51,044
Charitable activities	5	150,332	276,751	427,083	98,723	241,839	340,562
Total income		182,296	346,250	528,546	129,655	261,951	391,606
Expenditure on:							
Charitable activities	6	69,524	287,595	357,119	61,646	291,674	353,320
Total expenditure		69,524	287,595	357,119	61,646	291,674	353,320
Net income/expenditure before transfers							
		112,772	58,655	171,427	68,009	(29,723)	38,286
Transfers between funds	11,12,13	(16,662)	16,662	-	(49,580)	49,580	-
Net movement in funds		96,110	75,317	171,427	18,429	19,857	38,286
Reconciliation of funds							
Funds brought forward	11,12,13	199,800	41,688	241,488	181,371	21,831	203,202
Balance at 31 March 2021		295,910	117,005	412,915	199,800	41,688	241,488

There were no recognised gains or losses other than the net movement in funds for the year. All of the above results derive from continuing activities.

The notes on pages 15 to 23 form part of these financial statements.

CARE AND REPAIR EDINBURGH LTD.

BALANCE SHEET

For the year ended 31 March 2021

	Notes	2021		2020	
		£	£	£	£
Tangible fixed assets	8		43,053		35,070
Current assets					
Debtors	9	59,574		57,245	
Bank and cash in hand		345,013		166,857	
		<u>404,587</u>		<u>224,102</u>	
Creditors:					
Amounts falling due within one year	10	(34,725)		(17,684)	
Net current assets			<u>369,862</u>		<u>206,418</u>
Net assets			<u>412,915</u>		<u>241,488</u>
Funds					
Restricted funds	11		117,005		41,688
Unrestricted funds					
General funds	12		240,472		179,615
Designated funds	13		55,438		20,185
			<u>295,910</u>		<u>199,800</u>
			<u>412,915</u>		<u>241,488</u>

These financial statements have been prepared in accordance with the provisions of the Companies Act 2006 applicable to companies subject to the small companies' regime.

The financial statements were approved by the Directors on 14th October 2021 and signed on their behalf by:


Brian Sloan
 Director

Company Registration Number SC158690

CARE AND REPAIR EDINBURGH LTD.

STATEMENT OF CASH FLOWS

For the year ended 31 March 2021

	2021	2020
	£	£
Net movement in funds	171,427	38,286
Adjustments for:		
Depreciation	2,847	4,003
(Increase) / decrease in debtors	(2,329)	(30,908)
Increase / (decrease) in creditors	17,041	(28,405)
Net cash used in Operating Activities	<u>188,986</u>	<u>(17,024)</u>
Cash flows from investing activities:		
Purchase of tangible fixed assets	(10,830)	-
Net cash flow from investing activities	<u>(10,830)</u>	<u>-</u>
Net movement in cash and cash equivalent	178,156	(17,024)
Net cash brought forward	166,857	183,881
Cash and Cash equivalents carried forward	<u>345,013</u>	<u>166,857</u>

	As at 1 April 2020	Cash flows	Other non- cash changes	As at 31 March 2021
Cash at Bank	<u>166,857</u>	<u>178,156</u>	-	<u>345,013</u>

CARE AND REPAIR EDINBURGH LTD.

NOTES to the FINANCIAL STATEMENTS

For the year ended 31 March 2021

1. Company information

Care and Repair Edinburgh Ltd. is a Scottish Charitable Incorporated Organisation (SCIO) limited by guarantee. It is registered in Scotland with charity number SC023790 and company number SC158690. The registered office is 160 Causewayside, Edinburgh, EH9 1PR. The financial statements are denominated in pounds Sterling which is the functional currency.

2. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention unless otherwise specified within these accounting policies and in accordance with Section 1A of Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and the Republic of Ireland, the Companies Act 2006 and the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP (FRS 102)). The charity is exempt from preparing a cash flow statement as it does not meet the definition of a large charity under the Charities SORP.

Care and Repair Edinburgh Ltd. meets the definition of a public benefit entity under FRS 102.

Going Concern

In December 2019, the coronavirus circulated across the world, and was declared a pandemic in March 2020. On 16 March the UK government advised against all nonessential travel and for individuals to stay at home. The impact of this has caused a significant change to the activities and results of the charity during 2020-21.

Demand from our citizens changed significantly as did our ability to deliver our services safely. As many of our services involve face to face contact with older and vulnerable people we had to make appropriate amendments to keep citizens, staff and volunteers safe. Since the lockdown, our fundraising team has worked tirelessly to encourage new partnerships to help the charity combat the impact of this terrible situation on our older and disabled community.

Notwithstanding that improvement, we are mindful that it is universally acknowledged that the aftermath of this crisis will see a significant economic recession, which may have an adverse impact on future fundraising. However, we are also seeing a greater awareness of the challenges faced by older and disabled people which may counter that impact.

The Directors closely monitor the impact of this pandemic on the charity's activities and will continue to adapt and progress as the landscape changes in order to protect the charity's future survival. This includes the preparation of cash flow forecasts for the period to November 2022. This has included carrying out reverse stress-tests to establish whether the charity would have any significant cash flow concerns should income fall materially in the coming 12 months from what is currently projected. Given the strength of the balance sheet and availability and liquidity of unrestricted assets coupled with the fact that our current funding with EHSCP is in place until 31 March 2022, the Directors believe that, while uncertainty exists, this does not pose a material uncertainty that would cast doubt on the charity's ability to continue as a going concern.

The Directors therefore consider it appropriate for the accounts to be prepared on a going concern basis. The financial statements do not include any adjustment should the going concern basis of preparation be inappropriate.

CARE AND REPAIR EDINBURGH LTD.

NOTES to the FINANCIAL STATEMENTS

For the year ended 31 March 2021

2. Accounting Policies (continued)

Significant judgements and estimation uncertainty

In the application of the company's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. As the estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant, actual results may differ from these estimates. The estimates and underlying assumptions are reviewed on an on-going basis. The only estimate that has a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year is in relation to the useful lives of assets. The directors regard their estimate as prudent.

Useful economic lives of tangible assets

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are re-assessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets. See note 8 for carrying amounts of tangible assets.

Fund accounting

Unrestricted funds are available for use at the discretion of the directors in furtherance of the general objectives of the charity. Restricted funds are funds which are to be used in accordance with specific instructions imposed upon amounts received. Further details of the nature and purpose of restricted funds can be seen in note 11.

Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the items of income have been met and it is probable that the income will be received, and the income can be reliably measured.

Donations and similar income

Donations and similar income are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

Grants receivable

Grants receivable are credited to the Statement of Financial Activities in the year for which they are receivable. Accrued income represents income for the current year received after the year end.

Reliance on volunteers

The charity relies heavily on volunteers both for service delivery and at Board level. No valuation of volunteers' time is included in the financial statements.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required, and the amount of the obligation can be measured reliably.

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them including governance costs.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the costs linked to the strategic management of the charity.

Operating leases

Rentals payable under operating leases are charged to the Statement of Financial Activities as incurred over the lease term.

CARE AND REPAIR EDINBURGH LTD.

NOTES to the FINANCIAL STATEMENTS

For the year ended 31 March 2021

2. Accounting Policies (continued)

Tangible fixed assets and depreciation

Individual fixed assets costing £500 or more are capitalised at cost. Tangible fixed assets are stated at cost, less depreciation provided at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life as follows:

Plant, Equipment and Vehicles	4 and 5 years
Property	50 years
Leasehold Improvements	over the term of the lease

Financial instruments

The charity has only basic financial instruments (financial assets and financial liabilities). Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

VAT

The charity is VAT registered and accordingly, expenditure in these financial statements is stated exclusive of VAT where recoverable.

Pensions

The charity contributes to individual personal pension plans of eligible employees. Costs are charged to the Statement of Financial Activities when incurred.

Taxation

As the company is recognised by H M Revenue & Customs as a charity, there is no liability to taxation arising on the results of the year.

Other income – JRS

Payments received under the UK government's Coronavirus Job Retention Scheme are a form of grant. This grant money is receivable as compensation for expenses already incurred. It is recognised in income in the period in which it becomes receivable and the related expenses is incurred.

CARE AND REPAIR EDINBURGH LTD.

NOTES to the FINANCIAL STATEMENTS (continued)

For the year ended 31 March 2021

3. Net movement in funds

	2021 £	2020 £
The net movement in funds in the year is stated after charging:		
Depreciation of tangible fixed assets	2,847	4,003
Auditor's remuneration – audit services	3,500	3,576
Pension costs	4,306	5,015
Operating lease payments	3,307	6,337

4. Donations

	Unrestricted £	Restricted £	2021 Total £	Unrestricted £	Restricted £	2020 Total £
Donations and legacies	29,281	-	29,281	25,932	-	25,932
Fundraising	2,683	69,499	72,182	5,000	20,112	25,112
	31,964	69,499	101,463	30,932	20,112	51,044

5. Income from charitable activities

	Unrestricted £	Restricted £	2021 Total £	Unrestricted £	Restricted £	2020 Total £
City of Edinburgh Council contract income	-	250,162	250,162	-	241,839	241,839
Draught proofing income	-	5,000	5,000	-	-	-
Wellbeing calls	-	21,589	21,589	-	-	-
Service charges to beneficiaries	36,423	-	36,423	40,528	-	40,528
Key safe charges	94,427	-	94,427	44,166	-	44,166
Other income (including suppliers' subscriptions)	9,206	-	9,206	5,149	-	5,149
Rental income (Sloan Street Property)	20	-	20	8,880	-	8,880
Government Grant - JRS	10,256	-	10,256	-	-	-
	150,332	276,751	427,083	98,723	241,839	340,562

6. Expenditure on charitable activities

	Unrestricted £	Restricted £	2021 Total £	Unrestricted £	Restricted £	2020 Total £
Employee costs	-	151,645	151,645	-	158,186	158,186
Building overhead	-	152	152	-	11,970	11,970
Office running costs	-	22,937	22,937	-	38,827	38,827
Share of central overheads	-	98,769	98,769	-	66,655	66,655
Professional fees	3,625	-	3,625	4,506	-	4,506
Repair materials	61,652	-	61,652	52,817	-	52,817
Vehicle running costs	-	11,993	11,993	-	12,780	12,780
Depreciation and loss on disposal	747	2,099	2,846	747	3,256	4,003
Governance (note 6a.)	3,500	-	3,500	3,576	-	3,576
	69,524	287,595	357,119	61,646	291,674	353,320

CARE AND REPAIR EDINBURGH LTD.

NOTES to the FINANCIAL STATEMENTS (Continued)

For the year ended 31 March 2021

6a. Governance costs

	2021	2020
	£	£
Auditors' remuneration – audit services	3,500	3,576
	<u>3,500</u>	<u>3,576</u>

7. Staff Costs

The average number of staff employed (headcount) during the year was:

	2021	2020
	Number	Number
Administration	5	5
Projects and fieldwork	2	2
	<u>7</u>	<u>7</u>

The aggregate remuneration and associated staff costs:

	2021	2020
	£	£
Wages and salaries	132,166	141,526
Social security costs	5,275	7,245
Pension costs	4,306	5,015
	<u>141,747</u>	<u>153,786</u>
Recruitment, payroll, agency staff and personnel costs	9,898	4,400
	<u>151,645</u>	<u>158,186</u>

No employee received emoluments in excess of £60,000 during the year (2020: None). Key Management Personnel are considered to be the directors and the CEO. The senior management function is now outsourced to Age Scotland. None of the directors received remuneration during the year (2020: £Nil) and they were reimbursed expenses of £Nil (2020: £Nil).

8. Tangible fixed assets

	Property	Leasehold improvements	Plant & equipment	Motor vehicles	Total
	£	£	£	£	£
Cost					
At 1 April 2020	54,034	7,175	22,408	9,064	92,681
Additions	10,830	-	-	-	10,830
At 31 March 2021	64,864	7,175	22,408	9,064	103,511
Aggregate depreciation					
At 1 April 2020	21,853	7,175	20,592	7,991	57,611
Charge for the year	1,188	-	586	1,073	2,847
At 31 March 2021	23,041	7,175	21,178	9,064	60,458
Net book value					
At 31 March 2021	41,823	-	1,230	-	43,053
At 31 March 2020	32,181	-	1,816	1,073	35,070

CARE AND REPAIR EDINBURGH LTD.

NOTES to the FINANCIAL STATEMENTS (Continued)

For the year ended 31 March 2021

9. Debtors

	2021	2020
	£	£
Trade debtors	10,858	50,798
Prepayments and accrued income	48,716	6,135
Other debtors	-	312
	59,574	57,245

10. Creditors: amounts falling due within one year

	2021	2020
	£	£
Trade creditors	1,266	1,839
Tax and social security	17,396	6,497
Accruals and deferred income	13,744	9,348
Amounts owed to group undertakings	2,319	-
	34,725	17,684

11. Restricted funds

	Balance at 31 March 2020	Movement in Income	Resources Expenditure	Transfer from unrestricted funds	Balance at 31 March 2021
	£	£	£	£	£
City of Edinburgh Council	-	250,162	(271,324)	21,162	-
Capital grants	12,331	-	(330)	-	12,001
Volunteer Officer					
C M Hendrie Trust	10,000	-	(105)	(5,000)	4,895
Crerar Trust	10,000	-	-	-	10,000
Volunteer officer and expenses fund	-	13,500	-	2,000	15,500
Independent Living					
James Howat	500	-	-	(500)	-
Home Assessment Officer	4,500	2,000	-	(2,000)	4,500
Independent Living advisor	-	45,500	(5,118)	-	40,382
Key safe hardship					
The Hobson Charity	2,580	-	(2,580)	-	-
Key Safe Hardship Fund	777	3,249	(5,394)	1,000	(368)
Small Electricals					
Ann Rylands	1,000	-	(694)	-	306
Small electricals fund	-	5,250	-	-	5,250
Draught proofing Hardship Fund	-	5,000	(2,050)	-	2,950
Wellbeing calls	-	21,589	-	-	21,589
	41,688	346,250	(287,595)	16,662	117,005

CARE AND REPAIR EDINBURGH LTD.**NOTES to the FINANCIAL STATEMENTS (Continued)****For the year ended 31 March 2021****11. Restricted funds (continued)**

	Balance at 31 March 2019	Movement in income	Resources Expenditure	Transfer from unrestricted funds	Balance at 31 March 2020
	£	£	£	£	£
City of Edinburgh Council	-	241,839	(291,419)	49,580	-
Capital grants	12,331	-	-	-	12,331
C M Hendrie Trust	5,000	5,000	-	-	10,000
Home Assessment Officer	4,500	-	-	-	4,500
Crerar Trust	-	10,000	-	-	10,000
James Howat	-	500	-	-	500
Ann Rylands	-	1,000	-	-	1,000
The Hobson Charity	-	2,580	-	-	2,580
Key safe Hardship Fund	-	1,032	(255)	-	777
	21,831	261,951	(291,674)	49,580	41,688

The core activities have been financed by local authority income in order to meet the general objectives of the charity. The shortfall in funding has been met by a transfer from general reserves.

Capital Grants represent monies received in respect of property upgrade costs. Expenditure represents the depreciation charges in respect of these assets.

Volunteer Officer

The Crerar Hotel Trust and Christina Mary Hendrie Trust funding is being used to support our volunteer officer cost.

We received funding from Awards for All (£10,000), Broughton Charitable Trust (£1,000) and Cruden Foundation (£1,000) for the Volunteer Co-Ordinator role and volunteer expenses.

Independent Living advisors

The James Howat donation is restricted for the use of independent living advisors (previously this was called Home assessment officer) expenses.

During the year we gratefully received grants from Garfield Weston Foundation (£25,000), Bank of Scotland Foundation Reach Fund (£20,000), Ann Rylands Small Donation Programme (£1,000) and Scotmid Community Grant (£500) for the Independent Living Advisor role.

Key Safe hardship fund

The Hobson Charity and AABI (Key safe hardship Fund) are restricted to cover the cost of fitting key safes for customer who otherwise would not be able to afford the service.

Funding was received from the Souter Trust (£1,000) for the Keysafe Hardship Fund and from Edward Gostling Foundation (£1,750).

The Key safe Hardship Fund is in deficit (£368) as at 31 March 2021 but there is committed funding being received in the year to 31 March 2022 in relation to this fund.

Small Electricals

We received Nancie Massey Charitable Trust (£2,000), Row Fogo Charitable Trust (£1,000), Mickel Fund (£2,000), Meikle Foundation (£2,000) for the Lightbulb and Small Appliances Hardship Fund

The Greenshoots Fund provided funding (£5,000) for our Draught proofing Hardship Fund.

Wellbeing calls funding was provided by the City of Edinburgh Council.

Connectivity Scotland for a donation of 8 i-pads to support digital learning through our partnership with Prestonfield and District Neighbourhood Workers Project.

We were delighted to receive these generous donations from Trusts and Foundation along with the kind support from individuals, enabling us to help more older people in Edinburgh to remain safe and independent within their own homes. Thank you.

CARE AND REPAIR EDINBURGH LTD.

NOTES to the FINANCIAL STATEMENTS (Continued)

For the year ended 31 March 2021

12. General funds

	Balance at 31 March 2020	Income	Expenditure	Transfer from unrestricted funds	Balance at 31 March 2021
	£	£	£	£	£
General Fund	179,615	182,296	(68,777)	(52,662)	240,472

	Balance at 31 March 2019	Income	Expenditure	Transfer from unrestricted funds	Balance at 31 March 2020
	£	£	£	£	£
General Fund	160,439	129,655	(60,899)	(49,580)	179,615

13. Designated funds

	Balance at 31 March 2020	Income	Expenditure	Transfer from unrestricted funds	Balance at 31 March 2021
	£	£	£	£	£
General Fund – property	20,185	-	(747)	-	19,438
Independent Living – designated fund	-	-	-	36,000	36,000

	Balance at 31 March 2019	Income	Expenditure	Transfer from unrestricted funds	Balance at 31 March 2020
	£	£	£	£	£
General Fund – property	20,932	-	(747)	-	20,185
Independent Living – designated fund	-	-	-	-	-

The flat at 52 Sloan Street, is historically used to re-house clients during the repairs/improvements to their homes but it is currently leased to the City of Edinburgh Council Temporary Accommodation Service. Legacy income was designated in 1989/90 to meet the cost of the flat purchased the same year. The balance of (upgrade) costs shown in note 8, have been funded by capital grants (note 11) and the depreciation charges in respect of the property are allocated accordingly.

A new designated fund for Independent Living Advisory was established during the year 2021 and made out of the unrestricted reserves of Care and Repair Edinburgh.

14. Analysis of assets between funds

	Unrestricted funds	Restricted funds	Total Funds
	£	£	£
Balance as at 31 March 2021			
Tangible fixed assets	31,592	11,461	43,053
Net current assets	264,318	105,544	369,862
	<u>295,910</u>	<u>117,005</u>	<u>412,915</u>

CARE AND REPAIR EDINBURGH LTD.

NOTES to the FINANCIAL STATEMENTS (Continued)

For the year ended 31 March 2021

14. Analysis of assets between funds (continued)

	Unrestricted funds	Restricted funds	Total Funds
	£	£	£
Balance as at 31 March 2020			
Tangible fixed assets	23,609	11,461	35,070
Net current assets	176,191	30,227	206,418
	<u>199,800</u>	<u>41,688</u>	<u>241,488</u>

15. Financial commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2021	2020
	£	£
Due within one year	3,603	-
Due between two and five years	<u>901</u>	-

16. Ultimate parent company and related party transactions

The parent undertaking of the charity is Age Scotland, a company limited by guarantee, registered in Scotland number SC153343. The principal activity of Age Scotland is social care for the elderly and disabled. The annual report of Age Scotland is available for inspection at Companies House. A majority of Care and Repair directors are also directors at Age Scotland. Therefore, the ultimate controlling party is Age Scotland.

There were no related party transactions in the period that require disclosure.