

**Report of the Directors and  
Financial Statements for the Year Ended 31 March 2007  
for  
The Notre Dame Centre  
(Limited by Guarantee)**



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For the Year Ended 31 March 2007**

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**Report of the Directors  
for the Year Ended 31 March 2007**

<b>DIRECTORS</b>	Sister Pat Graham George McSorley Ken Cunningham Gerry Seenan Sister Pat Gribbin Stephen Harris Sister Kathleen McGhee
<b>SECRETARY</b>	Mr Frank McCormick
<b>CLINICAL DIRECTOR</b>	Sister Mary Ross
<b>COMPANY REGISTRATION NUMBER</b>	150187 (Scotland)
<b>CHARITY REGISTRATION NUMBER</b>	SC002851
<b>REGISTERED OFFICE</b>	1 Dundonald Road Glasgow G12 9LJ
<b>PRINCIPAL ADVISERS</b>	
<b>AUDITORS</b>	The Kelvin Partnership Registered Auditors Chartered Accountants The Cooper Building 505 Great Western Road Glasgow G12 8HN
<b>SOLICITORS</b>	McSparran McCormick Waterloo Chambers 19 Waterloo Street Glasgow G2 6AH
<b>BANKERS</b>	Bank of Scotland 701 Great Western Road Glasgow G12 4HY

**Report of the Directors  
for the Year Ended 31 March 2007**

**Structure, Governance and Management**

The Notre Dame Centre is a Company limited by guarantee and is incorporated in Scotland with the number 150187. In the event of the Company being wound up the Members undertake to make a contribution of £1 each. It is also a Charity registered with the Office of the Scottish Charity Regulator with the number SC002851. It is governed by its Memorandum and Articles of Association which sets out the method of appointing Directors and new Members are drawn from The Sisters of Notre Dame and their lay employees and from the local business and education community.

The Board meets four times a year and delegates the day to day running of the Centre to the Director who whilst not a member of the Board does attend Board Meetings. The Director is assisted by 2 clinical deputies and a business manager. Senior appointments are not delegated and are made by the Board. As the present Board has been in post for some years no induction training has been carried out although it is envisaged that any new Board Member will be formally inducted into the duties and responsibilities under Scottish charities legislation. The Board is regularly briefed on changes in legislation and other matters affecting the organisation.

The Members of the Company are the Institute of The Sisters of Notre Dame de Namur, a Charity registered in England with the number 232411. The Charity is in the process of being registered with the Office of the Scottish Charity Regulator. The Provincial Moderator of the Institute together with two other Sisters of Notre Dame and The Provincial Treasurer are presently on the Board of the Centre which means that The Sisters of Notre Dame do have considerable influence on the decision making process of the Board. This Charity also provides the buildings at nil rent and also the services of Sisters to work within the Notre Dame Centre at no remuneration.

The Directors have identified the major risks to which the Notre Dame Centre is exposed and these are reviewed at each Board meeting. The Directors believe that appropriate systems and procedures are in place to manage these risks.

**Objectives and Activities**

The Mission of the Centre is "to contribute to the building up of integrated human beings being capable of taking their place as members of the family and society".

This mission will be achieved by

- providing a service of the highest quality
- ensuring that the needs of the clients are addressed professionally, sensitively and expeditiously
- Maximising efficiency and effectiveness by ensuring that all resources are used to the best advantage thus guaranteeing maximum value for money
- Reviewing and assessing the training and development needs of staff on a regular basis

In order to deliver the service the Centre is organised into three units. One deals with children aged from three to twelve, another for adolescents and young adults and the third is the parental advice drop in centre. The Centre has successfully pursued a policy of establishing contracts on a purchaser/provider basis with its main customers in the public sector. This represents the main body of the work of the Centre. The main source of referrals continues to be from education, social work and health.

Six health services refer young people to the Centre. They are Ayrshire and Arran, Forth Valley, Greater Glasgow and Clyde Highland, Lanarkshire and Tayside, Greater Glasgow continues to provide the highest level of funding at £247,000 out of a total from Health of £504,147. This latter figure is an increase on previous years.

Some eight Education authorities, mainly in the West of Scotland, refer young people with their total funding for the year being £210,415 a slight drop on last year.

Income from Social Work departments was up at £121,355.

The Centre also carries out work in the private sector for schools and other organisations and the legal profession.

While direct work with individuals is the primary activity of the Centre there continues to be a significant growth in the area of consultancy and training. The level of growth experienced leads the Directors to the view that further investment in this area over the next two years is justifiable.

**Report of the Directors  
for the Year Ended 31 March 2007**

**Achievements and Performance**

During the year 643 clients came to the Centre for assessment and therapy, of these, 324 were taken on during the year and 319 continued their therapeutic treatment from the previous year. Of the clients who completed their therapy during the year 39% completed within the year, 33% within 1 – 2 years and the remainder 3+ years. 23 clients were adults, of the remaining 620 only 29% lived with their 2 natural parents.

Psychological assessments were also carried out in the private sector.

In addition to this work, staff continued to provide talks, seminars, workshops, supervision and consultative services to a variety of groups and organisations.

September 2006 saw the 75th anniversary of the founding of the Clinic. Three days of celebrations were held at the Saint Mungo Museum of Art and Religion on 8, 9 and 10 September. During the course of the three days there was an opportunity to take part in music and art workshops, to watch a play specially written about the work of the centre and to view an extensive exhibition of art work produced by our clients. The exhibition was opened by the Archbishop of Glasgow and the Deputy Lord Provost. Around 500 visitors attended the celebrations over the three days.

Training continues to be provided for the Seasons for Growth programme. Thirteen Seasons for Growth trainings took place during the course of the year with 223 new Companions being created. This brings the number of Companions trained by the Centre to 700. We continue to receive £24,750 per annum from Cash for Kids to support the development of Seasons within the voluntary sector across the West of Scotland.

In October 2006 we had, for the first time, a cohort of students in first, second and third year of the Post Graduate Diploma in Play Therapy Course. A total of 32 students. This will bring the total Play Therapists trained/in training to 83. We are delighted that a number of therapists trained at the Centre continue to provide input to the course as supervisors, seminar leaders and tutors.

We continue to receive a grant from Comic Relief to support work with young people in or leaving care. In January, following discussions with the Director of Education for Glasgow City Council, both the education department and Cash for Kids agreed to fund jointly a pilot project in Castlemilk. This project, now called First Base, will allow our staff to work with staff in pre five establishments where the children have been affected by parental drug abuse. A total of £64,000 will be provided over an 18 month period. We were delighted at the end of March to receive confirmation from the Tudor Trust that we now satisfy their conditions for receiving £25,000 for two years to support young people self harming or at risk of suicide.

Outreach work continues with play therapy being provided to pre 5 children in Barrhead, one day a week outreach at the Vale of Leven Hospital and one day a week in St Andrew's Academy, Saltcoats. The young women's therapeutic project funded by NHS Greater Glasgow continues to run in conjunction with the social work department.

Our parental advice shop in Partick – Parents etc., which is run in conjunction with the Sisters of Notre Dame, continues to flourish. It is a disappointment that, despite repeated requests, we have not been able to secure funding to allow us to open the shop on a full time basis. The shop is open two half days a week for anyone with concerns about a child or young person to drop in and get help. We are again grateful to the Sisters of Notre Dame for their support and, in particular, a debt of gratitude is owed to those Sisters who are working on a voluntary basis within the shop.

A number of staff changes took place during the year. In September Elizabeth Brady SND was appointed as a play therapist four days per week. Sister Elizabeth was a primary head teacher with over 30 years educational experience. We are particularly pleased to have an additional Sister of Notre Dame on the staff. In October Donna Ramage, an educational psychologist with 20 years experience in local authority, joined the staff working in Fern Tower for two days per week. In January Mary Miller was appointed to work as a play therapist part time on the First Base project in Castlemilk. Mary was previously Director of the Jeely Piece Club and knows the Castlemilk area extensively.

**The Notre Dame Centre  
(Limited by Guarantee)**

**Report of the Directors  
for the Year Ended 31 March 2007**

Sister Mary Ross intimated some time ago her intention to retire in July 2007 from the post of Clinical Director. Sister Mary has been a truly inspirational leader whose vision and hard work has ensured that the Centre continues to be in the forefront of developments in the area of emotional health for children and young people. We are delighted that Sister Mary will continue to be involved with the work through her involvement with Parents etc and her contribution to the Post Graduate Diploma in Play Therapy course. In January Mike O'Connor was appointed as Clinical Director to replace Sister Mary. Mike was Principal Educational Psychologist in Clackmannanshire and he served for 13 years on the staff at Fern Tower from 1976 to 1989. We are delighted to have secured his services and look forward to the continued success of the Centre under his leadership.

All clients are seen by appropriately professionally trained staff and their dedication to the work of the Centre is central to the continuing successful development of the Notre Dame Centre. The work of all staff, be they full time, part time or volunteers, is valued highly by the Directors.

**Financial Review**

The year showed a surplus on activities of £104,749 (2006 £86,826). The Directors are pleased with the improvement of the financial position of the Centre while recognising the fact that some Sisters of Notre Dame work at the Centre without receiving remuneration. There is also no charge to the Centre for the use of the two buildings owned by the Sisters of Notre Dame. The Board take the view that an appropriate level of reserves should be three months core costs, including an allowance for unremunerated staff and a notional rental figure. This figure is calculated at £336,600 and the reserves have now exceeded this figure. The Board are determined that the true cost of providing the services that are offered should be met wholly from the income generating activities of the Centre so that it becomes totally self financing.

The details of the accounts are contained in the following pages. It is the intention of the Board to propose that the Kelvin Partnership be re appointed as Auditors in accordance with Section 385 of the Companies Act 1985.

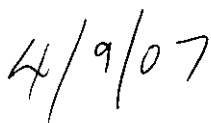
**Plans for Future Periods**

The next year will see the Board working closely with Mike O'Connor the new Director to put in place the structure appropriate to the continued development of the Centre.

ON BEHALF OF THE BOARD

Patricia Graham  
Director and Trustee

Dated



**The Notre Dame Centre  
(Limited by Guarantee)**

**Report of the Independent Auditors to the Members of  
The Notre Dame Centre  
(Limited by Guarantee)**

We have audited the financial statements of The Notre Dame Centre (Limited by Guarantee) for the year ended 31 March 2007 on pages six to thirteen. These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005), under the historical cost convention (as modified by the revaluation of certain fixed assets) and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of directors and auditors**

As described on page four, the company's directors are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom accounting standards (United Kingdom Generally Accepted Accounting Practice).

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether in our opinion the information given in the Report of the Directors is consistent with the financial statements.

In addition, we report to you if, in our opinion, the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and other transactions is not disclosed.

We read the Report of the directors and consider the implications for our report if we become aware of any apparent misstatement within it.

**Basis of opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**Opinion**

In our opinion

the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, of the state of the charitable company's affairs as at 31 March 2007 and of its deficit for the year then ended,  
the financial statements have been properly prepared in accordance with the Companies Act 1985, and  
the information given in the Report of the Directors is consistent with the financial statements.

*The Kelvin Partnership*

The Kelvin Partnership  
Registered Auditors  
Chartered Accountants  
The Cooper Building  
505 Great Western Road  
Glasgow  
G12 8HN

Dated

4/10/07

**The Notre Dame Centre  
(Limited by Guarantee)**

**Income and Expenditure Account  
incorporating Statement of Financial Activities  
For the Year Ended 31 March 2007**

		Unrestricted	Restricted	31 3 07 Total	Re stated 31 3 06 Total
	Notes	£	£	£	£
<b>Incoming Resources</b>					
Incoming resources from charitable activities	2				
Fee income, grant income and donations		1,372,812	82,389	1,455,201	1,305,808
Incoming resources from generated funds	3				
Investment income		<u>7,951</u>	<u>—</u>	<u>7,951</u>	<u>4,867</u>
<b>Total Incoming Resources</b>		<b><u>1,380,763</u></b>	<b><u>82,389</u></b>	<b><u>1,463,152</u></b>	<b><u>1,310,675</u></b>
<b>Resources Expended</b>					
Costs of generating funds	4				
Charitable expenditure	4				
Direct project expenditure		1,128,645	83,786	1,212,431	1,119,904
Support costs		<u>130,703</u>	<u>66</u>	<u>130,769</u>	<u>83,805</u>
Governance costs	4	<u>15,137</u>	<u>66</u>	<u>15,203</u>	<u>20,140</u>
<b>Total Resources Expended</b>	6	<b><u>1,274,485</u></b>	<b><u>83,918</u></b>	<b><u>1,358,403</u></b>	<b><u>1,223,849</u></b>
Net incoming resources before other recognised gains		106,278	(1,529)	104,749	86,826
Transfer between funds		7,285	(7,285)		
<b>Total funds brought forward</b>	15	<b><u>244,483</u></b>	<b><u>68,968</u></b>	<b><u>313,451</u></b>	<b><u>226,625</u></b>
<b>Total funds carried forward</b>		<b><u>358,046</u></b>	<b><u>60,154</u></b>	<b><u>418,200</u></b>	<b><u>313,451</u></b>

The notes form part of these financial statements



**The Notre Dame Centre  
(Limited by Guarantee)**

**Balance Sheet  
31 March 2007**

		31 3 07	Re stated 31 3 06
	Notes	£	£
<b>FIXED ASSETS</b>	7	23,569	17,044
<b>CURRENT ASSETS</b>			
Stock		20,438	1,396
Debtors	8	315,024	165,291
Cash at bank and in hand		<u>186,339</u>	<u>197,833</u>
		521,801	364,520
<b>CREDITORS: Amounts falling due within one year</b>	9	<u>127,170</u>	<u>68,113</u>
<b>NET CURRENT ASSETS</b>		<u>394,631</u>	<u>296,407</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>418,200</u>	<u>313,451</u>
<b>Represented by</b>			
Unrestricted funds	10	358,046	244,483
Restricted funds	11	<u>60,154</u>	<u>68,968</u>
		<u>418,200</u>	<u>313,451</u>

Company law requires the directors to prepare financial statements for each financial year, which give a true and fair view of the company's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the directors are required to

- \* Select suitable accounting policies and then apply them consistently,
- \* Make judgements and estimates that are reasonable and prudent,
- \* Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

**ON BEHALF OF THE BOARD**

Sister P A Graham – DIRECTOR

*Patricia A-Graham*

G McSorley – DIRECTOR

*G. McSorley*  
*4/9/07*

Approved by the Board on

The notes form part of these financial statements

**Notes to the Financial Statements  
for the Year Ended 31 March 2007**

**1 ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention as modified by the revaluation of certain assets and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005)

The financial statements have been prepared in compliance with the Statement of Recommended Practice on Charity Accounts issued in March 2005

**Incoming resources**

Fee income, grants received and donations are included in incoming resources when they are receivable. Income from activities to generate funds is shown gross, with the associated costs included in costs to generate funds.

**Resources expended**

Resources expended are included in the Statement of Financial Activities on an accruals basis inclusive of any VAT which cannot be recovered.

**Charitable expenditure**

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs which are not wholly identifiable as either direct charitable expenses, support costs or governance costs are apportioned between the cost headings as follows:

Direct charitable expenses	95%
Support costs	2.5%
Governance costs	2.5%

Salary costs are allocated dependent on employee activity.

**Funds**

Unrestricted funds are donations and other incoming funds receivable or generated for the objects of the Charity without specific purpose and are available as general funds. Restricted funds are to be used for specific purposes as laid down by the donor.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Fixtures and fittings	10% on reducing balance
Equipment	33% on reducing balance
Motor vehicles	25% on reducing balance

Individual fixed assets costing £600 or more are capitalised at cost.

**Stock**

Stock represents goods for resale and are valued at the lower of cost and net realisable value.

**Notes to the Financial Statements  
for the Year Ended 31 March 2007**

**1 ACCOUNTING POLICIES**

**Pensions**

The company makes contributions to two defined benefit pension schemes on behalf of employees. These are the Strathclyde Pension Fund and the Scottish Teachers Superannuation Scheme. The company takes advantage of the exemption from disclosure afforded by paragraph 9(b) of FRS 17 in that the scheme is a multi employer scheme and "the employer's contributions are affected by a surplus or deficit in the scheme but the employer is unable to identify its share of the underlying assets and liabilities in the scheme on a consistent and reasonable basis". The pension contributions are therefore accounted for as a defined contribution scheme and recognised when contributions are made.

**Taxation**

The company is a recognised charity and by reason of statute and concession there is no charge to taxation.

**2 INCOMING RESOURCES FROM CHARITABLE RESOURCES**

			31 3 07	Re stated 31 3 06
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Education	210,415		210,415	224,670
Social work	121,355		121,355	106,986
Health board	504,147		504,147	495,203
Play therapy course fees	99,405		99,405	52,434
Private work	7,986		7,986	8,179
Training supervision and lectures	75,986		75,986	52,703
Seasons book and postcards	45,693		45,693	24,586
Donations from individuals and trusts	36,903	10,135	47,038	15,422
Sisters of Notre Dame	270,922		270,922	245,661
Comic Relief		35,054	35,054	34,310
Children in Need				20,904
Cash For Kids		12,374	12,374	24,750
Castlemilk project		24,826	24,826	
	<u>1,372,812</u>	<u>82,389</u>	<u>1,455,201</u>	<u>1,265,808</u>

**3 INCOMING RESOURCES FROM GENERATED FUNDS**

			31 3 07	Re stated 31 3 06
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Bank interest	<u>7,951</u>		<u>7,951</u>	<u>4,867</u>
	<u>7,951</u>		<u>7,951</u>	<u>4,867</u>

**Notes to the Financial Statements  
for the Year Ended 31 March 2007**

**4 TOTAL RESOURCES EXPENDED**

	Cost of generating funds	Direct project expenditure	Support	Governance	31 3 07 Total	Re stated 31 3 06 Total
	£	£	£	£	£	£
Wages and salaries		724,515	65,615	3,400	793,530	747,196
Social security		50,369	3,872	276	54,517	50,127
Superannuation		93,917	4,964	408	99,289	88,372
Sisters of Notre Dame re salaries and NIC		145,216	15,632	3,126	163,974	144,098
Rent		49,400	1,300	1,300	52,000	52,000
Rates and insurance		7,869	207	207	8,283	7,755
Staff development costs			9,346		9,346	6,930
Telephone		9,501	250	250	10,001	9,143
Stationery and printing		11,425	301	301	12,027	8,249
Advertising			6,436		6,436	297
Advice shop		8,876			8,876	8,476
Travelling and accommodation		13,816			13,816	15,333
Motor expenses		762			762	58
Books, materials and provisions (including Seasons for Growth)		47,796			47,796	23,539
Seasons conference						11,738
Anniversary celebrations			21,986		21,986	
Repairs and maintenance		9,580	252	252	10,084	9,813
Play therapy course costs		16,263			16,263	9,984
Website costs						1,974
Sundry expenses		4,725	124	124	4,973	5,413
Heat and light		8,476	223	223	8,922	9,433
Depreciation		9,925	261	261	10,447	6,862
Board meetings				1,256	1,256	655
Auditor remuneration				3,698	3,698	3,294
Bank interest				121	121	470
Bad debts						2,640
		<u>1,212,431</u>	<u>130,769</u>	<u>15,203</u>	<u>1,358,403</u>	<u>1,223,849</u>

**Notes to the Financial Statements  
for the Year Ended 31 March 2007**

**5 STAFF COSTS**

	31 3 07	Re stated 31 3 06
	£	£
Wages and salaries	793,530	747,196
Social security costs	54,517	50,127
Pension costs	99,289	88,372
Notional salaries and NIC	<u>163,974</u>	<u>72,000</u>
	<u>1,111,310</u>	<u>957,695</u>

The average monthly number of employees during the year was as follows

	31 3 07	31 3 06
Direct charitable work (including services provided by Sisters of Notre Dame)	31	28
Administration	<u>5</u>	<u>5</u>
	<u>36</u>	<u>33</u>

No employee received remuneration of more than £50,000. However the notional salary for the clinical director, provided as a service in kind by the Sisters of Notre Dame, is £56,000 per annum.

**6 NET INCOMING RESOURCES**

Net Incoming Resources are stated after charging

	31 3 07	Re stated 31 3 06
	£	£
Depreciation - owned assets	10,447	4,240
Auditors' remuneration	<u>3,698</u>	<u>3,714</u>

**7 TANGIBLE FIXED ASSETS**

	Motor vehicles	Fixtures and equipment	Total
	£	£	£
<b>COST OR VALUATION.</b>			
At 1 April 2006	850	100,254	101,104
Additions	<u>          </u>	<u>16,972</u>	<u>16,972</u>
At 31 March 2007	<u>850</u>	<u>117,226</u>	<u>118,076</u>
<b>DEPRECIATION.</b>			
At 1 April 2006	212	83,848	84,060
Charge for year	<u>159</u>	<u>10,288</u>	<u>10,447</u>
At 31 March 2007	<u>371</u>	<u>94,136</u>	<u>94,507</u>
<b>NET BOOK VALUE.</b>			
At 31 March 2007	<u>479</u>	<u>23,090</u>	<u>23,569</u>
At 31 March 2006	<u>638</u>	<u>16,406</u>	<u>17,044</u>

In the year ended 31 March 2000 the Board of Directors deemed it prudent to restate the value of furniture and equipment to their approximate realisable worth of £8,000.

**Notes to the Financial Statements  
for the Year Ended 31 March 2007**

**8 DEBTORS AMOUNTS FALLING  
DUE WITHIN ONE YEAR**

	31 3 07 £	Re stated 31 3 06 £
Trade debtors and work in progress	308,762	158,444
Other debtors	3,358	2,906
Prepayments	<u>2,904</u>	<u>3,941</u>
	<u>315,024</u>	<u>165,291</u>

**9 CREDITORS AMOUNTS FALLING  
DUE WITHIN ONE YEAR**

	31 3 07 £	Re stated 31 3 06 £
Social security and other taxes	20,993	14,869
Accrued expenses	<u>106,177</u>	<u>53,244</u>
	<u>127,170</u>	<u>68,113</u>

**10 UNRESTRICTED FUNDS**

In the year the Board have reviewed the general reserves position of the charity which exists to cater for fluctuations in the income of The Notre Dame Centre from year to year. The Board have decided upon the following desired provision:

	31 3 07 £	Re stated 31 3 06 £
Core costs (3 months provision)	336,600	273,000
Surplus/(shortfall)	<u>21,446</u>	<u>(28,517)</u>
General fund balance	<u>358,046</u>	<u>244,483</u>

**11 RESTRICTED FUNDS**

	Balance at 31 3 06 £	Incoming £	Outgoing £	Transfers £	Balance at 31 3 07 £
Marley Fund psychologists	14,543		10,630		3,913
Comic Relief psychologist/group worker	18,100	35,054	35,581		17,573
HBOS computers	1,320		1,320		
Hobby Horse outing	930	95	355		670
Castlemilk project		24,826	12,726		12,100
Sisters of Notre Dame and others shop	7,290	10,040	8,876		8,454
Anonymous donation furniture	2,035		2,035		
Cash For Kids	<u>24,750</u>	<u>12,374</u>	<u>12,395</u>	<u>7,285</u>	<u>17,444</u>
	<u>68,968</u>	<u>82,389</u>	<u>83,918</u>	<u>7,285</u>	<u>60,154</u>

**Notes to the Financial Statements  
for the Year Ended 31 March 2007**

**12 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	General funds	Restricted funds	Total funds
	£	£	£
Tangible fixed assets	23,569		23,569
Bank and cash	126,185	60,154	186,339
Other current assets	335,462		335,462
Current liabilities	(127,170)		(127,170)
	<u>358,046</u>	<u>60,154</u>	<u>418,200</u>

**13 DIRECTORS REMUNERATION AND RELATED PARTY TRANSACTIONS**

No directors received any remuneration during the year

There were no reportable related party transactions in the year except those detailed below

Three of the directors of the charity, Sister K McGhee, Sister P A Graham and Sister P Gribbin are members of the Order of the Sisters of Notre Dame

The Sisters of Notre Dame provide members of staff who work full time for the Centre From 1 July 2004 staff were provided free of charge

The Sisters also allow the use of their premises at no charge

In total the funds and donations in kind received from the Sister of Notre Dame are as follows

	31 3 07	Re stated 31 3 06
	£	£
Cash donations	7,943	10,898
Salary waiver	163,974	144,098
Private work paid by the Sisters of Notre Dame	47,005	38,665
Rent	<u>52,000</u>	<u>52,000</u>
	<u>270,922</u>	<u>245,661</u>

**14 COMPANY STATUS**

The company is limited by guarantee The members undertake to contribute a maximum of £1 each to the company's assets if it should be wound up

**15 PRIOR YEAR ADJUSTMENT**

During the year, a more accurate calculation of the charge to account for the staff provided by the Sisters of Notre Dame and the premises provided rent free, was made The 2006 comparative figures have been restated to reflect this

There has been no change in the reserves brought forward as these donations in kind from the Sisters of Notre Dame are included in incoming resources and also as expenses in the year The value of the uplift is as follows

Salaries	£144,098	previously stated	£72,000	uplift	£72,098
Rent	£52,000	previously stated	£nil	uplift	£52,000