

# SH03

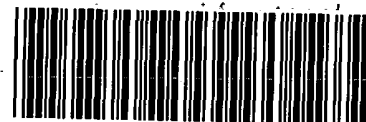
## Return of purchase of own shares



☒ **What this form is for**  
You may use this form to give notice  
of a purchase by a limited company  
of its own shares.

☐ **What this form is NOT**  
You cannot use this form to  
give notice of a purchase by a  
company of its own shares.

WEDNESDAY



\*ACUE80UP\*

A10

10/01/2024

#27

COMPANIES HOUSE

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### Company details

Company number S C 1 5 7 1 7 6

Company name in full FirstGroup plc

#### Filling in this form

Please complete in typescript or in  
bold black capitals.

All fields are mandatory unless  
specified or indicated by \*

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### Shares purchased for cancellation

Please complete the table below to show the shares purchased for cancellation.

| Class of shares<br>(E.g. Ordinary/Preference etc.) | Number of shares<br>purchased | Nominal value of<br>each share | Date that the<br>shares were<br>delivered to the<br>company | Do these qualify as<br>treasury shares? | Maximum price<br>paid for shares<br>(PLC only) | Minimum price<br>paid for shares<br>(PLC only) |
|----------------------------------------------------|-------------------------------|--------------------------------|-------------------------------------------------------------|-----------------------------------------|------------------------------------------------|------------------------------------------------|
|                                                    |                               |                                | / /                                                         | <input type="checkbox"/> Yes            |                                                |                                                |
|                                                    |                               |                                | / /                                                         | <input type="checkbox"/> Yes            |                                                |                                                |
|                                                    |                               |                                | / /                                                         | <input type="checkbox"/> Yes            |                                                |                                                |
|                                                    |                               |                                | / /                                                         | <input type="checkbox"/> Yes            |                                                |                                                |
|                                                    |                               |                                | / /                                                         | <input type="checkbox"/> Yes            |                                                |                                                |
|                                                    |                               |                                | / /                                                         | <input type="checkbox"/> Yes            |                                                |                                                |
|                                                    |                               |                                | / /                                                         | <input type="checkbox"/> Yes            |                                                |                                                |

Please show the aggregate amount paid on shares purchased for cancellation.

Total aggregate amount

Please give the authentication code you've been given by HM Revenue  
& Customs (HMRC)

HMRC authentication  
code

DRC1618-1

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## Return of purchase of own shares

**3 Shares purchased into treasury**

Please complete the table below if you are purchasing shares to place into treasury.

| Class of shares<br>(E.g. Ordinary/Preference etc.) | Number of shares<br>purchased | Nominal value of<br>each share | Date that the shares were delivered<br>to the company | Maximum price<br>paid for shares<br>(PLC only) | Minimum price<br>paid for shares<br>(PLC only) |
|----------------------------------------------------|-------------------------------|--------------------------------|-------------------------------------------------------|------------------------------------------------|------------------------------------------------|
| Ordinary                                           | 239,891                       | £0.05                          | 11 / 12 / 2023                                        | £1.6890                                        | £1.6090                                        |
| Ordinary                                           | 364,598                       | £0.05                          | 12 / 12 / 2023                                        | £1.6540                                        | £1.6240                                        |
| Ordinary                                           | 326,163                       | £0.05                          | 13 / 12 / 2023                                        | £1.6680                                        | £1.6100                                        |
| Ordinary                                           | 345,183                       | £0.05                          | 14 / 12 / 2023                                        | £1.7060                                        | £1.6410                                        |
| Ordinary                                           | 344,052                       | £0.05                          | 15 / 12 / 2023                                        | £1.6990                                        | £1.6280                                        |
|                                                    |                               |                                | / /                                                   |                                                |                                                |
|                                                    |                               |                                | / /                                                   |                                                |                                                |

Please show the aggregate amount paid by the company on shares purchased into treasury.

Total aggregate amount £2,681,902.14

**4 Stamp Duty**

Stamp Duty of 0.5% is payable for purchases where the amount or value of the consideration is over £1,000.

Please show the amount of Stamp Duty paid on shares purchased.

Stamp Duty ①

£ 13,410.00

If Stamp Duty is chargeable, you must pay and send this form by email to HMRC for stamping first. HMRC will send you a letter confirming the appropriate amount of Stamp Duty has been paid.

You should then submit the HMRC confirmation letter to Companies House with this form.

**How to pay**

For details on how to pay Stamp Duty and notify HMRC, go to:

**[gov.uk/guidance/pay-stamp-duty#fast-pay](https://www.gov.uk/guidance/pay-stamp-duty#fast-pay)**

After you have paid your Stamp Duty you must email details to HMRC at [stampdutymailbox@hmrc.gov.uk](mailto:stampdutymailbox@hmrc.gov.uk)

Your email should include:

- the payment reference
- the payment amount
- the date of payment
- a digital copy of this form (like, a scanned PDF)

You may post your notification if you cannot send it digitally.

Go to: [www.gov.uk/guidance/pay-stamp-duty#fast-pay](https://www.gov.uk/guidance/pay-stamp-duty#fast-pay)**① Stamp Duty**

The calculated amount of Stamp Duty should be rounded up to the nearest multiple of £5.

**Further information on Stamp Duty**

If you need more information on Stamp Duty go to [gov.uk/topic/business-tax/stamp-duty-on-shares](https://www.gov.uk/topic/business-tax/stamp-duty-on-shares) or contact HMRC on 0300 200 3510

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No Stamp Duty payable

If Stamp Duty is **not payable** on shares purchased, please confirm the statement below by ticking the appropriate box:

- ☐ I/We certify that the transaction effected by this instrument does not form part of a larger transaction or series of transactions in respect of which the amount or value of the consideration exceeds £1,000.
- ☐ I/We certify that the transfer effected by this instrument is a repurchase of own shares by a Qualifying Asset Holding Company and all the conditions for exemption are met.

If you have no Stamp Duty payable, please return this form directly to Companies House.

## Further information on Stamp Duty

If you need more information on Stamp Duty go to [gov.uk/topic/business-tax/stamp-duty-on-shares](http://gov.uk/topic/business-tax/stamp-duty-on-shares) or contact HMRC on 0300 200 3510

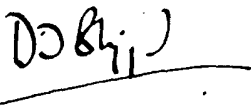
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## Signature

I am signing this form on behalf of the company.

Signature

Signature

X  X

Date

d 1 d 8 m 1 m 2 y 2 y 0 y 2 y 3

This form may be signed by:

Director<sup>②</sup>, Secretary, Person authorised<sup>②</sup>, Administrator, Receiver, Receiver manager, CIC manager.

## ② UK Societas

If the form is being filed on behalf of a UK Societas (UKS) please delete 'director' and insert details of which organ of the UKS the person signing has membership.

## ② Person authorised

Under either section 270 or 274 of the Companies Act 2006.

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**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

|               |                      |   |  |   |     |
|---------------|----------------------|---|--|---|-----|
| Contact name  | Company Secretary    |   |  |   |     |
| Company name  | FirstGroup plc       |   |  |   |     |
|               |                      |   |  |   |     |
| Address       | 8th Floor, The Point |   |  |   |     |
|               | 37 North Wharf Road  |   |  |   |     |
|               |                      |   |  |   |     |
| Post town     | London               |   |  |   |     |
| County/Region |                      |   |  |   |     |
| Postcode      | W                    | 2 |  | 1 | A F |
| Country       |                      |   |  |   |     |
| DX            |                      |   |  |   |     |
| Telephone     | 020 7291 0505        |   |  |   |     |

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have completed Section 2 and/or Section 3 as appropriate.
- ☐ In Section 4, you have either had the form stamped by HMRC or ticked the certification section to indicate that no duty is payable.
- ☐ If Stamp Duty is chargeable, you have attached a copy of the stamping HMRC confirmation letter with this form.
- ☐ You have signed the form.

**Important information**

Please note that all information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

**For companies registered in England and Wales:**  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**For companies registered in Scotland:**  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1.

**For companies registered in Northern Ireland:**  
The Registrar of Companies, Companies House,  
First Floor, Waterfront Plaza, 8 Laganbank Road,  
Belfast, Northern Ireland, BT1 3BS.  
DX 481 N.R. Belfast 1.

**Stamp Duty**

If Stamp Duty is to be paid, please first send this form to: HMRC Stamp Office. See Section 4 for more details.

**Further information**

For further information, please see the guidance notes on the website at [gov.uk/companieshouse](http://gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [gov.uk/companieshouse](http://gov.uk/companieshouse)