#### COMPANY INFORMATION

#### DIRECTORS

D R Macdonald A J Gordon

#### **SECRETARY**

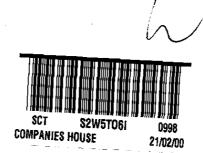
Park Circus (Secretaries) Limited

#### REGISTERED OFFICE

144 West George Street Glasgow G2 2HG

#### REGISTERED AUDITOR

Ernst & Young George House 50 George Square Glasgow G2 1RR



#### DIRECTORS' REPORT

The Directors submit their report and the financial statements for the year ended 30th April 1999.

#### RESULTS AND DIVIDENDS

The loss for the year, after taxation, amounted to £775,063 (1998 - £392,802). The directors recommend that no dividend is paid. The accumulated losses carried forward have thus increased to £1,368,282.

#### PRINCIPAL ACTIVITY AND REVIEW OF BUSINESS

The principal activity of the company is the provision of management and administrative services.

#### DIRECTORS AND THEIR INTERESTS

The Directors who served during the year were as follows:

D R Macdonald
A J Gordon
R E Gibson (resigned 31st August 1999)
A M Stroud (appointed 26th August 1998 and resigned 25th August 1999)
J Waddell (resigned 31st July 1998)
M J Chicken (resigned 1st October 1998)
E H Ross (resigned 19th February 1999)

A J G Bilton (resigned 9th April 1999)
K Humphreys (resigned 9th April 1999)

No director had any interest in the share capital of the company during the year.

One director of the company as at 30<sup>th</sup> April 1999 was also a director of Property & Capital Group plc, the company's ultimate parent company, and his interest in the ordinary shares of 2p each of Property & Capital Group plc as at that date is listed in the report of the directors of Property & Capital Group plc, for the year ended 30<sup>th</sup> April 1999.

The interests of the other directors in the ordinary shares of 2p each in Property & Capital Group plc were as follows:

	At 30" April 1999	At 30" April 1998
M J Chicken	30,750	30,750
R E Gibson	25,250	25,250
A J Gordon	75,825	75,825

#### YEAR 2000 COMPLIANCE

The Year 2000 issue impacts not only our own computer systems but also those of our suppliers and customers. A programme designed to address the impact of the Year 2000 issue on the business was initiated during 1998. Resources have been allocated and the Board receives regular reports on progress.

Given the complexity of the problem, it is not possible for any organisation to guarantee that no Year 2000 problems will remain, as some level of failure may still occur. However the Board believes that it will achieve an acceptable state of readiness and has also provided resources to deal promptly with significant subsequent failures or issues that might arise. The Board believes that all issues will have been adequately addressed by autumn 1999. There is a remaining risk in the event that there is a failure by other parties to remedy their own Year 2000 issues.

#### DIRECTORS' REPORT

#### YEAR 2000 COMPLIANCE (continued)

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Much of the cost of implementing the action plans will be subsumed into the recurring activities of the company. It is estimates that the capital and revenue costs being incurred in this project will not materially affect the financial performance and position of the company.

#### **AUDITORS**

Ernst and Young have indicated their willingness to continue in office and a resolution to re-appoint them will be put to the members at the Annual General Meeting.

On behalf of the Board

D R Macdonald Director

20th October 1999

## STATEMENT OF DIRECTORS' RESPONSIBILITIES IN RESPECT OF THE ACCOUNTS

Company law requires the Directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those accounts, the Directors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act, 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



## REPORT OF THE AUDITORS to the members of Park Circus (Management) Limited

We have audited the accounts on pages 6 to 15, which have been prepared under the historical cost convention and on the basis of the accounting policies set out on page 9.

#### Respective responsibilities of directors and auditors

As described on page 4 the company's directors are responsible for the preparation of the accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

#### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

#### Opinion

In our opinion the accounts give a true and fair view of the state of affairs of the company as at 30<sup>th</sup> April 1999 and of its loss for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Ernst & Young Registered Auditor Glasgow

Frust &

20th October 1999

## Park Circus (Management) Limited

# PROFIT AND LOSS ACCOUNT for the year ended $30^{th}$ April 1999

	Notes	1999 £	1998 £
TURNOVER Cost of sales	2	1,726,460 (391,976)	1,656,702 (663,121)
GROSS PROFIT Administrative expenses		1,334,484 (1,865,096)	993,581 (1,322,792)
OPERATING LOSS Interest receivable		(530,612) 235,521	3,582
Interest payable  Exceptional item	3	(485,503)	(10,103)
LOSS ON ORDINARY ACTIVITIES BEFORE TAXATION	5	(780,594)	(335,732)
Taxation	8	5,531	(57,070)
LOSS ON ORDINARY ACTIVITIES AFTER TAXATION		(775,063)	(392,802)
Accumulated losses brought forward		(593,219)	(200,417)
ACCUMULATED LOSSES CARRIED FORWARD		(1,368,282)	(593,219)
STATEMENT OF TOTAL RECOGNISED GAINS AND I	LOSSE	S	
LOSS FOR THE FINANCIAL PERIOD Prior year adjustment	19	(775,063)	(392,802) (271,662)
TOTAL GAINS AND LOSSES RECOGNISED SINCE LAST ANNUAL REPORT		(775,063)	(664,464)

## Park Circus (Management) Limited

# BALANCE SHEET at 30<sup>th</sup> April 1999

	Notes	1999 £	1998 £
FIXED ASSETS			
Tangible assets	9	46,671	50,191
CURRENT ASSETS			
Debtors	10	427,591	616,911
Cash at bank and in hand		200	400
		427,791	617,311
CREDITORS			
Amounts falling due within one year	11	1,542,744	960,721
NET CURRENT LIABILITIES		(1,114,953)	(343,410)
TOTAL ASSETS LESS CURRENT LIABILITIES		(1,068,282)	(293,219)
CAPITAL AND RESERVES		=======================================	
Called up share capital	12	300,000	300,000
Profit and loss account	13	(1,368,282)	(593,219)
Equity shareholders' funds	14	(1,068,282)	(293,219)

Approved by the Board

DR Macdonald

Director

20th October 1999

# **当ERNST&YOUNG**

# STATEMENT OF CASH FLOWS for the year ended $30^{th}$ April 1999

	Notes	1999 £	1998 £
NET CASH OUTFLOW FROM OPERATING ACTIVITIES	15(a)	(261,024)	(231,847)
RETURNS ON INVESTMENTS AND SERVICING OF FINANCE	15(b)	238,553	(9,553)
TAXATION		2,444	18,015
CAPITAL EXPENDITURE	15(b)	(52,387)	54,927
ISSUE OF ORDINARY SHARES FOR CASH		. <b>-</b>	299,998
CASH (OUTFLOW)/INFLOW BEFORE FINANCING		(72,414)	131,540
FINANCING Debt repaid		-	(105,000)
(DECREASE)/INCREASE IN CASH		(72,414)	26,540
RECONCILIATION OF NET CASH FLOW TO			
MOVEMENT IN NET DEBT		1999	1998
		£	£
(Decrease)/increase in cash		(72,414)	26,540
Cash flow from debt repaid		-	105,000
CHANGE IN NET DEBT RESULTING FROM CASH FLOWS		(72,414)	131,540
Net debt at 1st May 1998		(211,346)	(342,886)
Overdraft assumed from former fellow subsidiary undertaking		(495,000)	-
NET DEBT AT 30TH APRIL 1999		(778,760)	(211,346)
·			

The analysis of net debt is included in note 15(c).

#### 1 ACCOUNTING POLICIES

#### Fundamental accounting concept

The accounts have been prepared under the going concern concept because the parent company has agreed to provide adequate funds for the company to meet its liabilities as they fall due.

#### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards.

#### Turnover and cost of sales

Turnover represents fees receivable for services excluding VAT in the normal course of business. Management and administrative fees are treated on the accruals basis. Project outlays which are reimbursable from clients are excluded from turnover.

#### Depreciation

Depreciation is provided on all tangible fixed assets, other than freehold land, at rates calculated to write off the cost, less estimated residual value based on prices prevailing at the date of acquisition, of each asset evenly over its expected useful life, as follows:

Motor vehicles - over 4 years
Office equipment - over 4 years
Furniture and fittings - over 4 years

#### 2 TURNOVER

	1999 £	1998 £
Management and administration	1,726,460	1,656,702
		· ====================================

The activities of the company during the period were all continuing activities in the United Kingdom.

#### 3 INTEREST PAYABLE

•	THE STATE OF THE S	1999	1998
		£	£
	Bank interest	-	9,346
	Loan interest	<del></del>	714
	Other interest	-	43
		•	10,103
		<del></del>	=======================================
4	EXCEPTIONAL ITEM		
		1999	<i>199</i> 8
		£	£
	Costs and losses incurred as a result of the liquidation of		
	Lawson-Price Limited, a fellow subsidiary company	485,503	-
		<del></del>	

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#### Park Circus (Management) Limited

# NOTES TO THE ACCOUNTS at 30th April 1999

5	LOSS ON ORDINARY ACTIVITIES BEFORE TAXATION		
		1999	1998
		£	£
	Loss on ordinary activities before taxation is stated after charging:		
	Auditors' remuneration - audit services	6,000	6,000
	- non audit services	•	9,100
	Depreciation of owned fixed assets	26,576	27,043
	Rent of properties	43,642	28,426
6	DIRECTORS' EMOLUMENTS	=	<del></del>
		1999	1998
		£	£
	Emoluments (including consultancy fees)	509,986	769,870

The emoluments of the chairman, who is also the highest paid director, were £141,930 (1998 - £179,210).

STAFF COSTS		
	1999	1998
	£	£
Wages and salaries	900,319	1,401,079
Social security costs	90,206	139,732
	990,525	1,540,811

The average weekly number of employees during the period was 19 (1998 - 28). Staff costs totalling £198,360 (1998 - £860,700) were recharged to a fellow subsidiary company via a management charge.

ì.	TAXATION		
•		1999	1998
		£	£
	The credit/(charge) based on the loss for the year comprises:		
	UK corporation tax	-	(57,070)
	Overprovision in prior year	5,531	•
		5,531	(57,070)

There is no tax credit for the current year due to the losses incurred and the resulting tax losses being carried forward. In addition the exceptional item is not a deductible expense for corporation tax purposes.

Unutilised tax losses totalling £431,000 (1998 - £326,000) are available for carry forward against future profits.

# NOTES TO THE ACCOUNTS at 30<sup>th</sup> April 1999

9	TANGIBLE FIXED ASSETS				
		Freehold	Office	Furniture	
		Land	equipment	and fittings	Total
		£	£	£	£
	Cost or valuation:	20.000	00.010	10.44=	404 600
	At 1st May 1998	20,000	93,213	18,467	131,680
	Additions	-	27,514	31,082	58,596
	Disposals		(24,116)	(4,142)	(28,258)
	At 30 <sup>th</sup> April 1999	20,000	96,611	45,407	162,018
	Depreciation:	<u> </u>			
	At 1st May 1998	-	70,541	10,948	81,489
	Charge for period		24,688	26,364	51,052
	Disposals	-	(14,407)	(2,787)	(17,194)
	At 30 <sup>th</sup> April 1999	-	80,822	34,525	115,347
	Net book value:				
	At 30th April 1999	20,000	15,789	10,882	46,671
	At 30 <sup>th</sup> April 1998	20,000	22,672	7,519	50,191
	Freehold land is carried at directors valuation based	on an open m	arket value fo	r existing use ba	asis.
10	DEBTORS			1999 £	1998 £
	Amounts due within one year:			-	~~
	Trade debtors			144,077	139,673
	Amount due from fellow subsidiary undertakings			56,941	65,870
	Prepayments and accrued income			106,418	364,300
	Corporation tax recoverable Other debtors			50,155 70,000	47,068
				427,591	616,911
				427,391	<del>010,911</del>
11	CREDITORS				
				1999 £	1998
	Amounts due within one year:			L	£
	Bank overdraft			778,960	211,746
	Trade creditors			122,515	102,943
	Amount due to parent company			284,321	87,262
	Other taxation and social security costs			99,329	65,175
	Accruals and deferred income Amount due to fellow subsidiary undertaking			196,993 60,626	233,078 260,517
	Amount due to tenow subsidiary diagraking		_		200,317

960,721

1,542,744

12	CALLED UP SHARE CAPITAL	1000	1000
		1999 £	1998 £
	Authorised:		
	300,000 ordinary shares of £1 each	300,000	300,000
	Allotted, issued, and fully paid:	<del></del>	
	300,000 ordinary shares of £1 each	300,000	300,000
		=	
13	RESERVES		
10			Profit and
			loss account
			£
	Address the Control		(000 445)
	At beginning of year  Loss for the year		(200,417)
	Loss for the year		(392,802)
	At 30th April 1998		(593,219)
	Loss for the year	•	(775,063)
	·		
	At 30th April 1999		(1,368,282)
14	RECONCILIATION OF SHAREHOLDERS' FUNDS		
		1999	1998
		£	£
	Loss for the year	(775,063)	(392,802)
	New shares issued	(173,003)	299,998
	Total accessors to the control of	(775.062)	(02.004)
	Total movements during the year Shareholders' funds at 1st May 1998	(775,063) (293,219)	(92,804) (200,415)
	·		
	Shareholders' funds at 30th April 1999	(1,068,282)	(293,219)
	CACTA VI ON CITA MINATONIA		
15	CASH FLOW STATEMENT		
	(a) Reconciliation of operating loss to net cash inflow from o	perating activities	•
		1999	1998
		£	£
	Operating loss	(530,612)	(329,211)
	Depreciation	51,052	27,043
	Loss on sale of fixed asset	4,855	1,141
	Decrease in operating debtors	198,872	319,290
	Increase/(decrease) in operating creditors	14,809	(250,110)
	Net cash outflow from operating activities	(261,024)	(231,847)
		` ' '	` ' '

#### 15 CASH FLOW STATEMENT (continued)

(b) Analysis of cash flows for headings	, netted in the cash fl	low statemen	t:	
			1999	1998
Deturns on investment and compains of fin-			£	£
Returns on investment and servicing of fina	ance:			
Interest received			238,553	550
Interest paid			•	(10,103)
			220 552	(0.553)
			238,553	(9,553)
Capital expenditure:	,		· · · · ·	<del></del>
Purchase of tangible fixed assets			(58,596)	(30,168)
Sale of tangible fixed assets			6,209	35,000
Transfer of investment			•	50,095
			(52,387)	54,927
			(32,367)	J4,927
(c) Analysis of changes in net debt				
( ) compared to the state of th	, ,		Overdraft	
	At 1st May	Cash	assumed from former fellow	At 30 <sup>th</sup> April
	1998	flows	subsidiary	1999
•	£	£	£	£
Cash at bank and in hand	400	(200)	-	200
Bank overdraft	(211,746)	(72,214)	(495,000)	(778,960)
•	(211,346)	•		(778,760)
Short term loans	-	-	-	÷
	(211,346)	(72,214)	(495,000)	(778,760)

#### 16 DIRECTORS' TRANSACTIONS

Transactions amounting in aggregate to £13,542 (1998 - £29,951) were entered into on an arms length basis between the company and Neill Clerk & Murray (and companies belonging to that firm) of which D I Banner, a director of the parent company, is a partner. Details of these transactions are as follows:

	1999	1998
	£	£
Rent, insurance and other property costs	13,542	29,951
	<del></del>	= <del>====</del> =

At 30th April 1999 £Nil (1998 - £15,302) was owed to Neill Clerk & Murray.

#### 16 DIRECTORS' TRANSACTIONS (continued)

Transactions amounting in aggregate to £80,635 (1998 - £77,054) were entered into on an arms length basis between the company and Terrace Hill Group plc and Westview Group Limited (and their associates) in which Mr Adair, a director of the parent company, has a material interest. Details of these transactions are as follows:

	1999 £	1998 £
Consultancy fees for Mr Adair	80,635	75,635
Property costs	-	1,419
	80,635	77,054
	<del></del> -	

At 30th April 1999 £5,000 (1998 - £5,000) was owed by the foregoing parties.

Transactions amounting in aggregate to £86,268 (1998 - £156,442) were entered into on an arms length basis between the company and Park Circus Registrars Limited in which Mr Macdonald has a material interest. Details of these transactions are as follows:

	1999 £	1998 f
	æ	ı.
Rent, rates, insurance and other property costs	10,702	14,832
Personnel costs	37,318	75,476
Registrars fees	26,248	41,134
Administration charges	12,000	25,000
	86,268	156,442
		<del></del>

At 30th April 1999 £Nil (1998 - £29,664) was owed by Park Circus Registrars Ltd.

Transactions amounting in aggregate to £Nil (1998 - £35,250) were entered into on an arms length basis between the company and Mercantile Securities (Scotland) Ltd in which Mr P N Homer, a director of the parent company, had a material interest. Details of theses transactions are as follows:

	1999	1998
	£	£
Personnel costs	Nil	35,250
		====

At 30th April 1999 and at 30th April 1998 there was no balance outstanding.

#### 17 GUARANTEES AND FINANCIAL COMMITMENTS

No capital expenditure was contracted for at the year end (1998 - Nil).

#### 18 TRANSACTIONS WITH RELATED PARTIES

The company has taken advantage of the exemption in FRS8 from disclosing transactions with related parties that are a part of the Property & Capital Group plc group.

#### 19 PRIOR YEAR ADJUSTMENT

As explained in the accounts for the year ended 30<sup>th</sup> April 1998, the company changed its accounting policy for work in progress during that year whereby all costs incurred on projects are now expensed as they arise. The impact of the change in accounting policy was to reduce the reserves at 30<sup>th</sup> April 1997 by £271,662.

#### 20 ULTIMATE PARENT COMPANY

The directors consider that Property & Capital Group plc (registered in Scotland) and formerly called Neill Clerk Group plc is the company's ultimate parent company. This is the only parent undertaking for which group accounts are drawn up and of which the company is a member. The address from which copies of these group accounts are available to the public is: Property & Capital Group plc, James Sellars House, 144 West George Street, Glasgow G2 2HG.