

**EDINBURGH BUSINESS DEVELOPMENT
LIMITED**

FINANCIAL STATEMENTS

31 March 2009

Registered number: SC144062

THURSDAY



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COMPANIES HOUSE

EDINBURGH BUSINESS DEVELOPMENT LIMITED

FINANCIAL STATEMENTS

for the year ended 31 March 2009

CONTENTS

	Page
Company information	1
Directors' report	2 - 3
Statement of directors' responsibilities	4
Auditors' report	5 - 6
Income and expenditure account	7
Balance sheet	8
Notes	9 - 13

The following page does not form part of the statutory accounts

Detailed income and expenditure account	Appendix 1
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EDINBURGH BUSINESS DEVELOPMENT LIMITED

COMPANY INFORMATION

31 March 2009

COMPANY NUMBER	SC144062
CHAIRMAN	D Rutherford
OTHER DIRECTORS	J Chittleburgh R Hewitt M Fullerton (appointed 21 September 2008)
SECRETARY	C Symon
REGISTERED OFFICE	Capital House 2 Festival Square Edinburgh EH3 9SU
BANKERS	The Royal Bank of Scotland plc 36 St Andrew Square Edinburgh EH2 2YE
SOLICITORS	H B J Gateley Wareing The Exchange Canning Street Edinburgh EH3 8EH
AUDITORS	Henderson Loggie Chartered Accountants 34 Melville Street Edinburgh EH3 7HA

EDINBURGH BUSINESS DEVELOPMENT LIMITED

DIRECTORS' REPORT

31 March 2009

The Directors present their report and the audited financial statements for the year ended 31 March 2009.

Principal activity

Edinburgh Business Development is an Enterprise Agency established under the auspices of Scottish Business in the Community and carrying Enterprise Agency Status from the Scottish Government under Section 79(4)(A) of the Income and Corporation Taxes Act 1988. Its principal activity is to provide advisory and business services for SME's requiring professional expertise, those wishing to expand and those individuals starting up in business.

The Agency is a separate legal entity, a company controlled by Edinburgh Chamber of Commerce and limited by guarantee.

Review of business

Edinburgh Business Development continued its core activities of support to Chamber members, start up and growing businesses and the wider Edinburgh business community through a number of innovative delivery mechanisms. The past year has seen significant strengthening and diversification of the product and service offering. In line with our agreed strategy we were successful in securing a number of new business opportunities throughout the year and reducing our dependence on a small number of public sector contracts.

The highly successful Business Incubators in Craigmillar and North Edinburgh continue to go from strength to strength and are making a real difference to the regeneration of these areas. The Incubators also make a significant contribution to our main stream business development services.

Significant growth was achieved in public and private training courses, consultancy and European funded business support activities that are adding real value to our portfolio of business support services.

As a member of the Lothian Consortium Edinburgh Business Development secured the Business Gateway Contract for the Lothians and successfully delivered the new contractual obligations.

A strong Projects and Partnership performance assisted Edinburgh Business Development to meet our Enterprise Agency aims and objectives.

An excellent financial performance was delivered with increased turnover and a healthy surplus of £75,169 was achieved.

EDINBURGH BUSINESS DEVELOPMENT LIMITED

DIRECTORS' REPORT (Continued)

31 March 2009

Dividends

The memorandum and Articles of Association do not permit the payment of a dividend.

Changes in fixed assets

Changes in fixed assets are set out in Note 6 to the Financial Statements.

Directors

The directors of the company were as follows during the year:

D Rutherford (Chairman)
J Chittleburgh
M Fullerton (from 21 September 2008)
R Hewitt

Auditors

Henderson Loggie, Chartered Accountants have agreed to offer themselves for re-appointment as auditors of the company.

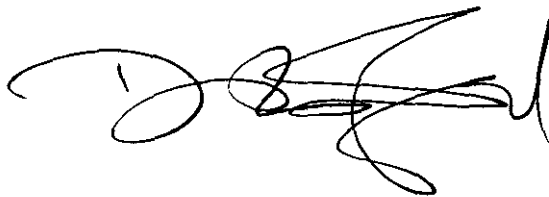
Statement as to disclosure of information to auditors

The directors who were in office on the date of approval of these financial statements have confirmed, as far as they are aware, that there is no relevant audit information of which the auditors are unaware. Each of the directors have confirmed that they have taken all the steps that they ought to have taken as directors in order to make themselves aware of any relevant audit information and to establish that it has been communicated to the auditor.

Small company exemptions

This report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

On behalf of the board



D Rutherford
Chairman
22 June 2009

EDINBURGH BUSINESS DEVELOPMENT LIMITED

STATEMENT OF DIRECTORS' RESPONSIBILITIES

The directors are responsible for preparing the annual report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

EDINBURGH BUSINESS DEVELOPMENT LIMITED

AUDITORS' REPORT

Independent Auditors' report to the members of Edinburgh Business Development Limited

We have audited the financial statements of Edinburgh Business Development Limited for the year ended 31 March 2009 which comprise the income and expenditure account, the balance sheet and related notes. These financial statements have been prepared under the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (effective January 2007).

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

The directors' responsibilities for preparing the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Directors' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether, in our opinion, the information given in the Directors' Report is consistent with the financial statements.

In addition, we report to you if, in our opinion, the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and other transactions is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

EDINBURGH BUSINESS DEVELOPMENT LIMITED

AUDITORS' REPORT (Continued)

Independent Auditors' report to the members of Edinburgh Business Development Limited

Opinion

In our opinion:

- the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to smaller entities, of the state of the company's affairs as at 31 March 2009 and of its surplus for the year then ended;
- the financial statements have been properly prepared in accordance with the Companies Act 1985; and
- the information given in the Directors' Report is consistent with the financial statements.

Henderson Loggie

**Henderson Loggie
Chartered Accountants
Registered Auditors**

Edinburgh
22 June 2009

EDINBURGH BUSINESS DEVELOPMENT LIMITED

INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 March 2009

	<i>Note</i>	2009 £	2008 £
Turnover	2	2,106,863	1,887,168
Administrative expenses		(2,024,583)	(1,791,661)
Operating surplus	3	82,280	95,507
Interest payable		(8,619)	(236)
Bank interest receivable		1,909	31
Surplus before taxation		75,570	95,302
Taxation	5	(401)	-
Surplus for the year	9	75,169	95,302

All activities in the two years ended 31 March 2009 and 31 March 2008 are continuing.

EDINBURGH BUSINESS DEVELOPMENT LIMITED

BALANCE SHEET

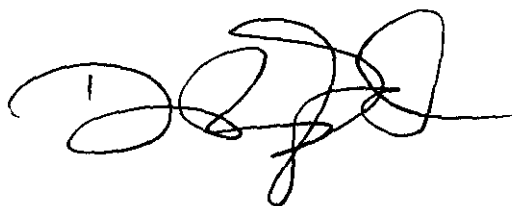
at 31 March 2009

	<i>Note</i>	2009 £	2008 £
Fixed assets			
Tangible assets	6	37,603	44,042
Current assets			
Debtors	7	1,378,476	880,426
Cash at bank and in hand		16,516	15,782
		1,394,992	896,208
Creditors: amounts falling due within one year	8	(819,592)	(402,416)
Net current assets		575,400	493,792
Net assets		613,003	537,834
Reserves			
Income and expenditure	9	613,003	537,834
Total members' funds		613,003	537,834

These financial statements are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective from January 2007).

The financial statements on pages 9 to 13 were approved by the board of directors, authorised for issue on 22 June 2009 and signed on its behalf by:

D Rutherford
Chairman



EDINBURGH BUSINESS DEVELOPMENT LIMITED

NOTES ON FINANCIAL STATEMENTS

31 March 2009

1 Accounting policies

Basis of accounting

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective from January 2007) under the historical cost accounting rules.

Depreciation

Depreciation of fixed assets is calculated to write off their cost or valuation less any residual value over their estimated useful lives as follows:

Furniture, fittings and equipment	20% straight line
Computer equipment	25% straight line

Defined contribution pension scheme

A defined contribution pension scheme is operated by the Edinburgh Chamber of Commerce for all staff seconded to the company. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £43,444 (2008: £34,361), as detailed at note 4.

Deferred income

Income received in advance of business support services being provided is included in deferred income.

2 Turnover

Turnover represents the amount derived from the provision of goods and services which fall within the company's ordinary activities stated net of value added tax.

	2009 £	2008 £
<i>Funding, contributions and sponsorship income</i>		
Funding and Other Contributions	1,601,832	1,340,610
Deferred from 2008	102,818	196,294
Deferred to 2009	(96,045)	(102,818)
	<hr/>	<hr/>
	1,608,605	1,434,086
Income from training courses, commercial Activities and consultancy	498,258	453,082
	<hr/>	<hr/>
	2,106,863	1,887,168
	<hr/>	<hr/>

EDINBURGH BUSINESS DEVELOPMENT LIMITED

NOTES ON FINANCIAL STATEMENTS (Continued)

31 March 2009

2 Turnover (continued)

Funding, contributions and sponsorship income are amounts given to Edinburgh Business Development Limited to be used for helping small businesses in expansion with professional expertise and to assist individuals starting up in business.

Many sponsors have contributed in kind rather than cost and such contributions include the provision of time of their employees. These contributions are not reflected in the accounts.

3 Operating surplus

	2009 £	2008 £
Operating surplus is stated after charging :		
Auditors' remuneration - Audit	2,834	2,750
- Other services	510	495
	<hr/>	<hr/>
Depreciation of tangible fixed assets (Note 6)		
Owned assets	14,864	11,474
	<hr/>	<hr/>

The auditors' remuneration of £2,834 (2008: £2,750) for audit services, and £510 (2008: £495) for non-audit services has been charged to the associate company Edinburgh Chamber of Commerce and recharged to Edinburgh Business Development Limited via the management charge from the associate company.

4 Employment costs

	2009 £	2008 £
Wages and salaries	786,981	670,295
Social Security costs	74,264	69,242
Pension scheme contributions	43,444	34,361
	<hr/>	<hr/>
	904,689	773,898
	<hr/>	<hr/>
	Number	Number
Average number of employees	25	24
	<hr/>	<hr/>

5 Taxation

	2009 £	2008 £
Corporation tax on surplus		
Ordinary activities at 21% (2008: 21%)	401	-
	<hr/>	<hr/>

EDINBURGH BUSINESS DEVELOPMENT LIMITED

NOTES ON FINANCIAL STATEMENTS (Continued)

31 March 2009

6 Tangible fixed assets

	Furniture Fittings & Equipment £	Computer Equipment £	Total £
Cost			
1 April 2008	1,763	64,181	65,944
Additions	-	8,425	8,425
	<hr/>	<hr/>	<hr/>
31 March 2009	1,763	72,606	74,369
	<hr/>	<hr/>	<hr/>
Depreciation			
1 April 2008	648	21,254	21,902
Charge for year	303	14,561	14,864
	<hr/>	<hr/>	<hr/>
31 March 2009	951	35,815	36,766
	<hr/>	<hr/>	<hr/>
Net book amount			
31 March 2009	812	36,791	37,603
	<hr/>	<hr/>	<hr/>
1 April 2008	1,115	42,927	44,042
	<hr/>	<hr/>	<hr/>

7 Debtors:

	2009 £	2008 £
Trade debtors	331,136	207,442
Other debtors	1,000	1,000
Prepayments and accrued income	1,046,340	671,984
	<hr/>	<hr/>
	1,378,476	880,426
	<hr/>	<hr/>

EDINBURGH BUSINESS DEVELOPMENT LIMITED

NOTES ON FINANCIAL STATEMENTS (Continued)

31 March 2009

8	Creditors:	2009 £	2008 £
	Amounts falling due within one year		
	Trade creditors	75,657	51,914
	Other taxation and social security	38,592	45,695
	Accruals and deferred income	197,576	152,756
	Other creditors	1,337	2,297
	Corporation Tax	401	-
	Associated Undertakings	506,029	149,754
		<hr/>	<hr/>
		819,592	402,416
		<hr/>	<hr/>

9	Income and expenditure	2009 £
	1 April 2008	537,834
	Surplus for the year	75,169
		<hr/>
	31 March 2009	613,003
		<hr/>

10 Ultimate parent undertaking

Edinburgh Business Development Limited operates under the management of the Edinburgh Chamber of Commerce, which was incorporated under Royal Charter in 1786 and as such is regarded as a subsidiary of the Edinburgh Chamber of Commerce. Copies of the Edinburgh Chamber of Commerce group accounts are available from Capital House, Festival Square, Edinburgh.

11 Status of company

Edinburgh Business Development Limited is a company limited by guarantee, not having share capital. The liability of the members is limited to £1 each.

12 Related party transactions

During the year, the company paid for their share of central overheads to the Edinburgh Chamber of Commerce, who are regarded as the company's ultimate holding company and who provide accommodation and administration services. These services totalled £484,722 and the balance due to Associated Undertakings at the year end is £506,029.

£Nil expenses were paid in the year on behalf of Chamber Developments Limited, an associate company and the balance due by them at the year end was Nil.

EDINBURGH BUSINESS DEVELOPMENT LIMITED

NOTES ON FINANCIAL STATEMENTS (Continued)

31 March 2009

13 Guarantees and other financial commitments

Financial commitments under non-cancellable operating leases will result in the following payments falling due:

	Land and buildings	
	2009	2008
	£	£
Within one year	-	-
Between two and five years	35,000	35,000
	<hr/>	<hr/>
	35,000	35,000
	<hr/>	<hr/>

EDINBURGH BUSINESS DEVELOPMENT LIMITED
DETAILED INCOME AND EXPENDITURE ACCOUNT

for the year ended 31 March 2009

	2009	2008
	£	£
Income		
Business Gateway	527,483	576,150
PSYBT income	59,376	59,704
Local authorities income	22,500	24,497
Commercial income	236,029	212,752
Training courses & consultancy	498,258	453,082
European Social Fund Project	231,420	96,083
Ebacs	152,444	231,696
Deliver	-	1,614
E Commerce Centre	(1,467)	9,802
Craigmillar Business Incubator	226,552	118,374
Ethnic Enterprise	25,893	15,000
North Edinburgh Business Incubator	88,433	50,000
Childcare Partnership	39,942	38,414
	<hr/>	<hr/>
	2,106,863	1,887,168
Administrative expenses		
Salaries and wages	786,981	670,295
PAYE and national insurance	74,264	69,242
Pension scheme contributions	43,444	34,361
Death in service	2,193	1,723
Staff recruitment	4,000	4,868
Staff training	1,810	4,813
Other staff costs	1,916	5,270
Travel & Subsistence	24,504	15,697
Professional fees	13,099	9,428
Subscriptions/business information	3,852	4,334
ESF Social Fund project costs	16,701	24,771
Consultants	96,136	51,486
Ebacs	137,946	204,632
Postage and stationery	6,596	3,546
Publicity & Advertising	27,756	14,565
Depreciation equipment	14,561	11,192
Depreciation fixtures and fittings	303	282
	<hr/>	<hr/>
carried forward	1,256,062	1,130,505

EDINBURGH BUSINESS DEVELOPMENT LIMITED
DETAILED INCOME AND EXPENDITURE ACCOUNT
for the year ended 31 March 2009

	2009	2008
	£	£
Brought forward	2,106,863	1,887,168
Administrative Expenses (continued)		
Brought forward	1,256,062	1,130,505
Rent and rates	146,303	134,800
Project costs	18,784	31,630
Commercial Activities	8,689	-
E-Commerce costs	355	4,784
Training	138,420	153,485
PSYBT expenses	4,784	4,685
Central overhead/Management charge	423,306	317,425
Bad debts	6,362	(960)
Computer & Support Maintenance	17,678	13,509
Sundry	3,840	1,798
Gain on disposal of fixed assets	-	-
	<hr/>	<hr/>
	(2,024,583)	(1,791,661)
	<hr/>	<hr/>
Operating surplus before interest	82,280	95,507
Bank interest receivable	1,909	31
Interest and charges	(8,619)	(236)
	<hr/>	<hr/>
Operating surplus	75,570	95,302
Corporation Tax	(401)	-
	<hr/>	<hr/>
Retained surplus	75,169	95,302
	<hr/>	<hr/>