# FILE COPY



# CERTIFICATE OF INCORPORATION OF A PRIVATE LIMITED COMPANY

Company No. 147952

The Registrar of Companies for Scotland hereby certifies that ALLCAST LIMITED

is this day incorporated under the Companies Act 1985 as a private company and that the company is limited.

Given at Companies House, Edinburgh, the 9th December 1993

Registrar Of Companies





COMPANIES FORM No. 12

# Statutory Declaration of compliance with requirements on application for registration of a company



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	under section 19(2)]† and that all the requirements of the above Act in respect of the registration of the above company and of matters precedent and incidental to it have been complied with,					
	And I make this solemn declaration conscientiously believing the same to be true and by virtue of the					
	provisions of the Statutory Declarations Act 1835					
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THE COMPANIES ACT 1985		
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# MEMORANDUM of ASSOCIATION

of

# **ALLCAST LIMITED**



- I. The name of the Company is "Allcast Limited".
- II. The Registered Office of the Company will be situated in Scotland.
- III. The objects for which the Company is established are:-
  - (1) To carry on business as a general commercial company.
  - (2) To carry on any other business which may be advantageously carried on in connection with any of the objects of the Company.
  - (3) To acquire and take over the whole or any part of the business and liabilities of any person, firm or company carrying on any other business which the Company is authorised to carry on or possessed of any property or rights suitable for any of the objects of the Company.
  - To subscribe for, take, purchase and otherwise acquire and hold, shares, stocks, debentures and other interests in any company having objects similar to those of the Company.
  - (5) To purchase, take on yeu, lease, hire, take in exchange and otherwise acquire any property and rights which may be advantageous for the purpose of the business of the Company.
  - (6) To improve, manage, exploit, develop, turn to account and otherwise deal with all or any part of the business, property and rights of the Company.
  - (7) To sell, feu, let, hire, Ircense, give in exchange and otherwise dispose of all or any part of the business, property and rights of the Company.

- (8) To apply for, register, purchase and otherwise acquire any patent rights, licences, trade marks, trade names, designs, inventions, copyrights and secret processes which may be advantageous for the purposes of the business of the Company.
- (9) To lend money or give credit to any person, firm or company on such terms as may seem expedient and with or without security, to enter into guarantees, contracts of indemnity or suretyships of all kinds on behalf of any person, firm or company and to receive money on deposit upon such terms as the Board of Directors may approve.
- think fit and to guarantee and/or give security for the payment of money by or the performance of obligations of all kinds of the Company or any other person, firm or company, including any company which is the holding company of the Company or is a subsidiary of the Company or of any such holding company or otherwise is allied to or associated with the Company in such manner as the Board of Directors may think fit, and in particular, but without prejudice to the generality of the foregoing to guarantee and/or give security by way of mortgage, charge, standard security, lien or other security upon the whole or any part of the Company's property or assets (whether present or future) including its uncalled capital.
- (11) To draw, make, accept, endorse, discount, negotiate, execute and issue chaques, promissory notes, bills of exchange, bills of lading, warrants, debentures and other negotiable or transferable instruments.
- for the benefit of, and to give or procure the giving of any donation, pension, allowance or remuneration to, and to make any payment for or towards the insurance of, any individual, who is or was at any time in the employment of the Company or of any company which is its holding company or is a subsidiary of the Company or of any such holding company or otherwise is allied to or associated with the Company, or who is or was at any time director or officer of the Company or of such other company, or who was at any time the proprietor or in the employment of any business acquired by the Company or such other company, and the wife, widow, relatives and dependants of any such individual; to establish, subsidise and subscribe to any profit sharing or share purchase scheme, institution, association, club and fund which may benefit any such person.
- (13) To promote any Act of Parliament, Provisional Order and other authority to enable the Company to carry on its business, alter its constitution and achieve any other purpose which may promote the Company's interests, and to oppose or object to any application or proceedings which may prejudice the Company's interests.
- (14) To enter into any arrangement with any organisation, government or authority which may be advantageous for the purposes of the business of the Company and to obtain from any such organisation, government or authority any charter, right, privilege and concessions.

- (15) To enter into partnership or any other arrangement for sharing profit, co-operation, or mutual assistance with any person, firm or company.
- (16) To give and accept as consideration for any business, property and rights acquired or disposed of, any shares, debentures or securities.
- (17) To distribute in kind among the members of the Company any property of the Company.
- (18) To promote any company which may seem advantageous for the purposes of the business of the Company.
- (19) To effect insurance against risks of all kinds.
- (20) To invest moneys of the Company not immediately required for the purposes of its business in such investments and securities (including land in any part of the world) and that in such makiner as may from time to time be considered advantageous and to dispose of and vary such investments and securities.
- (21) To subscribe and guarantee money for charitable, benevolent and artistic objects.
- (22) To carry out any of these objects in any part of the world as principal, agent, contractor, trustee or in any other capacity and through an agent, contractor, sub-contractor, trustee or any person, firm or company acting in any other capacity and either alone or in conjunction with others.
- (23) To do anything which may be deemed incidental or conducive to the attainment of any of the objects of the Company.

And it is hereby declared that the objects of the Company specified in each sub-clause of this clause are separate and distinct objects of the Company and shall not be in any way limited by reference to any other sub-clause or the order in which they occur or the name of the Company.

In this clause where the context so admits:

"property" means any property heritable or moveable, real or personal, wherever situated.

- IV. The liability of the members is limited.
- The Share Capital of the Company is £10,000 divided into 10,000 Ordinary Shares of £1.00 each.

We, the Subscribers to this Memorandum of Association, wish to be formed into a company pursuant to this Memorandum; and we agree to take the number of Shares shown opposite our respective names.

Names, addresses and descriptions of Subscribers

Number of Shares taken by each Subscriber

ALAN ROSS MCNIVEN

Investment House 6 Union Row Aberdeen

Solicitor

SANDRA ELIZABETH MIDDLETON Investment House 6 Union Row

Aberdeen

Registrar

Dated this

Witness to the above signatures:-

LAURA CLETHEROE Investment House 6 Union Row Aberdeen

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# THE COMPANIES ACT 1985

COMPANY LIMITED BY SHARES

ARTICLES of ASSOCIATION

of

# ALLCAST LIMITED



# CONSTITUTION OF COMPANY

1. The Company is established as a private company within the meaning of Section 1(3) of the Companies Act 1985 (the said Act, including any statutory modification or re-enactment thereof for the time being in force being hereinalter referred to as "the Act")

The Regulations contained or incorporated in Table A in the Companies (Tables A to F) Regulations 1985 (such Table being hereinafter called "Table A") shall be deemed to be incorporated with these Articles and shall apply to the Company with the exception of Regulations 3, 4, 6, 23, 24, 25, 35, 44, 64 to 69 inclusive, 73 to 75 inclusive, 77, 80, 81, 85 to 89 inclusive, 93 to 97 inclusive, 101, 112, 115 and 118 of Table A and any other Regulation which is inconsistent with the additions and modifications hereinafter set forth.

# SHARE CAPITAL

- 2. (a) The share capital of the Company is £10,000 divided into 10,000 Ordinary Shares of £1.00 each.
  - of the Act to exercise for a period of five years from the date of incorporation of the Company any power of the Company to allot any shares of the Company from time to time unissued (including "relevant securities" as defined in Section 80 (2) of the Act) up to the total amount of the authorised share capital of the Company for the time being remaining unissued.

- (c) The provisions of Section 89 (1) and Section 90 (2) to 90 (6) of the Act shall not apply to the Company and unless in any particular case all the holders for the time being of the issued shares in the capital of the Company otherwise agree, all shares (whether forming part of the original share capital of the Company or hereafter created) which it is determined to issue shall be offered in the first instance to all the holders of shares in the Company in proportion to the number of shares in the Company held by them respectively. The person to whom the offer is made may elect to accept such offer in respect of a lesser number of shares than his entitlement and to decline in respect of the balance. Such offer shall be made by notice specifying the number of shares to which each holder is entitled and prescribing a time (not being less than fourteen days) after which the offer, if not previously accepted, shall be deamed to be declined. After the expiration of that time or on receipt of an intimation from the person to whom the offer is made that he declines to accept any or all of the shares offered those shares so deemed to be declined shall be offered in the proportion aforesaid to the persons who have within the prescribed time accepted all the shares offered to them. Such further offer shall be made in the same manner and limited by a like prescribed time as the original offer. Any shares not accepted pursuant to such offer or further offer as aforesaid shall be under the control of the Directors who may dispose of such remaining shares in such manner as they think most beneficial to the Company. The Directors may likewise so dispose of any new shares which (by reason of the ratio which the shares which it is determined to issue bear to the shares held by a person entitled to receive notice as aforesaid) cannot in the opinion of the Directors be conveniently offered under this Regulation. For the purposes of this Regulation the executors or administrators of a deceased member who was a sale holder shall be treated as the holders of the shares registered in the name of the deceased member.
- Subject to the provisions of the Act any shares of the Company may be issued on the terms that they are to be redeemed or are liable to be redeemed at the option of the Company or the member and any shares of the company may be purchased by the Company on such terms and conditions as the Company, before it enters into a contract or contingent contract for the purchase of such shares, may by special resolution determine. A payment in respect of such a redemption or purchase by the Company may with the sanction of a special resolution be made otherwise than out of the distributable profits of the Company (within the meaning of Section 152 (1) (b) of the Act) or the proceeds of a fresh issue of shares made for the purpose of the redemption or purchase notwithstanding that such payment may constitute a payment out of capital.
- (e) Every member, upon becoming the holder of any shares, shall be entitled without payment to one certificate for all the shares of each class held by him (and, upon transferring a part of his holding of shares of any class, to a certificate for the balance of such holding) or several certificates each for one or more of his shares upon payment for every certificate after the first of such reasonable sum as the Directors may determine. Every certificate shall specify the number, class and distinguishing numbers (if any) of the

shares to which it relates and the amount or respective amounts paid up thereon. The Company shall not be bound to issue more than one certificate for shares held jointly by several persons and delivery of a certificate to one joint holder shall be a sufficient delivery to all of them.

#### LIEN

3. The lien conferred by Regulation 8 of Table A shall attach also to fully paid up shares and to all shares registered in the name of any person indebted or under liability to the Company, whether he shall be the sole registered holder thereof or shall be one of two or more joint holders.

# **UNDERWRITING**

4. The Company may exercise the powers of paying commissions conferred by the Act. Subject to the provisions of the Act any such commission may be satisfied by the payment of cash or by the allotment of fully or partly paid shares or partly in one way and partly in the other.

# TRANSFER OF SHARES

- 5. The Instrument of Transfer of any share shall be in the form recommended in The Stock Transfer Act. 1963, or in such other form as the Directors shall from time to time approve and, when lodged for registration, shall be accompanied by the Certificate of the Share to be transferred and such other evidence (if any) as the Directors may require to prove the title of the intending transferor.
- 6. All transfers of shares need be executed by the transferor only and he shall be deemed to remain the holder of the shares until the name of the transferee is entered in the Register of Members in respect thereof provided that, in the case of partly paid shares, the Instrument of Transfer must also be signed by or on behalf of the transferce.
- 7. (a) Notwithstanding the succeeding provisions of this Article 7, the Directors may decline to register any transfer:-
  - (1) of any share on which the Company has a lien;

- (2) of any share (not being a fully paid share) to a person of whom they do not approve;
- (3) of any share (whether or not it is a fully paid share) made pursuant to paragraph (g) hereof;

Provided that if the Directors so decline to register any transfer they shall within sixty days of the date on which the transfer was lodged with the

Company, send to the transferee notice of the refusal specifying the reason(s) for same.

- (b) Any person proposing to transfer any shares (hereinafter called "the proposing transferor") shall give notice in writing (hereinafter called "the Transfer Notice") to the Company that he desires to transfer the same and specifying the sum which in his opinion constitutes the fair value thereof. A Transfer Notice shall, on receipt by the Company, constitute the company the agent of the proposing transferor for the sale of all (but not some of) the shares referred to therein at the price specified therein, or at such lower price as may be determined in accordance with paragraph (d) hereof.
- The shares included in any Transfer Notice shall be offered by notice in (c) writing (hereinafter called "the Option Notice") not later than the seventh day after receipt by the Company of the Transfer Notice in the first place to the members (other than the proposing transferor) as nearly as may be in proportion to the shares held by them respectively. The Option Notice shall in each case specify the date of receipt by the Company of the Transfer Notice and the price specified therein and shall invite each member to state in his reply how many (if any) shares in excess of his proportion he desires to purchase. The Option Notice shall further limit the time in which the offer may be accepted (not being less than Twenty One Days from either the date of the Option Notice or the date of the Certificate of Valuation under paragraph (d) hereof whichever is the longer) and if any member does not before the expiry of such limit claim by notice in writing the shares offered to him they shall be used to satisfy the claims for excess shares in proportion to the existing shares held by the claimants respectively but so that no such claimant shall be bound to take more excess shares than he shall have applied for. If any shares shall not be capable without fractions of being offered to the members in proportion to their existing holdings, the same shall be offered to the members or some of them, in such proportions or in such manner as may be determined by lots drawn in regard thereto, and the lots shall be drawn in such manner as the Directors may think fit. Any member who desires as above to purchase any shares included in a Transfer Notice is hereinafter called "the purchaser".
- If an intending purchaser or the Directors consider that the price specified in the Transfer Notice is in excess of the fair value of the shares included therein he or they shall not later than the seventh day after receipt of the Option Notice in the case of an intending purchaser or not later than the seventh day after receipt of the Transfer Notice in the case of the Directors, request in writing that the auditor for the time being of the Company (or, with the agreement of the proposing transferor and the intending purchaser and/or the Directors, a person nominated by the President of the Institute of Chartered Accountants in Scotland) certify in writing the sum which in his opinion is the fair value of the shares included in the Transfer Notice as at the date of the Transfer Notice in accordance with these presents and for the purpose of this Article reference to the auditor shall include any person so nominated. All costs in making such valuation shall be borne by the Company. In certifying the fair value of the shares the auditor shall be

considered to be acting as an expert and not as an arbiter and accordingly any provisions of law or statute relating to arbitration shall not apply.

- (e) If a purchaser or purchasers shall be found for all the shares included in any Transfer Notice, the Company shall within seven days after the later of the acceptance date specified in the Option Notice and the date of the Certificate of Valuation given under paragraph (d) of this Article, give notice (hereinafter called "the Sale Notice") to the proposing transferor specifying the purchaser(s) of such shares and the price payable, being the lower of the price specified in the Transfer Notice and the fair value determined as aforesaid. If the fair value determined as aforesaid is less than the price specified in the Transfer Notice the proposing transferor shall within seven days of receipt of the Sale Notice give notice in writing to the Company, stating whether he is prepared to transfer the shares in pursuance of the Sale Notice. If he is not prepared so to transfer the shares the Transfer Notice shall be deemed to be revoked, the Company shall no longer be the agent of the proposing transferor for the sale of the shares and the proposing transferor shall forthwith reimburse the Company the full costs incurred in determining the fair value as aforesaid. If he is prepared to transfer the shares in pursuance of the Sale Notice, or if the price specified in the Sale Notice is not less than the price specified in the Transfer Notice, the proposing transferor shall upon payment of the said price, transfer the shares to the purchaser(s), and the Directors shall register any transfer pursuant to this paragraph.
- If in any case the proposing transferor after having become bound as aforesaid makes default in transferring any shares included in the Transfer Notice, the Company may receive the purchase money on his behalf and may authorise some person to execute a transfer of such shares in favour of the purchaser(s) who shall thereupon be registered as the holder(s) thereof. The receipt of the Company for the purchase money shall be a good discharge to the purchaser(s).
- If the Company shall not give a Sale Notice to the proposing transferor he shall, not later than the thirtieth day after the expiry of the time allowed for giving a Sale Notice, be at liberty to transfer all or any of the shares included in the Transfer Notice to any person pursuant to a bona fide sale at any price not less than the price specified in the Transfer Notice or the fair value determined as aforesaid (whichever is the lower) after deducting, (where appropriate), any net dividend or other distribution declared or made after the date of the Transfer Notice and to be retained by the proposing transferor, and the proposing transferor shall not be required to give a Transfer Notice in respect thereof during the said period of thirty days. Provided that the Directors shall have the powers conferred by paragraph (a) hereof to decline to register any transfer so made.
- (h) Whenever any member of the Company who is employed by the Company in any capacity is dismissed from such employment or ceases to be employed by the Company, the Directors may at any time not later than sixty days after his dismissal or his ceasing to be employed resolve that such member do retire, and thereupon he shall (unless he has already served

a Transfer Notice) be deemed to have served a Transfer Notice pursuant to paragraph (b) of this Article and to have specified therein the fair value to be certified in accordance with paragraph (d) of this Article. Notice of the passing of any such Resolution shall forthwith be given to the member affected thereby.

# FORFEITURE OF SHARES

8. In Regulation 18 of Table A the words "and all expenses that may have been incurred by the Company by reason of such non-payment" shall be added at the end of the first sentence of said Regulation.

# GENERAL MEETINGS

- 9. Every notice convening a general meeting shall comply with the provisions of Section 372 (3) of the Act as to giving information to members in regard to their right to appoint proxies.
- Subject as hereinafter provided if at any adjourned meeting a quorum is not present 10. within half an hour from the time appointed for the adjourned meeting, the meeting shall be dissolved. Provided that if a meeting to consider only a resolution or resolutions for the winding up of the Company and the appointment of a Liquidator be adjourned, and if at such adjourned meeting a quorum is not present within half an hour from the time appointed for the adjourned meeting, such of the members present in person or by proxy shall constitute a quorum. Regulation 41 of Table A shall be modified
- In Regulation 43 of Table A the words "the members present" shall be held to be 11. deleted and the words "the persons present, being members or proxies for members" shall be inserted in lieu thereof.

accordingly.

In Regulation 46 of Table A paragraphs (b) to (d) inclusive and the part of said 12. Regulation following thereon shall be held to be delete and the words "(b) by any member present in person or by proxy and entitled to vote" shall be inserted in lieu thereof.

# **VOTES OF MEMBERS**

It shall suffice that Instruments appointing proxies be deposited at the registered 13. office of the Company at least 24 hours before the time for holding the meeting, and Regulation 62 of Table A shall be modified accordingly.

# DIRECTORS

The minimum number of the Directors shall be determined by the Company in 14. general meeting but failing such determination shall be one. In the event of the

- minimum number of Directors fixed by or pursuant to these Articles or Table A being one, a sole Director shall have authority to exercise all the powers and discretions by Table A or these Articles expressed to be vested in the Directors generally.
- 15. A Director shall not be required to hold shares of the Company in order to qualify for office as a Director but he shall be entitled to receive notice of and attend and speak at every general meeting of the Company and at every separate meeting of the holders of any class of shares in the capital of the Company.

# ALTERNATE DIRECTORS

- 16. (a) Any Director (other than as Alternate Director) may at any time appoint any person to be his Alternate (hereinafter called an "Alternate Director") and may at any time terminate such appointment.
  - (b) The appointment of an Alternate Director shall determine on the happening of any event which if he were a Director would cause him to vacate such office or if the Director concerned (hereinafter called "his principal") ceases to be a Director.
  - An Alternate Director shall be entitled to receive Notice of Meetings of the Directors and to attend and where applicable vote as a Director and to be counted in the quorum at any such meeting at which his principal is not personally present and generally at such meetings to perform all functions of his principal as a Director. If his principal is for the time being unable to act through ill health or disability an Alternate Director's signature to any resolution in writing of the Directors shall be as effective as the signature of his principal. An Alternate Director shall not (save as aforesaid) have power to act as a Director nor shall be deemed to be a Director for the purposes of these Articles nor the agent of his principal, but he shall, in the execution of his duties as aforesaid, be subject to the provisions of the Articles with regard to Directors.
  - (d) An Alternate Director shall be entitled to contract and be interested in and benefit from contracts or arrangements and to be repaid expenses and to be indemnified to the same extent <u>mutatis mutandis</u> as if he were a Director, but he shall not be entitled to receive any remuneration from the Company in respect of his appointment as Alternate Director.

# DIRECTORS' INTERESTS

17. (a) No Director or intending Director shall be disqualified by his office from contracting with the Company either as vendor, purchaser, lessor, customer or otherwise nor shall any such contract or any contract or any transaction or arrangement (whather or not constituting a contract) entered into with or by or on behalf of the Company with any company or partnership of or in which any Director shall be a member or otherwise interested be avoided nor shall any Director so contracting or being such member or so interested

be liable to account to the Company for any profit realised by any such contract, transaction or arrangement by reason only of such Director holding that office or of the fiduciary relationship thereby established, provided that the fact of his being interested therein and the nature of his interest be disclosed by him at the meeting of Directors at which the contract, transaction or arrangement is first taken into consideration, if his interest then exists, or in any other case at the first meeting of the Directors after the acquisition of his interest; and such Director may vote and have his vote counted in respect of any such contract, transaction or arrangement and shall be counted in the quorum present at the meeting. Provided, if the Director be a sole Director or if all the Directors be interested in the contract, transaction or arrangement, the contract, transaction or arrangement may only be entered into by the Company in general meeting, and before the contract, transaction or arrangement is entered into the Director or Directors must disclose his or their interest to the meeting;

- (b) For the purposes of this Regulation:-
  - (i) a general notice given to the Directors that a Director is to be regarded as having an interest of the nature and extent specified in the notice in any contract, transaction or arrangement in which a specified person or class of persons is interests shall be deemed to be a disclosure that the Director has an interest in any such transaction of the nature and extent so specified; and
  - (ii) an interest of which a Director has no knowledge and of which it is unreasonable to expect him to have knowledge shall not be treated as an interest of his:
- If a question arises at a meeting of Directors or of a Committee of Directors as to the right of a Director to vote, the question may before the conclusion of the meeting, be referred to the Chairman of the meeting and his ruling in relation to any Director other than himself shall be final and conclusive.

# **GRATUITIES AND PENSIONS**

18. The Directors may establish and maintain or procure the establishment and maintenance of any non-contributory pension or superannuation funds for the benefit of and give or procure the giving of donations, gratuities, pensions, allowances or emoluments to any persons who are or were at any time in the employment or service of the Company or of any company which is the holding company or a subsidiary company of the Company whether or not they have held any salaried employment or office in the Company or such other company, and the wives, widows, families and dependents of any such persons, and also establish and subsidise or subscribe to any institutions, associations, clubs or funds calculated to be for the benefit of or to advance the interests and wellbeing of the Company or of any such other company as aforesaid and make payments for or towards the insurance of any such persons as aforesaid and subscribe or guarantee money for charitable or benevolent objects or for any exhibition or for any nublic, general or useful object and do any of the matters aforesaid either alone or in

conjunction with any such other Company aforesaid. Any Director shall be entitled to participate in and retain for his own benefit any such donation, gratuity, pension, allowance or emolument and may vote in favour of the exercise of any of the powers aforesaid notwithstanding that he is or may become interested therein.

# DISQUALIFICATION AND REMOVAL OF DIRECTORS

- 19. The office of Director shall be vacated if the Director:-
  - (a) becomes apparently insolvent or makes any arrangement or composition with his creditors generally;
  - (b) he is or may be suffering from mental disorder and either:-
    - (i) he is admitted to hospital in pursuance of an application for admission for treatment under the Mental Health Act, 1983 or, in Scotland, an application for admission under the Mental Health (Scotland) Act, 1984; or
    - (ii) an order is made by a court having jurisdiction (whether in the United Kingdom or elsewhere) in matters concerning mental disorder for his detention or for the appointment of a receiver, curator bonis or other person to exercise powers with respect to his property or affairs;
  - (c) resigns his office by notice in writing to the Company:
  - (d) has his appointment cancelled by the Company in general meeting;
  - (e) becomes prohibited by law from being a Director or ceases to be a Director by virtue of any provision of the Act; or
  - (f) shall for more than six consecutive months have been absent without permission of the Directors from meetings of the Directors held during that period and the Directors resolve that his office be vacated.

# **ROTATION OF DIRECTORS**

20. The Directors shall not be subject to retirement by rotation and accordingly Regulations 73 to 75 of Table A shall not apply and in Regulation 76 the words "other than a Director retiring by rotation" shall be deleted and all other references in Table A to retirement by rotation shall be disregarded.

# PROCEEDINGS OF DIRECTORS

21. (a) The Directors may meet together for the despatch of business, adjourn and otherwise regulate their proceedings as they think fit. A Director may and the Secretary at the request of a Director shall call a meeting of the Directors.

It shall not be necessary to give notice of a meeting to a Director who is absent from the United Kingdom. Questions arising at a meeting shall be decided by a majority of votes. In the case of an equality of votes, the Chairman shall have a second or casting vote. A Director who is also an Alternate Director shall be entitled in the absence of his principal to a separate vote on behalf of his principal in addition to his own vote;

- (b) The quorum necessary for the transaction of all business of the Directors shall be two-thirds of the Directors for the time being (determined in accordance with Regulation 14 hereof) or if their number is not three or a multiple of three, the number nearest two-thirds, present in person or represented by an Alternate Director appointed under Regulation 16 hereof;
- (c) A Resolution in writing, signed or approved by letter, telegram, telex or cablegram by all the Directors entitled to receive notice of a meeting of Directors or by a sole Director or by all the members of a committee or by a sole member of a committee shall be as valid as a resolution duly passed at a meeting of the Directors or of such a committee.

  When signed, a resolution may consist of several documents each signed by one or more of the persons aforesaid; A Resolution signed by an Alternate Director need not also be signed by his principal and if it is signed by a Director who has appointed an Alternate Director it need not be signed by the Alternate Director in that capacity.

# THE SEAL

- 22. (a) If the company has a seal it shall only be used with the authority of the Directors or of a Committee of Directors.

  The Directors may determine who shall sign any instrument to which the seal is affixed and unless otherwise so determined it shall be signed by a Director and by the Secretary or second Director.
  - (b) The Company may exercise the powers conferred by Section 39 of the Act with regard to having an official seal for use abroad, and such powers shall be vested in the Directors.

# **ACCOUNTS**

23. The Accounts and other documents to be prepared by the Directors shall be prepared in accordance with Section 229, Section 235 and Schedule 7 of the Act.

#### NOTICES

24. Every Notice to be given by the Company will be sent by pre-paid letter post, cable, telex or telegram to the registered address, or, if appropriate, to the address for the time being supplied for the purpose to the Secretary of the Company by the person entitled to receive the same; every Notice to be sent by letter post to an address within the United Kingdom shall be deemed to have been served on the expiry of

twenty four hours from the time of posting and every Notice to be sent by Airmail to an address outwith the United Kingdom shall be deemed to have been served on the expiry of ten days from the time of posting and every Notice sent by cable, telex or telegram shall be deemed to have been served on the expiry of twelve hours from the time when the cable, telex or telegram was dispatched by or on behalf of the Company. In the case of joint holders of a share all Notices shall be given to the joint holders whose name stands first in the Register of Members in respect of the joint holding and Notice so given shall be sufficient Notice to all the joint holders. A member whose registered address is not within the United Kingdom and who gives the Company an address within the United Kingdom at which notices may be given to him, shall be entitled to have notices given to him at that address.

# WINDING UP

25. If the Company shall be wound-up any Director, Agent, Trustee or Member of the Company alone or jointly with any other person may become a purchaser of property belonging to the Company.

# INDEMNITY

- Every Director or other Officer of the Company shall be entitled to be indemnified out of the assets of the Company against all losses or liability which he may sustain or incur in or about the execution of the duties of his office or otherwise in relation thereto, including any liability incurred by him in defending any proceedings whether civil or criminal in which judgment is given in his favour or in which he is acquitted or in connection with any application under Section 727 of the Act in which relief is granted to him by the Court and no Director or other officer shall be liable for any loss, damage or misfortune which may happen to be incurred by the Company in the execution of the duties of his office or in relation thereto. But these Articles shall only have effect insofar as the provisions are not avoided by Section 310 of the Act.
  - (b) The Directors shall have power to purchase and maintain for any Director or other officer of the Company insurance against any such liability as is referred to in S310(1) of the Act.
- 27. The Directors may from time to time require any person whose name is entered in the Register of Members of the Company to furnish them with any information which they may consider necessary for the purpose of determining whether or not the Company is a Close Company within the meaning of Section 414 (1) of The Income & Corporation Taxes Act, 1988; and if such requirement is not complied with they may with-hold any dividends or other payments otherwise due or becoming due in respect of the shares registered in the name of such person.

# Names, Addresses and Descriptions of Subscribers

the si Mind

ALAN ROSS McNIVEN Investment House 6 Union Row Aberdeen

Solicitor

SANDRA ELIZABETH MIDDLETON Investment House 6 Union Row Aberdeen

Registrar

Dated this

Witness to the above signatures:-

LAURA CLETHEROE Investment House 6 Union Row Aberdeen

Word Processor Co-Ordinator



# COMPANIES HOUSE

# Statement of first directors and secretary and intended situation

This form should be completed in black.	of registered office		
	CN	147952	For official use
Company name (in full)		Allcast Limited	
Registered office of the company on			
incorporation.	RG	Investment House	
		6 Union Row	
	Post town	Aberdeen	i
	xCounty/Region	Grampian	ll de la company
	Postcode	AB9 8DQ	}
If the memorandum is delivered by an agent for the subscribers of the memorandum mark 'X' in the box opposite and give the agent's name and address.	X		
	Name	Paull & Williamsons	; k
	RA	Investment House	production of the second
		6 Union Row	Oran Carlot
	Post town	Aberdeen	The second secon
	Scurry/Region	Grampian	The state of the s
	Postcode	AB9 8DQ	
Number of continuation sheets attached			
To whom should Companies House direct any enquiries about the		Paull & Williamsons	s, Solicitors,
information shown in this form?		Investment House,	6 Union Row,
		Aberdeen	Postcode AB9 8DQ
	Telephone	(0224) 631414	Extension 241

	Company	Secretary (See notes 1	5)	
	Na. le	*Style/Title	cs   Miss	]
		Forenames	Sandra Elizabeth	
		Surname	MiddleLon	,
		*Honours etc	_	** 4
		Previous forenames	None None	,
		Cevious surname	None	
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	registered or	principal office address.	Post town Aberdeen	ı'
			жพmtx/Region Grampian	์ เ
**************************************			Postcode AB9 8DQ Country Scot land I consent to act as secretary of the company named on page 1	1
		Consent signature	Signed 1 Date	!
	Disectors Please list direct	(Seenotes 1 - 5) ors in alphabetical order,		
	Name	*Style/Title	CD No	
		Forenames	Alan Ross	£ (
		Surname	McNiven	u
		*Honours etc	_	) 1
		Previous torenames	None	31 }t
		Previous surname	None	1
	Address		AD c/o Investment House	* /
Usual residential address must be given. In the case of a corporation, give the		corporation, give the	6 Union Row	,,  }
	registered or pi	rincipal office address.	Post town Aberdeen	,, ,,
			(2000)/Region Grampian	., 11
		_	Postcode AB9 8DQ   Country Scot land	
		Date of birth	DO 1 3 1 2 5 0 Netionality NA British	ł
Business occupation		ŧ	OC Solicitor	
		Other directorships	OD See attached Paper Apart	. v • • · · · · · · · · · · · · · · · · ·
* Voluntary details		ails	I consent to act as director of the company named on page 1	,
þ	Page 2 Co	onsent signature	Signed A _ 177 Date 1/12/97.	

(Secnotes 1 - 5)			
Name *Style/Title	co		
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*Honours etc	~	in the second se	н
Previous forenames		-	
Previous surname	1 1		
Usual residential address must be given. In the case of a corporation, give the registered or principal office address.			, , , , , , , , , , , , , , , , , , ,
	Postcode	! <sup>I</sup> Country	الم
Date of birth	00	Nationality NA	1
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Other directorships	OD		j
* Voluntary details	I consent to act as director of the company named on page 1		
Consent signature	Signed	Date	
Delete if the form is signed by the subscribers	Signature of agent on behalf	of all subscribers Date 1,2-13	and a market of the state of th
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a" the subscribers	5 gned	Date	
All the subscribers must sign either personally or by a person or persons authorised to sign	Signed	Date	
for them	Signed	Date	
	Signed	Date	
Page 3	Signed	Date	

# LIST OF OTHER DIRECTORSHIPS

# ALAN ROSS McNIVEN

Grey Granite Properties Limited

P. & W. Trustees (Aberdeen) Limited

P & W Management Services Limited

Frontphase Limited (resigned 02-05-90)

Highsales Limited (resigned 31-07-91)

Nearprime Limited (resigned 01-09-89)

Northern Lights Properties Limited (resigned 01-09-93)

Saveselect Limited (resigned 28-09-92)

Company No: 147952



	LIMITED BY SHAI
1	
SPEC	IAL RESOLUTION
	of
ALi	LCAST LIMITED
ALI	LOAST ENVITED
Passed:	9th December 199

At an Extraordinary General Meeting of the Members of Allcast Limited held at Investment House, 6 Union Row, Aberdeen, on 9th December 1993 the following Resolution was passed as a SPECIAL RESOLUTION:-

"That the name of the Company be changed to SULZER WOOD LIMITED"."

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Company Secretary



# FILE COPY



# CERTIFICATE OF INCORPORATION ON CHANGE OF NAME

Company No. 147952

The Registrar of Companies for Scotland hereby certifies that ALLCAST LIMITED

having by special resolution changed its name, is now incorporated under the name of

SULZER WOOD LIMITED

Given at Companies House, Edinburgh, the 10th January 1994

Registrar Of Companies



COMPANIES HOUSE



Notice of increase in nominal capital



rursuant to section 123 of the	Companies Act 1985
To the Registrar of Companies	
Name of company	147952
Sulzer Wood Limited	
LESSIBLION OF THE COMPANY dated	n section 123 of the above Act that by I 28 January 1994 the nominal capital of by £190000.00 beyond the registered
A copy of the resolution author	rising the increase is attached.
The conditions (eg voting right subject to which the new shares	ts, dividend rights, winding-up rights etc) s have been or are to be issued are as follow:
90,000 'A' Ordinary Shares of 100,000 'B' Ordinary Shares of each class of shares having the of the new Articles of Associa Special Resolution passed of e	f CI each ne rights attaching to them in terms ntion of the Company to be adopted by
	Please tick if continuation sheet(s) are attached
Signed William	Designation Dixertor Date 28/1/94
Presentor's name, address and reference (if any):	For official use General section   Post room
Ref: SB/DW/SEK Paull & Williamsons Investment House 6 Union Row ABERDLEN AB9 800	-3 FEB 1994 V.
CHAPP	

CHAPP

THE COMPANIES ACT, 1985
COMPANY LIMITED BY SHARES
RESOLUTIONS
of
SULZER WOOD LIMITED
Passed: 28th January 1994

At an Extraordinary General Meeting of the Members of SULZER WOOD LIMITED held at John Wood House, Greenwell Road, East Tullos, Aberdeen on 28th January 1994 the following Resolutions were passed:-

# 1. AS A SPECIAL RESOLUTION:-

"That the Memorandum of Association of the Company be and is hereby altered by the deletion of Clause III(1) and the substitution of the following:-

"To carry on business as a general commercial company and in particular, but without prejudice to the foregoing generality, to carry on in the United Kingdom and worldwide any or all of the businesses of the repair and overhaul of pumps and other rotating equipment including, in particular but without prejudice to that generality, gear boxes, heat exchangers, candle plate filters and centrifuges."

# 2. AS AN ORDINARY RESOLUTION:

"That, subject to the passing of resolution 4, below, the existing 10,000 Ordinary Shares of £1 each in the share capital of the Company (whether issued or unissued) should be and are hereby reclassified as "A" Ordinary Shares of £1 each having the rights attaching to them in terms of the Articles to be adopted in terms of resolution 4, below".

# 3. AS AN ORDINARY RESOLUTION:-

"That, subject to the passing of resolution 4. below, the share capital of the Company be and is hereby increased from £10,000 to £200,000 by the creation of 90,000 "A" Ordinary 5 res of £1 each and 100,000 "B" Ordinary Shares of £1 each, such shares having the rights attaching to them in terms of the Articles of Association to be adopted by the Company in terms of resolution 4, below".

# 4. AS A SPECIAL RESOLUTION:-

"That the regulations contained in the printed document submitted to the meeting and for the purpose of identification only signed by the Chairman of the meeting be and are hereby adopted as the Articles of Association of the Company in substitution for and to the exclusion of all the existing Articles of Association thereof".

Chairman

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**CHAPP** 



Notice of accounting
reference date
(to be delivered within 9 months of incorporation)



Pursuant to section 224 of the Companies Act 1985 as inserted by section 3 of the Companies Act 1989

To the Registrar of Companies	For official use	Company Number
		147952
Name of Company		
Sulzer Wood Limited		

gives notice that the date on which the company's accounting reference period is to be treated as coming to an end in each successive year is as shown below:

Day		Month	
3	1	1	2

Signed   Decision	Designation Occors	Date 28-1 44
Presenter's name, address, telephone rumber and reference (if any):	For official use D E B	Post room
Ref: SB/DW/SEM Paull & Williamsons Investment House 6 Union Row ABERDEEN AB9 8DQ		EDINBURGH

SULZER-ART

COMPANY NO.

THE COMPANIES ACT 1985

COMPANY LIMITED BY SHARES

ARTICLES OF ASSOCIATION OF

SULVER WOOD LIMITED

Adopted by Special Resolution passed on [.....], 1994

# CONSTITUTION OF COMPANY

1. (a) The Company is established as a private company within the meaning of Section 1(3) of the Companies Act 1985 (the said Act, including any statutory modification or re-enactment thereof for the time being in force being hereinafter referred to as "the Act")

The Regulations contained or incorporated in Table A in the Companies (Tables A to F) Regulations 1985 (such Table being hereinafter called "Table A") shall be deemed to be incorporated with these Articles and shall apply to the Company with the exception of Regulations 3, 4, 23, 24, 25, 35, 44, 50, 64 to 69 inclusive, 73 to 75 inclusive, 77, 80, 81, 85 to 87 inclusive, 89, 91, 93 to 97 inclusive, 103, 112, 115 and 118 of Table A and any other Regulation or part thereof which is inconsistent with the additions and reclifications hereinafter set forth.

(b) In these Articles where the context so admits:-

"A" Director" means any person appointed by the holder(s) of "A" Ordinary Shares in accordance with Article 14 hereof.

"B" Director reans any person appointed by the holder(s) of "B" Ordinary Shares in accordance with Article 14 hereof.

# CAPITAL

- 2. (a) The Share Capital of the Company at the date of adoption of these Articles is 1200,000 divided into 100,000 'A' Ordinary Shares of El each and 100,000 'B' Ordinary Shares of El each.
  - (b) The 'A' Ordinary Shares and 'B' Ordinary Shares shall be different classes of shares but shall rank pari passu in all respects save that they shall confer upon the holder(s) thereof the respective rights to elect or remove Directors as hereinafter set forth and the respective rights to receive dividends as are hereinafter set forth.

- (c) The profits which the company determines to distribute in respect of any financial year shall be applied:-
  - (i) in respect of the year to 31st December, 1994:-
    - (a) 60% thereof to the holders of the 'A' Ordinary Shares; and
    - (b) 40% thereof to the holders of the 'B' Ordinary Shares;
  - (ii) in respect of the year to 31st December, 1995:-
    - (a) 55% thereof to the holders of the 'A' Ordinary Shares; and
    - (b) 45% thereof to the holders of the 'B' Ordinary Shares; and
  - (iii) in every year thereafter such profits shall be distributed in equal proportions to the holders of the 'A' Ordinary Shares and the holders of the 'B' Ordinary Shares regardless of the number of such shares as shall be in issue from time to time.
- (d) The Directors are unconditionally authorised for the purpose of Section 80 of the Act to exercise for a period of five years from the date of adoption of these Articles any power of the Company to allot any shares of the Company from time to time unissued (including "relevant securities" as defined in Section 80 (2) of the Act) up to the total amount of the authorised share capital of the Company for the time being remaining unissued.
- The provisions of Section 89(1) and Section 90 (2) to 90 (6) of the Act shall not apply to the Company. In exchange for the subscription price in full at par, pursuant to an Option Notice dated seven days previously sent to the Company in terms of the Minute of Agreement dated [ ] between Wood Group Engineering Limited, Sulzer (UK) Pumps Limited and the Company, the 'B' Ordinary Shares for the time being remaining unissued shall be issued and allotted to the holders of the issued 'B' Otherwise, unless in any particular case 111 Ordinary Shares. the holders for the time being " the issued shares in the capital of the Company otherwise agree, all shares (whether forming part of the original share capital of the Company or hereafter created) which it is determined to issue shall be 'A' Ordinary Shares and 'B' Ordinary Shares respectively having the same terms and conditions as the respective classes now enjoy and

shall be offered in identical proportions to the issued shares, the 'A' Ordinary Shares being offered to the holders for the time being of the 'A' Ordinary Shares and the 'B' Ordinary shares being offered to the holders for the time being of the 'B' Such offer shall be made by notice specifying Ordinary Shares. the number of shares to which each holder is entitled and prescribing a time (not less than fourteen days) after which the offer, if not previously accepted, shall be deemed to be After the expiration of that time or on receipt of an declined. intimation from the person to whom the offer is made that he declines to accept any or all of the shares offered those shares so declined or deemed to be declined shall be offered in the proportion aforesaid to the holders of shares who have accepted the shares offered to them and the foregoing provisions shall mutatis mutandis apply. Any shares not accepted pursuant to such offer or further offer as aforesaid shall not be issued.

(f) Subject to the provisions of the Act any shares of the company may be issued on the terms that they are to be redeemed or are liable to be redeemed at the option of the Company or the member and any shares of the Company may be purchased by the Company on such terms and conditions as the Company, before it enters into a contract or contingent contract for the purchase of such shares, may by special resolution determine. A pay ent in respect of such a redemption or purchase by the Company may with the sanction of a special resolution be made otherwise than out of the distributable profits of the Company (within the meaning of Section 152 (1) (b) of the Act) or the proceeds of a fresh issue of shares made for the purpose of the redemption or purchase notwithstanding that such payment may constitute a payment out of capital.

#### LIEN

3. The lien conferred by Regulation 3 of Table A shall attach also to fully paid up shares and to all shares registered in the name of any person indebted or under liability to the Company, whether he shall be the sole registered holder thereof or shall be one of two or more joint holders.

#### UNDERWRITING

4. The Company may exercise the powers of paying commissions conferred by the Act. Subject to the provisions of the Act any such commission may be satisfied by the payment of cash or by the allotment of fully or partly paid shares or partly in one way and partly in the other.

# TRANSFER OF SHARES

5. (a) The Instrument of Transfer of any share shall be in the form recommended in The Stock Transfer Act 1963, or in such other form as the Directors shall from time to time approve and, when lodged for registration shall be accompanied by the Certificate of the Share to be transferred and such other evidence (if any) as the Directors may require to prove the title of the intending transferor.

- (b) All transfers of shares need be executed by the transferor only and he shall be deemed to remain the holder of the shares until the name of the transferee is entered in the Register of Members in respect thereof provided that in the case of partly paid shares, the Instrument of Transfer must also be signed by or on behalf of the transferee.
- 6. Notwithstanding any other provision contained in these Articles, any member, being a company incorporated under the Act (hereinafter referred to in this Article as "the transferor") may (subject as hereinafter provided) at any time, and without restriction as to price, transfer all or any shares in the Company held by such member to any company within the same group (in this Article hereinafter referred to as "the transferce") and the transferor and the Directors shall not have power to refuse to register such a transfer provided always that if, and in the event that, any transferee shall at any time cease to be a company within the same group as the transferor then the transferee shall forthwith be bound to transfer (without restriction as to price) to the transferor, or to any other company which is, for the time being in the same group as the transferor, all shares in the company held by such transferee and the Directors shall not have power to refuse to register such a transfer. PROVIDED THAT the Directors shall not register a transfer of shares pursuant to the terms of this Article unless the relevant transferee shall first have entered into a Deed of Adherence in terms acceptable to the 'A' Shareholders and the 'B' Shareholders in terms of which such transferee shall become a party to a Minute of Agreement dated 28th January, 1994 between Wood Group Exlineering Limited, Sulzer (UK) Pumps Limited and the Company.

For the purposes of this Article the expression "a company within the same group" in relation to any transferor, means a company which is for the time being either a holding company of the transferor or a subsidiary of the transferor or of any such holding company and for the purpose hereof the term "holding company" and "subsidiary" shall have the meanings ascribed to them in Section 736 of the Act.

- 7. (a) Notwithstanding the succeeding provisions of this Article 7 the Directors may decline to register any transfer:-
  - (1) of any share on which the Company has a lien
  - (2) Of any share (not being a fully paid share) to a person of whom they do not approve
  - (3) of any share whether or not it is a fully paid share made pursuant to paragraph (g) hereof

Frovided that if the Directors so decline to register any transfer they shall within sirty days of the date on which the transfer was locked with the Company send to the transferee notice of the refusal specifying the reasons.

(b) Any person proposing to transfer any shares (hereinafter called "the proposing transferor") shall give notice in writing

(hereinafter called "the Transfer Notice") to the Company that he desires to transfer the same and specifying the sum which in his opinion constitutes the fair value thereof. A Transfer Notice shall, on receipt by the Company, constitute the Company the agent of the proposing transferor for the sale of all (rut not some of) the shares referred to therein at the price specified therein, or at such lower price as may be determined in accordance with paragraph (d) hereof.

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- The shares included in any Transfer Notice shall be offered by notice in writing (hereinafter called "the Option Notice") not later than the seventh day after receipt by the Company of the Transfer Notice in the first place to the members (other than the proposing transferor) as nearly as may be in proportion to the The Option Notice shall in shares held by them respectively. each case specify the date of receipt by the Company of the Transfer Notice and the price specified therein and shall invite each member to state in his reply how many (if any) shares in excess of his proportion he desires to purchase. The Option Notice shall further limit the time in which the offer may be accepted (not being less than Twenty One Days from either the date of the Option Notice or the date of the Certificate of Valuation under paragraph (d) hereof whichever is the longer). If the members or any of them shall before the expiry of such limit by notice in writing apply for all of the shares the Directors shall allocate the shares first to and amongst the claimants, it any, who are registered or unconditionally entitled to be registered in respect of shares of the same class (and in the case of competition, pro rata according to the number of shares of such class of which they are registered or unconditionally entitled to be registered as holders), and secondly (if any of the shares shall remain after such claimants, if any, have been satisfied in full), to and amongst the remaining claimants, regardless of class (and in the case of corpetition pro rata according to the number of shares in the Company in respect of which they are registered or unconditionally entitled to be registered as holders) but so that no such claimant shall be bound to take more shares than he shall If any shares shall not be capable without have applied for. fractions of being offered to the members in proportion to their existing holdings, the same shall be offered to the members or some of them, in such proportions or in such manner as may be determined by lots drawn in regard thereto, and the lot shall be drawn in such manner as the Directors may think fit. Any member who desires as above to purchase any shares included in a Transfer Notice is hereinafter called "the purchaser" or "an intending purchaser".
- (d) If an intending purchaser or the Directors consider that the price specified in the Transfer Notice is in excess of the fair value of the shares included therein he or they shall not later than the seventh day after receipt of the Option Notice in the case of an intending purchaser or not later than the seventh day after receipt of the Transfer Notice in the case of the Directors, request in writing that the auditor for the time being of the Company (or with the agreement of the proposing transferor

and the intending purchaser and or the Directors, a person nominated by the President of the Institute of Chartered Accountants in Scotland) certify in writing the sum which in its opinion is the fair value of the shares included in the Transfer Notice as at the date of the Transfer Notice in accordance with these presents and for the purpose of this Article reference to the auditor shall include any person so nominated. All costs in making such valuation shall be borne by the Company. In certifying the fair value of the shares the auditor shall be considered to be acting as an expert and not as an arbiter and accordingly any provisions of law or statute relating to arbitration shall not apply.

- (e) If a purchaser or purchasers shall be found for all the shares included in any Transfer Notice, the Company shall within seven days after the later of the acceptance date specified in the Option Notice and the date of the certificate of Valuation given under paragraph (d) of this Article give notice (hereinafter called "the Sale Notice") to the proposing transferor specifying the purchaser(s) of such shares and the price payable being the lower of the price specified in the Transfer Notice and the fair value determined as aforesaid. The proposing transferor shall upon payment of the said price transfer the shares to the purchaser(s), and the Directors shall register any transfer pursuant to this paragraph.
- (f) If in the case the proposing transferor after having become bound as aforesain makes default in transferring any shares included in the Transfer Notice the Company may receive the purchase money on his behalf and may authorize some person to execute a transfer of such shares in favour of the purchaser(s) who shall thereupon be registered as the holder(s) thereof. The receipt of the Company for the purchaser(s).
- (g) If the Company shall not give a Sale Notice to the proposing transferor he shall, not later than the thirtieth day after the expiry of the time allowed for giving a Sale Notice, he at liberty to transfer all or any of the shares included in the Transfer Notice to any person pursuant to a bona fide sale at any price not less than the price specified in the Transfer Notice of the fair value determined as aforesaid (whichever is the lower) and the proposing transferor chall not be required to give a fransfer Notice in respect thereof during the said period of thirty days. Fromhed that the Directors shall have the powers conferred by paramoral (a) bereaf to decline to register any transfer so made.

# FORFEITURE OF CHARES

E. In Resultion 18 of Table A the words "and all expenses that may have been incurred by the Corpany by reason of such non-payment shall become payable by such person" of all be added to the end of the Regulation.

# GENERAL MEETINGS

- 9. Every notice convening a general meeting shall comply with the provisions of Section 372 of the Act as to giving information to members in regard to their right to appoint proxies; and notices of and other communications relating to any general meeting which any member is entitled to receive shall be sent to the Directors and the auditor for the time being of the Company.
- 10. (a) No business shall be transacted at any general meeting unless a quorum of members is present throughout the meeting; save as herein otherwise provided two members present in person or by proxy shall be a quorum of whom one shall be the holder of or proxy or authorised representative for the holder of not less than one half in nominal value of the issued 'A' Ordinary Shares and one shall be the holder of or proxy or authorised representative for the holder of not less than one half in nominal value of the issued 'B' Ordinary Shares.
  - (b) Subject as hereinatter provided if at any adjourned meeting a quorum is not present within half an hour from the time appointed for the adjourned meeting, the meeting shall be dissolved. Provided that if a meeting to consider only a resolution or resolutions for the winding up of the Company and the appointment of a Liquidator be adjourned, and if at such adjourned meeting a quorum is not present within half an hour from the time appointed for the adjourned meeting, such of the members present in person or by proxy shall constitute a quorum. Regulation 41 of Table A shall be modified accordingly.
- 11. In Regulation 43 of Table A the words "the members present" shall be held to be de"ste and the words "the persons present, being members or prexies for members" shall be inserted in lieu thereof.
- 12. In Regulation 46 of Table A paragraphs (b) to (d) inclusive shall be held to be delete and the words "(b) by any member present in person or by proxy and entitled, to vote" shall be inserted in lieu thereof.

#### **COTES OF MEMBERS**

13. It shall suffice that instruments appointing proxime be deposited at the registered office of the Company at least 24 hours before the time for holding the Meeting, and Regulation 62 of Table Ajshall be modified accordingly.

#### DIRECTORS

14. (a) The holder(s) of a rejority in nominal value of the issued shares of each class of Ordinary Shares may from time to time appoint any person to be a Director and may determine the period for which such person is to hold such office and such person shall, if appointed, be a Director. Such person shall, if appointed by the holder(s) of a majority in nominal value of the issued 'A' Ordinary Shares to designated as and deemed to be an 'A' Director or, if appointed by the holder(s) of a majority in nominal value

of the issued 'B' Ordinary Shares, be designated and deemed to be a 'B' Director provided that no such appointment shall be made which will make the number of 'A' Directors for the time being in office exceed two or the number of 'B' Directors for the time being in office exceed two.

- (b) An 'A' Director or a 'B' Director may be removed from office only by the holder(s) of a majority in nominal value of the issued 'A' Ordinary Shares or 'B' Ordinary Shares as the case may be.
- (c) Any such appointment or removal shall be in writing served on the Company and signed by the holders of a majority in nominal value of the issued 'A' Ordinary Shares or 'B' Ordinary Shares (as the case may be) or being corporations by their duly authorised representative.
- 15. A Director shall not be required to hold shares of the Company in order to qualify for office as a Director but he shall be entitled to receive notice of and attend and speak at every general meeting of the Company and in every separate meeting of the holders of any class of shares in the capital of the Company.

#### ALTERNATE DIRECTORS

- 16. (a) Any Director may at any time appoint any person to be his Alternate (hereinafter called an "Alternate Director") and may at any time terminate such appointment.
  - (b) The office of an Alternate Director shall determine on the happening of any event which it he were a Director would cause him to vacate such office or it the Director concerned (hereinalter carled "his principal") ceases to be a Director.
  - (c) An Alternate Director shall be entitled to receive Notice of Meetings of the Directors and to attend and where applicable vote as a Director and to be counted in the quorum at any such meeting at which his principal is not personally present and generally at such meetings to perform all functions of his principal as a Director. If his principal is for the time being unable to act through ill health or disability his signature to any resolution in writing of any Directors shall be as effective as the signature of his principal. An Alternate Director shall not (save as aforesaid) have power to act as a Director nor shall he be decired to be a Director for the purposes of these Articles but he shall, in the execution of his duties as aforesaid, be subject to the provisions of the Articles with regard to Directors.
  - (d) An Alternate Director shall be entitled to contract and be interested in and benefit from contracts or arrangements and to be repaid expenses and to be indevnified to the same extent mutatis mutandis as if he were a Director, but he hall not be entitled to rec ine any resumeration from the Company in respect of his appointment as Alternate Director.

# DIRECTORS' INTERESTS

- 17. (a) No Director or intending Director shall be disqualified by his office from contracting with the Company either as vendor, purchaser, lessor, customer or otherwise nor shall any such contract or any contract or any transaction or arrangement (whether or not constituting a contract) entered into with or by or on behalf of the Company with any company or partnership of or in which any Director shall be a member or otherwise interested be avoided nor shall any Director so contracting or being such member or so interested be liable to account to the Company for any profit realised by any such con ract transaction or arrangement by reason only of such Director holding that office or of the fiduciary relationship thereby established provided that the fact of his being interested therein and the nature of his interest te disclosed by him at the meeting of Directors at which the contract, transaction or arrangement is first taken into consideration, if his interest then exists or in any other case at the first meeting of the Directors after the acquisition of his interest and such Director may vote and have his vote counted in respect of any such contract, transaction or arrangement and shall be counted in the quorum present at the Provided, it the Director be a sole Director and all the Directors be interested in the contract, transaction or arrangement the contract, transaction or arrangement may only be entered into by the Company in general meeting, and before the contract, transaction or arrangement is entered into the Director or Directors must disclose his or their interest to the meeting.
  - (b) For the purposes of this keyplation:-
    - (i) a general notice given to the Directors that a Director is to be required as having an interest of the nature and extent specified in the notice in any contract transaction or errangement in which a specified person or class of persons is interested shell be deemed to be a disclosure that the Director has an interest in any such transaction of the nature and extent so specified, and
    - (ii) an interest of which a Director has no knowledge and of which it is unreasonable to expect him to have knowledge shall not be treated as an interest of his:
  - (c) If a question arms, at a meeting of Directors or of a Committee of Directors as to the right of a Director to vote, the question may before the conclusion of the section, be referred to the Chairman of the meeting and his ruling in relation to any Director other than birant shall be final and conclusive.

# GRATUITIES AND PERSONS

10. The Directors may establish and raintain or produce the establishment and maintenance of any non-contributory pension or superannuation funds for the benefit of and give or produce the giving of donations, gratuities, pensions, allowances or englurents to any persons who are

or were at any time in the employment or service of the Company or of any company which is the holding or a subsidiary company of the Company whether or not they have held any salaried employment or office in the Company or such other company, and the wives, widows, families and dependants of any such persons, and also establish and subsidise or subscribe to any institutions, associations, clubs or funds calculated to be for the benefit of or to advance the interests and wellbeing of the Company or of any such other company as aforesaid and make payments for or towards the insurance of any such persons as aforesaid and subscripe or guarantee money for charitable or benevolent objects or for any exhibition or for any public general or useful object and do any of the matters aforesaid either alone or in conjunction with any such other company aforesaid. Any Director shall be entitled to participate in and retain for his own benefit any such donation gratuity, pension, allowance or emolument and may vote in favour of the exercise of any of the powers aforesaid notwithstanding that he is or may become interested therein.

# DISQUALIFICATION AND REMOVAL OF DIRECTORS

- 19. The office of Director shall be vacated if the Director:-
  - (a) becomes apparently insolvent or makes any arrangement or composition with his creditors generally:
  - (b) is or may be suffering from mental disorder and either:-
    - (i) is admitted to hospital in pursuance of an application for submission for treatment under the Mental Health Act, 1983 or, in Asotland, an application for admission under the Mental Health (Scotland) Act, 1984; or
    - (ii) an order is made by a court having jurisdiction (whether in the United Kimpler or elsewhere) in matters concerning mental disorder for his detention or for the appointment of a receiver, curator bonis or other person to exercise powers with respect to his property or attains;
  - (c) resigns his effice by notice in writing to the Corpany;
  - (d) has his appointment came iled in terms of Article 14 hereof;
  - (e) becomes prohibited by his from being a Director or ceases to be a Director by virtue of any provision of the Act; or
  - (f) shall for more than ris months have been absent without permission of the Directors from meetings of the Directors held charing that permit and the Directors resolve that his office be vacated.

# ROTATION OF DIRECTURE

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20. The Directors shall not be subject to retirement by rotation and accordingly Regulations 73 to 75 of Table A shall not apply and in Regulation 76 the words "other than a Director retiring by rotation"

shall be deleted and all other references in Table A to retirement by rotation shall be disregarded.

# PROCEEDINGS OF DIRECTORS

- 21. Save as herein otherwise provided, the quorum necessary for the transaction of business of the Directors shall throughout the meeting be one 'A' Director and one 'B' Director for the time being. If within half an hour from the time appointed for the meeting a quorum is not present, it shall be adjourned to the same day in the next week, at the same time and place or to such other day and place as the Chairman of the Directors may determine, and if at the adjourned meeting a quorum is not present within 15 minutes from the time appointed for the meeting, the meeting shall be dissolved. If only one 'A' Director or one 'B' Director is present at any meeting of the Directors any business transacted at such meeting shall require the approval of such 'A' Director or 'B' Director, as the case may be.
- 22. If the number of directors shall be reduced to one, such Director may act for the purpose of curmoning a meeting of the class of 'A' Ordinary or 'B' Ordinary Shareholders as the case may be for the purpose of electing a Director or Directors of the same class as the Director or Directors whose death, removal from office or vacation confice has resulted in the number being so reduced but for no other purpose.
- 23. A committee of the Directors must include at least one 'A' Director and one 'B' Director. The quorum of a meeting of such committee shall throughout the meeting be at least one 'A' Director and one 'B' Director, and all questions arising thereat shall be decided unanimously. Regulation 72 of Table A shall be modified accordingly.
- 24. A Resolution in writing, signed or approved by letter, telegram, telex or cablegram by each Director, or his alternate or by all the members of a committee shall be as valid as a resolution duly passed at a meeting of the Directors or of twen a committee. When signed, a resolution may consist of several documents each signed by one or more of the persons aforesaid.
- 25. The right to appoint the Chairman of the Board of Directors shall be exercised alternately by the holders of a majority of the 'A' Ordinary Shares and the holders of a majority of the 'B' Ordinary Shares who shall each in turn be entitled to appoint any existing director to be the Chairman for the period expiring at the conclusion of the next following Annual Comercal Necting. The director so appointed shall preside at every recting of directors at which he is present. The Chairman shall not have a casting vote.

#### ACCOUNTS

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26. The Accounts and other documents to be prepared by the Directors shall be prepared in accordance with the Act.

#### NOTICES

27. Every Notice to be given by the Company will be sent by pre-paid letter post, cable, telex or telegram to the registered address, or, if appropriate, to the address for the time being supplied for the purpose to the Secretary of the Company by the person entitled to receive the same; every Notice to be sent by letter post to an address within the United Kingdom shall be deemed to have been served on the expiry of twenty four hours from the time of posting and every Notice to be sent by Airmail to an address outwith the United Kingdom shall be deemed to have been served on the expiry of ten days from the time of posting and every Notice sent by cable, telex or telegram shall be deemed to have been served on the expiry of twelve hours from the time when the cable, telex or telegram was dispatched by or on behalf of the Company. In the case of joint holders of a share all Notices shall be given to the joint holders whose name stands first in the Register of Members in respect of the joint holding and Notice so given shall be sufficient Notice to all the joint holders. whose registered address is not within the United Kingdom and who gives the Company an address within the United Kingdom at which notices may be given to him, hall be entitled to have notices given to him at that address.

#### WINDING UP

23. If the Corpuny shall be wound up any Director, Agent, Trustee or Member of the Corpuny alone or jointly with any other person may become a purchaser of property belowing to the Company.

# INDEMNITY

- 29. Every Director or other Officer of the Company shall be entitled to be indevnified out of the assets of the Company against all losses or liability which he may suctain or insur in or about the execution of the duties of his office or otherwise in relation thereto, including any liability incurred by him in deterding any proceedings whether civil or criminal in which judgment is given in his favour or in which he is acquitted or in connection with any application under Section 72% of the Act in which relief is granted to him by the Court and no Director or other officer shall be liable for any loss, damage or misfertune which may happen to be incurred by the Company in the execution of the duties of his office or in relation thereto. But these Articles shall only have effect insofar as the provisions are not evolved by Section 100 of the Act.
- 30. The birectors may from time to time require any person whose name is entered in the Requiter of Hebris of the Company to furnish them with any information which they may consider necessary for the purpose of determining whether or not the Company is a Close Company within the meaning of Section 414 (1) of The Income & Corporation Taxes Act 1982; and if such requirement is not complied with they may withhold any dividends or other payments otherwise due or becoming due in respect of the shares registered in the name of such person.

# EXECUTIVE DIRECTORS

- 31. (a) The Directors may, by a resolution duly passed, at any time and from time to time appoint one or more persons being in the whole time employment of the Company to be an Executive Director or Executive Directors (or such other title as the Directors shall from time to time determine). The Directors may fix the duties of any persons so appointed as the Directors may think fit.
  - (b) The Directors may by resolution passed as aforesaid at any time from time to time revoke the appointment of any person or persons as Executive Director or Executive Directors of the Company (or of any person or persons holding such other title or titles as may have been determined as aforesaid) or remove, amend, vary or otherwise after or increase the duties thereof or the powers authorities or discretions vested therein.
  - (c) Executive Directors shall not be entitled to receive notice of or attend or speak at or receive copies of Minutes of Meetings of the Directors or to vote at such Meetings, unless the Directors of the Company shall have otherwise resolved by resolution duly passed.
  - (d) Executive Directors shall not be nor be counted or regarded as Directors for the purposes of under the provisions of the statutes or of these Articles and all references in the statutes and these Articles to "Directors" shall be construed accordingly.

What is contained on this and the twelve preceding pages is a print of the Articles of Association of the Company adapted by Special Resolution passed on 28th January, 1924.

Director/Secretary

28th January, 1994