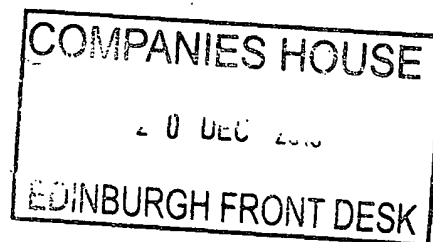


Company No: SC158690
Scottish Charity: SC023790

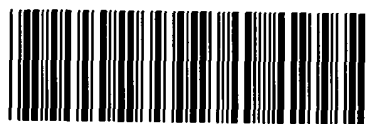
CARE AND REPAIR EDINBURGH LIMITED
(a company limited by guarantee)

ANNUAL REPORT and FINANCIAL STATEMENTS

For the year ended 31 March 2016



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CARE AND REPAIR EDINBURGH LIMITED

ANNUAL REPORT and FINANCIAL STATEMENTS

For the year ended 31 March 2016

LEGAL AND ADMINISTRATIVE INFORMATION

Directors	Timothy Dew (Chairman from November 2015)) Elaine MacMaster (Chair, resigned 30 October 2015) Euan Ballantyne (appointed 29 January 2016) Robert Buchanan (resigned 10 August 2015) Susanne Cameron-Nielsen (resigned 30 October 2015) Antony Cook Dr Susan Gallacher Gary Love (resigned 29 April 2016) Andrew Senew (appointed 30 October 2015)
Interim Chief Executive	Louise Love (from May 2016)
Registered Office	1 Osborne Terrace Edinburgh EH12 5HG
Bankers	Bank of Scotland plc 32 Brandon Parade South Motherwell ML1 1UW
Auditor	Chiene + Tait LLP Chartered Accountants and Statutory Auditor 61 Dublin Street Edinburgh EH3 6NL
Solicitors	T C Young Melrose House 69 George Street Edinburgh EH2 2JG
Charity No	SC023790
Company No	SC158690

CARE AND REPAIR EDINBURGH LIMITED

DIRECTORS' REPORT

For the year ended 31 March 2016

The Directors present their report and audited financial statements for the year ended 31 March 2016.

The objectives of the charity as stated in the Memorandum of Association are:

C&RE is a charity that was founded in 1985. It provides practical services to older and disabled people in Edinburgh which supports them in being able to lead independent lives at home within a safe and secure environment, for as long as possible. C&RE operates with an annual budget of circa £410K of which circa £240K, currently, is provided by the City of Edinburgh Council (CEC). The rest of the running costs are funded by donations, recharge for services, fundraising etc.

Objectives and Activities

1. To help older owners whose homes are in need of repairs, improvements, and adaptations.
2. To continue to provide low level preventative services which improve quality of life and independence at home for older people and those with a disability.
3. To support disabled people in the provision of equipment and adaptations.
4. To provide a co-ordinated response to older people who require assistance to return from hospital or to prevent an unnecessary emergency admission.
5. To ensure awareness of all Care and Repair services throughout the voluntary and statutory sector, local agencies, and our intended client group.
6. To maintain the highest standards and to demonstrate best practice in the delivery of our services.

Key services which revolve around the client and their home environment are the provision of:

- Small repairs (joinery service)
- Volunteer Handyperson
- Adaptations - practical assistance in carrying out larger repairs or improvements.
- Keysafe fitting
- Referrals to reliable tradespeople
- Advice and information
- Signposting to other organisations

Critical Service Delivery on behalf of CEC

Against a backdrop of reduced funding, C&RE has continued to provide a steady increase of these critical services, enabling CEC to gain the following benefits which are directly in line with the objectives of the health and social care integration agenda:

- C&RE's team of 30 volunteers ensure that more elderly residents across Edinburgh feel less isolated, yet more secure within their own homes by offering a range of services from changing a lightbulb to fitting door chains. They are highly skilled at connecting the elderly with family, friends and the outside world e.g. setting up Skype, online shopping etc.
- C&RE's reliable and trustworthy Small Repairs service continues to eliminate trip hazards within the elderly person's home by repairing thresholds etc and preventing falls by fitting handrails, grab-rails etc (within 24 hours where necessary), resulting in less hospital admissions and enabling the elderly across Edinburgh to live at home for longer.

CARE AND REPAIR EDINBURGH LIMITED

DIRECTORS' REPORT

For the year ended 31 March 2016

Objectives and Activities (continued)

Critical Service Delivery on behalf of CEC (continued)

- C&RE's responsive Keysafe fitting service (within 24 hours where necessary) continues to assist patients leaving hospital with a care at home package and prevents hospital admission in the first place. Carers can access a property without the need for the elderly person to be mobile to answer the door. They also have better peace of mind because the Keysafes are Police and British Board of Insurers approved.
- C&RE's Trade Referral service continues to support vulnerable elderly people across Edinburgh. C&RE helps to alleviate any anxiety by supplying contact details for trustworthy and reliable trades people from its contact list.
- C&RE's Easi-access equipment continues to be installed more widely across Edinburgh. C&RE has recently supported an elderly person with Parkinson's Disease to regain access to their garden (favourite past time) by installing a robust handrail system. The Joiners have become qualified Trusted Assessors, which means they can measure, prescribe and fit equipment as a one-stop-shop which enables Allied Health Professionals (including Occupational Therapists) to concentrate on more urgent and complex cases, which in turn, will alleviate pressure.

Achievements and performance from April 2015 to March 2016

A contract with City of Edinburgh Council is in place covering the various services provided by the organisation. In addition a number of fundraising objectives and activities are on-going. The table below shows the targets set and figures achieved for 2015/16:

Service Area	Target	Actual
Major Repairs / Adaptations	20	4
Small Repairs jobs	600	465
Keysafes fitted	893	897
Handyperson jobs	920	1,782
Trade Referrals	1,380	1,805
Active Volunteers at year-end	30	30
Internal		
Income variance (excl CEC Contract)	+/-5%	+23%
Expenditure variance	+/-5%	-23%
Absence %	5%	9%

A long term sickness absence resulted in lower small repair and adaptation jobs carried out. Following the restructuring of the City of Edinburgh Council Adaptations Service, an internal report is being prepared on the potential role of C&RE in the adaptations process. One third of current adaptation clients are over 80 years old.

In addition to funded projects, clients were visited and given advice and support on a variety of topics including: repair and improvement options; ways to make their homes safer, warmer and more secure; suggesting potential sources of funding including disability grants, central heating and energy efficiency grants; guidance and intensive support with arranging major works, including co-ordinating architects, building surveyors, occupational therapists, housing officers and contractors.

CARE AND REPAIR EDINBURGH LIMITED

DIRECTORS' REPORT

For the year ended 31 March 2016

Achievements and performance from April 2015 to March 2016 (continued)

52 Sloan Street

The flat owned by Care and Repair, Edinburgh is now let to the City of Edinburgh Council's Temporary Accommodation Service for homeless people. This allows us to generate an income of £8,640 per annum, and also assists with the organisation's objectives of helping the elderly and/or disabled as we have specified these criteria for tenants. It is likely that this will revert to its former use as a decant property in future.

Fundraising and Income Generation

During the course of the year a fundraiser was appointed in order to apply for grant funding and implement other fundraising initiatives.

Financial Review

The results for the year are set out on page 10 of the Accounts. The Trustees consider the state of affairs of the organisation to be satisfactory. Budgets are set on an annual basis, against which financial performance is monitored monthly during the year and reported quarterly to the Board.

The accounts show a deficit of £61.9K. In addition to the budgeted expenditure decisions were taken during the year to invest a total of £75K in additional staffing, branding, fundraising and advertising.

These overspends were offset by increased income and a one-off VAT refund. The deficit can be summarised in the table below:

	£'000
Extraordinary Staffing Costs	16
Fundraising deficit	23
Additional Investments	75
Sub-Total Overspends	114
Increased Donations	14
Increased Service Charges	6
VAT Refund	33
Sub-total Income Surplus	53
Total Deficit	61

Principal Funding Sources

The principal sources of funding are the City of Edinburgh Council contract, service charges to clients, donations, trust fund applications and fundraising.

Reserves Policy

The Reserves Policy (revised in July 2014) states that the charity aims to hold unrestricted liquid reserves of between £90,000 and £250,000, in order to:

- meet contractual liabilities should the organisation have to close
- meet unexpected costs such as breakdown of equipment or staff sickness cover
- continue to provide a stable and quality service
- provide working capital if funding is paid late

Reserves totalling £78.5K representing the unrestricted net current assets of the charity (Note 14) are in place at 31 March 2016. This is a decrease of £64K and liquid reserves are now below the minimum target and the organisation will aim to generate surpluses in the future to return reserves within the stated target range. Restricted funds of £17K are also held. Unrestricted reserves representing fixed assets amounted to £46.8K.

CARE AND REPAIR EDINBURGH LIMITED

DIRECTORS' REPORT

For the year ended 31 March 2016

Plans for future periods

Objectives to 2019

This outlines the expected core activity for C&RE in this and the next 2 financial years. This is predicated upon a funding model of circa £410K.

Workstream	2016-17	2017-18	2018-19^a
Small Repairs (Joinery)	800	850	900
Adaptations	60	70	80
Volunteer Handyperson	2,000	2,200	2,400
Trade Referrals	2,000	2,200	2,400
Keysafes	1,000	1,100	1,200

Structure, governance and management

Governing document

Care and Repair Edinburgh Limited, a charitable company limited by guarantee, was incorporated on 15 June 1995, and commenced trading on that date. The company is governed by a Memorandum and Articles of Association and promotes the welfare of older or disabled people in Edinburgh by enabling and supporting them in the repair and upgrade of their homes.

The company is governed by a Board of Directors of up to ten people on a voluntary and non-paid basis, including co-opted members. The Chief Executive reports quarterly to the Board of Directors and at year end there were eleven other staff. The Board currently is made up of 5 individuals. The Board is reflecting upon future appointments, which will be determined by a skills audit of existing capability and requirements and where the gaps may be. This will determine targeted recruitment going forward and the Board would hope to move to an advertised arrangement for future appointments.

The Directors are responsible for:

- Strategy, planning and performance reviews, including risk management.
- Commitment and deployment of physical, fiscal and human resources.
- Ensuring the operation of Care and Repair Edinburgh within the limits determined by its Business Planning and Strategy setting.
- Representing the interests of sector stakeholders and furthering relationships with them.
- Ensuring the appropriate standards of corporate governance and personal conduct on the part of Trustees and staff are maintained.
- Reviewing the salaries of all employees on an annual basis against budget provision, ensuring that Care and Repair Edinburgh can recruit, retain and motivate staff.

Board induction is conducted upon appointment and facilitated by the Chair, the CEO and their team. It involves awareness training of the role and purpose of Care and Repair Edinburgh. Also the Board has reviewed its governance arrangements over the period 2015-16 and have developed draft arrangements which require to be considered and finalised. This will include amongst other things a Board Handbook and Internal Scheme of Delegation.

CARE AND REPAIR EDINBURGH LIMITED

DIRECTORS' REPORT

For the year ended 31 March 2016

Structure, governance and management (continued)

Organisational Structure

The Board has delegated responsibility for running Care and Repair Edinburgh to the Chief Executive supported by a Senior Management Team comprising a Finance Officer, Volunteer Officer and Technical Officer.

Key Management Personnel

Key management personnel are defined as the directors and the Chief Executive.

Risk Management

The directors have reviewed the major risks to which the charity is exposed and have an action plan for the management of the risks. The key risks identified and the mitigating strategies are:

Top 3 Risks	Risk Mitigation
Local Authority tenders C&RE Service	At end of existing 12 month contract, CEC may decide to put C&RE services out to tender. Interim Chief Executive to continue working closely with CEC Commissioning Team (quarterly meetings) to report successes and demonstrate ROI and VfM.
Local Authority reduces value of contract	CEC 16/17 contract is £242K (a reduction of £27K). Further reductions are likely in future years. Increase efficiency of core service delivery. Effectively market and publicise all existing and new services to maximise income generation. Increase fundraising activity (investigate CSR and further targeted funding applications via specialist agency)
Poor governance, lack of direction, lack of board skills, hidden/unresolved conflicts of interest, low number of Board Members.	Implement Board induction and governance training, skills analysis, ensure key policies and procedures are in place and carry out regular governance reviews.

Statement of Directors Responsibilities in relation to the financial statements

The Directors (who are also the Trustees of the charitable company for the purposes of charity law) are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including the income and expenditure of the charitable company for that year. In preparing these financial statements, the Directors are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

CARE AND REPAIR EDINBURGH LIMITED

DIRECTORS' REPORT

For the year ended 31 March 2016

Statement of Directors Responsibilities in relation to the financial statements (continued)

The Directors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement of Disclosure to the Auditor

In so far as the directors are aware:

- There is no relevant audit information of which the charitable company's auditor is unaware.
- The directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

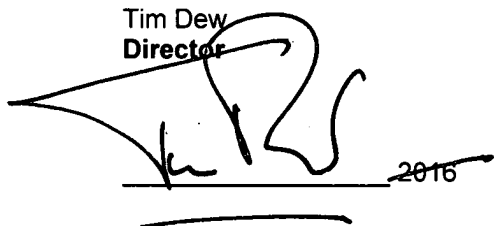
Auditor

A resolution to reappoint Chiene + Tait LLP as auditors to the company will be made at the AGM.

This report has been prepared in accordance with the special provisions relating to small entities.

Approved by the Board of Directors and signed on its behalf by:

Tim Dew
Director



2016

14th December 2016

**INDEPENDENT AUDITOR'S REPORT TO THE DIRECTORS AND MEMBERS OF
CARE AND REPAIR EDINBURGH LIMITED**

We have audited the financial statements of Care and Repair Edinburgh Limited for the year ended 31 March 2016 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made exclusively to the members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the charitable company's Directors, as a body, in accordance with section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006 (as amended). Our audit work has been undertaken so that we might state to the charitable company's members and its Directors those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, its members as a body and its Directors as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of Directors and auditor

As explained more fully in the Directors' Responsibilities Statement set out on pages 6 and 7, the Directors (who are also the trustees of the charitable company for the purposes of charity law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with regulations made under those acts.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's web-site at www.frc.org.uk/auditscopeukprivate.

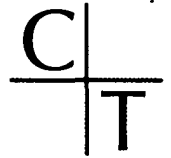
Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2016, and of its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.



Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) require us to report to you if, in our opinion:

- the charitable company has not kept proper and adequate accounting periods or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit;
- the Directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the Directors' Report and take advantage of the small companies exemption from the requirement to prepare a strategic report.

Malcolm Beveridge

Malcolm Beveridge BA CA (Senior Statutory Auditor)
for and on behalf of
Chiene + Tait LLP
Chartered Accountants and Statutory Auditor
61 Dublin Street
Edinburgh
EH3 6NL

16 DECEMBER 2016

Chiene + Tait LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

CARE AND REPAIR EDINBURGH LIMITED

STATEMENT of FINANCIAL ACTIVITIES (INCLUDING the INCOME and EXPENDITURE ACCOUNT)

For the year ended 31 March 2016

	Note	Un- Restricted Funds £	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
Income from:					
Donations	4	35,929	1,000	36,929	28,111
Investments -bank interest		554	-	554	564
Charitable activities	5	87,596	290,541	378,137	373,128
Other income:					
Recovery of VAT		33,002	-	33,002	-
Gain on disposal of fixed assets		-	-	-	3,150
Total income		<u>157,081</u>	<u>291,541</u>	<u>448,622</u>	<u>404,953</u>
Expenditure on:					
Charitable activities	6	3,305	507,198	510,503	451,523
Total expenditure		<u>3,305</u>	<u>507,198</u>	<u>510,503</u>	<u>451,523</u>
Net income/(expenditure) before transfers		<u>153,776</u>	<u>(215,657)</u>	<u>(61,881)</u>	<u>(46,570)</u>
Transfers between funds	11	(214,764)	214,764	-	-
Net movement in funds		<u>(60,988)</u>	<u>(893)</u>	<u>(61,881)</u>	<u>(46,570)</u>
Total funds brought forward		<u>186,225</u>	<u>17,506</u>	<u>203,731</u>	<u>250,301</u>
Total funds carried forward		<u>125,237</u>	<u>16,613</u>	<u>141,850</u>	<u>203,731</u>

There were no recognised gains or losses other than the net movement in funds for the year. All of the above results derive from continuing activities.

The notes of page 13 to 20 form part of these financial statements.

CARE AND REPAIR EDINBURGH LIMITED**BALANCE SHEET****For the year ended 31 March 2016**

	Notes	2016 £	2015 £
Fixed Assets			
Tangible assets	8	60,092	57,306
Current Assets			
Debtors	9	77,117	7,764
Cash and cash equivalents		51,615	169,518
		128,732	177,282
Creditors: amounts falling due within one year	10	46,974	30,857
Net Current Assets		81,758	146,425
Total assets less current liabilities		141,850	203,731
Funds			
Restricted Funds	11	16,613	17,506
Unrestricted Funds			
General Funds	12	102,063	162,304
Designated Funds	13	23,174	23,921
		141,850	203,731

These financial statements have been prepared in accordance with the provisions of the Companies Act 2006 applicable to companies subject to the small companies' regime.

The financial statements were approved by the Directors on 14/12/2016 and signed on their behalf by:



Tim Dew
Director

Company Registration Number SC158690

The notes of page 13 to 20 form part of these financial statements.

CARE AND REPAIR EDINBURGH LIMITED

NOTES to the FINANCIAL STATEMENTS

STATEMENT of CASHFLOWS

For the year to 31 March 2016

	Note	2016 £	2015 £
Net cash used in operating activities	17	(108,213)	(37,342)
Cash flows from investing activities			
Interest and dividends		554	564
Purchase of fixed assets		(10,244)	(18,147)
Net cash used in investing activities		(9,690)	(17,583)
Change in cash and cash equivalents in the year		(117,903)	(54,925)
Cash and cash equivalent brought forward		169,518	224,443
Cash and cash equivalents carried forward		51,615	169,518

The notes of page 13 to 20 form part of these financial statements.

CARE AND REPAIR EDINBURGH LIMITED

NOTES to the FINANCIAL STATEMENTS

For the year ended 31 March 2016

1. Company information

Care and Repair Edinburgh Limited is a charitable company limited by guarantee incorporated and domiciled in Scotland with registered company number SC158690. The registered office is 1 Osborne Terrace, Edinburgh, EH12 5HG. The financial statements are denominated in pounds Sterling.

2. Accounting Policies

Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Care and Repair Edinburgh Limited meets the definition of a public benefit entity under FRS 102.

Transition from previous Generally Accepted Accounting Practice

The date of transition is 1 April 2014, with the financial statements for the year ended 31 March 2015 being the last prepared under the previous UK GAAP.

Reconciliation with previous Generally Accepted Accounting Practice

In preparing the financial statements, the directors have considered whether in applying the new accounting policies required by FRS 102 and the Charities SORP (FRS 102) a restatement of comparative items was needed and have concluded that no restatement is required.

In carrying out the transition to FRS102, the company has not applied any of the optional exemptions as permitted by Section 35 "Transition to this FRS".

Going concern

The financial statements have been prepared on a going concern basis. The directors have assessed the charitable company's ability to continue as a going concern and have reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. The directors have prepared budgets and forecasts which indicate the charity will make a deficit in the year to 31 March 2017 which will be met from reserves. The budget for 2017/18 predicts a return to surplus on the basis that core income, and grants and donations from outside sources will continue to be received so that liabilities can be met as they fall due. Thus they continue to adopt the going concern basis of accounting in preparing these financial statements.

Significant judgements and estimation uncertainty

In the application of the company's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. As the estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant, actual results may differ from these estimates. The estimates and underlying assumptions are reviewed on an on-going basis. The only estimate that has a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year is in relation to the useful lives of assets. The directors regard their estimate as prudent.

CARE AND REPAIR EDINBURGH LIMITED

NOTES to the FINANCIAL STATEMENTS (continued)

For the year ended 31 March 2016

2. Accounting Policies (continued)

Useful economic lives of tangible assets

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are re-assessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets. See note 8 for carrying amounts of tangible assets.

Fund accounting

Unrestricted funds are available for use at the discretion of the directors in furtherance of the general objectives of charity. Restricted funds are funds which are to be used in accordance with specific instructions imposed upon amounts received. Further details of the nature and purpose of restricted funds can be seen in note 11.

Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Donations and similar incoming resources

Donations and similar incoming resources are included in the year in which they are receivable, which is when the charity becomes entitled to the resource.

Grants receivable

Grants receivable are credited to the Statement of Financial Activities in the year for which they are receivable. Accrued income represents income for the current year received after the year end.

Reliance on volunteers

The charity relies heavily on volunteers both for service delivery and at Board level. No valuation of volunteers' time is included in the financial statements.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them including governance costs.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the costs linked to the strategic management of the charity.

Operating leases

Rentals payable under operating leases are charged to the Statement of Financial Activities as incurred over the lease term.

Tangible fixed assets and depreciation

Individual fixed assets costing £500 or more are capitalised at cost. Tangible fixed assets are stated at cost, less depreciation provided at rates calculated to write off the cost of each asset on a straight line basis over its expected useful life as follows:

Plant, Equipment and Vehicles	4 and 5 years
Property	50 years
Leasehold Improvements	over the term of the lease

CARE AND REPAIR EDINBURGH LIMITED

NOTES to the FINANCIAL STATEMENTS (continued)

For the year ended 31 March 2016

2. Accounting Policies (continued)

Financial instruments

The charity has only basic financial instruments (financial assets and financial liabilities). Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

VAT

The charity is VAT registered and accordingly, expenditure in these financial statements is stated exclusive of VAT where recoverable.

Pensions

The charity contributes to individual personal pension plans of eligible employees. Costs are charged to the Statement of Financial Activities when incurred.

2. Taxation

As the company is recognised by the H M Revenue & Customs as a charity, there is no liability to taxation arising on the results of the year.

3. Net movement in funds

The net movement in funds in the year is stated after charging:

	2016 £	2015 £
Depreciation of tangible fixed assets	7,458	5,087
Auditor's remuneration- audit services	2,950	3,540
Pension costs	15,424	13,520
Operating lease payments	19,593	15,094
	=====	=====

CARE AND REPAIR EDINBURGH LIMITED

NOTES to the FINANCIAL STATEMENTS (Continued)

For the year ended 31 March 2016

	2016			2015		
4. Donations	Un-restricted £	Restricted £	Total £	Un-restricted £	Restricted £	Total £
Donations	35,929	1,000	36,929	28,111	-	28,111
	-----	-----	-----	-----	-----	-----
	35,929	1,000	36,929	28,111	-	28,111
	=====	=====	=====	=====	=====	=====

5. Income from charitable activities

	2016			2015		
	Un-restricted £	Restricted £	Total £	Un-restricted £	Restricted £	Total £
City of Edinburgh Council contract income	-	268,709	268,709	-	283,748	283,748
Grants:						
Client grant	-	19,332	19,332	-	700	700
Foundations Independent Living Grant	-	2,500	2,500	-	-	-
	-----	-----	-----	-----	-----	-----
	-	290,541	290,541	-	284,448	284,448
Service charges to beneficiaries	31,824	-	31,824	31,615	-	31,615
Key safe charges and other income	43,332	-	43,332	47,900	-	47,900
Rental income:						
Sloan Street property	8,640	-	8,640	8,640	-	8,640
Surplus office space	3,800	-	3,800	525	-	525
	-----	-----	-----	-----	-----	-----
	87,596	290,541	378,137	88,680	284,448	373,128
	=====	=====	=====	=====	=====	=====

6. Expenditure on charitable activities

	2016			2015		
	Un-restricted £	Restricted £	Total £	Un-restricted £	Restricted £	Total £
Employee costs	-	326,850	326,850	-	245,946	245,946
Building overhead	-	23,234	23,234	-	27,019	27,019
Office move	-	-	-	-	17,155	17,155
Office running costs	-	29,650	29,650	-	35,710	35,710
Professional fees	-	40,448	40,448	-	18,417	18,417
Repair materials	-	44,825	44,825	-	55,819	55,819
Vehicle running costs	-	9,744	9,744	-	8,404	8,404
Van leasing charges	-	4,926	4,926	-	5,958	5,958
Clawback of prior years contract income	-	-	-	-	27,564	27,564
Client grants	-	20,810	20,810	-	700	700
Depreciation	747	6,711	7,458	747	4,340	5,087
Governance (note 6a.)	2,558	-	2,558	3,744	-	3,744
	-----	-----	-----	-----	-----	-----
	3,305	507,198	510,503	4,491	447,032	451,523
	=====	=====	=====	=====	=====	=====

CARE AND REPAIR EDINBURGH LIMITED

NOTES to the FINANCIAL STATEMENTS (Continued)

For the year ended 31 March 2016

6a. Governance costs	2016	2015
	£	£
Auditor's remuneration - audit services	2,388	3,660
Committee expenses	170	84
	-----	-----
	2,558	3,744
	=====	=====

7. Staff Costs	2016	2015
	Number	Number
The average number of staff employed during the year was:		
Administration	3	3
Projects and fieldwork	10	8
	-----	-----
	13	11
	=====	=====

	2016	2015
	£	£
The Aggregate remuneration and associated staff costs:		
Wages and salaries	262,915	208,865
National Insurance costs	19,378	14,553
Pension costs	15,424	13,520
Redundancy payments	12,752	-
	-----	-----
	310,469	236,938
Recruitment, payroll, and personnel costs	16,381	9,008
	-----	-----
	326,850	245,946
	=====	=====

No employee received emoluments in excess of £60,000 during the year (2015: Nil).

Key Management Personnel are considered to be the directors and the Chief Executive. None of the directors received remuneration during the year (2015: Nil) and the remuneration of the previous Chief Executive (the Company Secretary) was £38,043 (2015: £26,112). Expenses of £170 (2015:£84) were reimbursed to directors.

CARE AND REPAIR EDINBURGH LIMITED

NOTES to the FINANCIAL STATEMENTS (Continued)

For the year ended 31 March 2016

8. Tangible fixed assets	Property	Leasehold	Plant &	Motor	Total
	£	Improvements	Equipment	Vehicles	£
		£	£	£	
Cost					
At 1 April 2015	54,034	7,175	19,830	-	81,039
Additions	-	-	1,180	9,064	10,244
	-----	-----	-----	-----	-----
At 31 March 2016	54,034	7,175	21,010	9,064	91,283
	-----	-----	-----	-----	-----
Aggregate depreciation					
At 1 April 2015	16,448	1,435	5,850	-	23,733
Charge for the Year	1,081	1,435	3,581	1,361	7,458
	-----	-----	-----	-----	-----
At 31 March 2016	17,529	2,870	9,431	1,361	31,191
	-----	-----	-----	-----	-----
Net book value					
At 31 March 2016	36,505	4,305	11,579	7,703	60,092
	=====	=====	=====	=====	=====
At 31 March 2015	37,586	5,740	13,980	-	57,306
	=====	=====	=====	=====	=====

9. Debtors	2016	2015
	£	£
Prepayments	8,240	7,764
Accrued income	68,877	-
	-----	-----
	77,117	7,764
	=====	=====

10. Creditors: amounts falling due within one year	2016	2015
	£	£
Trade creditors	4,040	3,154
Tax and social security	7,401	5,377
Accruals and other creditors	35,533	22,326
	-----	-----
	46,974	30,857
	=====	=====

11. Restricted funds	Balance at	Movement in Resources		Transfer from	Balance at
	31/3/15	Income	Expenditure	Unrestricted	31/3/16
	£	£	£	Funds	£
CEC contract	-	268,709	(483,473)	214,764	-
Client improvement grants	-	19,332	(19,332)	-	-
Capital grants	13,665	-	(334)	-	13,331
Scooter Fund	510	-	-	-	510
MacRobert Trust	2,710	-	(960)	-	1,750
Dickon Trust	621	-	(621)	-	-
Foundations Independent Living Trust	-	2,500	(1,478)	-	1,022
Row Fogo Trust	-	1,000	(1,000)	-	-
	-----	-----	-----	-----	-----
	17,506	291,541	(507,198)	214,764	16,613
	=====	=====	=====	=====	=====

CARE AND REPAIR EDINBURGH LIMITED

NOTES to the FINANCIAL STATEMENTS (Continued)

For the year ended 31 March 2016

11. Restricted funds (continued)

The core activities have been financed by local authority income in order to meet the general objectives of the charity. The shortfall in funding has been met by a transfer from general reserves.

The repair and upgrade of clients' properties (Improvements) have been funded by client grants (note 5) and clients' own funds.

Capital Grants represent monies received in respect of property upgrade costs. Expenditure represents the depreciation charges in respect of these assets.

Scooter Appeal represents monies initially received towards providing a mobility scooter for a client, but these funds have subsequently been re-allocated to a hardship fund with the agreement of the donors and client.

The MacRobert Trust funding of £15,000 over three years was secured in 2010/11 to assist our most vulnerable and financially needy clients to access our services free of charge or at a reduced cost.

The Dickon Trust funding of £2,000 has been used for volunteer costs including our Investors in Volunteers Award.

The Foundations Independent Living Trust funding of £2,500 is being used to provide repairs in relation to gas safety issues.

The Row Fogo Trust funding of £1,000 was used to provide LED lighting for our clients. (See Note 18)

12. General funds	Balance at	Movement in Resources		Transfer from	Balance at
	31/3/15	Income	Expenditure	Unrestricted Funds	31/3/16
	£	£	£	£	£
General Fund	162,304	157,081	(2,558)	(214,764)	102,063
	=====	=====	=====	=====	=====

13. Designated funds	Balance at	Movement in Resources		Transfer from	Balance at
	31/3/15	Income	Expenditure	Unrestricted Funds	31/3/16
	£	£	£	£	£
General Fund - property	23,921	-	(747)	-	23,174
	=====	=====	=====	=====	=====

The flat at 52 Sloan Street, is historically used to re-house clients during the repairs/improvements to their homes but it is currently leased to the City of Edinburgh Council Temporary Accommodation Service. Legacy income was designated in 1989/90 to meet the purchase cost of the flat purchased the same year. The balance of (upgrade) costs shown in note 8, have been funded by capital grants (note 11) and the depreciation charges in respect of the property are allocated accordingly.

CARE AND REPAIR EDINBURGH LIMITED

NOTES to the FINANCIAL STATEMENTS (Continued)

For the year ended 31 March 2016

	Unrestricted Funds £	Restricted Funds £	Total Funds £
14. Analysis of assets between funds			
Tangible fixed assets	46,761	13,331	60,092
Net current assets	78,476	3,282	81,758
	-----	-----	-----
	125,237	16,613	141,850
	=====	=====	=====

15. Financial commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2016 £	2015 £
Expiry Date:		
Within less than a year	-	-
Within 1 to 2 years	1,778	3,465
Within 2 to 5 years	54,045	71,951
	=====	=====

16. Pension costs

The charity contributes to money purchase individual personal pension plans for eligible employees.

Pension costs for the year are £15,424 (2015: £13,520). Pension contributions outstanding at the year-end amounted to £1,286 (2015: £1,527).

Contributions by employees range between 4% and 6% of earnings. Contributions by the charity were 8% of earnings.

17. Reconciliation of net movement in funds to net cash flow from operating activities:

	2016 £	2015 £
Net movement in funds	(61,881)	(47,570)
Add back depreciation charge	7,458	5,087
Deduct investment income shown in investing activities	(554)	(564)
(Increase)/decrease in debtors	(69,353)	1,219
Increase in creditors	16,117	3,486
	-----	-----
Net cash used in operating activities	(108,213)	(37,342)
	=====	=====

18. Related party transactions

Included within Charitable activities expenditure is an amount of £1,000 (2015 - nil) paid for LED light bulbs purchased from Market LED Ltd trading as Juice. At the time of the purchase (October 2015), Timothy Dew was a director of both Care and Repair Edinburgh Limited and Market LED Ltd. The funding was received from the Row Fogo Trust to provide LED light bulbs to clients.