NORTH EDINBURGH DEMENTIA CARE FINANCIAL ACCOUNTS YEAR ENDED 31 MARCH 2003



COMPANY NUMBER SC 157235

FINANCIAL ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2003

MCKENZIE & CO
CHARTERED ACCOUNTANTS

FOR THE YEAR ENDED 31ST MARCH 2003

CONTENTS

- 1. Report of the Directors
- 2. Statement of Directors' Responsibilities
- 3. Report of the Auditors
- 4. Income & Expenditure Account
- 5. Balance Sheet
- 6. Notes to the Accounts

The following page does not form part of the Statutory Accounts

Appendix

1. Income & Expenditure Account

NORTH EDINBURGH DEMENTIA CARE REPORT OF THE DIRECTORS

FOR THE YEAR ENDED 31ST MARCH 2003

The directors present their annual report with the accounts of the company for the Year ended 31st March 2003.

COMPANY

The Company is a private company limited by guarantee. Its principal activity is day care with an emphasis on dementia and related problems.

REVIEW OF BUSINESS

A summary of the results for the Year is given on page 4 of the accounts. The directors consider the state of affairs to be satisfactory.

DIRECTORS

The directors in office in the Year were :Archibald McDiarmid George Shanley
Jean Carson Alan Fletcher
Bert Heron Charlie Murphy
Joan McBride Shiela Fletcher
Olivia D'Annunzio Neil Cocker

AUDITORS

The auditors, McKenzie & Co, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

The report of the Directors was approved by the Board on 10 June 2003 and signed on its behalf by:-

G Shanley Director

10 June 2003

STATEMENT OF DIRECTORS' RESPONSIBILITIES

We are required under company law to prepare financial accounts for each financial Year which give a true and fair view of the state of affairs of the company and of the surplus/deficit of the company for that period. In preparing those financial accounts we are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

G SHANLEY

On behalf of the Board

INDEPENDANT AUDITORS' REPORT TO THE MEMBERS OF NORTH EDINBURGH DEMENTIA CARE

We have audited the financial statements of North Edinburgh Dementia Care for the year ended 31 March 2003 which comprise the Income & Expenditure Account, the Balance Sheet, and the related Notes.

These financial statements have been prepared under the historical cost convention, and the accounting policies set out therein.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described in the Statement of Director's Responsibilities the company's Directors are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the company is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatement in it.

BASIS OF OPINION

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

OPINION

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 March 2003 and of its deficit for the Year then ended and have been properly prepared in accordance with the Companies Act 1985.

McKENZIE & CO Registered Auditors Chartered Accountants 31 Palmerston Place EDINBURGH EH12 5AP

NORTH EDINBURGH DEMENTIA PROJECT

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2003

	Notes	<u> 2003</u>	2002
		££	££
INCOME	2	198,182	198,861
Net Operating Expenses Administrative Expenses		210,688	184,701
(DEFICIT)/SURPLUS ON ORDINARY BEFORE TAXATION	ACTIVITIES	(12,506)	14,160
Tax on Ordinary Activities	4		
(DEFICIT)/SURPLUS FOR THE FIN	ANCIAL YEAR	£ (12,506)	£ 14,160
STATEMENT OF RETAINED EARNING	<u>s</u>		
Retained Surplus Brought Forw Retained (Deficit)/Surplus fo		14,477 (12,506)	317 14,160
RETAINED SURPLUS CARRIED FORW	ARD	£ 1,971	£ 14,477

None of the company's activities were acquired or discontinued during the above two financial years.

There were no recognised gains or losses other than the profit or loss for the above two financial years.

The notes on pages 6a to 6b form part of these accounts.

BALANCE SHEET AS AT 31ST MARCH 2003

	Notes	200		20	02
CURRENT ASSETS		£	£	£	£
Debtors Cash at Bank and in Hand	5	5,295 3,444		945 20,346	
CREDITORS : Amounts Falling		8,739		21,291	
Due within One Year	6	(6,768)		(6,814)	•
NET CURRENT ASSETS		_	1,971	_	14,477
TOTAL ASSETS LESS CURRENT LIABILITY	TIES	=	£ 1,971	1 =	£ 14,477
CAPITAL AND RESERVES					
Revenue Reserve	7	_	1,971	-	14,477
		_	£ 1,971	i _	£ 14,477
		_		=	

Signed on behalf of the board of directors

Director

Approved by the board:

10 June 2003

The notes on pages 6a to 6b form part of these accounts.

NOTES TO ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2003

1. ACCOUNTING POLICIES

Basis of Accounting

The accounts have been prepared under the historical cost convention.

Tangible Fixed Assets

The cost of fixed assets, and any Capital Grants are written off to the Income & Expenditure Account in the year of acquisition.

2. INCOME

The Income and Deficit (2002 - Surplus) before taxation for the Year is attributable to the principal activity of the Company which is the provision of daycare relating to dementia.

3. OPERATING SURPLUS/DEFICIT

The Operating Deficit (2002 - Surplus) is stated after charging:

	2003 £	2002 £
Staff Costs Auditors' Remuneration	156,775 911	144,858 1,168
•		

4. TAXATION

The company has no liability to Corporation Tax for the Year ended 31st March 2003.

5. <u>DEBTORS</u>

	<u>2003</u> €	2002 £
Amounts due within one year:		
Trade Debtors	5,000	-
Prepayments	295 —————	945
	5,295	945
		

NOTES TO ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2003

6. <u>CREDITORS:</u> Amounts falling Due within One Year

	2003	2002
Other Guditan	£	£
Other Creditors:	0.011	
Social Security and Other Taxes	2,911	2,209
Accruals	3,857	4,605
	6,768	6,814.

7. RESERVES

	Revenue <u>Reserve</u> £
At 1st April 2002	14,477
Retained Deficit for the Year	(12,506)
At 31st March 2003	1,971

NORTH EDINBURGH DEMENTIA PROJECT

DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2003

	£	<u>2003</u> £	£	<u>2002</u> £
Joint Finance		23,809		25,503
Donations, Subscriptions & Sundries		20,305		23,148
Health Board Grant		77,288		74,348
Section 10 Funding		76,173		75,121
Interest Received		607		741
		198,182		198,861
LESS OVERHEADS				
Wages, Salaries & NIC	156,775		144,858	
Provisions	11,228		4,814	
Outings	777		185	
Travelling Expenses	1,593		1,073	
Transport Costs	9,723		6,178	
Training	3,261		1,080	
Repairs & Maintenance	188		657	
Telephone Charges	3,419		2,858	
Printing and Stationery	1,667		1,784	
Volunteers' Expenses	1,511		1,965	
Recruitment Costs			887	
Insurances	768		705	
Rent, Heat & Light	13,200		11,000	
Bank Charges	135		396	
Legal Fees	800		-	
Payroll Expenses	1,199		991	
Sundry Expenses	1,453		887	
Auditors' Remuneration	911		1,168	
Property Alterations at Drylaw	-		2,917	
Equipment Purchases	2,080		_ 	
		210,688		184,701
NET (DEFICIT) / SURPLUS FOR THE YEAR	£	(12,506)		£ 14,160

This page does not form part of the statutory accounts.