

The Insolvency Act 1986

# Notice of move from administration to creditors' voluntary liquidation

Pursuant to paragraph 83(3) of Schedule B1 to the  
Insolvency Act 1986 and Rule 2.47 of the Insolvency  
(Scotland) Rules 1986

# R2.47

Name of Company

Kilwuddie Construction Limited

Company number

SC149844

(a) Insert full  
name(s) and  
address(es) of  
administrator(s)

I, Bryan A Jackson  
PKF (UK) LLP  
78 Carlton Place  
Glasgow  
G5 9TH

(b) Insert name and  
address of the  
registered office of  
company

having been appointed administrator of Kilwuddie Construction Limited  
C/o PKF (UK) LLP, 78 Carlton Place, Glasgow, G5 9TH

(c) Insert date of  
appointment

on 19 January 2010  
by directors

(d) insert name of  
appointor/applicant

hereby give notice that:  
the provisions of paragraph 83(2) of Schedule B1 to the Insolvency Act 1986 apply, and it is  
proposed that Bryan A Jackson  
will be the liquidator of the company (IP No 5194)

I attach a copy of the final progress report

Signed

*B. Jackson*  
Administrator

Dated

15/12/10

## Contact Details:

You do not have to give any contact  
information in the box opposite but if  
you do, it will help Companies House to  
contact you if there is a query on the  
form.

The contact information that you give  
will be visible to searchers of the  
public record

PKF (UK) LLP  
78 Carlton Place  
Glasgow  
G5 9TH

DX Number DX-GW249 Glasgow

0141 429 5900  
DX Exchange



SCT

18/12/2010  
COMPANIES HOUSE

When you have completed and signed this form, please send it to the  
Registrar of Companies at:-  
Companies House, 37 Castle Terrace, Edinburgh EH1 2EB  
DX 235 Edinburgh / LP 4 Edinburgh-2



Accountants &  
business advisers

## **Kilwuddie Construction Limited**

**(In Administration)**

Administrator's Final Progress Report  
Pursuant to Paragraph 83 of Schedule B1  
of the Insolvency Act 1986 and Rule 2.47 of  
the Insolvency  
(Scotland) Rules 1986

17 December 2010

1. The first part of the document is a list of the names of the persons who were present at the meeting.

2. The second part of the document is a list of the names of the persons who were present at the meeting.

3. The third part of the document is a list of the names of the persons who were present at the meeting.

4. The fourth part of the document is a list of the names of the persons who were present at the meeting.

5. The fifth part of the document is a list of the names of the persons who were present at the meeting.

6. The sixth part of the document is a list of the names of the persons who were present at the meeting.

7. The seventh part of the document is a list of the names of the persons who were present at the meeting.

8. The eighth part of the document is a list of the names of the persons who were present at the meeting.

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# 1 Administrator's Strategy

- 1.1 Following my appointment as Administrator of Kilwuddie Construction Limited ("the Company") on 19 January 2010, I attended the premises with my staff and held meetings with the directors to determine whether the Company should continue to trade under my supervision.
- 1.2 Due to limited funding, it was concluded that the Company should cease trade immediately. The majority of the employees were therefore made redundant on 20 January 2010 and the remaining employees were made redundant on 29 January 2010.
- 1.3 Details of asset realisations are summarised in Section 2 of this report.
- 1.4 In accordance with Paragraph 3(1) of Schedule B1 of the Insolvency Act 1986, the Administrator is of the opinion that the objective of achieving a better result for the Company's creditors as a whole than would have been likely if the Company was wound up first without being in Administration has been achieved.
- 1.5 There will be no extension of time to the initial period of Administration of one year, as set out in Paragraph 76 of Schedule B1 of the Insolvency Act 1986.
- 1.6 On present information, I have formed the opinion that there will be sufficient funds available to pay a distribution to the unsecured creditors. It is therefore my intention to move the Company from Administration to a Creditors' Voluntary Liquidation ("CVL") in accordance with both Paragraph 83(1) of the Insolvency Act 1986 and my proposals, which were approved by creditors on 29 March 2010.

1. The first step in the process is to identify the problem or issue that needs to be addressed. This involves gathering information and understanding the context of the problem.

## 2 Asset and Liabilities

### Plant & Machinery and Motor Vehicles

- 2.1 Following my appointment, I instructed professional valuing agents King Sturge ("agents") to prepare a valuation report and provide recommendations on the most cost effective method of disposal of the Company's assets.
- 2.2 Based on their advice, it was agreed that the assets should be sold by an on-line auction in order to maximise asset realisations.
- 2.3 In accordance with my previous reports, the sum of £1,075,473 was realised in respect of the Company's plant, machinery and motor vehicles. However, this included certain assets subject to finance agreements with Allied Irish Bank ("AIB") and Lloyds TSB Commercial Finance ("Lloyds"). After discharging the outstanding liabilities due to AIB, and Lloyds, net realisations in the sum of £939,437 have been recovered.
- 2.4 In addition, the Company was also subject to a hire purchase agreement with Northridge Finance Limited ("NFL"). NFL instructed their own agents to dispose of the assets subject to their security. Unfortunately, there was insufficient equity in the machinery to pay NFL in full. Consequently, there was no surplus for the benefit of the Company's creditors.

### Furniture & Equipment

- 2.5 The furniture and equipment was sold for a combined consideration of £3,000.

### Stock

- 2.6 The statement of affairs estimated that stock would realise circa £5,000. However, due to limited interest, only one item was sold in the sum of £700.

### Debtors and Retentions

- 2.7 The Company's books and records indicated that outstanding debtors and retentions totalled £4,940,800. However, this included several contracts which were still "live" at the date of the appointment and will therefore be subject to completion costs and counter claims issued by its customers as a result of the Company defaulting on the terms of the contracts.
- 2.8 Following my appointment, I instructed GA Johnston Associates ("GA") to assist with the recovery of the debtors and retentions. GA had initially suggested that realisations maybe in the region of £340,000. To date, GA have recovered £41,614 on account and are continuing to pursue the outstanding balances.





- 2.9 GA have indicated that there maybe further realisations. However, until the contracts have been completed and the counter claims agreed, it is uncertain as to the amount that may be recovered.

### **Cash at Bank**

- 2.10 As at the date of appointment the Company had cash at bank in the sum of £23,766. However, as previously reported, the Company was subject to an outstanding finance agreement with AIB which totalled £148,710. Consequently, the amount was set-off in full by AIB.

### **Cash in Hand**

- 2.11 The Company held cash in hand in the sum of £11 which was realised following the appointment.

### **Refund**

- 2.12 The Company had a healthcare policy with Standard life and had paid the annual premium prior to the Company entering Administration. However, as a result of the appointment, the policy was cancelled and Standard Life issued a refund to the Company in the sum of £6,306.
- 2.13 In addition, further refunds totalling £3,739 have also been realised in the Administration.

### **Other**

- 2.14 Gross bank interest for the period of the Administration has also been received totalling £656.

### **Secured Creditors**

#### **AIB**

- 2.15 AIB were owed £148,710 as at the date of appointment which was secured by way of a finance agreement with the Company.
- 2.16 As previously reported, AIB off-set £23,766 from funds held in the Company's bank account immediately following the appointment and have since been repaid in full after the disposal of the Company's plant, machinery and motor vehicles.

#### **NFL**

- 2.17 NFL indicated that they were owed £31,938 from the Company as at the date of appointment which was secured by way of a hire purchase agreement with the Company.

1. The first step in the process is to identify the problem or issue that needs to be addressed. This involves gathering information and understanding the context of the problem.

2. Once the problem is identified, the next step is to define the objectives and goals of the project. This helps to clarify what is to be achieved and provides a clear direction for the work.

3. The third step is to develop a plan or strategy to address the problem. This involves identifying the resources needed, the tasks to be completed, and the timeline for the project.

4. The fourth step is to implement the plan. This involves putting the strategy into action and monitoring progress to ensure that the project is on track.

5. The final step is to evaluate the results of the project. This involves assessing the outcomes against the objectives and goals, and identifying any lessons learned for future projects.

2.18 NFL instructed their own agents to dispose of the assets subject to their security and recovered £25,725 after costs. The shortfall in the sum of £6,213 will therefore rank as an unsecured claim against the Company.

2.19 Based on current information, it is anticipated that NFL will suffer a shortfall on their total indebtedness to the Company.

### **Lloyds**

2.20 Lloyds were owed £11,092 as at the date of appointment which was secured by way of a finance agreement with the Company.

2.21 Lloyds have been repaid in full from the asset realisations which were subject to their security.

### **Preferential Creditors**

2.22 Preferential creditors represent the Redundancy Payments Office ("RPO") subrogated claim in respect of employees' arrears of wages and holiday entitlement, together with excess amounts owed to employees above the statutory limits.

2.23 The RPO have submitted a claim against the Company in the sum of £66,228 which has recently been agreed and paid in full.

### **Prescribed Part**

2.24 In accordance with Section 176A of the Insolvency Act 1986 the Administrator is required to set aside a prescribed part of the Company's 'net property' towards the satisfaction of unsecured debts. Net property for this purpose is the amount of property that would otherwise be available for satisfaction of holders of debentures secured by, or holders of, any floating charge created by the Company on or after 15 September 2003.

2.25 Given that AIB have been repaid in full under the terms of their security the prescribed part will not apply in this case.

### **Unsecured Creditors**

2.26 To date, claims from the unsecured creditors have been received totalling £2,379,429. However, these have yet to be verified and agreed.

2.27 It is anticipated that there will be sufficient funds available to pay a distribution to the unsecured creditors and it is therefore my intention to move the Company from Administration to a CVL in order to agree and pay a distribution.

### **3 Receipts and Payments Account**

- 3.1 A copy of the Administrator's receipts and payments account as at 13 December 2010 is attached at Appendix 2 showing how funds have been utilised in the Administration.

... ..

## 4 Administrator's Remuneration

- 4.1 The Administrator and his staff have incurred time costs of £81,910 as at 13 December 2010. This represents 685 hours at an average hourly rate of £120. A copy of the Administrator's detailed time costs summary as at 13 December 2010, together with a copy of the office holders normal charge out rates are attached at Appendix 3 and 4 respectively.
- 4.2 A Creditors' Guide to Insolvency Practitioners' fees in Administration can also be found on the PKF website: [www.pkf.co.uk/cgtf](http://www.pkf.co.uk/cgtf)
- 4.3 In accordance with my previous reports, a creditors committee was formed which has approved the drawing of my fees in the Administration in the sum of £74,154, together with disbursements totalling £751.
- 4.4 It is my intention to seek the approval from the creditors' committee to draw further fees on account of my time costs in the sum of £7,738, together with disbursements in the sum of £121.
- 4.5 For your information, disbursements incurred by the Administrator since the date of appointment are summarised below:

	Category 1 (£)	Category 2 (£)
Staff travel & subsistence costs	230	0
Postage	121	0
Insurance Premium	350	0
Security Costs	171	0
<b>Total</b>	<b>872</b>	<b>0</b>



## **5 Administrator's Proposals**

- 5.1 A copy of the Administrator's proposals which were sent to all creditors on 10 March 2010 as part of the initial report to creditors are summarised at Appendix 5 to this report. There have been no amendments to or deviations from the Administrator's proposals.
- 5.2 Consequently, in accordance with the proposals, it is my intention to apply to move the Company from Administration to a CVL.



## 6 Exit Route

- 6.1 As stated above, it is my intention to move the Company from Administration to a CVL.
- 6.2 The necessary forms will be submitted to the Registrar of Companies and to the Court separately.
- 6.3 Following the move from Administration to a CVL, the Liquidator will write to all creditors under separate cover to confirm the appointment.

## 7 Other Matters

- 7.1 It should be noted that any outstanding matters which have not been resolved in the Administration will be settled in the subsequent Liquidation.

Should you require any further information please do not hesitate to contact Elaine Ramage.

Yours faithfully  
For and on behalf of Kilwuddie Construction Limited



**Bryan A Jackson**  
Administrator

## **Appendix 1**

### **Statutory Information**

## Statutory Information

Company Name: Kilwuddie Construction Limited

Company number: SC149844

Registered office: C/o PKF (UK) LLP  
78 Carlton Place  
Glasgow  
G5 9TH

Formerly: 5 Wilson Place  
Nerston Industrial Estate  
East Kilbride  
Glasgow  
G74 4QD

Directors: Mr W Boyd  
Mr J J Jordan  
Mr F J Lyttle  
Ms M B McIntyre

Administrator: Bryan A Jackson (IP No. 5194)

Address: PKF (UK) LLP  
78 Carlton Place  
Glasgow  
G5 9TH

Date of Appointment: 19 January 2010

Court Details: Hamilton No. B37 of 2010

Appointed By: Directors

## **Appendix 2**

### **Administrator's Receipts and Payments Accounts as at 13 December 2010**



**Kilwuddie Construction Limited**  
**(In Administration)**  
**Administrator's Abstract of Receipts & Payments**

Statement of Affairs	From 19/07/2010 To 13/12/2010	From 19/01/2010 To 13/12/2010
<b>ASSET REALISATIONS</b>		
P&M and MVs	NIL	1,075,473.44
Furniture & Equipment	NIL	3,000.00
Stock	NIL	700.00
Debts/Retentions	NIL	41,614.00
Refund	NIL	6,306.16
Mobile Phone Refund	NIL	30.00
Bank Interest Gross	16.03	655.61
Petty Cash	NIL	11.14
B&CE Benefit Schemes/Company Ref	NIL	3,519.50
Refund of Operator Licensing Fees	NIL	189.00
	<u>16.03</u>	<u>1,131,498.85</u>
<b>COST OF REALISATIONS</b>		
Agents/Valuers Expenses	NIL	5,365.00
Security Costs	NIL	7,369.15
Debt collection costs	NIL	6,242.10
Settlement of Finance Agreements	NIL	136,036.22
Transport/Plant hire	NIL	6,447.50
Collection costs	NIL	7,382.50
	<u>NIL</u>	<u>(168,842.47)</u>
<b>COST OF ADMINISTRATION</b>		
Public Notices	NIL	674.10
Storage Costs	4,347.53	4,347.53
Rent	NIL	11,076.00
Insurance of Assets	869.30	869.30
Direct Labour	NIL	6,577.55
Employee Expenses	NIL	191.49
Registers of Scotland	NIL	15.00
Telephone	NIL	159.42
Postage	NIL	26.00
Bank Charges	10.00	40.00
Notary Public Fees	NIL	40.00
Legal Fees	NIL	1,115.65
Professional fees	NIL	3,949.00
Administrators Fees	28,439.58	74,154.33
Administrators Outlays	512.35	751.06
Water Rates	NIL	462.56
Waste Disposal	NIL	1,514.04
	<u>(34,178.76)</u>	<u>(105,963.03)</u>
<b>PREFERENTIAL CREDITORS</b>		
HM Revenue & Customs	2,387.05	2,387.05
The Insolvency Service	56,168.84	56,168.84
Employees Wage Arrears	7,672.02	7,672.02
	<u>(66,227.91)</u>	<u>(66,227.91)</u>
	<u><u>(100,390.64)</u></u>	<u><u>790,465.44</u></u>

REPRESENTED BY

VAT Receivable  
Allied Irish Bank  
VAT Payable  
Vat Control Account

5,885 00  
775,297 62  
(770.00)  
10,052 82

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**790,465.44**

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## **Appendix 3**

### **Administrator's Detailed Time Costs Summary**

**as at 13 December 2010**

1. The first part of the document is a letter from the President of the United States to the Congress, dated January 3, 1863. It is a very important document, as it contains the President's message to Congress, and is one of the most important documents in the history of the United States.

2. The second part of the document is a letter from the President of the United States to the Congress, dated January 3, 1863. It is a very important document, as it contains the President's message to Congress, and is one of the most important documents in the history of the United States.

3. The third part of the document is a letter from the President of the United States to the Congress, dated January 3, 1863. It is a very important document, as it contains the President's message to Congress, and is one of the most important documents in the history of the United States.

# Administrator's Detailed Time Cost Summary as at 13 December 2010

## Kilwuddie Construction Limited - In Administration

Tasks	Grade: Partner / Director		Manager		Supervisor / Senior Administrator		Administrator / Assistant		Total	
	Amount	Hours	Amount (£)	Hours	Amount (£)	Hours	Amount (£)	Hours	Amount (£)	Hours
<b>Average Cost per hour: £292.00 £178.00 £112.00 £73.00 £120.00</b>										
Partner/Senior Manager Review	656.75	2.25	0.00	0.00	0.00	0.00	0.00	0.00	656.75	2.25
Case Completion	0.00	0.00	0.00	0.00	438.90	3.85	0.00	0.00	438.90	3.85
Cashiering Function Generally	0.00	0.00	295.65	1.65	255.30	2.30	802.30	11.51	1,353.25	15.46
Dividends & Distributions	73.75	0.25	0.00	0.00	228.00	2.00	272.50	2.50	574.25	4.75
Office Holders Tax Liabilities	0.00	0.00	63.35	0.35	39.90	0.35	169.75	1.75	273.00	2.45
Creditors/Liquidation Committee	0.00	0.00	895.00	5.00	0.00	0.00	0.00	0.00	895.00	5.00
CDDA 1986 Work	0.00	0.00	1,882.40	10.40	0.00	0.00	0.00	0.00	1,882.40	10.40
Partly Secured Creditors (including of lease and HP)	0.00	0.00	0.00	0.00	331.65	2.95	1,128.00	12.00	1,459.65	14.95
Preferential Creditors	145.50	0.50	0.00	0.00	791.55	6.95	17.12	0.17	954.17	7.62
Non Preferential Creditors	175.00	0.60	948.80	5.30	936.45	8.30	330.00	11.00	2,390.25	25.20
Employee Claims	72.75	0.25	0.00	0.00	15,191.40	136.20	2,751.45	34.55	18,015.60	171.00
Book Debt Realisations	0.00	0.00	2,300.55	12.80	0.00	0.00	44.00	0.50	2,344.55	13.30
Other Asset Realisations	145.50	0.50	1,263.15	7.15	0.00	0.00	0.00	0.00	1,408.65	7.65
Post Appointment Trading	0.00	0.00	83.80	0.55	83.25	0.75	6,655.50	71.00	6,822.55	72.30
Insurance & Bonding	0.00	0.00	1,133.40	6.40	0.00	0.00	343.50	3.75	1,476.90	10.15
General Administration	6,875.50	23.50	23,113.95	130.20	1,662.60	14.85	8,483.31	136.51	40,135.36	305.06
Statutory Compliance	0.00	0.00	0.00	0.00	0.00	0.00	94.00	1.00	94.00	1.00
Computerisation/IPS	0.00	0.00	0.00	0.00	0.00	0.00	108.00	2.00	108.00	2.00
Secretarial	0.00	0.00	0.00	0.00	0.00	0.00	626.75	10.45	626.75	10.45
	<b>8,144.75</b>	<b>27.85</b>	<b>31,980.05</b>	<b>179.80</b>	<b>19,959.00</b>	<b>178.50</b>	<b>21,826.18</b>	<b>298.69</b>	<b>81,909.98</b>	<b>684.84</b>

## **Appendix 4**

### **A Schedule of Normal Charge-Out Rates**

## **PKF (UK) LLP**

### **Scottish Region: Glasgow and Edinburgh Offices**

#### **Corporate Recovery & Insolvency Department**

#### **Charge Out Rates**

as at 6 April 2010

<b>Job Title</b>	<b>Hourly Rate</b>
Partner	£295
Director	£228 – £270
Senior Manager	£209
Manager	£181
Assistant Manager	£146
Supervisor	£128
Senior Administrator	£114
Administrator	£97 - £109
Cashier	£50 - £66
Secretarial	£61
Support Staff	£31 - £80

It should be noted that the above rates increase from time to time over the period of the administration of each insolvency case.

## **Appendix 5**

### **Administrator's Original Proposals**

THE ... OF ...

...

...

...

## Administrator's Original Proposals

In accordance with paragraph 49 of Schedule B1 to the Insolvency Act 1986 and Rule 2.25 of the Insolvency (Scotland) Rules 1986, I, as Administrator of the Company, made the following proposals for achieving the purposes of the Administration.

### As Resolution 1

That the Administrator does all such things and generally exercise all of his powers as Administrator contained in Schedule 1 of the Insolvency Act 1986 as he in his discretion considers desirable or expedient, in order to achieve the purposes of the Administration and to protect and preserve the assets of the Company and to maximise the realisation of those assets or for any purpose incidental to these proposals.

That in the event there are sufficient funds to enable a payment by way of distribution to unsecured creditors then the Administrator will cause the Company to be placed into Creditors' Voluntary Liquidation, with Bryan A Jackson being appointed as Liquidator, by filing the requisite forms with the Registrar of Companies pursuant to paragraph 83 of Schedule B1 to the Insolvency Act 1986.

That if there are insufficient funds to make a payment by way of distribution to the unsecured creditors, once all outstanding matters have been concluded, the Administrator will file the requisite forms with the Registrar of Companies to enable the Company to be dissolved and be granted his release pursuant to paragraph 84 of Schedule B1 to the Insolvency Act 1986.

That in the event none of the above exit routes are deemed appropriate by the Administrator, it is proposed that he present a petition to the Court for the winding-up of the Company pursuant to paragraph 79. He will also seek his appointment as Liquidator pursuant to section 140(1) of the Insolvency Act 1986 and will seek his release from all liability in respect of his accounts as Administrator from the Court pursuant to paragraph 98(2) (c) of Schedule B1 to the Insolvency Act 1986.

That if sufficient funds are available and Liquidators are appointed (in any manner described in these proposals) then the net funds held, after the provision for costs, be passed by the Administrator to the appointed Liquidators.

In addition, the Administrator will seek approval of the following resolutions individually at the meeting to be held on 29 March 2010 at 12 noon.



**As Resolution 2**

That the Administrator shall be remunerated on a time cost basis by reference to PKF (UK) LLP's normal rates for time spent by him and his staff attending to matters arising in the Administration.

**As Resolution 3**

That the Administrator be authorised to draw Category 2 disbursements.

**As Resolution 4**

That the Administrator's remuneration of £45,714.75 and disbursements of £238.71 for the period from 19 January 2010 (Date of Administration) to 9 March 2010 is approved.

**As Resolution 5**

That, if thought fit, the Administrator seek a resolution from creditors present at the initial meeting on 29 March 2010 to establish a Creditors' Committee pursuant to paragraph 57 of Schedule B1 to the Insolvency Act 1986.

**As Resolution 6**

That the Administrator, pursuant to paragraph 98 of Schedule B1 of the Insolvency Act 1986, be released from all liability in respect of his acts as Administrator, 14 days after his appointment as Administrator ceases to have effect.