

REGISTERED COMPANY NUMBER: SC157235 (Scotland)
REGISTERED CHARITY NUMBER: SC024898

Report of the Trustees and
Financial Statements for the Year Ended 31 March 2023
for
North Edinburgh Dementia Care



CT:

North Edinburgh Dementia Care

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for the Year Ended 31 March 2023**

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North Edinburgh Dementia Care

Report of the Trustees **for the Year Ended 31 March 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the audited financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

The overall objective of North Edinburgh Dementia Care is to promote the welfare of and to improve the quality of life for people with dementia. To relieve the stress of carers of such people. To advance the education of the public generally and in particular to increase knowledge of the public and to make the public more aware of the causes and effects of dementia.

North Edinburgh Dementia Care service provision aims to underpin The City of Edinburgh Council's Health & Social Care Partnership (EHSCP) key outcomes of:

- People feel connected to their community.
- People have the opportunity to participate in meaningful activities that promote wellbeing and are supported to maintain optimum independence for as long as possible.
- People experience improved wellbeing and quality of life.
- People are supported to remain living in their own home for as long as possible.
- Carers feel supported to maintain their caring relationship and sustain their caring role

Achievement and performance

North Edinburgh Dementia Care provide person centred day care and support for people living in the North East Edinburgh area whose lives have been affected directly or indirectly by dementia.

We aim to support people with dementia to live in their own home for as long as possible, delaying or avoiding the need for residential care while also providing support to carers.

We review our aims, objectives, business plan and activities each year. This review looks at what we achieved and the outcomes of our work from the previous year. The review looks at the success of each key area and benefits they have brought to the groups of people who use our service. The review also helps us ensure our aims, objectives and activities remain focused on our stated purposes.

From April 2022 to March 2023 we have operated at a capacity which fulfils our contractual obligations with Edinburgh Health & Social Care Partnership (EHSCP).

The charity continues to provide a full and stimulating activity programme for our service user including arts and crafts, music, dancing, learning different languages, and reminiscence.

In addition, and in conjunction with professional partner organisations, we offer bespoke services at the centre, including hairdressing, chiropody, physiotherapy, eyesight testing and a well-person clinic.

North Edinburgh Dementia Care

Report of the Trustees **for the Year Ended 31 March 2023**

Results from our Service Users and Carers surveys in 2023

We received an 89% return rate:

Service user comments -

"The décor and carers are fantastic. Very impressive. I like the way the staff all try to keep people together and ensure everyone is included. Enjoyed every minute."

"Company is a big point for me. Getting to see people you have built up friendships with as do not see them at any other time. All the food you have here is perfect."

"Feels like a second home. Food's good. Like the staff keep me going and take good care of me."

Carer comments include -

"My husband attends two visits a week to Seagrove they are a vital component to the structure of our week. My husband's dementia continues to present as apathy/lack of motivation. However, once he is in an environment like Seagrove, he is happy to engage with people. It is extremely helpful to me to know that he is stimulated and socialising while he's at Seagrove."

"I am totally satisfied with the service provided and have the utmost respect for the staff, for the kindness and patience shown to my dad and myself. They are all angels in my eyes! P.S. I love the idea of the podcast and the episodes giving further insight into the running of the centre, and any information about dementia is a bonus. I would be interested to hear how this develops."

"You offer a wide range of services and do a lot with your clients. I cannot think of any additional services. Nice to see photos on social media."

Financial review

We provide 174-day care places, 51 weeks of the year to a range of service users diagnosed with dementia.

Edinburgh Health & Social Care Partnership (EHSCP) again extended our contract, and we received payment of £325,219 for the year ending 31st March 2023. We gratefully acknowledge the assistance of the Edinburgh Health & Social Care Partnership for their continued financial support.

As we returned to a full year of day centre provision following the pandemic, we disbanded our outreach service and this income stream ended. However, the daily contribution from service users using the day centre, returned to pre-pandemic levels which was around £76,000 for the year.

Moving out of the pandemic has also had a positive impact on the amount of fundraising, community grants and donations received in this financial year compared to the last. A substantial one-off legacy donation of £77,200 has also allowed us to boost our reserves (see below) and make much needed alterations to the kitchen. We would like to thank various local funding bodies and all our donors including, University of Edinburgh, Age Scotland, and Queensberry House Trust.

The kitchen remains a key component of our service offer. We continue to buy ingredients and have a membership with Cyrenians to make our own snacks and lunches six days a week. However, with the return to a day centre delivery for a full year and the increase in food costs, our outgoings for provisions and sundries have increased by around one third from the previous year.

The small reduction in wage and salaries expenditure was due to a stabilisation in permanent care staff and less reliance on agency workers. Additionally, the centre has been running for most of the financial year with a vacancy for a Deputy Manager, although this position has recently been filled. We continue to offer a workplace pension for all eligible staff. It is important to note the excellent work conducted by all the staff and volunteers.

As expected, the transport expenditure has also seen an increase in this full year of centre-based support. As has the Professional Fees due to a return to normal and additional services such as the Podiatry, Hairdresser and Entertainment.

It is clear that all expenditure has been well controlled.

North Edinburgh Dementia Care

Report of the Trustees **for the Year Ended 31 March 2023**

RESERVES POLICY

The Charity's board committee has examined the charity's requirements for reserves considering the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or liquid assets held by the charity should match 6 months of expenditure.

Budgeted expenditure for the year ending 31st March 2023 was around £390,000 and therefore the target was around £195,000 in general funds. These reserves are needed to meet the working capital requirements of the charity and the board committee are confident that at this level they would be able to continue the current activities of the charity in the event of a significant drop in income for six months.

Due to the unexpected one off legacy payment of around £77,200 the present level of reserves available to the charity is £261,096. With £222,217 held in "free reserves" (reserves less restricted funds and fixed assets). (2022: £105,155)

As noted above the trustees have agreed that a significant amount of this payment can be used to modernise the current kitchen facilities with more industrial fixtures and fittings, which will allow the service users to be provided with meals and snacks across the 6 days a week that the unit is open. Once fully completed and other planned upgrades to the centre are carried out the trustees are confident the amount of reserves will be close to the amount required by the Policy.

Key Management Personnel

We consider the Board of Trustees, the Manager and the Senior Assistant to be the key management personnel of the charity as they are in charge of directing, controlling, running and operating the organisation on a day to day basis. All Trustees give of their time freely but can claim travel expenses for attendance at meetings. See note 9 for further details.

Future Developments

The charity plans to continue with and enhance the activities outlined above, subject to satisfactory funding.

Edinburgh Health & Social Care Partnership continue to provide funding to assist with service delivery. However, the Partnership has advised that for budget year 2024/25 there are likely to be changes to the funding model and a potential for overall reductions. Direct payments to service users are likely to become more common place and are intended to give the Service users and their carers more choice.

To promote our services directly to those service users and those who privately fund themselves, the Charity is currently developing its marketing strategy.

Work is also underway to renew our Investors in Volunteers Award (IIV) with Board members and staff already having an initial briefing from the governing body. The support given to us by Volunteers has benefited our organisation in many ways, including:

- Enabling the service to publicly demonstrate our organisation's commitment to volunteering and effective volunteer management.

- Our volunteer's gain experience, increased motivation, and skills from supporting the service.

- Encouraging more people to volunteer with us.

- Enhancing our reputation in the local community and with funders.

- Help support our service delivery which subsequently benefits our service users who use the service.

- Volunteer chef prepares and cooks nutritional lunches for our service users six days a week.

We look forward to further developing the availability and recruitment of volunteers without whom the centre would function with less benefit to our members.

North Edinburgh Dementia Care

Report of the Trustees **for the Year Ended 31 March 2023**

Principal Risks and Uncertainties

The Trustees ensure that a review of the major risks to which the charity is exposed is conducted and that systems have been established to mitigate those risks.

The Trustees have a comprehensive risk management process in place to identify and address the major financial, operational, governance, reputational and regulatory risks which might impact on our ability to meet our objectives. This includes the maintenance of a register which records the major risks, the controls in place to mitigate them, and actions required, where appropriate. Management reviews and updates the register on a regular basis, including compliance with General Data Protection Regulations.

Internal risks are minimised by the implementation of procedures for authorisation of all material transactions and events, and to ensure quality of delivery for all operational aspects of the services provided by the charity.

We have identified the following key risks:

- Funding – the charitable company is subject to regular tender exercises by funders who continually scrutinise the scope and costs of the service;
- Staff – recruitment and retention of quality staff;
- Clientele – ensuring that the needs of vulnerable clients are continually monitored and met appropriately;
- Cost control – above inflationary increases to costs.

These risks are subject to ongoing monitoring by the Trustees.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

North Edinburgh Dementia Care is a limited company, limited by guarantee. It is governed by its articles of association updated on 29 March 2021. North Edinburgh Dementia Care was incorporated on 7 April 1995 and has been a registered charity from 12 March 1996.

Recruitment and appointment of new trustees

All posts for the Board of Trustees will be advertised publicly. The chairman and a trustee will interview the potential trustees and any appointment will be made with the consensus of all trustees. The chairman and vice-chairman will carry out the induction and training.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

SC157235 (Scotland)

Registered Charity number

SC024898

Registered office

Seagrove Centre
13 Fleming Place
Edinburgh
EH7 6GY

Auditor

Chiene + Tait LLP (trading as CT)
Chartered Accountants and Statutory Auditor
61 Dublin Street
Edinburgh
EH3 6NL

North Edinburgh Dementia Care

Report of the Trustees for the Year Ended 31 March 2023

Trustees

Kenneth Crichton (resigned 9.3.23)
Nigel Hicks
Dorothy Armstrong (resigned 15.6.23)
Colin Tomassi Chairperson
Rita Crombie
James Heslin (resigned 30.12.22)
Anne Chalmers
Alistair Cummings
John Selcraig (appointed 27.4.23)

Company Secretary
Anne Chalmers

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also directors of North Edinburgh Dementia Care for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This report has been produced in accordance with the Statement of Recommended Practice-Accounting and Reporting by Charities (SORP) FRS 102, Charities Accounts (Scotland) Regulations 2006 and in accordance with the special provisions for small companies under part 15 of the Companies Act 2006, and signed on the board's behalf by:



Colin Tomassi – Trustee

Date: 25/4/2024

Opinion

We have audited the financial statements of North Edinburgh Dementia Care ('the charitable company') for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023, and of the charitable company's incoming resources and application of resources, including the charitable company's income and expenditure, for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the Report of the Trustees, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the Report of the Trustees. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 require us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept by the charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Report of the Trustees and take advantage of the small companies exemption from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement set out on page 5, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with regulations made under those Acts.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

We gained an understanding of the legal and regulatory framework applicable to the charitable company and the industry in which it operates and considered the risk of acts by the charitable company which were contrary to applicable laws and regulations, including fraud. These included but were not limited to the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

Our audit procedures were designed to respond to risks of material misstatement in the financial statements, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery, misrepresentations or through collusion.

**Independent Auditor's Report to the Trustees and Members of
North Edinburgh Dementia Care for the year ended 31 March 2023**

We focused on laws and regulations that could give rise to a material misstatement in the charitable company's financial statements. Our tests included, but were not limited to:

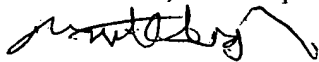
- agreement of the financial statement disclosures to underlying supporting documentation;
- enquiries of the trustees;
- review of minutes of board meetings throughout the period;
- review of legal correspondence or invoices, and
- obtaining an understanding of the control environment in monitoring compliance with laws and regulations.

There are inherent limitations in an audit of financial statements and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. We also addressed the risk of management override of internal controls, including testing journals and evaluating whether there was evidence of bias by the directors that represented a risk of material misstatement due to fraud.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, in accordance with Regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Jeremy Chittleburgh CA (Senior Statutory Auditor)
For and on behalf of CT
Chartered Accountant & Statutory Auditor
61 Dublin Street
Edinburgh
EH3 6NL

25/4/2024

CT is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

North Edinburgh Dementia Care

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31 March 2023

	Notes	Unrestricted funds £	Restricted funds £	31.3.23 Total funds £	31.3.22 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	94,954	32,468	127,422	16,076
Charitable activities	4				
Charitable Activity		404,150	-	404,150	358,424
Other trading activities	3	<u>260</u>	<u>-</u>	<u>260</u>	<u>375</u>
Total		<u>499,364</u>	<u>32,468</u>	<u>531,832</u>	<u>374,875</u>
EXPENDITURE ON					
Charitable activities	5				
Charitable Activity		<u>384,780</u>	<u>11,181</u>	<u>395,961</u>	<u>384,194</u>
NET INCOME/(EXPENDITURE)					
Transfers between funds	16	<u>114,584</u> <u>(699)</u>	<u>21,287</u> <u>699</u>	<u>135,871</u> <u>-</u>	<u>(9,319)</u> <u>-</u>
Net movement in funds		113,885	21,986	135,871	(9,319)
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>118,276</u>	<u>6,949</u>	<u>125,225</u>	<u>134,544</u>
TOTAL FUNDS CARRIED FORWARD		<u>232,161</u>	<u>28,935</u>	<u>261,096</u>	<u>125,225</u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The Statement of Financial Activities contains all gains and losses in the year.

North Edinburgh Dementia Care

Balance Sheet
31 March 2023

	Notes	Unrestricted funds £	Restricted funds £	31.3.23 Total funds £	31.3.22 Total funds £
FIXED ASSETS					
Tangible assets	12	9,945	27,542	37,487	20,070
CURRENT ASSETS					
Debtors	13	215	-	215	106
Cash at bank and in hand		<u>299,993</u>	<u>1,392</u>	<u>301,385</u>	<u>163,650</u>
		300,208	1,392	301,600	163,756
CREDITORS					
Amounts falling due within one year	14	(77,991)	-	(77,991)	(58,601)
NET CURRENT ASSETS		<u>222,217</u>	<u>1,392</u>	<u>223,609</u>	<u>105,155</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>232,162</u>	<u>28,934</u>	<u>261,096</u>	<u>125,225</u>
NET ASSETS		<u>232,162</u>	<u>28,934</u>	<u>261,096</u>	<u>125,225</u>
FUNDS	16				
Unrestricted funds				232,162	118,276
Restricted funds				<u>28,934</u>	<u>6,949</u>
TOTAL FUNDS				<u>261,096</u>	<u>125,225</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 25 April 2024 and were signed on its behalf by:



Colin Tomassi - Trustee

Company Number: SC157235

North Edinburgh Dementia Care

Cash Flow Statement
for the Year Ended 31 March 2023

	Notes	31.3.23 £	31.3.22 £
Cash flows from operating activities			
Cash generated from operations	1	<u>166,763</u>	<u>11,975</u>
Net cash provided by operating activities		<u>166,763</u>	<u>11,975</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		<u>(29,028)</u>	<u>(4,746)</u>
Net cash used in investing activities		<u>(29,028)</u>	<u>(4,746)</u>
Change in cash and cash equivalents in the reporting period		137,735	7,229
Cash and cash equivalents at the beginning of the reporting period		<u>163,650</u>	<u>156,421</u>
Cash and cash equivalents at the end of the reporting period		<u>301,385</u>	<u>163,650</u>

The notes form part of these financial statements

Notes to the Cash Flow Statement
for the Year Ended 31 March 2023

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	31.3.23 £	31.3.22 £
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	135,871	(9,319)
Adjustments for:		
Depreciation charges	11,611	10,412
Increase in debtors	(109)	(3)
Increase in creditors	<u>19,390</u>	<u>10,885</u>
Net cash provided by operations	<u>166,763</u>	<u>11,975</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.22 £	Cash flow £	At 31.3.23 £
Net cash			
Cash at bank and in hand	<u>163,650</u>	<u>137,735</u>	<u>301,385</u>
	<u>163,650</u>	<u>137,735</u>	<u>301,385</u>
Total	<u>163,650</u>	<u>137,735</u>	<u>301,385</u>

1. ACCOUNTING POLICIES

Company information

North Edinburgh Dementia Care is a company limited by guarantee incorporated and domiciled in Scotland with registered company number SC157235. The registered office is Seagrove Centre, 13 Fleming Place, Edinburgh EH7 6GY. The financial statements have been presented in Pounds Sterling as this is the functional and presentational currency of the charitable company.

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

No changes have been made to the basis of preparing the financial statements this year or to the previous year's financial statements.

Going Concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern and there are sufficient reserves to meet the reserves policy on page 3, therefore the accounts are prepared on a going concern basis.

Critical accounting judgements and key sources of estimation uncertainty

The preparation of the financial statements conforms with the requirements of the Charities SORP and general accepted accounting principles. The only area in which it is considered that accounting estimates and areas of judgement have been applied is depreciation, the policy on which is outlined below.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 10% on reducing balance
Plant and machinery	- 25% on reducing balance
Fixtures and fittings	- 25% on reducing balance
Computer equipment	- 33% on cost

Where assets shown in the accounts have been donated, initial valuation is based on a valuation provided by the donor. These assets are depreciated at 25% reducing balance.

The policy is to capitalise assets where they are expected to have a useful life of over 1 year.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

1. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Measurement of debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at Bank and on Hand

Cash at bank and cash in hand includes cash and any short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and Loans

Creditors and loans are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and loans are normally recognised at their settlement amount after allowing for any trade discounts due.

VAT

North Edinburgh Dementia Care is not VAT registered therefore expenses are recognised gross of VAT.

2. DONATIONS AND LEGACIES

	31.3.23	31.3.22
	£	£
Donations	92,474	3,073
Community Grants	<u>34,948</u>	<u>13,003</u>
	<u>127,422</u>	<u>16,076</u>

North Edinburgh Dementia Care

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

3. OTHER TRADING ACTIVITIES

	31.3.23	31.3.22
	£	£
Rent of hall	<u>260</u>	<u>375</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	31.3.23	31.3.22
		£	£
Day care income	Charitable Activity	76,701	45,298
Outreach	Charitable Activity	-	10,114
Fundraising	Charitable Activity	2,230	170
CEC block contract	Charitable Activity	<u>325,219</u>	<u>302,842</u>
		<u>404,150</u>	<u>358,424</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 6)	Support costs (see note 7)	Totals
	£	£	£
Charitable Activity	<u>387,543</u>	<u>2,418</u>	<u>389,961</u>

6. DIRECT COSTS OF CHARITABLE ACTIVITIES

	31.3.23	31.3.22
	£	£
Staff costs	230,119	244,667
Rent	46,010	45,507
Rates and water	1,616	1,144
Insurance	1,184	1,273
Light and heat	4,586	4,745
Telephone & Internet	1,326	1,371
Postage and stationery	3,017	1,788
Provisions & sundries	30,668	19,358
Training	1,880	1,910
Volunteer expenses	2,040	2,249
Payroll expenses	1,493	1,169
Repairs and renewals	4,075	17,624
Household and cleaning	4,677	3,622
Transport	26,962	18,783
Professional fees	16,032	6,253
Computer expenses	248	240
Depreciation	<u>11,610</u>	<u>10,413</u>
	<u>387,543</u>	<u>382,116</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

7. SUPPORT COSTS

	Governance costs £ <u>8,418</u>
Charitable Activity	

Support costs, included in the above, are as follows:

	31.3.23 Charitable Activity £	31.3.22 Total activities £
Accountancy fees	1,986	1,890
Auditors' remuneration	6,000	-
Disclosure Scotland fees	<u>432</u>	<u>188</u>
	<u>8,418</u>	<u>2,078</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.23 £	31.3.22 £
Depreciation - owned assets	11,611	10,412
Auditors' remuneration	6,000	-
Other operating leases	<u>46,010</u>	<u>45,507</u>

9. TRUSTEES' REMUNERATION AND KEY MANAGEMENT PERSONNEL

For the purposes of this disclosure, the key management personnel are defined as the Trustees, the Manager, and the Senior Assistant whose aggregate remuneration in the year was £77,225 (2022: £96,363). There were no Trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no Trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

10. STAFF COSTS

	31.3.23 £	31.3.22 £
Wages and salaries	187,613	196,940
Social security costs	9,039	10,877
Other pension costs	<u>33,467</u>	<u>36,850</u>
	<u>230,119</u>	<u>244,667</u>

The average monthly number of employees during the year was as follows:

	31.3.23	31.3.22
General	<u>10</u>	<u>12</u>

No employees received emoluments in excess of £60,000.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	13,476	2,600	16,076
Charitable activities			
Charitable Activity	358,424	-	358,424
Other trading activities	<u>375</u>	<u>-</u>	<u>375</u>
Total	<u>372,275</u>	<u>2,600</u>	<u>374,875</u>
EXPENDITURE ON			
Charitable activities			
Charitable Activity	<u>374,033</u>	<u>10,161</u>	<u>384,194</u>
NET INCOME/(EXPENDITURE)			
Transfers between funds	(1,758) <u>1,130</u>	(7,561) <u>(1,130)</u>	(9,319) <u>-</u>
Net movement in funds	(628)	(8,691)	(9,319)
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>118,904</u>	<u>15,640</u>	<u>134,544</u>
TOTAL FUNDS CARRIED FORWARD	<u>118,276</u>	<u>6,949</u>	<u>125,225</u>

12. TANGIBLE FIXED ASSETS

	Improvements to property £	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Totals £
COST					
At 1 April 2022	-	9,134	57,478	20,196	86,808
Additions	<u>28,600</u>	<u>428</u>	<u>-</u>	<u>-</u>	<u>29,028</u>
At 31 March 2023	<u>28,600</u>	<u>9,562</u>	<u>57,478</u>	<u>20,196</u>	<u>115,836</u>
DEPRECIATION					
At 1 April 2022	-	5,896	46,236	14,606	66,738
Charge for year	<u>2,860</u>	<u>917</u>	<u>2,811</u>	<u>5,023</u>	<u>11,611</u>
At 31 March 2023	<u>2,860</u>	<u>6,813</u>	<u>49,047</u>	<u>19,629</u>	<u>78,349</u>
NET BOOK VALUE					
At 31 March 2023	<u>25,740</u>	<u>2,749</u>	<u>8,431</u>	<u>567</u>	<u>37,487</u>
At 31 March 2022	<u>-</u>	<u>3,238</u>	<u>11,242</u>	<u>5,590</u>	<u>20,070</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

13. DEBTORS

	31.3.23	31.3.22
	£	£
Prepayments	<u>215</u>	<u>106</u>

14. CREDITORS

	31.3.23	31.3.22
	£	£
Trade creditors	4,034	2,775
Social security and other taxes	3,745	4,434
Pension	3,223	499
Accrued expenses	<u>66,989</u>	<u>50,893</u>
	<u>77,991</u>	<u>58,601</u>

15. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	31.3.23	31.3.22
	£	£
Within one year	44,000	44,000
Between one and five years	176,000	176,000
In more than five years	<u>238,000</u>	<u>282,000</u>
	<u>458,000</u>	<u>502,000</u>

16. MOVEMENT IN FUNDS

	At 1.4.22	Net movement in funds	Transfers between funds	At 31.3.23
	£	£	£	£
Unrestricted funds				
General fund	117,580	114,759	(699)	231,640
Donated assets	<u>696</u>	<u>(174)</u>	-	<u>522</u>
	118,276	114,585	(699)	232,162
Restricted funds				
Defibrillator	101	(25)	-	76
Equipment	103	(26)	-	77
Christmas gifts and entertainment	-	1,392	-	1,392
Conservatory furniture	1,186	(296)	-	890
Garden decorating & renovation	258	24,976	699	25,933
iPads	665	(665)	-	-
Tovertafel	3,503	(3,503)	-	-
Resource packs	<u>1,133</u>	<u>(567)</u>	-	<u>566</u>
	<u>6,949</u>	<u>21,286</u>	<u>699</u>	<u>28,934</u>
TOTAL FUNDS	<u>125,225</u>	<u>135,871</u>	-	<u>261,096</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

16. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	499,364	(384,605)	114,759
Donated assets	-	(174)	(174)
	<u>499,364</u>	<u>(384,779)</u>	<u>114,585</u>
Restricted funds			
Defibrillator	-	(25)	(25)
Equipment	-	(26)	(26)
Christmas gifts and entertainment	2,887	(1,495)	1,392
Conservatory furniture	-	(296)	(296)
Garden decorating & renovation	27,901	(2,925)	24,976
iPads	-	(665)	(665)
Tovertafel	-	(3,503)	(3,503)
Resource packs	-	(567)	(567)
Art and Music Therapy	1,680	(1,680)	-
	<u>32,468</u>	<u>(11,182)</u>	<u>21,286</u>
TOTAL FUNDS	<u>531,832</u>	<u>(395,961)</u>	<u>135,871</u>

Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	117,975	(1,525)	1,130	117,580
Donated assets	929	(233)	-	696
	<u>118,904</u>	<u>(1,758)</u>	<u>1,130</u>	<u>118,276</u>
Restricted funds				
Defibrillator	135	(34)	-	101
Equipment	190	(87)	-	103
Leith Decides	338	-	(338)	-
Conservatory furniture	1,581	(395)	-	1,186
Garden decorating & renovation	936	(86)	(592)	258
iPads	1,330	(665)	-	665
Tovertafel	7,206	(3,503)	(200)	3,503
Resource packs	3,924	(2,791)	-	1,133
	<u>15,640</u>	<u>(7,561)</u>	<u>(1,130)</u>	<u>6,949</u>
TOTAL FUNDS	<u>134,544</u>	<u>(9,319)</u>	<u>-</u>	<u>125,225</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

16. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	372,275	(373,800)	(1,525)
Donated assets	-	(233)	(233)
	372,275	(374,033)	(1,758)
Restricted funds			
Defibrillator	-	(34)	(34)
Equipment	-	(87)	(87)
Conservatory furniture	-	(395)	(395)
Garden decorating & renovation	-	(86)	(86)
iPads	-	(665)	(665)
Tovertafel	-	(3,503)	(3,503)
Resource packs	2,600	(5,391)	(2,791)
	2,600	(10,161)	(7,561)
TOTAL FUNDS	<u>374,875</u>	<u>(384,194)</u>	<u>(9,319)</u>

The Donated Assets fund represents the value of assets donated to the charity and is reduced over time by the depreciation charged on those assets.

Defibrillator fund - this is funding which was received for the purchase of a defibrillator which was capitalised, The balance on the fund represents the net book value of the defibrillator with depreciation being charged to the fund on an annual basis.

Equipment fund - this relates to funding for various pieces of equipment which were capitalised, the balance on the fund represents the net book value of the assets purchased with depreciation being charged to the fund on an annual basis.

Conservatory furniture fund - made up of income to cover the cost of new sofas which were capitalised in 2018. The balance on the fund represents the net book value of the sofas with depreciation being charged to the fund on an annual basis.

Garden decorating & renovation fund - this is funding to cover the costs of purchasing plants, soil, decorations and equipment, and to renovate, the charity's gardens, over two years. Some expenditure has been capitalised with a net book value of £193, depreciation on this equipment is charged to the fund on an annual basis.

A further amounts was introduced in 2023 to cover the costs of landscaping the back garden. This amount has been capitalised and has a net book value of £25,933.17, depreciation on the improvement to property is charged to the fund on an annual basis.

Christmas gifts and entertainment fund - this funding is intended to purchase christmas gifts for clients and subsidise a pantomime trip in the year. The balance on the fund represents the amount still available to be utilised for Christmas purchases and entertainment.

16. MOVEMENT IN FUNDS - continued

Resource packs fund - income was received to provide activity packs and materials to clients in their own home, due to the centre being closed as a result of COVID-19 restrictions. In the year to 21/22 a further £2,600 was received from 10 Villages Community Funding (£2,500) and Scotmid (£100). Part of this funding was used to purchase a new printer (for printing pack resources) and the balance remaining on this fund represents the net book value of this printer. Depreciation relating to the printer will be charged annually to the fund.

iPads fund - this relates to funding for five iPads which were capitalised in 20/21. The balance on the fund represents the full depreciation charged to the iPads.

Tovertafel fund - this is funding received to pay for and install a Tovertafel asset, healthcare-developed to help the cognitive abilities of people with dementia. The balance on the fund represents the full depreciation charged to the Tovertafel.

Art and Music fund - this is funding introduced to cover art and music therapy sessions. The balance on the fund represents the amount still available to be utilised for art and music therapy sessions.

17. EMPLOYEE BENEFIT OBLIGATIONS

North Edinburgh Dementia Care participates in the Lothian Pension Fund (LPF) pension plan, a multi-employer defined benefit plan which provides benefits based on a final pensionable salary. A formal valuation of the plan was carried out on 31 March 2017 by the fund's actuary.

Due to the undue cost and effort involved in obtaining the necessary details, sufficient information is not available to use defined benefit accounting for the plan. Accordingly, the pension plan is accounted for as a defined contribution plan.

As this information is unavailable for disclosure on the balance sheet the valuation of the plan per the draft valuation at 31 March 2017 has been outlined below:

Total scheme liabilities (calculated on a low risk basis)	£575,000
Total Asset Share	£524,000
Fund Deficit	£51,000

The proposed contribution rates to 31 March 2024 are 49% of payroll per annum. Contributions charged as an expense during the year to 31 March 2023 amounted to £31,205 (2022 contributions: £36,609, with £5,000 of this being additional strain costs). Two members of staff are part of the LPF plan (2022:2) with the other members of staff being part of the Nest defined contribution plan.

18. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023 or the year ended 31 March 2022.

North Edinburgh Dementia Care

Detailed Statement of Financial Activities
for the Year Ended 31 March 2023

	31.3.23 £	31.3.22 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	92,474	3,073
Community Grants	<u>34,948</u>	<u>13,003</u>
	127,422	16,076
Other trading activities		
Rent of hall	260	375
Charitable activities		
Day care income	76,701	45,298
Outreach	-	10,114
Fundraising	2,230	170
CEC block contract	<u>325,219</u>	<u>302,842</u>
	<u>404,150</u>	<u>358,424</u>
Total incoming resources	531,832	374,875
EXPENDITURE		
Charitable activities		
Wages	187,613	196,940
Social security	9,039	10,877
Pensions	33,467	36,850
Rent	46,010	45,507
Rates and water	1,616	1,144
Insurance	1,184	1,273
Light and heat	4,586	4,745
Telephone & Internet	1,326	1,371
Postage and stationery	3,017	1,788
Provisions & sundries	30,668	19,358
Training	1,880	1,910
Volunteer expenses	2,040	2,249
Payroll expenses	1,493	1,169
Repairs and renewals	4,075	17,624
Household and cleaning	4,677	3,622
Transport	26,962	18,783
Professional fees	16,032	6,253
Computer expenses	248	240
Improvements to property	2,860	-
Plant and machinery	916	1,079
Fixtures and fittings	2,810	3,748
Computer equipment	<u>5,024</u>	<u>5,586</u>
	387,543	382,116
Support costs		

North Edinburgh Dementia Care

Detailed Statement of Financial Activities
for the Year Ended 31 March 2023

	31.3.23 £	31.3.22 £
Support costs		
Governance costs		
Accountancy fees	1,986	1,890
Auditors' remuneration	6,000	-
Disclosure Scotland fees	<u>432</u>	<u>188</u>
	<u>8,418</u>	<u>2,078</u>
 Total resources expended	 <u>395,961</u>	 <u>384,194</u>
 Net income/(expenditure)	 <u><u>135,871</u></u>	 <u><u>(9,319)</u></u>